

Pormpuraaw Aboriginal Shire Council



2021-2022 Annual Report

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MESSAGE FROM THE MAYOR



This will be my 3rd annual report as Mayor after the 28 March 2020 council elections and covers the full 12-month period from 1 July 2021 to 30 June 2022.

Council is still hopeful that having 2 returning elected members with the addition 2 new faces young enough to learn what it is like to be a member of a collective team and that they can become the nucleus of a foundational team that will lead into the future and further drive our vision for a well-being, progressive and contributing Pormpuraaw. We are acutely aware that Pormpuraaw is a funding dependant Council utilising public funds.

We will strive to start economic activity within our current term, working with our management team.

We will continue the implementation and roll out of physical development within the community and will continue to work in the true spirit of co-operation and stronger partnerships with the company undertaking the CDP program (RISE Ventures), PPAC, Education, Hospital, Police & other Non-Government Organisation's (NGO's) in community for the betterment and well-being of our community.

Our Corporate Plan will be reviewed before expiry in December 2023.

Our Major projects for the year ended 30 June 2022 have been:

- AACAP, restarted in last quarter of 2020 and physically completed Dec 2021
- ILUA Agreement, continue rollout
- Pormpuraaw Access Road along Strathgordon to Musgrave in partnership with Department of Transport & Main Roads, upgrade works continuing
- Paving of town streets (stage 14)
- Police Station completed Dec 2021
- Social Homes (5 x 2 development lots)
- Sports Field Complex (completed December 2021 with defects in progress)
- Water, Waste & Sewer Infrastructure Works under ICCIP, WIP
- W4Q3 Projects 2019-2021, completed June 2022
- W4Q COVID Projects 2019-2021, completed June 2022

Again, I would like to acknowledge the hard work of Council's management team, the staff, other NGO's, all State and Australian government departments and in particular both our Minister Champion, Honourable Minister Mr Steve Miles and Director General Champion, Mr Leon Allen (Qld Treasury) who have assisted us in our efforts for Council & Community.

Richard Tarpencha
Mayor

Community: The Way We Want to Live Together
– Independent Living Cottages (December 2021)



Community: The Way We Want to Live Together
– Independent Living Cottages (Dec 2021)



Built Environment: Shaping Our Surrounds – ATSI TIDS
Access Works (October 2021)

Organisation: Developing our Capacity – Paving
Team Working on Road Upgrades (June 2022)



Built Environment: Shaping Our Surrounds
– New Bore 3 (September 2021)

PORMPURAAW ABORIGINAL SHIRE PROFILE

History

Pormpuraaw is on the west coast of Cape York about 500 kilometres from the tip of Australia, just south of the Edward River. It is the home of the Thaayore, Wik, Bakanh and Yir Yoront People.

Pormpuraaw (formerly Edward River) was established as an Anglican Mission in 1938. The Anglicans had established Kowanyama in 1905 but realised that there were conflicts arising as a result of bringing many tribes together from such a large area. The Anglican Missionaries then sought to establish a number of smaller missions in the area. The first mission was located at the present Pormpuraaw site and took hold.



Edward River Mission Village, Year 1959

Like all cape missions, government rationed subsidies for aboriginal people at Pormpuraaw was about one third of what was required to exist, so most of the men and boys were sent out to work on the cattle stations in the region. This enabled them to stay close to their traditional country. At the same time the Anglicans removed women and children from the cattle stations in the Gulf of Carpentaria. Dormitories were established to contain the women and children and provide schooling. Erratic rationing meant that most people were still required to hunt and collect food from the surrounding bush which helped maintain cultural connection with the land. The reliance on bush food was especially critical during the war periods when rationing of fuel prevented the mission boat from going to Normanton for supplies.

In 1986, the Pormpuraaw Aboriginal Community Council gained title to the area by way of a Deed of Grant in Trust (DOGIT). This enabled the council to have full local government authority over the trust area of 466,198 hectares.

In 2004, Pormpuraaw Aboriginal Community Council became a Shire Council incorporated under the Local Government (Community Government Areas) Act 2004.

Pormpuraaw Township

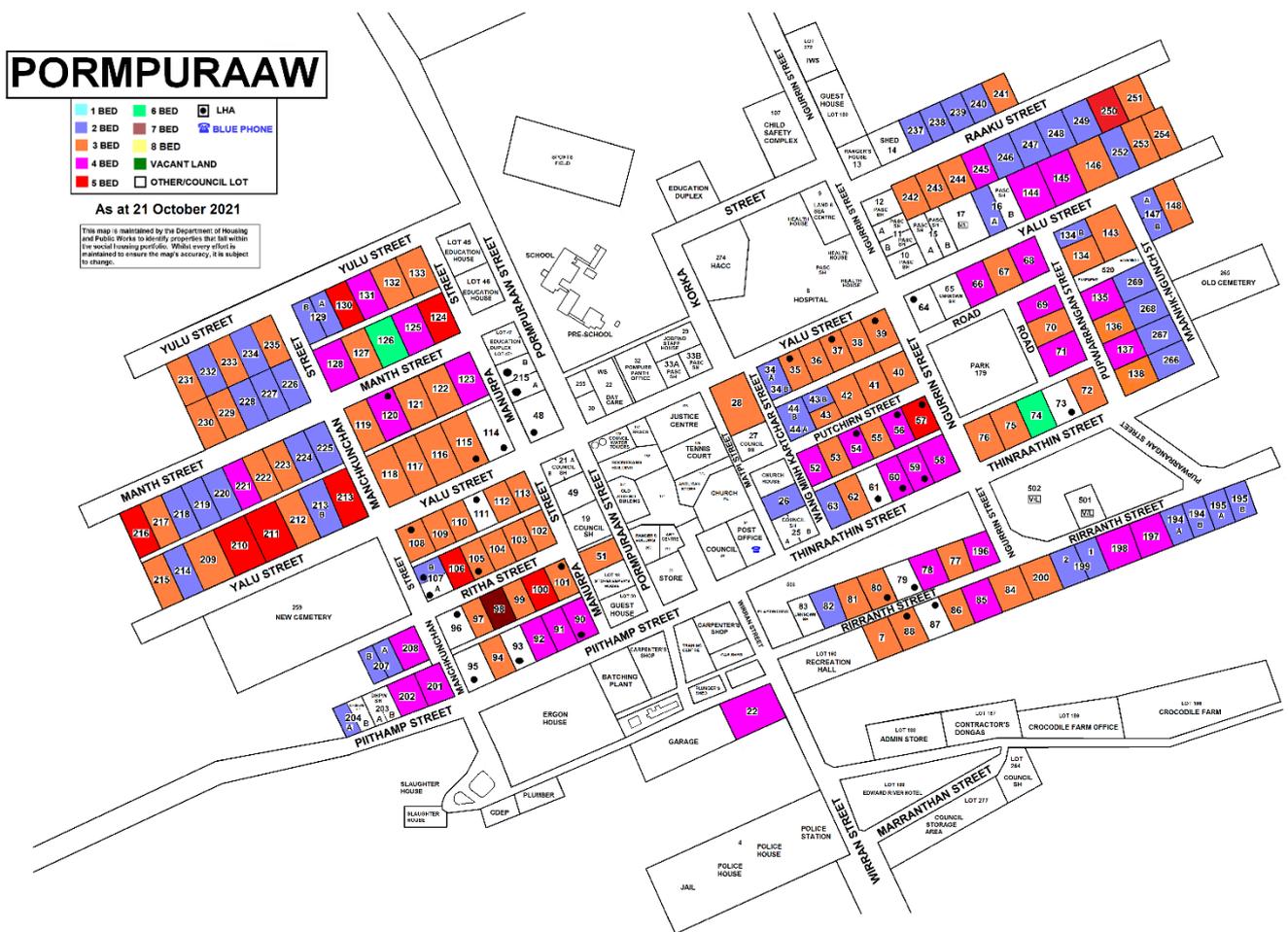
Pormpuraaw Township consists of two neighbourhoods known locally as Mungkan side and Thaayorre side. They are united by schools, shops, administrative buildings and a number of shire council staff housing.

The neighbourhoods originated at the time of mission settlement and reflect traditional linguistic and territorial affiliations. The majority of residents on the Mungkan side originate from along or north of the Edward River. The Thaayorre side accommodate speakers of Thaayorre, Yir Yoront and other dialects that lie along or south of the Edward River.

The neighbourhoods of Pormpuraaw broadly reproduce the geographic distribution of clan estates. The entirety of the Pormpuraaw DOGIT boundary encompassing 466 198 hectares and the two neighbourhoods is divided by the Edward River which broadly divides the Wik speaking clans from those to the south.

Legal Status

The Pormpuraaw Aboriginal Shire Council operates under Queensland Government Legislation, namely The *Local Government Act 2009*. Furthermore, two Regulations



working hand-in-glove with the Act are the *Local Government Regulation 2012*.

Council is constituted by the Councillors who are elected or appointed to the local government under the *Local Government Electoral Act 2011*. Councils' Australian Business Number is 34 103 787 081. Council's GST registration is effective from 1 July 2000.

Councillor Profiles



Mayor – Richard Tarpencha

Elected in 2020 Richard Tarpencha holds the position of Mayor of Pormpuraaw Aboriginal Shire Council.

Mayor Richard will assist, partake and have oversight on all portfolios.



Councillor – George Conrad

Elected in 2016 and re-elected in 2020, George Conrad is responsible for the portfolios of: Arts & Culture, Enterprise, Essential Services and Men's Group as well as sharing the Land & Sea portfolio with Cr Kingi.



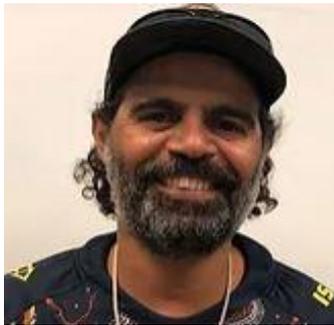
Councillor – Andrea Foote

Elected in 2020 Andrea Foote is responsible for the portfolios of: Youth, Education, Housing and Women's Group.



Councillor – Ronald Kingi

Elected in 2020 Ronald Kingi is responsible for the portfolios of: Road & Transport, Land Development and Sport & Recreation as well as sharing the Land & Sea portfolio with Cr Conrad.



Councillor – Tim Koo-Aga

Elected in 2016 and re-elected in 2020, Tim Koo-Aga is responsible for the portfolios of: Planning & Infrastructure, Training & Employment, Elders and Health.

The four Councillors will take on a rotating Deputy Mayor role over their four-year term to provide optimal experience as an elected member.



Photo – Stabilisation & Seal Works on the Pormpuraaw Access Road continue to be a priority for Council and the Community to ensure better community access. Millions of dollars are allocated each year to road works upgrades.

Vision and Mission

Our Vision – What We Are Trying To Achieve

A strong, engaged community creating a dynamic future.

Our Mission – Why We Are Here

To meet the needs and aspirations of community members by delivering strong leadership together with strategic planning to construct new infrastructure that will deliver new and improved services and facilities.

Community Values

Our Values – What We Stand For

A Strong Community

Council will strengthen the capacity and resilience of Pormpuraaw through partnerships with the Community, business, government and non-government sector groups in pursuing positive social, economic and environmental outcomes.

Excellence

Council and staff will strive for innovation, continuous improvement and long-term success in management and leadership practice, strategic planning and the performance of Council systems.

Accountability

Council is accountable to the Community and will conduct its affairs openly with integrity in consultation with Community, at the same time reflecting the highest level of democratic governance and public administration.

Fairness and Equity

Council recognises and values the needs of different sectors and groups within its community and works in partnership with its valued volunteers, community-based agencies, State and Commonwealth departments to ensure needs are addressed in a planned and timely manner.

Welcoming Ideas

Council will actively encourage and seek the exchange of ideas and knowledge in finding creative solutions.

Investing in the Future

Council will take a long-term view as a responsible steward of community assets and finances.

Objectives & Strategies: Five Key Areas

1. Community – The Way We Want To Live Together

To promote outcomes, which encourage a healthy, supportive, contributing and proactive community, where appropriate services and facilities are available and accessible by all.

2. Built Environment – Shaping Our Surroundings

To plan for the future development of the community in ways which actively value the heritage and the character of our community with access for all.

3. Natural Environment – It Begins With Each Of Us

To ensure the natural environment is protected in a way that is not compromised for future generations and is managed so as to minimise our impact on non-renewable resources.

4. Economy – Creating Our Future

To facilitate a vibrant local economy that enjoys sustainable business investments and the benefits of a skilled and diverse workforce.

5. Organisation – Developing Our Capacity

To strengthen the capacity of the council organisation and its people to serve our community and to pursue positive outcomes in partnership with community business and government bodies.

Corporate Structure

Accountability

All Council executive management staff take direction from and report to the Chief Executive Officer (CEO) of the Pormpuraaw Aboriginal Shire Council. The CEO is responsible for all operational management and co-ordination of Council workplaces including the on-going delivery of services to shire council residents.

Staff Code of Conduct

All Council staff are required to adhere to the Pormpuraaw Aboriginal Shire Council Code of Conduct, policies and confidentiality agreements. Councillors and staff must also avoid any inappropriate involvement in community activities, business and politics.



Council Services

- Council operated Post Office and Bank Agency
- Indigenous Knowledge Centre / Community Library
- Community Emergency Services (SES)
- Community Aged Care - Consumer Directed Care Packages
- Community Care Support Services (QCSS)
- Home Support Program (CHSP)
- Environmental Health
- Ranger Services
- Sport and Recreation
- Staff Housing
- Property Leases and other Buildings

Council Services (continued)

- All-weather 24/7 Airport
- Workshop & Plant hire
- Fuel Depot
- Concrete Batching
- Roads and Drainage Maintenance
- Parks Gardens and Ovals
- Water Supply
- Waste Management
- Sewerage
- Turtle Monitoring and Ghost Net Programs
- Camping Grounds
- Accommodation (Guesthouses & Contractors Dongas)
- Administration Store
- Finance
- Governance and Administration
- Disaster Management

Acknowledgement of Funding Bodies

Pormpuraaw Aboriginal Shire Council would like to acknowledge and thank the following funding bodies for activities funded in the 2021-22 financial year:

Commonwealth

- Department of Infrastructure, Transport, Regional Development & Communications
- Department of Health
- Department of Industry, Science, Energy & Resources
- Services Australia

State & Other Bodies

- Department of State Development, Infrastructure, Local Government & Planning
- Queensland Reconstruction Authority
- Department of Health (Queensland Health)
- Department of Environment & Heritage Protection
- Department of Transport & Main Roads
- Department of Agriculture & Fisheries
- Department of Education, Skills & Employment
- Department of Communities, Housing & Digital Economy
- Cape York Natural Resource Management
- State Library of Queensland
- Department of Emergency Services
- Department of Justice and Attorney-General
- Department of Seniors, Disability Services and Aboriginal & Torres Strait Islander Partnerships

STATEMENT FROM THE CHIEF EXECUTIVE OFFICER



This will be my 14th CEO Annual Report for Pormpuraaw Aboriginal Shire Council (PASC) and although we have a management role vacant at the time of printing, we have managed to make a collective effort as a team to keep projects and programs on track, on time and within grant funding budget allocations. Council has endeavours to localise the vacant management position moving forward.

The Executive Manager of Operations position has been a constant challenge for Council to fulfill this role with a suitably qualified person, and at the time of writing this report this position is vacant again. Our Executive Manager of Community Services commenced with Council in September 2021. During the vacant periods the duties were shared between the CEO & Executive Manager of Corporate Services.

We secured a permanent People & Culture Leader to advise and support on human resource matters in January 2022 and this role is permanently based in community. The placement of this officer has started to pay dividends in staff recruitment and placement and will assist Council with corporate service delivery and capacity building beyond 2022.

We continue to address the ever-changing statutory governance compliance & governance issues pertaining to Local Government legislation and in particular Belcarra. Our current audits for the 2021-22 financial year at the time of writing this report, are coming to a completion and we expect another good audit report which underpins our financial sustainability and financial maturity march.

We will continue reviewing and updating of our asset management plans, risk management, fraud and policies as we continue to build staff experienced in administration, governance and human resources and make inroads with our workplace health and safety management.

Financial management remains a very strong focal priority for us as we look forward to receiving our 10th continuous “unqualified audits” for 2021-2022 and drive financial sustainability efforts. Our thanks and appreciation go to our capable and committed Executive Manager of Corporate Services (even with her extreme personal challenges) & her finance team who have worked tirelessly towards this continued goal.

Our efforts in team building and culture change in staff work attitudes is still a work in progress throughout Council’s various divisions supported by our own work policy and the CDP host provider for Pormpuraaw, RISE Ventures to achieve job readiness.

We will continue with our endeavours to build local capacity within Council's work force and to educate the importance to staff of coming to work each day for Council & Community.

I thank the elected members of Council headed by Mayor Richard Tarpencha, Council's Management Team, State & Australian Governments, Non-Government Organisations and in particular our Minister Community Champion-Honourable Minister Steve Miles & Director-General Community Champion-Leon Allen (Under Secretary for Qld Treasury) without whose support we could not have met the many challenges of the 2021-2022 year and in many small ways have assisted us in our attempts to "close the gap" and make a contribution for Council, Community & above all Country.



Edward A Natera, PSM. MBA.
Chief Executive Officer

CEO Natera at University Canberra for MBA Investiture on 28 March 2022. With extreme gratitude to DG Dave Stewart.



Organisation – Developing Our Capacity
Chlorine Gas and First Aid Training: June 2022



Community – The Way We Want to Live Together
Under Treasurer Leon Allen Visit to Pormpuraaw: October 2021

REPORT FROM THE EXECUTIVE MANAGER OF COMMUNITY SERVICES

Aged Care & Disability Services

Pormpuraaw Aboriginal Shire Council's Aged Care Centre primary focus is to deliver quality care and Consumer Directed Care Services that are culturally appropriate to our valued clients and services are being delivered by locally trained and employed staff.

Our Aged Care Centre is currently comprised of the following funding programs:

Home Care Packages – 10 Clients (Level 2 & 3)

Commonwealth Home Support Program – 26 Clients

Queensland Community Care – 4 Clients

Indigenous Employment Initiative – Provisions for 17 Staff

The centre delivers a range of services including Meals, Carer support, Social Support (Group & Individual), Personal Care, Domestic Assistance, Day Respite, Garden Maintenance, Transport to assist with shopping, visiting, banking or medical appointments.



Carols by Candlelight Community Event 2021

We deliver Breakfast, Lunch & Dessert for up to 30 clients Monday to Friday. During weekends and Public Holidays, we delivery day packs.

Aged Care offers a range of stimulating activities to encourage client participation supporting wellness and reablement and ongoing access to continuing cultural activities on country, beach, rivers and at the centre as well as attending community events. We encourage all clients and carers to come to the centre or outings to engage and socialise.



We continue to engage with TAFE Qld to train & build local staff capacity. Staff are currently completing Certificate 111 in Individual Support. The Aged Care coordinator has completed training to support her role with understanding of Aged Care Legislative requirements and the Aged Care Quality Standards



Improvements made at Pormpuraaw Aged Care to reduce risk of incidents for staff and clients was the paving of the car park, allowing clients to disembark from vehicles onto sturdy grounding instead of sand and mud reducing falls risk.



Aged Care Centre carpark area – before & after photos. Fully sealed all weather access now allows our clients to access the centre safely.

Centrelink

Services are provided to the public five days a week. Council is ever increasing employment opportunities for local community members who are offered full Centrelink training and support in this essential service role.

The Centrelink agent provides support and training to enable community members to access and to use the self-service facilities.

Library

Our Indigenous Knowledge Centre is “Proudly funded and supported by the Queensland Government and the State Library of Queensland”. This allows Council to provide an educational space for all members of the community to enjoy. Pormpuraaw’s Toy Library has a range of toys to support Children’s imaginations, skills, and development. Supporting families in quality play time and togetherness.

Pormpuraaw Indigenous Knowledge Centre delivers programs to

- First Five Forever Program for children zero to five. Providing strong literacy foundations and lifelong learning capabilities for children and connecting parents to resources
- Tech Savvy Seniors program focus is to support older people get connected, and participate in the evermore essential online world, with the real objective of increasing digital inclusion of older Australians and helping reduce social isolation.



- Deadly Digital Communities provides community based digital technology skills training programs with the aim to increase digital literacy across the indigenous community.

The library operates 5 days per week Monday to Friday and provides complimentary access to computers and iPads for those who are Tech Savvy. A wide variety of books are available to borrow for young and old, for those studying and for those who read for pleasure

Community Hall

Pormpuraaw has a designated Community Hall to provide support to the community for sport and recreational activities throughout Pormpuraaw. Pormpur Paanthu (PPAC) are utilising the hall for early intervention programs for youth. Some of the activities the hall is used for are:

- Sport & Recreational Activities for general community such as Futsal, Indoor Cricket
- Youth Development Programs/Activities
- After-school and Vacation Program Activities
- Community Youth Discos
- Community events / concerts

Justice Group

The Community Justice Group Program provides essential support and services within Pormpuraaw to victims and offenders within the criminal justice system. The Department of Justice & Attorney-General funds the program that develops strategies for dealing with justice related issues and to decrease Aboriginal & Torres Strait Islander peoples contact with the criminal justice system.

The CJG Program provides community members with the opportunity to work collaboratively with the courts, police, and staff from other government agencies to address criminal behaviour and provide support and assistance to victims of crime.



Disaster Management

Local Disaster Management Group meetings are held periodically and at key times leading up to seasonal events. Nadine Oosen, Emergency Management Coordinator supports Pormpuraaw Aboriginal Shire Council with training, disaster management and on the ground support. The current Covid 19 has proved to be very challenging. Community Stakeholders (QLD Health, Pormpuraaw Aboriginal Shire Council, DSDATSIP, Apunipima and CEQ store and Pormpur Paanthu Wellness Centre) worked together assisting community members going into home isolation with medical and counselling services, accessing financial support, purchasing and

delivery of essential food, power, and phone cards to ensure community members were supported and able to safely isolate reducing spread of Covid 19.

Alcohol Management Plan

Pormpuraaw is an Alcohol Managed Area and the community and Council remain committed to the Alcohol Management Plan currently in place. Alcohol may only be purchased at the Pormpuraaw United Brothers Club.

The Club provides a quality area for community members to socialise and develop a responsible approach to the consumption of alcohol. It also provides a significant distraction from the need to access “Sly Grog” which in turn causes serious community disruption. There are serious penalties for breaching the alcohol limits.

The Club is in progress with an application for a Community Club License / Carriage Licence with restricted takeaway. In preparation for approval Pormpuraaw Post Office has completed a Liquor Licence application to ensure compliance when alcohol carriage licence is approved, and alcohol may be received via postage.

Community & Culture

Pormpuraaw Aboriginal Shire Council hold regular community family focused events to bring everybody together providing a central meeting place for individuals and families that are not alcohol related, supporting celebrations of our culture, and encourages healthy recreational activities, improves social and emotional wellbeing of our community members, and helps improve the relationship between government, service providers and the community.

Please see our Facebook page for further information on community events: <https://www.facebook.com/PormpuraawShireCouncil>



Colour Fun Run Event 2022



Community Fishing Competition Event – April 2022



Anzac Day Service 2022

REPORT FROM THE EXECUTIVE MANAGER OF ENVIRONMENT

Council's Natural Environment is the responsibility of the Environment Manager who works closely with other Departments on our Community's Built Environment Sector. Council endeavours to protect both in a way that does not compromise future generations and minimise our impact on non-renewable resources.

As happened Worldwide, COVID19 has impacted some aspects of the work plan delivery, mainly shortage of skilled contractors and supply of materials being delayed.

Activities continue in our environment areas during the 2021-2022 year and covered:

- **Community Partnership:** continued partnership with Council to maintain Infrastructure & Vegetation control at various Council Assets throughout Pormpuraaw.
- **Carbon Program:** late seasonal rain continued to May 2022 and impacted on aerial incendiary operations with a later than normal burn.
- **Coastal Hazard (Q-Coast):** we continue to address Coastal Hazard issues with Department Environment & various Stakeholders in this area.
- **Environment (Water, Waste, Refuse):** Efforts to supply Reliable & Safe Drinking Water & conserve this precious commodity is still very much in Council's focus.
- **Junior Rangers:** Rangers undertook 2 overnights Camps at Nutwood in partnership with our local primary school.
- **Marine Foreshore-monitoring recovery of Foreshore Mangroves:** Activities still continues in this important eco area.
- **Outstation Re-development:** Council continues to assist the Outstations with revenue from the Carbon Project.
- **Olive Ridley Sea Turtle Threat Abatement – 2021 to 2022 Monitoring & Nest Protection:** Turtle operations from Xmas Creek to Hersey continued with various success.



Built Environment: Shaping Our Surrounds
Community Partnership: Mowing Campsites: Feb 2022



Natural Environment – It Begins With Each of Us
Coastal Hazard: Beach Clean-up - February 2022



Natural Environment – It Begins With Each of Us
Weed/Pest Management: Fire Burn - April 2022

REPORT FROM THE EXECUTIVE MANAGER OF OPERATIONS

The Operations division of Council covers the built environment and ensures that Council programs and projects are rolled out in a timely manner with a very big emphasis on timely project delivery and budget control. The major areas of operations are:



Airport

The Edward River Airport plays a very important part in providing the Pormpuraaw community essential services. Council continues to ensure that the Edward River Airport meets all CASA requirements. This not only includes the safety of the people but

also the safety of all aircraft that use the airstrip, including the regular public transport (RPT) services provided by Skytrans and Hinterland. Council secured funding from the Australian Government in June 2021 to replace existing perimeter fencing and make the fencing animal safe.

Building Repairs & Maintenance

Council has increased its capacity in this division with the full-time employment of a Senior Plumber along with an essential services trainee and plumbing apprentice. This assists Council in acting as fast as possible when repairs & maintenance issues are brought to Council's attention.

The repairs and maintenance division provides the community a prompt and professional service covering water, electrical and building requirements. The majority of requests/issues are brought to Council's attention through the government organisation Building & Asset Services (QBuild). With well stocked material supplies Council and its partners are able to complete most tasks in a timely manner, ensuring minimal inconvenience to the tenant/client.

Mobile Concrete Batching Plant

Council's mobile Batching plant continues to assist with the many roadworks projects (including paving), repairs & maintenance, building projects and housing development. Efforts are still being made to have a local person trained in its operations.



Maanhk-Ngunch St Paving - March 2022



Paving Admin Store n PUBSC entrance: May 2022.

Parks & Gardens

Council maintains two hectares of parklands and gardens throughout the township area of Pormpuraaw. Council maintains all parks in a safe condition for the enjoyment of the community.

Apart from the above mentioned, the Parks and Gardens team also manage Council owned Guesthouses, Contractor camps, Community Hall and the Splash Park grounds.

The Parks and Gardens team also undertakes for a fee, yard mowing and yard cleaning.

Roads

Council maintains and upgrades roads and road-related projects through funded programs such as the Aboriginal and Torres Strait Islander (ATSI) Transport Infrastructure Development Scheme (TIDS), Cape York Region Package (CYRP), Disaster Relief Funding Arrangements (DRFA), Roads to Recovery (R2R) and Local Roads & Community Infrastructure Program (LRCI). Ensuring good access most of the year for the community continues to be a priority for Council. Council has completed sealing another 3km of roads to June 2022.

Roads to Recovery (R2R)

During the 2021-22 year, Council progressed in its paving works program for the Pormpuraaw Township under the R2R program. The following streets were sealed by paving: Wirran/Marranthan St, Section of Ritha & Piithamp St and Yulu St. Concreting for heavy vehicle access to the Admin Store for community deliveries was also undertaken.

Funding for Roads to Recovery (R2R) is provided by Department of Infrastructure, Transport, Regional Development & Communications. This project is used to build skill capacity and bring employment to the community.



DRFA

Council utilises Disaster Funding Arrangements (DRFA) funding for roads damaged in cyclones and weather events including damage to the sewerage pond walls.

This restoration program is funded by Queensland Reconstruction Authority.

Roads & Drainage Maintenance

Council is responsible for the maintenance of approximately 20 kilometres of town roads and approximately 500 kilometres of urban and rural roads within the DOGIT area. At all times roads are maintained in a trafficable condition.

In addition to roads, Council carries out required drainage and other civil construction works throughout the Pormpuraaw area which are required for various projects. Main funding for road works upgrades is provided by Department of Transport under the ATSI TIDS program and CYRP program.

Currently road works (upgrades and improvements) are being carried out on the Pormpuraaw to Kowanyama road as well as on the Northern Arterial Road.



CYRP Road Stabilising Project - September 2021



Workshop & Plant Hire

Council owns a fleet of passenger vehicles and other items of heavy plant. The workshop is responsible for the maintenance of the fleet and keeping all vehicles in good working order and roadworthy condition.

Council has a fully equipped workshop with major overhaul work being contracted out when and as required. Plant is hired to external parties as required.

Community Projects

Council has undertaken large community projects in the 2021-22 financial year. Works for Queensland funding provided by the Department of State Development, Infrastructure, Local Government & Planning allows these community projects to be delivered to the community. Projects delivered under this funding were as follows:

- Bakery/Cafe
- New Staff Housing
- Workshop Refurbishment
- PUBSC Refurbishment
- Sports Field Works (Stage 3)
- Community Hall Refurbishment
- Cemetery Upgrades (North & South Sides)
- COVID Donga Camp
- Staff Housing Refurbishments



Bakery/Cafe Internal Fit Out



New Staff Housing—2 Bedroom Duplex

REPORT FROM THE EXECUTIVE MANAGER OF CORPORATE SERVICES

The 2021-22 financial year has seen Council achieve another unqualified audit opinion, the tenth unqualified audit consecutively. Council met only two of the three measures of financial sustainability for 2021-22 financial year. Council did not meet the asset sustainability ratio due to DRFA restoration works not being completed in the 2021-22 financial year. Council's focus was on the delivery of capital funded projects for new assets.

Council is considered financially sustainable (based on 5-year average results). The corporate services department will continue to focus on being a financially sustainable Council in order to bring strong stability to the Pormpuraaw community in the foreseeable future.

The corporate services department has worked tirelessly to ensure that compliance was met in every manner across Council, ensuring another unqualified audit and improved processes across the organisation. This was reflected in the 2021-22 Queensland Audit Office closing external audit report to the Mayor, where Council achieved all 'green lights' for Internal Controls such as: Control Environment, Risk Assessment, Control Activities, Information & Communication, Monitoring Controls, Timeliness and Quality of their Financial Statements and for Year End Close Process.

The Executive Manager of Corporate Services thanks all Council staff for their ongoing efforts and support as the results are a collaborative effort across the organisation and displays employee's commitment to ensuring that our internal control and processes are complied with. Corporate Services also acknowledges and thanks all funding bodies for not only the funding they provide to Council and community, but the ongoing support that is also provided to see our community and its people prosper and move toward a better future.

Sound financial practices underpin the foundations of the way Council conducts business. Council manages its financial affairs in accordance with the Local Government Act 2009 (Qld) and the Regulations made under that Act. Council will maintain a capability to perform all necessary functions to properly collect funds owed to it, to pay monies owed to employees and suppliers and to maintain proper accounting records of all financial transactions undertaken by Council.

Council is focused on long-term financial and asset management planning processes while developing strategies to maintain service levels over the long-term. Council's emphasis on long-term planning for infrastructure assets will strengthen the ability for services, service levels and associated costs. Major council priorities identified in the Corporate and Operational Plans form the focus of financial management strategies.

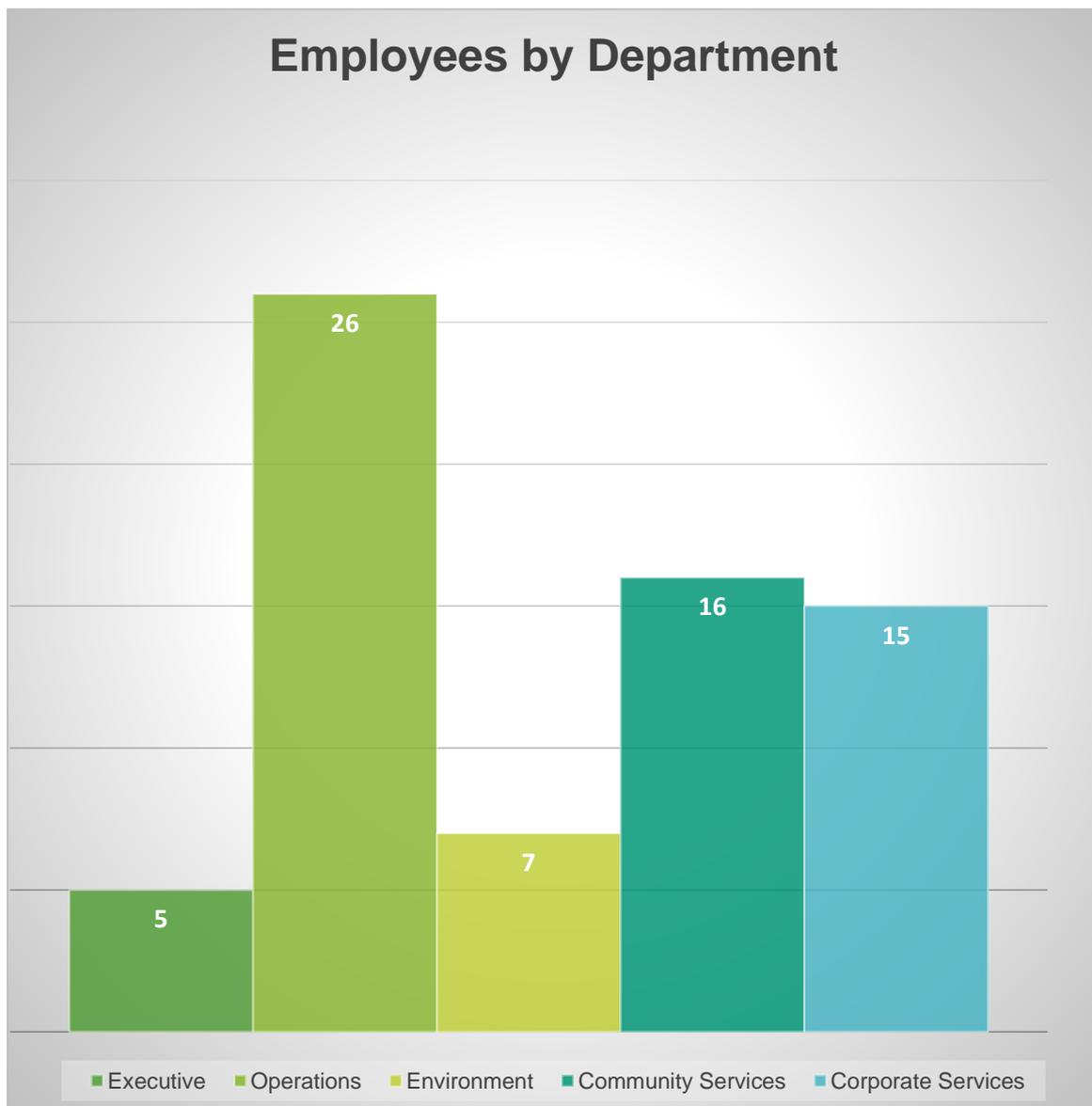
Council has built up good cash reserves which will see the Council be able to self-fund essential operational requirements for a period of 20 months, should global

economic effects impact grant funding available to Council. Council will also be looking at investing some of their cash reserves into areas that will provide benefits and ongoing returns for the Pormpuraaw Community.

Council receives untied funding to support its overall operations and these funds are accounted for under this function. Council continues to explore opportunities that work towards a business model of income generating enterprises with the intent of reducing grant reliance.

Services provided through the Corporate Services team are as follows:

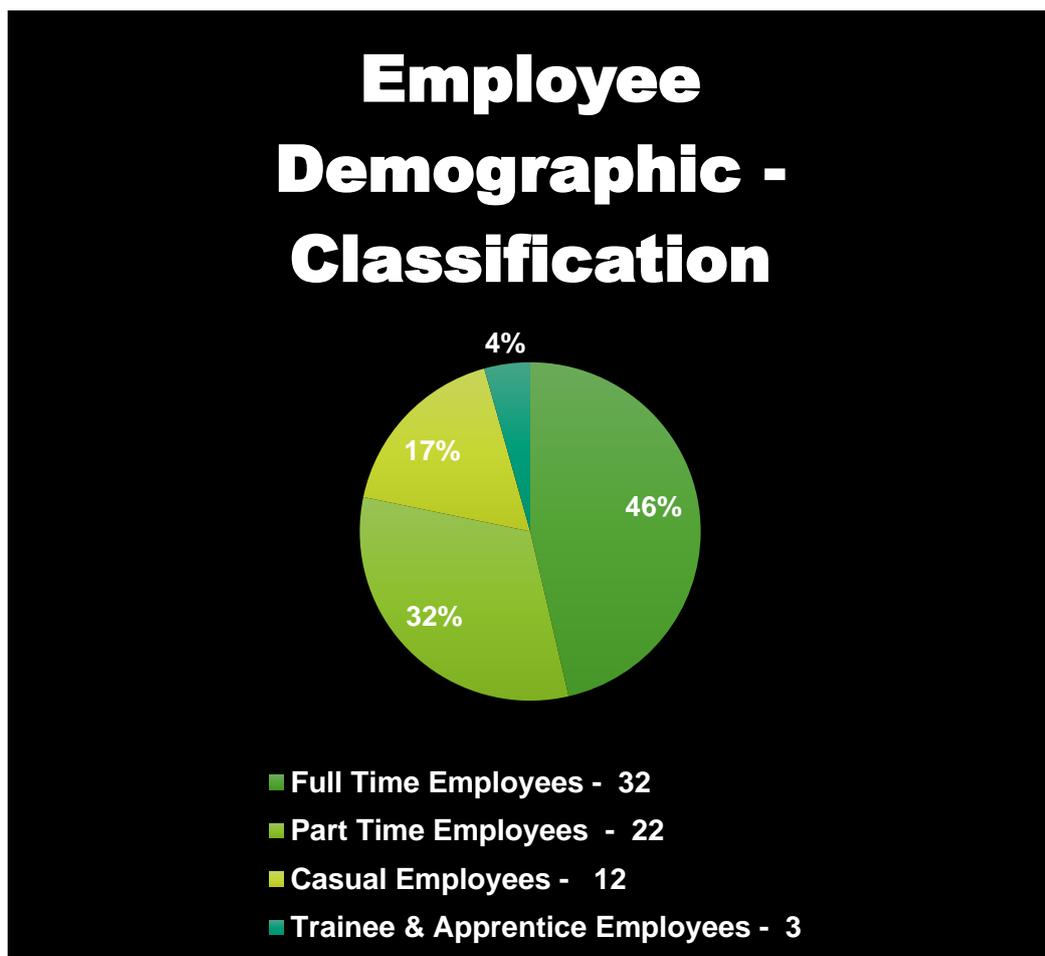
- Financial (Payables, Receivables, Payroll, etc)
- Human Resources
- Governance & Administration
- IT & Communication Services
- Audit
- Administration Store
- Accommodation Services (Guesthouses & Contractors Camps)



Corporate Services continues to ensure that the recruitment of local positions in Pormpuraaw remains a priority in the stabilisation of Council's workforce. As at the end of June, local staff made up 73% of the Pormpuraaw based workforce with an additional six staff members located in Cairns. Council secured a People & Culture Leader in January 2022 with this position being based in Pormpuraaw to manage recruitment, organisation training requirements and to focus on local capacity building. Recruitment can be a challenge due to the small pool of local jobseekers and the shortage of available housing for potential staff. The issue of absenteeism continues to be a challenge across the organisation.

Council works together with local employment service provider RISE Ventures, that run several programs within Pormpuraaw to improve education, training and employment outcomes for jobseekers within the community.

We thank all Council staff for their ongoing efforts and support. Corporate Services also acknowledges and thanks all funding bodies for not only the funding they provide to Council and community, but the ongoing support that is also provided to see our community and its people prosper and move toward a better future.



COMMUNITY FINANCIAL REPORT

This community financial report is produced as part of Council's Annual Report. It explains in an understandable format Council's financial position to the community, employees and other interested parties.

It is a summary only. A full set of 2021-22 Financial Statements, including Notes to the Financial Statements is included in this Annual Report, see Appendix A.

Financial Statements

The Audited Financial Statements of Pormpuraaw Aboriginal Shire Council set out the financial performance, financial position, cash flows and the new wealth of Council for the financial year ended 30 June 2022.

The formal records of Council's financial performance and position are contained in four sets of financial statements:

1. Statement of Comprehensive Income
2. Statement of Financial Position
3. Statement of Changes in Equity
4. Statement of Cash Flows

The Financial Statements must be certified by both the Mayor and the Chief Executive Officer as presented accurately, truly & fairly. Pormpuraaw Council's financial results for the year are required to be adopted by the Council – ensuring both responsibility for and ownership of the Financial Statements by management and elected representatives.

1. Statement of Comprehensive Income

Shows all the revenue Council has earned and the expenses incurred for the financial year. There are two main categories of revenue for the financial year, Recurrent Revenue and Capital Revenue.

Council's net surplus in 2021-22 was \$6.6M.

Council made an operating deficit of \$3K for the 2021-22 financial year. This operating result is namely due to the reduction in accommodation services required due to COVID-19 impacting visits to the community and the other key factor was the low interest rate return on Council's cash reserves invested with QTC which provided an average return of 0.61%, much lower than previous years. Project works were also not able to progress as planned due to COVID-19 impacts and the turnover in key management staff within Council. The largest source of revenue (outside of grant funding) is sales revenue at \$5.4M predominately being from recoverable works (Building Income) that Council undertakes. The greatest expense is the cost of materials and services at \$6M.

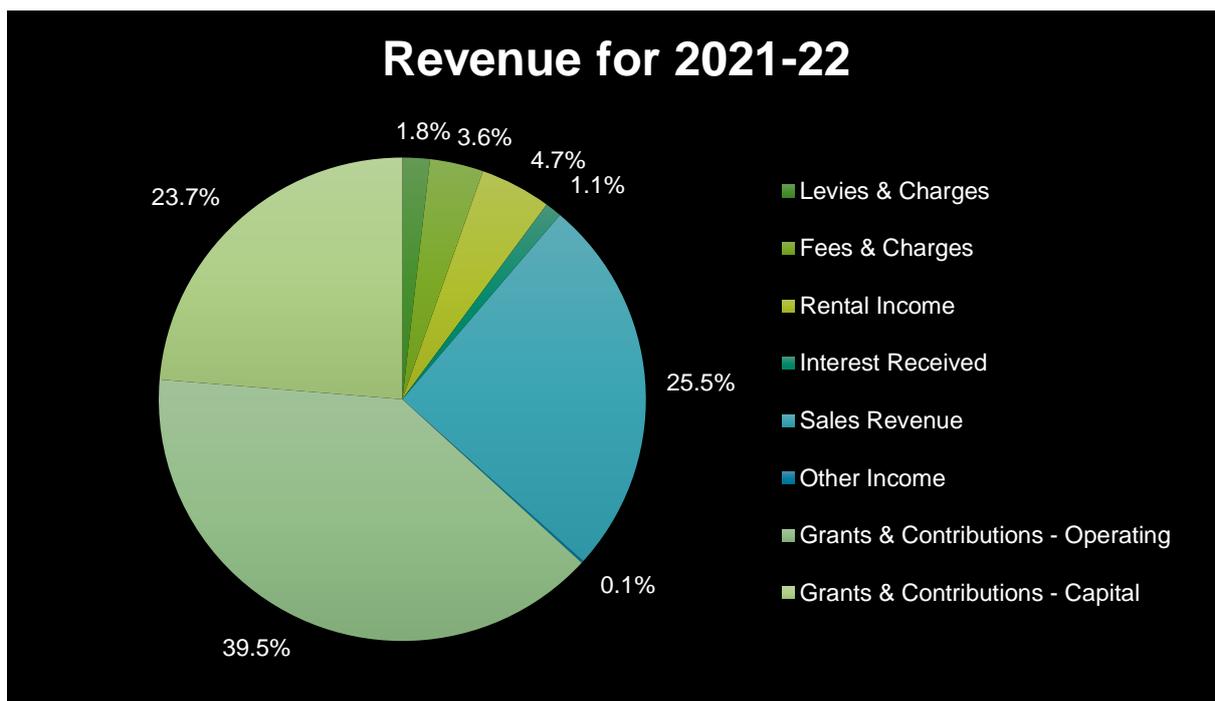
| | Actual 2022 \$,000 | Actual 2021 \$,000 | Actual 2020 \$,000 |
|--------------------------------------|-----------------------|-----------------------|-----------------------|
| Operating Revenue | \$16,190 | \$16,750 | \$16,149 |
| Capital Revenue | \$5,027 | \$8,674 | \$5,182 |
| TOTAL REVENUE | \$21,217 | \$25,424 | \$21,330 |
| Recurrent Expenditure | \$16,193 | \$15,063 | \$16,425 |
| Capital Expenditure | \$8 | \$1,766 | \$0 |
| TOTAL EXPENDITURE | \$16,201 | \$16,829 | \$16,425 |
| Net Result | \$5,016 | \$8,595 | \$4,905 |
| + / (-) in Asset Revaluation Surplus | \$6,604 | (\$3,292) | \$993 |
| Total Comprehensive Income | \$11,620 | \$5,303 | \$5,898 |

Sources of Revenue – Where Our Money Comes From

For the 2021-22 financial year, 63.2% of total revenue comes from State and Federal recurrent and capital grants. These include \$5M from the Department of State Development, Infrastructure, Local Government & Planning and \$3.6M from Queensland Reconstruction Authority and \$1.5M from Department of Transport for roads maintenance and upgrades.

Sales revenue equalled 25.5% of total income, an increase of 5.6% from last financial year, with the greatest contributor being housing maintenance income at \$3.724M.

| Revenue | Actual \$,000 | % |
|------------------------------------|------------------|-------------|
| Levies & Charges | 386 | 1.8% |
| Fees and charges | 754 | 3.6% |
| Rental Income | 1,002 | 4.7% |
| Interest Received | 235 | 1.1% |
| Sales Revenue | 5,406 | 25.5% |
| Other Income | 29 | 0.1% |
| Grants & Contributions – Operating | 8,377 | 39.5% |
| Grants & Contributions – Capital | 5,027 | 23.7% |
| TOTAL INCOME | 21,217 | 100% |



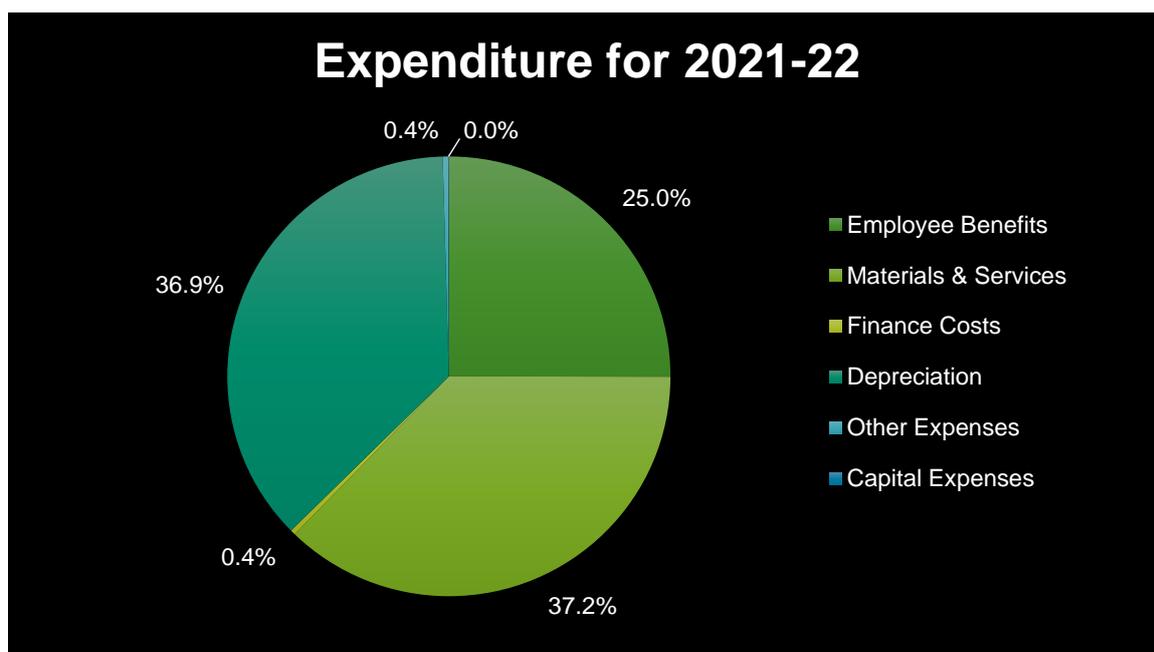
Expenses – Where Our Money Goes

The cost for materials and services includes the repairs and maintenance recoverable works program and payments for the delivery of essential services such as roads, water, sewerage, building services and airport.

This financial year resulted in a repairs and maintenance expense of \$2.577M due to Council being contracted to complete large social housing upgrade projects by the Department of Housing and Public Works. Depreciation expenses totalled just under \$6M for Council in the 2021-22 financial year.

The chart below shows the breakdown of recurring expenses (excluding capital expenses). Council’s depreciation expense does not represent cash spent, but the accounting value of assets consumed.

| Expense | Actual \$,000 | % |
|-----------------------|------------------|-------------|
| Employee Benefits | 4,055 | 25.1% |
| Materials & Services | 6,029 | 37.2% |
| Finance Costs | 62 | 0.4% |
| Depreciation | 5,983 | 36.9% |
| Other Expenses | 64 | 0.4% |
| Capital Expenditure | 8 | 0.0% |
| TOTAL EXPENSES | 16,201 | 100% |



Revenue & Expenditure: A Snapshot of the Past Three Years

The below table is a review of the past three years of Council's earnings and expenditure. Council continues to focus on increasing own source revenue to continue its march towards financial sustainability.

| Financial Performance \$,000 | Year Ended 30.6.22 | Year Ended 30.6.21 | Year Ended 30.6.20 |
|--|-----------------------|-----------------------|-----------------------|
| INFLOWS: | | | |
| Levies and Charges | 386 | 394 | 318 |
| Fees and Charges | 754 | 851 | 433 |
| Rental Income | 1,002 | 1,241 | 1,040 |
| Interest Received | 235 | 248 | 446 |
| Sales Revenue | 5,406 | 5,119 | 6,709 |
| Other Income | 29 | 1,694 | 781 |
| Grants, Subsidies, Contributions & Donations (<i>recurrent & capital</i>) | 13,404 | 15,877 | 11,603 |
| TOTAL INCOME: | 21,217 | 25,424 | 21,330 |
| OUTFLOWS: | | | |
| Employee Benefits | 4,055 | 3,756 | 3,686 |
| Materials & Services | 6,029 | 5,637 | 7,233 |
| Finance Costs | 62 | 52 | 43 |
| Depreciation | 5,983 | 5,618 | 5,456 |
| Other Expenditure | 64 | 0 | 7 |
| Capital Expenditure | 8 | 1,766 | 0 |
| TOTAL EXPENSES: | 16,201 | 16,829 | 16,425 |
| Net Result | 5,016 | 8,595 | 4,905 |
| + / (-) in Asset Revaluation Surplus | 6,604 | (3,292) | 993 |
| Total Comprehensive Income | 11,620 | 5,303 | 5,898 |

2. Statement of Financial Position

Shows the assets and liabilities of Council. The difference makes up the community equity.

Assets – What Council Owns

Council controlled assets at 30 June 2022 was a total value of \$178.6M, with property, plant and equipment making up 66.4% of total assets, followed by cash at 24.7%. The finance leases for the 40-year leases on social housing comprise 7.6% of total assets.

The table below provides a summary of major items that make up Pormpuraaw community's wealth.

| Major Items that Make Up Pormpuraaw's Community Wealth: | Actual 2022 \$,000 | Actual 2021 \$,000 |
|---|-----------------------|-----------------------|
| Available Cash & Investments | 45,848 | 35,752 |
| Debtors | 1,061 | 1,568 |
| Inventories | 480 | 425 |
| Contract Assets | 873 | 1,241 |
| Other Assets | 22 | 32 |
| Buildings | 31,870 | 30,223 |
| Furniture & Fittings | 4 | 9 |
| Plant & Equipment | 2,376 | 2,492 |
| Water Infrastructure | 7,354 | 6,996 |
| Sewerage Infrastructure | 11,088 | 10,537 |
| Other Infrastructure (Roads) | 67,630 | 64,734 |
| Land | 419 | 385 |
| Capital Work in Progress | 2,581 | 1,739 |
| Finance Leases: 40 Year Leases Social Houses | 14,196 | 14,702 |
| Less Liabilities | (7,150) | (3,802) |
| NET COMMUNITY EQUITY | 178,654 | 167,034 |

3. Statement of Changes in Equity

Shows the change in value of Council's net worth for the financial year.

Community equity is the value of what Council is worth. It is measured as assets (what Council owns) less liabilities (what Council owes). Council's total community equity as at 30 June 2022 was \$178 million.

| | 2021-22 \$ | 2020-21 \$ | Changes in Equity |
|---------------------------|--------------------|--------------------|----------------------|
| Asset Revaluation Surplus | 102,476,095 | 95,872,043 | 6,604,052 |
| Retained Surplus | 76,177,474 | 71,161,547 | 5,015,927 |
| Total Equity | 178,653,569 | 167,033,590 | 11,619,979 |

4. Statement of Cash Flows

Shows the cash inflows and outflows of Council during the financial year.

The Statement of Cash Flows only reports on cash at the beginning of the reporting period and cash received in the period less cash disbursed in the period.

On 30 June 2022, Council held \$45,848,280 in cash. This is an increase of just over \$10M from the prior year. Most of this is invested with the Queensland Treasury Corporation to maximise interest earned.

| | 2021-22 \$ | 2020-21 \$ |
|--|-------------------|-------------------|
| Cash at the beginning of the year | 35,571,906 | 33,188,571 |
| + / (-) cash from operating activities | 7,260,609 | 4,481,587 |
| + / (-) cash from investing activities | 2,835,765 | (1,918,252) |
| Cash at the end of the year | 45,848,280 | 35,751,906 |

Measures of Financial Sustainability

The Financial Sustainability of Councils continues to be a cornerstone of the Local Government Act and a core responsibility of individual Councils across Queensland.

The Financial Sustainability indicators (in accordance with the Local Government Regulation 2012) that Council must publish are as follows:

1. Operating Surplus Ratio – Net Result (excluding capital items) divided by Total Operating Revenue (excluding capital revenue)
2. Asset Sustainability Ratio – Capital Expenditure on Replacement of Assets (Renewals) divided by Depreciation Expense

3. Net Financial Liabilities Ratio – Total Liabilities less Current Assets divided by Total Operating Revenue (excluding capital revenue)

| Measures of Financial Sustainability | Target | Actuals 30 June 2022 | 30 June 2023 | 30 June 2024 | 30 June 2025 | 30 June 2026 | 30 June 2027 | 30 June 2028 | 30 June 2029 | 30 June 2030 | 30 June 2031 | 30 June 2032 |
|--------------------------------------|----------------------|----------------------|--------------|--------------|--------------|--------------|--------------|--------------|--------------|--------------|--------------|--------------|
| Operating surplus ratio | Between 0% and 10% | 0% | -4% | 2% | -1% | -2% | -2% | -4% | -4% | -6% | -5% | -5% |
| Asset sustainability ratio | greater than 90% | 13% | 118% | 39% | 52% | 36% | 28% | 33% | 49% | 20% | 20% | 33% |
| Net financial liabilities ratio | not greater than 60% | -257% | -256% | -280% | -299% | -343% | -394% | -435% | -483% | -524% | -568% | -594% |

Council measures revenue and expenditure trends over time as a guide to future requirements and to make decisions about the efficient allocation of resources to ensure the most effective provision of services. Council ensures that its financial management strategy is prudent and that its long-term financial forecast shows a sound financial position whilst also being able to meet the community's current and future needs.

STATUTORY REPORTING REQUIREMENTS

This annual report has been prepared in accordance with *Chapter 5, Part 3 of Local Government Regulation 2012*. The 'Act' refers to *The Local Government Act 2009*.

Councillor Financial Disclosures

The total remuneration including superannuation paid to each Councillor in the period 2021-22 is as follows:

| Name | Position | Councillor Fees \$ | Superannuation \$ | Total Remuneration \$ | Expenses Incurred \$ |
|--------------------|------------|--------------------|-------------------|-----------------------|----------------------|
| TARPENCHA, Richard | Mayor | 108,638.12 | 10,878.43 | 119,516.55 | 3,810.21 |
| CONRAD, George | Councillor | 57,325.99 | 5,744.93 | 63,070.92 | 0 |
| FOOTE, Andrea | Councillor | 55,333.77 | 5,545.70 | 60,879.47 | 0 |
| KINGI, Ronald | Councillor | 57,850.74 | 5,797.40 | 63,648.14 | 1,111.47 |
| KOO-AGA, Tim | Councillor | 54,910.41 | 5,499.40 | 60,409.81 | 1,111.47 |
| TOTAL | | 334,059.03 | 33,465.86 | 367,524.89 | 6,033.15 |

Current Councillors are serving a rotating role, where each elected Councillor will conduct the Deputy Mayor role for a quarterly period throughout the year. The Councillor fees reported are inclusive of the Deputy Mayor fees payable to each Councillor whilst serving their time in this role.

Expenses incurred by councillors are set out in the *Councillor Remuneration, Expenses Reimbursement and Resources Policy E001* and include some of the following: travel and accommodation by Councillors relating to Council business, reimbursement for meals and incidental costs related to that travel, professional development deemed essential for the Councillor's role and costs associated with a phone, satellite phone and vehicle for the Mayor.

Councillor Facilities Provided

In accordance with the *Councillor Remuneration, Expenses Reimbursement and Resources Policy E001*, Councillors are provided with the following administrative tools to assist Councillors in their role:

- Office space;
- Meeting rooms;
- Computers;
- Stationery;
- Access to photocopiers/ printers Publications;
- Use of Council landline telephones and internet access in Council offices.

Senior Management Employee Remuneration Disclosure

Five senior management employees have been employed by Council in the 2021-22 year to carry out its statutory functions.

One (1) senior management employee is in the \$200,000 - \$300,000 remuneration bracket and four (4) senior management employees are in the \$100,000 - \$200,000 remuneration bracket. Remuneration reported includes base salary, superannuation and housing benefits.

| Position | Remuneration Bracket |
|---|-----------------------|
| CEO | \$200,000 - \$300,000 |
| Executive Manager of Corporate Services | \$100,000 - \$200,000 |
| Executive Manager of Environment | \$100,000 - \$200,000 |
| Executive Manager of Operations | \$100,000 - \$200,000 |
| Executive Manager of Community Services | \$100,000 - \$200,000 |

Councillor Attendance

Council meetings are currently scheduled to be held on the last Wednesday of each month. Twelve (12) Council meetings were held in 2021-22. Councillor attendance is listed in the table below:

| Name | Position | Ordinary Meetings |
|--------------------|------------|-------------------|
| TARPENCHA, Richard | Mayor | 10 |
| CONRAD, George | Councillor | 11 |

| Name | Position | Ordinary Meetings |
|---------------|------------|-------------------|
| FOOTE, Andrea | Councillor | 11 |
| KOO-AGA, Tim | Councillor | 10 |
| KINGI, Ronald | Councillor | 11 |

Councillor Conduct

In accordance with *section 186 of the Local Government Regulation 2012*, the Annual Report must provide the following information:

| Detail | Results |
|--|---------|
| Section 186 (d) | |
| (i) The total number of orders made under section 150I(2) of the Act; | NIL |
| (ii) The total number of orders made under section 150AH(1) of the Act; | NIL |
| (iii) The total number of decisions, orders and recommendations made under section 150AR(1) of the Act; | NIL |
| Section 186 (e) | |
| (i) The name of each councillor for whom a decision, order or recommendation mentioned in paragraph (d) was made; | N/A |
| (ii) A description of the unsuitable meeting conduct, inappropriate conduct or misconduct engaged in by each of the councillors; | N/A |
| (iii) A summary of the decision, order or recommendation made for each councillor; | N/A |
| Section 186 (f) | |
| (i) The number of complaints referred to the assessor under section 150P(2)(a) of the Act by local government entities for the local government; | NIL |
| (ii) The number of matters, mentioned in section 150P(3) of the Act, notified to the Crime and Corruption Commission; | NIL |
| (iii) The number of notices given under section 150R(2) of the Act; | NIL |
| (iv) The number of notices given under section 150S(2)(a) of the Act; | NIL |
| (v) The number of decisions made under section 150W(1)(a), (b) and (e) of the Act; | NIL |

| Detail | Results |
|---|---------|
| (vi) The number of referral notices accompanied by a recommendation mentioned in section 150AC(3)(a) of the Act; | NIL |
| (vii) The number of occasions information was given under section 150AF(4)(a) of the Act; | NIL |
| (viii) The number of occasions the local government asked another entity to investigate, under chapter 5A, part 3, division 5 of the Act for the local government, the suspected inappropriate conduct of a councillor; | NIL |
| (ix) The number of applications heard by the conduct tribunal under chapter 5A, part 3, division 6 of the Act about whether a councillor engaged in misconduct or inappropriate conduct; | NIL |

Overseas Travel

No overseas travel in an official capacity was made by any Councillor or Council staff during the reporting period as per s188 – *Local Government Regulations 2012*.

Expenditure on Grants to Community Organisations

There have not been any grants to community organisations for the 2021/22 financial year.

Administrative Action Complaints

The Council has a complaints management process in place and is committed to dealing fairly with administrative complaints. The complaints management process is designed to ensure that any member of the public can lodge a complaint about how they have been dealt with by Council staff or how they have been affected by any Council administrative decision.

Council's complaints management process is made available to the public on Council's website under the '*Complaints including Administrative Policy*'. During 2021-22 no complaints were lodged with Council under the complaints management process.

Particular Resolutions

The annual report must contain a copy of the resolutions made during the financial year under s250 (1) and s206 (2). Section s250(1) outlines that '*A local Government must adopt an expenses reimbursement policy*' and s206(2) outlines that '*The Local*

Government must, by resolution, set an amount for each different type of non-current physical asset below which the value of an asset of the same type must be treated as an expense’.

During 2021-22, Council reviewed and updated the expense reimbursement policy. A copy of the *Councillor Remuneration, Expenses Reimbursement and Resources Policy* is available on Council’s website - Resolution # 2022/06/07.

Porpuraaw Aboriginal Shire Council did not make any resolutions setting an amount for each different type of non-current physical asset below which the value of an asset of the same type must be treated as an expense.

Other Contents

Assessment of Performance in Implementing Corporate, Operational and Community Plans including Particulars of Other Issues

Implementing the Corporate Plan

The Council elected in March 2020, has chosen to run with our current Corporate Plan 2019 – 2023. The Corporate Plan was reviewed and updated in September 2019.

Implementing the Operational Plan

Council will continue to align our Operational Plan with realistic and achievable goals that link to our budgets and community service requirements, while recognising that individuals and their committed capacity must be a part of the Plan.

Implementing the Community Plan

The Community Plan continues to inform Council decision making and guide medium term strategies to meet community needs and expectations that are contained in the Corporate Plan and the Operational Plan. Council is currently on track to meet the major outcomes that are outlined in the Community Plan.

Other Issues

No other issues impacted on the informed assessment of council operations and performance.

Beneficial Enterprises and Business Units

Council does not have any beneficial enterprises. Council did not conduct any significant business activities during the reporting period that fall under section 45 of the Act.

Invitations to Change Tenders

There are no instances to report where a company or persons who had submitted a tender to Council were invited to change their tender.

Joint Government Activity

There is no joint government activity to report for which another local government supplied goods and/or services for which Council levied special rates and charges in the financial year.

List of Registers

The following registers are held by Pormpuraaw Aboriginal Shire Council and are available for viewing by members of the public on request:

- Registers of Interests of Councillors
- Register of Financial Authority Limit Delegations
- Minutes of Council Meetings
- Council Policy Register
- Register of Delegations
- Register of Contracts
- Register of Prequalified Suppliers
- Register of Legal Documents
- Register of Related Parties
- Asset Register

Concessions for Rates & Charges

The following concessions for rates and charges granted by Council in the 2021/22 year are as below:

- 255 School Lane was discounted from a light commercial charge to a residential charge for Pormpur Paanth Aboriginal Corp for the financial year.
- The community hall was rented to Pormpur Paanth Aboriginal Corp for a discounted price of \$6000.00 per annum for one year.
- A discount for the weekly rent of a room in the Contractor Camp of \$195.00 per week was granted for the Queensland Police Liaison Officer stationed in Pormpuraaw from December 2021 to June 2022.
- Brighton Grammar School was given a discount from dual occupancy to single occupancy charge for accommodation at Council's guesthouse for their annual school tour in June 2022.

Internal Audit Report

Council's internal audit function is undertaken by Altius Advisors Chartered Accountants. The objective of the Pormpuraaw Aboriginal Shire Council's 2021-22 internal audit plan was to identify and document those areas of significant operational risk to Council with a view to finding practical recommendations for improvement.

The two major areas of focus for the 2021/22 financial year were:

- Review of Council's Systems to Record and Manage Carbon Credit Trading.
- Review of Desktop Valuation of Council's Property, Plant and Equipment.

For 2021/22 internal audit conducted a review of Council's trade in carbon credits. The Raak Nguunge – Pormpuraaw Savanna Burning Project is an early dry season savanna burning project aimed at reducing late dry season wildfires. The project reduces emissions from fire and generates Australian carbon credit units for Council.

The internal audit review encompassed the following areas for review:

- Review current systems in place to capture and monitor carbon credits generated to ensure adequate controls.
- Establish a policy and process document around the generation of carbon credits and carbon trading.
- Consider strategic planning around timing and frequency of burn offs and processes in place to maximise potential revenue.
- Consider correct accounting treatment for revenue and also any unsold credits as at 30 June.

Council will consider the findings of the internal audit report for opportunities to better manage the carbon project's credits and trading. The internal audit function also reviewed that the accounting treatment for the Australian carbon credit units complied with Australian Accounting Standards.

In the 2021/22 financial year, Council completed a desktop valuation of all Council assets. It was noted that the applied indices for 2021/22 were higher than previous years due to increases in material costs and labour shortages. While the indices were higher than previous years, they were not considered significant, and a comprehensive valuation was not required.

The valuation of non-current assets is considered to be a highly complex and specialist area. The risk exists of an incorrect valuation methodology or inconsistent indices being applied for non-current assets, and incorrect accounting treatment of the necessary revaluation adjustments that could result in a potential audit qualification.

All methodology applied for the annual indices by the valuation team were reviewed by internal audit & Council, and if necessary, challenged. The internal audit function served to ensure that the desktop valuation report, indices and disclosures on the valuation undertaken on behalf of the Council, were in accordance with the Better Practice guidelines issued by the Queensland government. Internal Audit also reviewed the application of the indices by Council in the accounting system to ensure all was compliant and accurate.

Competitive Neutrality Complaints

There are no competitive neutrality complaints to report.

APPENDIX A: THE FINANCIAL STATEMENTS
