



Pormpuraaw Aboriginal Shire Council

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Minutes Council Meeting Date: Thurs, 19 Dec 2019 at 10.20am.

1. **Present:** Mayor Kendall (Telelink), D/Mayor Koo-Aga (Telelink), Cr Barney, Cr Conrad (Acting Mayor), CEO Natera (Minute Secretary)
2. **Apologies:** Nil.
3. **Declaration of any Conflict, any perceived or other Potential Conflict of Interest to be declared prior to meeting by Councillors (Sect 173 of LGovt Act 2009):** D/Mayor Koo-Aga (on Coffin for late departed Ms K-A).
4. **Related Party Declaration Form (RPDF), (Sect 171B of LGovt Act 2009):** Confirmation of any changes to RPDF by Councillors & Senior Managers: Nil
5. **Matters arising from the Minutes:** That Council confirm the Minutes of the meeting dated Tues, 26 Nov 2019 as true & correct.
Moved: Cr Conrad. **Seconded:** Mayor Kendall.
CARRIED.
Resolution: 2019/12/01.
6. **Delegations/Guests:** (impromptu presentation by Sarge Nick on pressing Social issues prior to Council Meeting at 10.20am)

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7. **Correspondence:** List of inwards correspondence tabled for information:

8. **Reports:**

8.1 Mayor's Report:

- 8.1.1:

8.2 CEO's Report:

- **8.2.1: Attendance Certificate (AC):** see AC dated 19 Dec 2019 and approved for payment at \$1,473.60 each for Cr Barney & Cr Conrad.
- **8.2.2: AACAP & related Construction & Usage sign off (AACAP):** see SP docu re AACAP.
Motion: That Council confirms AACAP related Construction & Usage docu & confirms sign off.
Moved: Mayor Kendall. **Seconded:** Cr Conrad.
CARRIED.
Resolution: 2019/12/02.
- **8.2.3: Cairns Office Refurb (COR):** see SP on COR as per Resolution 2017/07/02 & 2019/02/04, refurbishment is now being undertaken.
Motion: That Council confirms SP on COR.
Moved: Cr Conrad. **Seconded:** Cr Barney.
CARRIED.
Resolution: 2019/12/03.
- **8.2.4: Council Monthly Meetings 2020 (CMM 2020):** see SP on CMM 2020) to be circulated within Community.
Motion: That Council confirms SP on CMM 2020.
Moved: D/Mayor Koo-Aga. **Seconded:** Cr Conrad.
CARRIED.
Resolution: 2019/12/04.
- **8.2.5: Council Vacancy (CV):** see SP on CV as a result of the late passing of our Cr.
Motion: That Council acknowledges & resolves that in accordance with LGovt Act 2009 Sect 161, 162, 163, 166 that the position will remain vacant in respect of the late Cr.

Moved: Mayor Kendall. **Seconded:** Cr Barney.
CARRIED.

Resolution: 2019/12/05.

- **8.2.6: Coffin for late departed Ms K-A:** see SP on Coffin as a result of the late passing of Ms K-A. (Cr Koo-Aga declared COI, Cr K-A excused at 10.51am, return 10.55am).

Motion: That Council acknowledges & resolves that the cost is as per recommended in the SP.

Moved: Cr Conrad. **Seconded:** Mayor Kendall.
CARRIED.

Resolution: 2019/12/06.

- **8.2.7: Contracting Exception under LGovt Reg 2012 Sect 235 (a), (b):** as per SP, Council to move that Cape & Gulf Contracting (CGC) to continue as the Plumbing Contractor until June 30 2020.

Motion: That Council acknowledges, accepts & adopts the SP for contracting Plumbing work by CGC.

Moved: D/Mayor/Cr Koo-Aga. **Seconded:** Cr Conrad.
CARRIED.

Resolution: 2019/12/07.

- **8.2.8: Housing allocation (HA):** see docu on HA as presented by Tennant Housing.

Motion: That Council confirms & accepts the recommendation on Housing Allocation.

Moved: D/Mayor/Cr Koo-Aga. **Seconded:** Cr Barney.
CARRIED.

Resolution: 2019/12/08.

- **8.2.9: Sportsfield Ablution/Kiosk Block (SAKB):** see Mud map SP on SAKB which is WIP.

Motion: That Council acknowledge, agrees and approves the Special Report on SAKB.

Moved: Mayor Kendall. **Seconded:** Cr Conrad.
CARRIED.

Resolution: 2019/12/09.

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8.3 Deputy CEO's Report:

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- **8.3.1: DCEO Report dated 13 Dec, received (DCEOR):** DCEOR for period ended 13 Dec 2019 tabled covering:
 Governance & transfer of duties from Corporate Services Mgr & CEO still being in Handover/Takeover status.
Motion: That Council accepts the DCEOR dated 13 Dec 2019 as presented .
Moved: Cr Conrad. **Seconded:** Cr Barney.
CARRIED.
Resolution: 2019/12/10.

8.4 Corporate Services Executive Manager's Report:

- **8.4.1: Corporate Service Executive Manager, General Report dated 16 Dec 2019, received (CSEM-GR):** CSEM-GR for period ended 16 Dec 2019 tabled covering:
 General Finance,
 Grant Acquittals & Reporting
 Current Corporate Services Projects
 HR,
 Admin Store
 Guesthouse
Motion: That Council accepts the CSEM-GR dated 16 Dec 2019 as presented .
Moved: Mayor Kendall. **Seconded:** Cr Barney.
CARRIED.
Resolution: 2019/12/11.
- **8.4.2: CSEM Financial Report (CSEM-FR) ended 30 Nov 2019 (CSEM-FR):** CSEM-FR for period ended 30 Nov 2019 tabled covering:
 Finance Statements at a Glance,
 Capital Works Program,
 2019-2020 Capital Expenditure
 Detailed review of Revenue & Expenditure
 Operating Revenue
 Operating Expenditure
 Council Cash Position
 Detailed review of Capital items
 Council Grant Review
 Statement of Financial Position
Motion: That Council accepts the CSEM-FR to 30

Nov 2019 as presented .

Moved: Cr Conrad. **Seconded:** Cr Barney.

CARRIED.

Resolution: 2019/12/12.

- **8.4.3: CSEM, 90 Days Debtors at 30 Sept 2019 (CSEM-90 DD):** CSEM-90DD at 30 Nov 2019 tabled.
Motion: That Council accepts the CSEM-90DD as tabled.
Moved: Mayor Kendall. **Seconded:** Cr Conrad.
CARRIED.
Resolution: 2019/12/13.
- **8.4.4: Human Resource: (HR):** HR report for Nov 2019 tabled covering: New Starters, Terminations/Resignations, Recruitment, Training & Breakdown of Wages.
Motion: That Council accepts the HR report for Nov 2019.
Moved: Mayor Kendall. **Seconded:** Cr Conrad.
CARRIED.
Resolution: 2019/12/14.
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8.5 Operation Manager's Report:

- **8.5.1 Operation Manager Report (OR):** Nil received.

8.6 Community Service Manager's Report:

- **8.6.1: Community Service Manager (CSM):** CSM for Dec tabled covering: Library refurb at cost of \$30,000.00 with \$16,000.00 in-kind Council cost for Floor & External Painting.
Motion: That Council confirms receipt & adoption of CSM Report.
Moved: Mayor Kendall. **Seconded:** Cr Conrad.
CARRIED.
Resolution: 2019/12/15.

8.7 Environment Manager's Report:

- **8.7.1: Environment Mgr Nov dated 17 Dec 2019 (EMR):**
Water, Waste Water, Waste/Refuse Area, Weed Control, Ranger Boat AMSA Audit Compliance, Machinery Maintenance, Junior Ranger Program, WCTTAA, Community Support, Commercial Fisheries.
Motion: That Council confirms & accepts the EMSR Report dated 17 Dec as tabled.
Moved: Cr Conrad. **Seconded:** Cr Barney.
CARRIED.
Resolution: 2019/12/16.

10. Tenders & Quotations: Nil.

11. Notice of Motion: Nil.

12. Meeting Closed: 12.15am

13. Next Meeting: **23 Jan 2020.**

Minutes accepted as true & correct.


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Ralph Kendall: Mayor. 
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Edward A Natera.CEO. 23 Jan 2020