



Ordinary Meeting of Council

MINUTES

Wednesday 29 January 2025

Pormpuraaw Aboriginal Shire
Council Boardroom

24 Thinraathin Street
Pormpuraaw

**MINUTES OF PORMPURA AW SHIRE
COUNCIL ORDINARY COUNCIL
MEETING**

**HELD AT THE PORMPURA AW ABORIGINAL SHIRE COUNCIL BOARDROOM,
24 THINRAATHING STREET, PORMPURA AW
ON WEDNESDAY, 29 JANUARY 2025, AT 10.00 AM**

1 OPENING OF MEETING

The Mayor declared the meeting open at 10:15 am.

2 ATTENDANCE AND CERTIFICATE OF ATTENDANCE

Mayor Ralph Kendall (Jnr), Cr Tim Koo-Aga (Deputy Mayor), Cr Keith Barney, Cr Romena Edwards

In Attendance: Ms Janelle Menzies (Chief Executive Officer and Minute Taker)

3 APOLOGIES

Cr Lucy Foote supplied a medical certificate and is therefore still eligible for the meeting fee to be paid to her.

4 DECLARATIONS OF INTEREST

Nil

5 RELATED PARTY DECLARATION FORM

Nil

6 CONFIDENTIAL ITEMS

RECOMMENDATION

That Council considers the confidential report(s) listed below in a meeting closed to the public in accordance with Section 275 of the Local Government Act 2012.

6.1 APPOINTMENT OF MRS JANELLE MENZIES AS THE CHIEF EXECUTIVE OFFICER

To Inform full Council about the appointment of Mrs Janelle Menzies as Council's incoming Chief Executive Officer.

MOVE INTO CLOSED SESSION

RESOLUTION NO: 2025/02/01

That the Council moved into closed session at 10.18 am.

Moved: Deputy Mayor Tim Koo-Aga

Seconded: Cr Romena Edwards

CARRIED 4/0

At 10.18 am Janelle Menzies left the meeting.

At 10.33 am Janelle Menzies Returned to the meetings.

MOVE OUT OF CLOSED SESSION

RESOLUTION NO: 2025/02/02

That the Council moved out of closed session at 10.34 am.

Moved: Mayor Ralph Kendall

Seconded: Deputy Mayor Tim Koo-Aga

CARRIED 4/0

6.1 APPOINTMENT OF MRS JANELLE MENZIES AS THE CHIEF EXECUTIVE OFFICER

EXECUTIVE SUMMARY

To Inform full Council about the appointment of Mrs Janelle Menzies as Council's incoming Chief Executive Officer.

RESOLUTION NO: 2025/02/03

That the Council ratify the appointment of Mrs Janelle Menzies to the position of Chief Executive Officer as per the Selection Panel recommendation with a start date of 29 January 2025.

Moved: Mayor Kendall

Seconded: Deputy Mayor Tim Koo-Aga

CARRIED 4/0

7 RECEIVING AND CONFIRMATION OF MINUTES**7.1 ORDINARY MEETING OF PORMPURAAB ORIGINAL SHIRE COUNCIL HELD ON WEDNESDAY 18 DECEMBER 2024**

RESOLUTION NO: 2025/02/04

That the Minutes of the Council Meeting held on 18 December 2024, be received and the recommendations therein be adopted.

Moved: Mayor Ralph Kendall

Seconded: Deputy Tim Koo-Aga

CARRIED 4/0

8 RECEIVING AND CONFIRMATION OF MINUTES**8.1 MATTERS ARRIVING FROM THE MINUTES**

Nil

9 DELEGATIONS/GUESTS

Nil

10 CORRESPONDENCE

Nil

11 CHIEF EXECUTIVE OFFICERS REPORTS**11.1 OPERATIONAL PLAN 2024-25 DECEMBER QUARTER UPDATE****EXECUTIVE SUMMARY**

The attached report provides information regarding the progress of the 2024/25 Operational Plan projects.

RESOLUTION NO: 2025/01/05

That Council receives and notes the progress report on the implementation of the 2024/25 Operational Plan for the period July to December 2024.

Moved: Cr Romena Edwards

Seconded: Cr Keith Barney

CARRIED 4/0

12 CORPORATE SERVICES**12.1 CORPORATE SERVICES MONTHLY STATUS REPORT****EXECUTIVE SUMMARY**

To provide the Council with an update on the corporate services functions as of 22 January 2025.

RESOLUTION NO: 2025/01/06

That Council accepts the Corporate Services Reports provided by the Executive Manager of Corporate Services.

Moved: Deputy Mayor Tim Koo-Aga

Seconded: Cr Keith Barney

CARRIED 4/0

12.2 FINANCIAL STATEMENTS FOR THE PERIOD 31 DECEMBER 2024**EXECUTIVE SUMMARY**

To provide the Council with The Financial Statements for the period to 31 December 2024.

RESOLUTION NO: 2025/01/07

That Council adopts the Financial Statements for the period to 31 December 2024..

Moved: Cr Romena Edwards

Seconded: Deputy Mayor Tim Koo-Aga

CARRIED 4/0

The meeting adjourned for lunch at 11.53 am.

The meeting recommenced at 12.10 am.

13 OPERATIONS**13.1 OPERATIONS MONTHLY STATUS REPORT****EXECUTIVE SUMMARY**

To provide the Council with the Operations monthly report for December 2024.

RESOLUTION NO: 2025/01/08

That the Council accept the Operations monthly report for December 2024.

Moved: Deputy Mayor Tim Koo-Aga

Seconded: Cr Keith Barney

CARRIED 4/0

14 COMMUNITY SERVICES**14.1 COMMUNITY SERVICES MONTHLY STATUS REPORT****EXECUTIVE SUMMARY**

Provide update to Council regarding Community Services operational activities for the reporting period

RESOLUTION NO: 2025/01/09

That the Councils accept the Community Services monthly report for December 2024.

Moved: Deputy Mayor Tim Koo-Aga

Seconded: Cr Keith Barney

CARRIED 4/0

14.2 CHSP SERVICE ACTIVITY REPORT**EXECUTIVE SUMMARY**

To provide Council with an update on the CHSP Activity Report for December 2024.

RESOLUTION NO: 2025/01/10

That the Council accepts the CHSP Activity Report for December 2024.

Moved: Cr Romena Edwards

Seconded: Mayor Ralph Kendall

CARRIED 4/0

14.3 AGED CARE DECEMBER 2024 STATUS REPORT**EXECUTIVE SUMMARY**

To provide the Council with an update for Aged Care for December 2024.

RESOLUTION NO: 2025/01/11

That the Council accept the Aged Care monthly report for December 2024.

Moved: Deputy Mayor Tim Koo-Aga

Seconded: Cr Keith Barney

CARRIED 4/0

14.4 HALL LEASE PROPOSAL – PORMPUR PANTH**EXECUTIVE SUMMARY**

To table a proposal from Pormpur Paanth to leave the Community Hall..

RESOLUTION NO: 2025/01/12

That the Council:

1. Resolve not to enter into the proposed lease with Pormpur Paanth. Pormpuraaw Paanth can hire the hall as per the Council's Fees and charges.
2. Pursuant to section 257 of the Local Government Act 2009, delegate to the Chief Executive Officer the power to negotiate, finalise and execute any and all matters associated with or in relation to this project and contract including without limitation any options and/or variations as per Council's Fees and Charges for 2024/25..

Moved: Deputy Mayor Tim Koo-Aga

Seconded: Mayor Ralph KEndall

CARRIED 4/0

15 LATE ITEMS**15.1 PROCUREMENT POLICY – FINANCIAL DELEGATIONS****EXECUTIVE SUMMARY**

To make changes to the financial delegations in the Procurement Policy.

RESOLUTION NO: 2025/01/13

The Council resolved to change the financial delegations in the Procurement Policy as follows:-

Chief Executive Officer	\$200,000
Executive Manager Corporate Services	\$100,000
Finance Manager	\$ 50,000

And to issue Credit Cards as follows:

Chief Executive Officer	\$ 5,000
Mayor	\$ 1,000

Moved: Mayor Tim-Koo-Aga

Seconded: Cr Keith Barney

CARRIED 4/0

15.2 COUNCIL MEETING DATES FOR 2025**EXECUTIVE SUMMARY**

Section 254B of the *Local Government Regulation 2012* (the Regulation) stipulates how and when Councils must publish a notice of the days and times of Ordinary meetings.

RESOLUTION NO: 2025/01/14

That Council confirm the date and times of Ordinary Meetings of Council for January to December 2025 and advertises accordingly.

Month	Day	Date	Time
January	Wednesday	29	10.00am
February	Monday	24	10.00am
March	Wednesday	26	10.00am
April	Wednesday	30	10.00am
May	Wednesday	28	10.00am
June	Wednesday	25	10.00am
July	Wednesday	30	10.00am
August	Wednesday	28	10.00am
September	Wednesday	24	10.00am
October	Wednesday	15	10.00am
November	Wednesday	26	10.00am
December	Wednesday	17	10.00am

Moved: Mayor Ralph Kendall

Seconded: Cr Keith Barney

CARRIED 4/0

15.3 COUNCILLOR REMUNERATION 2025/26**EXECUTIVE SUMMARY**

On 29 November 2024, the Local Government Remuneration Commission (Commission) concluded its determination of the levels of remuneration for Mayors, Deputy Mayors and Councillors of Queensland local governments (excluding Brisbane City Council) as required by section 177(c) of the Local Government Act 2009 and Chapter 8, Division 1 of the *Local Government Regulation 2012*. This determination is to apply from 1 July 2025.

RESOLUTION NO: 2025/01/15

That Council endorse the recommendation of the Local Government Remuneration Commission to apply from 1 July 2025 as follows:

- (a) Mayor - \$122,975
- (b) Deputy Mayor - \$70,946
- (c) Councillor - \$61,486 (a base payment of \$40,990.67 and a meeting fee of \$1,707.94 per calendar month from July 2025 to May 2026 and \$1,707.99 in June 2026.)

Moved: Mayor Ralph Kendall

Seconded: Cr Romena Edwards

CARRIED 4/0

15.4 SCHEME SUPPLY FUND FUND**EXECUTIVE SUMMARY**

To provide the Council with information on the Scheme Supply Fund.

RESOLUTION NO: 2025/01/16

That Council resolve to:

- (a) Apply up to \$100,000 from the Scheme Supply Fund to update the Council's planning scheme and local laws; and
- (b) Delegate power to the Chief Executive Officer, pursuant to section 257 of the *Local Government Act 2009* to negotiate, finalise and execute any and all matters associated with or in relation to this funding application.

Moved: Deputy Mayor Tim Koo-Aga

Seconded: Cr Romena Edwards

CARRIED 4/0

15.5 PORMPURA AW STATE SCHOOL 2025 LUNCH PROGRAM**EXECUTIVE SUMMARY**

Report to Council and update on the Pormpuraaw State School Lunch Program

RESOLUTION NO: 2025/01/17

That Council

1. Resolve to negotiate with WIP Construction as part of their Indigenous Economic Opportunity Plan (IEOP) to pay for the Pormpuraaw State School Lunch Program.
2. Request that Pormpuraaw State School issue an invoice amounting to \$28,080 for 2025 as soon as possible so that the Council can make the payment.

Moved: Mayor Ralph Kendall

Seconded: Cr Romena Edwards

CARRIED 4/0

16 TENDERS & QUOTATIONS

NIL

17 NOTICE OF MOTION

NIL

18 NEXT MEETING AND CLOSE

There being no further business the Mayor declared the meeting closed at 12.50 pm.

These minutes were confirmed as a true and correct copy at the Ordinary Meeting of the Council on Monday 24 February 2025, Resolution Number 2025/02/24/01

RALPH KENDALL JNR
MAYOR

JANELLE MENZIES
CHIEF EXECUTIVE OFFICER