

8. Reports:

Pormpuraaw Aboriginal Shire Council

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An Ordinary Meeting of the Pormpuraaw Aboriginal Shire Council is to be on Wed, 24 Apr 2024 at the Pormpuraaw Council Chambers - 24 Thinraathin St, Pormpuraaw, commencing at 10:00am.

The attendance of each Councillor is requested.

Agenda Council Meeting Date: Wed, 24 Apr at 10.00am.

	Date: Wed, 24 Apr at 10.00am.
1.	Present:
2.	Apologies:
3.	Declaration of any Conflict, any perceived or other Potential Conflict of Interest to be declared prior to meeting by Councillors (Sect 150EL and Sect 150EQ of LGovt Act 2009):
4.	Related Party Declaration Form, (Sect 150EP of LGovt Act 2009): Confirmation of any changes to Related Party Declaration Form by Councillors & Senior Managers:
5.	Matters arising from the Minutes: That Council confirm the Minutes of Post -Election meeting dated Thurs, 11 Apr 2024 as true & correct. Moved:
6.	Delegations/Guests:
7.	Correspondence: List of inwards correspondence tabled for information: FYI

8.1 Mayor's Report:

 8.1.1: CEQ Stores with empty shelves: see SPR re CEQ Store with empty Vegies, Fruit & Dairy Products.
 Motion: That Council acknowledge & accepts the

SPR as tabled.

Moved:.....Seconded:

CARRIED.

Resolution: 2024/04/....

8.2 CEO's Report:

- 8.2.1: Attendance Certificate: see Attendance Certificate dated 24 Apr 2024 and approved for payment at \$1,594.44 each for Cr Keith Barney, Cr Romina Edwards & Cr Lucy Foote.
- 8.2.2: CEO's Contract: see SPR as tabled by CEO re CEO's Contract departure after Annual Audits & placement of incoming CEO.

Motion: That Council acknowledge & accepts the SPR as tabled.

Moved:.....Seconded:

CARRIED.

Resolution: 2024/04/....

• **8.2.3: Incoming CEO:** see SPR re incoming CEO, Timelines & actual Onboarding.

Motion: That Council acknowledge & accepts the

SPR as tabled.

Moved:.....Seconded:

CARRIED.

Resolution: 2024/04/....

 8.2.4: Projects & Program 2024-2025. see SPR as tabled by CEO re Programs & Projects 2024-2025.
 Motion: That Council acknowledge & accepts the

Motion: That Council acknowledge & accepts to

SPR moving into the 2024-2025 year.

Moved:....Seconded:

CARRIED.

Resolution: 2024/04/....

 8.2.4: Vehicle for Mayor: see SPR re new Vehicle for Mayor to be on Budgets 2024-2025.

Motion: That Council acknowledges the SPR re

purchase of above.	
Moved:	Seconded:
CARRIED.	
Resolution: 2024/04	/

8.3 Executive Manager Corporate Services (EMCS) Report:

• 8.3.1: Executive Manager Corporate Services: see

Special Purpose Report dated 18 Apr 2024 covering:

General Finance,

Grant Acquittals & Reporting,

Current Corporate Service Project,

WHS,

HR.

Admin Store.

Accommodation

Motion: That Council accepts the Special Purpose

Report dated 18 Apr 2024 from EMCS.

Moved:..... Seconded:.....

CARRIED.

Resolution: 2024/04/....

8.3.2: Financial Statement for Period Ended 31

Mch 2024: Reports received for above Mth end 31 Mch 2024 covering:

Financial Statement at a Glance,

Capital Works Program,

2023/2024 Capital Expenditure,

Detailed Review of Revenue & Expenditure,

Operating Revenue,

Operating Expenses,

Awarded Contracts > \$200,000.00,

Capital Expenditure,

Council Cash Position as at 31 Mch 2024,

Summary of Council's Aged Debt,

Financial Sustainability Statement,

Council Controlled Revenue-An Indicator of Financial Flexibility,

Operating Surplus Ratio-A measure of Sustainability, Operating Cash Ratio,

Unrestricted Cash Expenses Cover Ratio

Council Grant Review,

Statement of Financial Position as at 31 Mch 2024.

Motion: That Council notes & accepts the Financial Statements for period ended 31 Mch 2024 as tabled.

	Moved: Seconded: CARRIED. Resolution: 2024/04/
•	8.3.3: Sole Supplier of Pavers – Abri Masonry: See SPR on Abri Masonry being the only reasonably available/specialised supplier of the Island Pavers used in Pormpuraaw Township. Section 235 of Local Government Regulation 2012 applies. Motion: That Council accepts and ratify Adbri Masonry as sole supplier of pavers. Moved:
Operations E	xecutive Manager's Report:
•	8.4.1: Vacant Position (Duties taken up by CEO & Corporate Service Mgr in the Interim).
Community S	Service Manager's Report: 8.5.1: Community Service Executive Manager (CSEM): Special Purpose Report for Mch 2024 received covering: BROC MARTIN Alcohol & Other Drug Awareness Program (\$10,000.00), INDIGENOUS OUTREACH Projects (\$82,500.00). PHISCH CREATIVE (\$27,600.00) Motion: That Council acknowledge & accepts the costings to undertake the above Activity under Community Safe Program for a total of \$120,100.00 that must be expended by Jne 2024. Moved: Seconded: Seconded: CARRIED. Resolution: 2024/04/
	8.5.2: WellBeing Coordinator Activities: See Report Jan -Apr 2024, averaging 2 Activity per week, FYI. Motion: That Council notes & accepts the WellBeing Coordinators Report end dated 08 Apr as tabled. Moved:

8.4

8.5

8.6	Environment	Report:
	•	8.6.1: Ranger: Land & Sea (joint Co-Ordinators of
		Clinton & Gavin): Mch Report received covering Ranger activies.
		Motion: That Council acknowledge & accepts Mch
		Report as tabled.
		Moved:Seconded:
		Resolution: 2024/04/
9.	Tenders & Quota	itions:
10.	Notice of Motior	n:
11.	Meeting Closed:	
12.	Next Ordinary	Meeting: 29 May 2024.
Minutes a	ccepted as true	e & correct.
Mayor: Ra	alph Kendall.	CEO: Edward A Natera: 29 May 2024

FINANCIAL STATEMENTS FOR THE PERIOD ENDED 31 MARCH 2024

RECOMMENDATION:

That Council notes and accepts the financial statements for the period ended 31 March 2024.

EXECUTIVE SUMMARY:

This report contains the financial statements for the period ended 31 March 2024.

FINANCIAL STATEMENTS AT A GLANCE To 31 MARCH 2024						
	Budget YTD	Variance				
	\$	\$	\$			
Total operating revenue	13,939,752	13,623,880	315,872			
Total operating expenses	14,485,795	16,444,870	1,959,075			
Operating Position	(546,043)	(2,820,990)	2,274,947			
Capital items	4,697,922	14,257,100	(9,559,178)			
Net Result	4,151,879	11,436,110	(7,284,231)			
Capital Works Program						
YTD - 2023/24 capital	5,738,249	23,945,776	18,207,526			
Full project life capital costing 6,477,409 37,903,805 31,426,39						

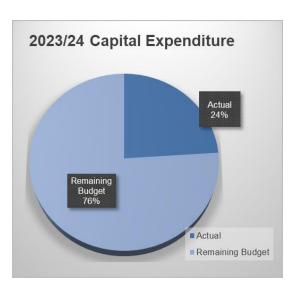
Council's net result at month end is \$4.15M, a negative variance of -\$7.28M to the budgeted forecast.

This result is mainly due to capital revenue being less than forecasted for March 2024 due to progression of capital works. The variance is being slightly offset by operating expenses being less than forecasted.

There is \$8.85M in the 23/24 adopted budget for the Council office rebuild (\$2.8M), new community houses (\$3.7M) and new staff housing (\$2.35M). These projects are significantly delayed which is impacting on the associated forecasted capital revenue.

Current capital expenditure includes CYRP2 at \$1.7M, DRFA Restoration works at \$1.4M, ATSI TIDS at \$1.2M, and the purchase a Multi Tyre Roller, Tipper Truck, Utes, a new batching plant & ISO for \$747K. The new community houses (DHPW) expenditure is at \$236K.

The new bore (3) has been completed at \$154K as well as Council building upgrades at \$232K.

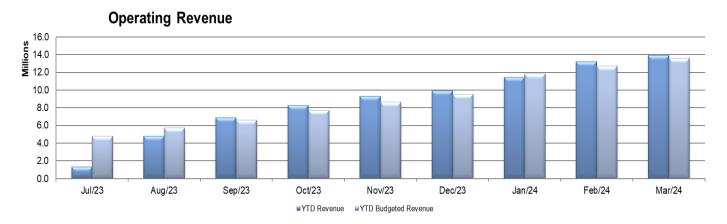


DETAILED REVIEW OF REVENUE & EXPENDITURE

	ACTUAL YTD	ORGINAL BUDGET YTD	VARIANCE	VARIANCE	ORIGINAL BUDGET FY 23/24
	\$	\$	\$	%	\$
Recurrent Revenue					
Levies & charges	519,245	507,752	11,493	2%	507,755
Fees & charges	498,980	498,672	308	0%	664,964
Rental income	833,025	779,985	53,040	7%	1,040,000
Interest received	1,952,909	990,000	962,909	97%	1,320,000
Sales revenue	4,520,920	5,273,037	(752,117)	-14%	7,030,789
Other incomes	0	0	0	0%	0
Grants & Subsidies	5,614,673	5,574,434	40,239	1%	10,897,299
	13,939,752	13,623,880	315,872	2%	21,460,807
Recurrent Expenditure					
Employees costs	3,301,013	4,462,596	1,161,583	26%	6,270,483
Materials and services	6,585,814	7,322,857	737,043	10%	9,491,943
Finance costs	50,883	45,369	(5,514)	-12%	60,500
Depreciation	4,548,084	4,614,048	65,964	1%	6,152,080
	14,485,795	16,444,870	1,959,075	12%	21,975,007
Operating Result	(546,043)	(2,820,990)	2,274,947	81%	(514,200)
Capital					
Capital Revenue	106,254	112,500	(6,246)	0%	150,000
Capital Grants & Subsidies	4,786,988	14,144,600	(9,357,612)	-66%	18,828,493
Capital Expense	(195,320)	0	195,320	0%	(7,527,084)
	4,697,922	14,257,100	(9,559,178)	-67%	11,451,409
Result After Capital	4,151,879	11,436,110	(7,284,231)	-64%	10,937,209

OPERATING REVENUE:

Council's recurrent revenue as at the end of March 2024 is \$13.9M, within 2% of budget.



The favourable variance is mainly due to interest revenue being higher than forecasted (\$962K) and is being offset by less than forecasted sales revenue.

Sales revenue is under budget by \$752K. A review of the larger variances in sales revenue is below:

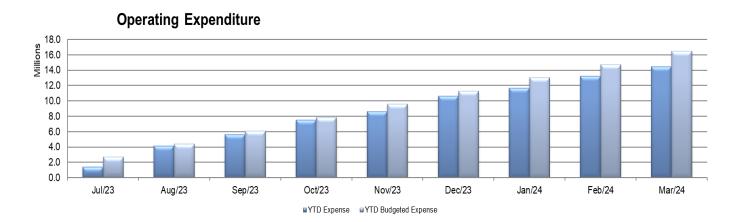
-\$583,469	Concrete batching revenue	Due to delayed capital works
-\$266,423	Carbon credit sales	Due to the timing of sales
-\$184,419	Fuel income	Due to delayed capital works
\$280,324	Private works income	More sales than forecasted

OPERATING EXPENDITURE:

Council's operating expenditure at the end of March 2024 was \$14.49M, \$1.96M favourable to budget.

The favourable variance in expenditure is due to employee costs (\$1.16M) and material and services (\$737K).

Employee costs are less than forecasted by \$1.16M, due to excessive absenteeism and vacancies. The favourable variance in material and services relate to administration supplies for community events (\$212K), fuel stock that relate to the progression of capital works (\$167K) and grants repaid that is due to timing of repayment (\$208K).



Awarded Contracts > \$200,000.00 (GST Exclusive)

There are no contracts awarded for amounts over \$200K in March 2024.

CAPITAL EXPENDITURE:

Capital expenditure for the 2023/24 financial year is \$5,738,249.

Council has purchased the new batching plant, ISO, Multi Tyre Roller, Tipper Truck, Utes x2 and the new controller for the Splashpark. The road upgrades under CYRP and ATSI TIDS are complete. R2R road works are planned to start in May and completed by June. DRFA restoration works will restart as soon as the roads reopen.

The build of the community houses (DHPW) had been delayed due to a request for a variation in the funding agreement. The variation request has been finalised with the contract for the build of ten community houses (DHPW) awarded to HC Building & Construction. Preliminary works have begun while construction is delayed with the roads closed to Pormpuraaw.

The new staff housing project site and design has been finalised with the tender to be published in April. The project is expected to be completed by December 2024. The council office rebuild design is still being finalised with the tender expected to be released in the coming month.

There have been significant delays with the installation of the sewerage macerators which is under review with Executive Management team.

	YTD Actual	Budget 23/24	Overall Budget	WIP 22/23
CYRP	1,672,853	1,818,923	1,820,000	146,198
DHPW	236,098	3,651,995	3,702,964	50,969
DRFA	1,384,349	7,527,084	7,527,084	-
ICCIP	153,910	877,664	1,386,229	508,845
LGGSP	12,248	2,350,000	2,350,000	-
LRCI	-	560,096	774,414	23,426
R2R	-	246,944	246,944	-
RAUP	-	44,219	44,219	-
Splashpark	36,000	40,000	40,000	-
TIDS	1,190,319	1,190,319	1,190,319	-
W4QR4	8,848	2,790,278	2,800,000	9,722
PASC Buildings	232,328	370,000	370,000	-
PASC Plant	747,458	409,932	529,087	-
DRF R1	-	1,863,152	14,917,375	-
QILSR	63,839	93,170	93,170	-
PASC Sewerage	-	112,000	112,000	-
Total	5,738,249	23,945,776	37,903,805	739,160

A list and breakdown of Council's capital works projects are below:

• CYRP: Road Upgrades (Cape York Program) (Completed)

• DHPW: New Community Houses (WIP)

DRFA: Restoration of Roads 2023 Wet Weather Events (WIP)

• DRF R1: Airport Upgrade (Yet to start)

ICCIP: Sewerage Macerator & Completion of New Bore # 3 (WIP –

Macerators, New Bore 3 - Complete)

LGGSP: New Staff Housing (In planning)

LRCI: Concreting of Workshop Area and Art Centre Refurbishment (WIP)

R2R: Road Upgrades (Yet to start)

QILSR: New Boat (WIP)

RAUP: Airport Fencing Upgrade (Completed)

TIDS: Road Upgrades (Completed)

W4QR4: Construction of Council Office Building (In planning)

Splashpark: New Controller (Completed)

• Council Renewals: Cairns Office building, Eddie Davey bathrooms, sewerage pumps,

and renewal of the Contractor Camp dongas (WIP)

Plant & Equipment: New Batching Plant, Isuzu Crew Cab Tipper Truck, Used Multi Tyred

Roller and Isuzu Crew Cabs x 2 (Completed)

COUNCIL CASH POSITION

Council's Unconstrained Funds

Pormpuraaw Aboriginal Shire Council As at 31 March 2024

	\$	\$
Cash At Bank	1,043,192	
QTC - Investment	58,751,858	59,795,050
Trade Debtors	1,178,786	
Provision Doubtful Debts	(89,642)	1,089,144
Less: Trade Creditors		(371,777)
Less: Tied Grant Funds		(8,945,632)
Less: Current Commitments		(7,743,259)
Total Unconstrained Funds		43,823,526

Please see Appendix A: Statement of Financial Position for further details on Council's assets, liabilities, and community equity.

Summary of Council's Aged Debt

Council aims to minimise the amount of outstanding monies owed through regular review of debtor accounts and systematic engagement with our debtors.

As at the end of March 2024, \$252,130 is outstanding over 60 days.

Below is a snapshot of the significant aged debt:

\$90,984	For service levies & rent	Council is currently working with the debtor through legal representation to agree on debt owed and finalise a payment plan. No resolution has been achieved to date.
\$49,312	For service levies	A commercial property is in arrears. Understanding has been achieved between the Council and debtor with payments being made towards the aged debt.
\$28,182	For service levies	Debtor is a state department that is disputing the service levies. Council is escalating the matter to a higher authority within government for resolution.
\$55,290	For service levies	This debt relates to the service levies for 19 homeownership leasee's debtor accounts within community. Only one property has payment recorded.

FINANCIAL SUSTAINABILITY STATEMENT

The Department of State Development, Infrastructure, Local Government and Planning (DSDILGP) financial sustainability ratios have been provided as an indication of the performance of Council against key financial sustainability criteria.

There are eight ratios that review sustainability measures across the categories of:

- Financial capacity
- Operating Performance
- Liquidity
- Asset management

The three asset management ratios and the population growth ratio will be reviewed and presented to Council in due course.

Below is an overview of Pormpuraaw's sustainability measures for March 2024.

Туре	Council Controlled		Actual 23/24	5-Year Average
Financial Capacity			4.3%	2.7%
Operating Operating Surplus Performance Ratio		Greater than 0%	-3.9%	7.2%
Operating Performance Operating Cash Ratio		Greater than 0%	29%	40%
Liquidity	Unrestricted Cash Expense Cover Ratio	Greater than 4 months	63 months	-

Council Controlled Revenue Ratio - An Indicator of Financial Flexibility

Council controlled revenue is an indicator of Council's financial flexibility, ability to influence its operating income and capacity to respond to unexpected financial shocks. This ratio is calculated by adding service levies plus statutory fees & charges and dividing by the total operating revenue.

Operating Surplus Ratio - A Measure of Sustainability

This ratio is a measure of a local government's ability to cover its operational costs and have revenues available for capital funding or other purposes. This ratio is calculated by dividing the Operating Result by the total Recurrent Revenue being principally Operating grants, Sales revenue, Interest and Rental income.

Operating Cash Ratio

The operating cash ratio is a measure of Council's ability to cover its core operational expenses and generate a cash surplus excluding depreciation and finance costs. The ratio is calculated by adding the operating result plus depreciation and finance cost divided by total operating revenue.

Unrestricted Cash Expense Cover Ratio

The unrestricted cash expense cover ratio is an indicator of the unconstrained cash available to meet ongoing and emergent financial demands. The ratio is calculated by adding total cash and current investments less externally restricted cash (grants) divided by operating expenditure (less depreciation and finance costs).

The result represents the number of months Council can continue operating based on current monthly expenses. This measure is to be present to Council as a single-year result only.

COUNCIL GRANT REVIEW

Pormpuraaw Aboriginal Shire Council

Tied Grants by Project

For the Month Ended 31 March 2024

	Balance 30/06/2023	Revenue	Council Contribution	Expense	Balance
	\$	\$	\$	\$	\$
Commonwealth Government Grants					
Department of Infrastructure, Transport, Regional Development & Communications					
Financial Assistance Grant	-	95,251	-	(95,251)	-
Roads to Recovery	-	-	-	- (9.150)	-
Local Roads & Community Infrastructure Program - Phase 3 Total	238,130	95,251	<u> </u>	(8,150)	229,980 229,980
				(100,101)	
Department of Health					
CHSP Home Support Programme (HACC)	-	369,722	-	(505,006)	(135,284)
Indigenous Employment Initiative (IEI) - Aged Care Total	484,511	749,069	-	(324,280)	909,300
rotar	484,511	1,118,792	<u> </u>	(829,286)	774,016
Department of Industry, Science, Energy & Resources					
Airport Fencing Upgrade	(29,753)	100,182	-	(70,429)	
Total	(29,753)	100,182	-	(70,429)	
Coming Australia					
Services Australia Centrelink Agency	_	34,783	_	(37,906)	(3,123)
Total		34,783	_	(37,906)	(3,123)
				, , ,	, , ,
Total - Commonwealth Govt Grants	692,888	1,349,007	-	(1,041,022)	1,000,874
State Government Grants					
Department of Environment & Science					
QIL&S Ranger Program	104,654	871,307	-	(635,915)	340,046
Total	104,654	871,307	-	(635,915)	340,046
Queensland Fire and Emergency Services					
State Emergency Services	-	14,011	-	(4,277)	9,735
Total		14,011	-	(4,277)	9,735
B					
Department of Justice & Attorney-General Community Justice Group	701,037	86,350		(884,936)	(97,549)
Total	701,037	86,350		(884,936)	(97,549)
				(001,000)	(01,010)
State Library of Queensland					
Indigenous Libraries	-	19,925	24,116	(43,179)	862
First Five Forever Program	-	3,000		(3,000)	-
Total		22,925	24,116	(46,179)	862
Department of Transport and Main Roads					
ATSI TIDS Projects	-	1,190,319	-	(1,190,319)	-
CYRP Community Works Program - Phase 2	(146,198)	1,819,051	-	(1,672,853)	
Total	(146,198)	3,009,370	-	(2,863,172)	-
Queensland Health					
ATSI Public Health Program	-	148,713	-	(135,559)	13,154
Total	-	148,713	-	(135,559)	13,154
	-	, ,			

Pormpuraaw Aboriginal Shire Council

Tied Grants by Project

For the Month Ended 31 March 2024

	Balance 30/06/2023	Revenue	Council Contribution	Expense	Balance
State Government Grants	\$	\$	\$	\$	\$
State Government Grants					
Queensland Reconstruction Authority				(4.004.000)	(=0.00=)
DRFA 2023 Restoration - Kowanyama Rd	=	1,272,516	-	(1,324,882)	(52,365)
DRFA 2023 Restoration - BAAS Yard Rd DRFA 2023 Restoration - Northern Rd	-	63,583 614,842	-	(12,600) (46,867)	50,983 567,975
DRFA - CAT E Betterment Program	(498,097)	498,097	_	(40,007)	-
DRFA 2023 Emergent Works	(42,137)	42,210	-	(73)	_
DRFA 2021 Restoration	(769,255)	404,615	-	-	(364,640)
Get Ready Qld	(1,356)	6,780	-	(5,228)	196
Total	(1,310,845)	2,902,644	-	(1,389,650)	202,149
Department of Agriculture, Fisheries & Forestry					
Coastal Clean Up	-	60,246	-	(12,748)	47,498
Total	-	60,246	-	(12,748)	47,498
Department of Education, Skills & Employment					
First Start Program		15,000	-	-	15,000
Total		15,000	-	-	15,000
Department of Seniors, Disability Services and Aboriginal & Torres Strait Islander Partnerships					
Splashpark	-	262,500	-	(195,642)	66,858
Service Enhancement Plan	(17,535)	-	-	(73,739)	(91,274)
Don't Buy Sly Grog Initiative	150,000	90,000	-	(188,793)	51,207
Total	132,465	352,500	-	(458,173)	26,791
Department of Communities, Housing & Digital Economy					
Qld Community Support Scheme	_	43,713	-	(32,116)	11,597
Community Transport	-	29,136	-	(55,129)	(25,993)
Forward Remote Capital Program - 7 Social Houses	1,059,920	2,443,956		(162,734)	3,341,142
Remote Capital Program - 3 Social Houses		1,669,478	-	(73,364)	1,596,115
Total	1,059,920	4,186,283	-	(323,342)	4,922,861
Department of Tourism Innovation 9 Court					
Department of Tourism, Innovation & Sport Deadly Active Sport & Recreation Program	_	63,000	_	(24,691)	38,309
Total		63,000		(24,691)	38,309
1041		00,000		(21,001)	00,000
Department of State Development, Infrastructure, Local Government	and Planning				
Indigenous Council Funding	-	2,555,410	-	(2,555,410)	-
Pormpuraaw Future Water Plant Business Case LGGSP - New Staff Duplex Complex	423,000	15,070	-	(15,070)	410.752
Works for Queensland 2021-2024	790,278	-	-	(12,248) (8,848)	410,753 781,430
ICCIP	576,418	35,590	-	(153,910)	458,098
Total	1,789,695	2,606,070	-	(2,745,485)	1,650,280
Total - State Govt Grants	2,330,729	14,338,419	24,116	(9,524,128)	7,169,136
Other Grant Providers					
Cape York Natural Resource Management					
Nest to Ocean (Turtle Program) CY397 R8		9,000	-	(3,605)	5,395
Total		9,000	-	(3,605)	5,395
Total Other Grant Providers		9,000	-	(3,605)	5,395
Total Grants	3,023,617	15,696,427	24,116	(10,568,755)	8,175,405
Add back negative (unclaimed) grant balances	1,504,330				770,227
Unspent grant revenue	4,527,948			_	8,945,632

APPENDIX A: STATEMENT OF FINANCIAL POSITION

Pormpuraaw Aboriginal Shire Council Statement of Financial Position

As at 31 March 2024

	2023/24 \$		
Current assets	<u> </u>		
Cash At Bank	1,043,192		
Cash - Trust Account	21,291		
Cash - QTC Account	58,751,858		
Receivables	1,089,144		
Contract Asset	452,371		
Inventories	566,694		
Other financial assets	(65,055)		
Total current assets	61,859,495		
Non-current assets			
Property, plant and equipment	133,281,929		
Other financial assets	12,908,458		
Total non-current assets	146,190,387		
Total assets	208,049,882		
Current liabilities			
Payables	371,777		
Contract Liability	7,471,840		
Provisions	618,882		
Total current liabilities	8,462,499		
Non-current liabilities			
Provisions	198,121		
Total non-current liabilities	198,121		
Total liabilities	8,660,621		
	· · ·		
Net community assets	199,389,261		
Community equity			
Asset revaluation surplus	111,359,498		
Retained surplus	88,029,763		
Total community equity	199,389,261		