



Pormpuraaw Aboriginal Shire Council

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Minutes Council Meeting **Date: Thurs, 23 Jan 2020 at 10.05am.**

1. **Present:** Mayor Ralph Kendall, D/Mayor Tim Koo-Aga (on Telelink), Cr George Conrad, Cr Keith Barney, CEO Edward Natera (Minute Secretary)
2. **Apologies:** Nil.
3. **Declaration of any Conflict, any perceived or other Potential Conflict of Interest to be declared prior to meeting by Councillors (Sect 173 of LGovt Act 2009):** Nil.
4. **Related Party Declaration Form (RPDF), (Sect 171B of LGovt Act 2009):** Confirmation of any changes to RPDF by Councillors & Senior Managers: Nil.
5. **Matters arising from the Minutes:** That Council confirm the Minutes of the meeting dated Thurs, 19 Dec 2019 as true & correct.
Moved: Mayor Kendall. **Seconded:** D/Mayor/Cr Koo-Aga.
CARRIED.
Resolution: 2020/01/01.
6. **Delegations/Guests:** PPAC: Ganthi Kuppusamy & 1 Board member, Arts Centre: Paul Jakubowski & 2 Board members,
7. **Correspondence:** List of inwards correspondence tabled for information:

8. Reports:

8.1 Mayor's Report:

- **8.1.1:** Nil

8.2 CEO's Report:

- **8.2.1: Attendance Certificate (AC):** see AC dated 23 Jan 2020 and approved for payment at \$1,473.60 each for Cr Barney & Cr Conrad.
- **8.2.2: AirServices:** see SP docu re Airservices & note there may be an invitation for another Airline to replace Hinterland.
Motion: That Council confirms SP on Airservices.
Moved: Cr Conrad. **Seconded:** Cr Barney.
CARRIED.
Resolution: 2020/01/02.
- **8.2.3: Council Remuneration from 01 July 2020:** see SP on Council Remuneration by Remuneration Tribunal (RT) noting, Mayor: \$108,222.00, D/Mayor: \$62,435.00 and Councillor: \$54,110.00 paid as a base of \$36,073.28 over 12 months & \$1 503.06 as Attendance Fees over 12 months.
Motion: That Council confirms & accepts the RT Schedule on Remuneration.
Moved: Mayor Kendall. **Seconded:** Cr Conrad.
CARRIED.
Resolution: 2020/01/03.
- **8.2.4: Council Service Delivery & Capacity Building Program (CSDCBP):** see SP on CSDCBP moving forward to build capacity as we roll out service delivery.
Motion: That Council confirms & support the CSDCDP as outlined in the SP.
Moved: Mayor Ralph. **Seconded:** Cr Conrad.
CARRIED.
Resolution: 2020/01/04.

- **8.2.5: Financial Delegation (FD):** as per SP, FD has been given to Deputy CEO & Operations Manager of \$5,000.00 each. To be reviewed on 30 June 2020.

Motion: That Council acknowledges, confirms & ratify the SP on FD authority Delegations Register and Appendix 1 on the Procurement Schedule to be updated..

Moved: D/Mayor/Cr Koo-Aga. **Seconded:** Cr Conrad.
CARRIED.

Resolution: 2020/01/05.

- **8.2.6: ICCIP (Stage 2):** see SP on ICCIP.

Motion: That Council acknowledges, confirms & accepts the SP on the ICCIP stage 2.

Moved: Mayor Kendall. **Seconded:** Cr Barney.
CARRIED.

Resolution: 2020/01/06.

- **8.2.7: Project/Programs 2020 (PP2020):** see SP on PP2020.

Motion: That Council acknowledges, confirms & support the PP2020 moving forward.

Moved: Cr Conrad. **Seconded:** D/Mayor/Cr Koo-Aga.
CARRIED.

Resolution: 2020/01/07.

- **8.2.8: Special Holidays 2020:** Council notes a date change from Sunday to Tues, 26 May for National Sorry Day Holiday.

Motion: That Council acknowledges, accepts & confirm the date change.

Moved: Mayor Kendall. **Seconded:** Cr Conrad.
CARRIED.

Resolution: 2020/01/08.

- **8.2.9: Workshop Purchase (Excavator):** see SP on Excavator purchase.

Motion: That Council acknowledges, accepts & ratify purchase as per SP.

Moved: Mayor Kendall. **Seconded:** Cr Barney.
CARRIED.

Resolution: 2020/01/09.

8.3 Deputy CEO's Report:

- **8.3.1: DCEO Report dated 22 Jan, re Qrty Review Operational Plans 2019-2020:** Qrty Report on Ops Plans received.
Motion: That Council accepts the DCEO Re[port noting incorrect wording on KPI23 and additional wording on KPI 31.
Moved: Mayor Kendall. **Seconded:** D/Mayor/Cr Koo-Aga. **CARRIED.**
Resolution: 2020/01/10.

8.4 Corporate Services Executive Manager's Report:

- **8.4.1: Corporate Service Executive Manager, General Report dated 17 Jan 2020, received (CSEM-GR):** CSEM-GR for period ended 17 Jan 2020 tabled covering:
General Finance,
Grant Acquittals & Reporting
Current Corporate Services Projects
HR,
Admin Store
Guesthouse
Motion: That Council accepts the CSEM-GR dated 17 Jan 2020 as presented .
Moved: Mayor Kendall. **Seconded:** Cr Conrad.
CARRIED.
Resolution: 2020/01/11.
- **8.4.2: CSEM Financial Report (CSEM-FR) ended 31 Dec 2019 (CSEM-FR):** CSEM-FR for period ended 31 Dec 2019 tabled covering:
Finance Statements at a Glance,
Capital Works Program,
2019-2020 Capital Expenditure
Detailed review of Revenue & Expenditure
Operating Revenue
Operating Expenditure
Council Cash Position
Detailed review of Capital items
Council Grant Review
Statement of Financial Position
Motion: That Council accepts the CSEM-FR to 31 Dec 2020 as presented .

Moved: Mayor Kendall. **Seconded:** Cr Conrad.
CARRIED.

Resolution: 2020/01/12.

- **8.4.3: CSEM, 90 Days Debtors at 31 Dec 2019 (CSEM-90 DD):** CSEM-90DD at 31 Dec 2019 tabled.
Motion: That Council accepts the CSEM-90DD as tabled.

Moved: Cr Conrad. **Seconded:** Cr Barney.
CARRIED.

Resolution: 2020/01/13.

- **8.4.4: Human Resource: (HR):** HR report for Nov 2019 tabled covering: New Starters, Terminations/Resignations, Recruitment, Training & Breakdown of Wages. Council notes issue with a staff on Aged Care Act & Disability Service Act & will await a Special Report from CEO outlining potential risk.

Motion: That Council accepts the HR report for Nov 2019.

Moved: Mayor Kendall. **Seconded:** D/Mayor/Cr Koo-Aga. **CARRIED.**

Resolution: 2020/01/14.

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8.5 Operation Manager's Report:

- **8.5.1 Operation Manager Report (OR):** Not received at 17 Jan, only commenced on Mon, 06 Jan 2020.

8.6 Community Service Manager's Report:

- **8.6.1: Community Service Manager (CSM):** CSM not received at 17 Jan, away sick.

Motion: That Council confirms receipt & adoption of CSM Report.

Moved:..... **Seconded:**.....

CARRIED.

Resolution: 2020/01/....

8.7 Environment Manager's Report:

- **8.7.1: Environment Mgr Nov dated 17 Dec 2019 (EMR):** Water, Waste Water, Waste/Refuse Area, Weed Control, Ranger Boat AMSA Audit Compliance, Machinery Maintenance, Junior Ranger Program, WCTTAA, Community Support, Commercial Fisheries. **Not Received at 17 Jan 2020.**

Motion: That Council confirms & accepts the EMSR Report dated 17 Dec as tabled.

Moved:..... **Seconded:**.....

CARRIED.

Resolution: 2020/01/....

10. Tenders & Quotations: Nil.

11. Notice of Motion: Nil

12. Meeting Closed: 11.05am.

13. Next Meeting: 27 Feb 2020.