



Pormpuraaw Aboriginal Shire Council

24 Thinraathin St, Pormpuraaw QLD 4892

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An Ordinary Meeting of the Pormpuraaw Aboriginal Shire Council was held on Wed, 31 Jan 2024 at the Pormpuraaw Council Chambers - 24 Thinraathin St, Pormpuraaw, commencing at 10:00am.

The attendance of each Councillor was requested.

Minutes Council Meeting Date: Wed, 31 Jan 2024 at 10.00am.

1. **Present:** Mayor Richard Tarpencha, DMayor George Conrad, Cr Tim Koo-Aga, Cr Ronald Kingi, Cr Andrea Foote.
2. **Apologies:** Nil.
3. **Declaration of any Conflict, any perceived or other Potential Conflict of Interest to be declared prior to meeting by Councillors (Sect 150EL and Sect 150EQ of LGovt Act 2009): Nil.**
4. **Related Party Declaration Form , (Sect 150EP of LGovt Act 2009):**
Confirmation of any changes to Related Party Declaration Form by Councillors & Senior Managers: Nil
5. **Matters arising from the Minutes:** That Council confirm the Minutes of the meeting dated Thurs, 14 Dec 2023 as true & correct.
Moved: Cr Koo-Aga. **Seconded:** DMayor/Cr Conrad.
CARRIED.
Resolution: 2024/01/01.
6. **Delegations/Guests:**
 - 6.1 **Delegates/Guest:**

- **6.1.1:** Jim Evans & Yvette Ruppin from LGovt So You Want To Be A Councilor & Quentin Barba from ECQ presented an Overview of Council Election 2024, Dates & what to expect.
- **6.1.2:** Corporate Service Executive Mgr Tracey Graham was telelink in for a congratulatory message from Council on her Aust Day Honours Award of a Public Service Medal, thanked Council for the support over the past 4years & wished those contesting the Mch 2024 Council Election all the very best.

7. Correspondence: List of inwards correspondence tabled for information: FYI.

8. Reports:

8.1 Mayor's Report:

- **8.1.1: Nil.**

8.2 CEO's Report:

- **8.2.1: Attendance Certificate:** see Attendance Certificate dated 31 Jan 2024 and approved for payment at \$1,594.44 each for Cr Kingi, Cr Koo-Aga & Cr Foote.
- **8.2.2: Australian Day Honors 2024 (Public Service Medal-PSM) awarded to our Corporate Service Manager (Ms Tracey Graham):** see Listing & letters from Premier Steve Miles & AG Dave Stewart.
Motion: That Council acknowledge & sends a congratulations letter on the PSM award & 10 years of service to Ms Tracey Graham.
Moved: Cr Kingi. **Seconded:** Mayor Tarpencha.
CARRIED.
Resolution: 2024/01/02.

- **8.2.3: Animal Management Act 2010:** Council is to re-enforce our AMAct 2010 commencing with review of the Act, Education Flyers, Notices & put down of Biting & Dangerous Dogs that become problems to Community Safety.

Motion: That Council acknowledge, accepts & approves the actions to address our Animal Management issues.

Moved: Cr Kingi. **Seconded:** Cr Foote

CARRIED.

Resolution: 2024/01/03.

- **8.2.4: AB Kiosk:** Council moved to instruct AB Kiosk to cease operations at the Kiosk until the outstanding Debt account is brought to date and negotiation can start with Club/Kiosk and Council on a new Lease. (see SPM)

Motion: That Council acknowledge that AB Kiosk is taking far too long on the outstanding account & that CEO to liaise with Lawyers on the Cease Operations request.

Moved: Cr Koo-Aga. **Seconded:** DMayor/Cr Conrad.

Resolution: 2024/01/04.

- **8.2.5: Project/Programs 2023 (Review) & Council Portfolio:** se docu on above on activities over 2023.

Motion: That Council acknowledges & confirm the above Report as tabled for activities over 2023.

Moved: DMayor/Cr Conrad. **Seconded:** Cr Kingi.

CARRIED.

Resolution: 2024/01/05.

- **8.2.6: Project/Programs 2024 (Operations Plan 2024):** se docu on above for activities moving over 2024.

Motion: That Council acknowledges & confirm the above Report as tabled for activities over 2024 noting that these may change after the 16 Mcg Council Election.

Moved: Cr Kingi. **Seconded:** DMayor/Cr Conrad.

CARRIED.

Resolution: 2024/01/06.

- **8.2.7: Social Housing Stockpiling of Shellgrit for 10 Social Homes:** see docu on above for Social

Homes.

Motion: That Council acknowledges & confirm the above Report as tabled.

Moved: DMayor/Cr Conrad. **Seconded:** Cr Foote.
CARRIED.

Resolution: 2024/01/07.

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8.3 Executive Manager Corporate Services (EMCS) Report:

- **8.3.1: Executive Manager Corporate Services:** see Special Purpose Report dated 26 Jan 2024 covering:
General Finance,
Grant Acquittals & Reporting,
Current Corporate Service Project,
WHS,
HR,
Admin Store,
Accommodation

Motion: That Council accepts the Special Purpose Report dated 26 Jan 2024 from EMCS.

Moved: Mayor Tarpencha. **Seconded:** DMayor/Cr Conrad.

CARRIED.

Resolution: 2024/01/08.

- **8.3.2: Financial Statement for Period Ended 30 Nov 2023:** Reports received for above Mth end 30 Nov 2023 covering :
Financial Statement at a Glance,
Capital Works Program,
2023/2024 Capital Expenditure,
Detailed Review of Revenue & Expenditure,
Operating Revenue,
Operating Expenses,
Awarded Contracts > \$200,000.00,
Capital Expenditure,
Council Cash Position as at 30 Nov 2023 ,
Summary of Council's Aged Debt,
Financial Sustainability Statement,

Council Controlled Revenue-An Indicator of Financial Flexibility,
Operating Surplus Ratio-A measure of Sustainability,
Operating Cash Ratio,
Unrestricted Cash Expenses Cover Ratio
Council Grant Review,
Statement of Financial Position as at 30 Nov 2023.

Motion: That Council notes & accepts the Financial Statements for period ended 30 Nov 2023 as tabled.

Moved: DMayor Conrad. **Seconded:** Cr Koo-Aga.
CARRIED.

Resolution: 2024/01/09.

- **8.3.2: Financial Statement for Period Ended 31**

Dec 2023: : Reports received for above Mth end 31 Dec 2023 covering :

Financial Statement at a Glance,
Capital Works Program,
2023/2024 Capital Expenditure,
Detailed Review of Revenue & Expenditure,
Operating Revenue,
Operating Expenses,
Awarded Contracts > \$200,000.00,
Capital Expenditure,
Council Cash Position as at 31 Dec 2023 ,
Summary of Council's Aged Debt,
Financial Sustainability Statement,
Council Controlled Revenue-An Indicator of Financial Flexibility,
Operating Surplus Ratio-A measure of Sustainability,
Operating Cash Ratio,
Unrestricted Cash Expenses Cover Ratio
Council Grant Review,
Statement of Financial Position as at 31 Dec 2023.

Motion: That Council notes & accepts the Financial Statements for period ended 31 Dec 2023 as tabled.

Moved: DMayor Conrad. **Seconded:** Cr Koo-Aga.
CARRIED.

Resolution: 2024/01/10.

- **8.3.3: Ablution Units at Main Roads Camp**

(AUMR): see SPR for AUMR Capital Budget to be increased from \$70K to \$250K (outside of Council's

Approved Budget 2023-2024) but AUMR operations.

Motion: That Council notes & accepts the SPR on purchase of the AUMR.

Moved: Mayor Tarpencha. **Seconded:** Cr Koo-Aga.
CARRIED.

Resolution: 2024/01/11.

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- **8.3.3: MOWER for Aged Care Division:** see SPR for MOWER to be purchased for \$11,591 (outside of Council's Approved Budget 2023-2024) but needed for Aged Care operations.

Motion: That Council notes & accepts the SPR on purchase of the MOWER.

Moved: Mayor Tarpencha. **Seconded:** DMayor Conrad.

CARRIED.

Resolution: 2024/01/12.

- **8.3.4: Quant-Tray Sealer Plus Water Testing System (QTSPWS) for Plumber/Water Division:** see SPR for QTSPWTS to be purchased for \$15,264 (outside of Council's Approved Budget 2023-2024) but needed for Plumbing /Water operations.

Motion: That Council notes & accepts the SPR on purchase of the QTSPWS).

Moved: Cr Koo-Aga. **Seconded:** Cr Kingi.

CARRIED.

Resolution: 2024/01/13.

8.4 Operations Executive Manager's Report:

- **8.4.1: ATSI TIDS on Strathgordon Rd under Project 2787053 & 2787162 for Jan 2024 as tabled:** See docu re above Project submitted on behalf of Ops Mgr (Vacant).

Motion: That Council notes & accepts the docus as tabled.

Moved: Cr Kingi. **Seconded:** Mayor Tarpencha.

CARRIED.

Resolution: 2024/01/14.

8.5 Community Service Manager's Report:

- **8.5.1: Community Service Executive Manager (CSEM):** No Mthly Report for Jan because of Xmas/New Year Holidays.
Motion: That Council acknowledge no Reports tabled.
Moved: DMayor Conrad. **Seconded:** Cr Kingi.
CARRIED.
Resolution: 2024/01/15.

8.6 Environment Report:

- **8.6.1: Ranger: Land & Sea** (joint Co-Ordinators of Clinton & Gavin): Council notes no Report received but part of the Animal Management item mentioned in CEO Agenda.
Motion: That Council acknowledge no Reports tabled but refers to the Animal Management item in CEO Agenda.
Moved: Cr Kingi. **Seconded:** DMayor Conrad.
CARRIED.
Resolution: 2024/01/16.

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9. Tenders & Quotations: **Nil.**

10. Notice of Motion: **Nil**

11. Meeting Closed: **1.15pm**

12. Next Ordinary Meeting: **Mon, 26 Feb 2024.**

Minutes accepted as true & correct.

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Mayor: Richard Tarpencha

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CEO: Edward A Natera: 26 Feb 2023