

Pormpuraaw Aboriginal Shire Council



C/- POST OFFICE
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Minutes Council Meeting Date: Wed, 23 Feb 2022 at 10.05am.

- 1. Present:** Mayor Richard Tarpencha, (Online), DMayor Ronald (Online), Cr Tim Koo-Aga, Cr George Conrad, Cr Andrea Foote, CEO Edward Natera (Physical present & Social distant)
- 2. Apologies:** Nil.
- 3. Declaration of any Conflict, any perceived or other Potential Conflict of Interest to be declared prior to meeting by Councillors (Sect 150EL and Sect 150EQ of LGovt Act 2009):**
- 4. Related Party Declaration Form , (Sect 150EP of LGovt Act 2009):**
Confirmation of any changes to Related Party Declaration Form by Councillors & Senior Managers:
- 5. Matters arising from the Minutes:** That Council confirm the Minutes of the meeting dated Thurs, 27 Jan 2022 as true & correct.
Moved: DMayor R Kingi. **Seconded:** Mayor R Tarpencha.
CARRIED.
Resolution: 2022/02/01.
- 6. Delegations/Guests:** Nil

7. **Correspondence:** List of inwards correspondence tabled for information:

8. **Reports:**

8.1 Mayor's Report:

- **8.1.1:** Nil.

8.2 CEO's Report:

- **8.2.1: Attendance Certificate:** see Attendance Certificate dated 23 Feb 2022 and approved for payment at \$1,503.06 each for Cr Koo-Aga, Cr Conrad & Cr Foote.
- **8.2.2: Apunipima CYHC:** See Letter dated 07 Feb 2022 on different Land (along Ngurrin St behind ILF & Womens Shelter: Lot 512) for Council's deliberation/ discussions, noting that all cost for development including Service development & connection and Paving to be at ACYHC cost.
Motion: That Council notes this letter & request for a different Land location from ACYHC so that a reply can be sent to them.
Moved:.....**Seconded:**.....
CARRIED.
Resolution: 2022/02/.....Discussions delayed until Council can all meet face to face.
- **8.2.3: Black & More to Project Manage Capital Housing builds (BnM):** See SRP re BnM to Project Manage the Capital Housing builds.
Motion: That Council notes & accepts the SPR on above & appointment of BnM as Project Managers.
Moved: Cr T Koo-Aga. **Seconded:** Cr G Conrad.
CARRIED.
Resolution: 2022/02/02.
- **8.2.4: CEQ No School, No Shop (NSNS) initiative:** See letter from CEQ re NSNS initiative from 2009. CEQ request that Council & other Stakeholders review this initiative again & re-sign our commitment.
Motion: That Council notes the NSNS initiative &

RW

signs off as the Lead Agent.

Moved: DMayor R Kingi. **Seconded:** Cr T Koo-Aga.
CARRIED.

Resolution: 2022/02/03.

- **8.2.5 Housing, Housing Investment Plan (HIP):**
initiation has started on the next 10 Capital Housing Program with Black & More site visiting on Wed, 09 Feb. See HIP docu on Bedrooms, follows from Resolution 2021/06/05 on the M\$4,073,260.00 Capital allocation.
Motion: That Council notes & accepts the HIP as tabled.
Moved: Cr T Koo-Aga. **Seconded:** Cr G Conrad.
CARRIED.
Resolution: 2022/02/04.
- **8.2.6: ICCIP Grant Funding Variation 6 for \$644,029.00:** See SPR on Variation for \$644,029.00 that requires Council ratification as a Governance process.
Motion: That Council notes the Variation no 6 for \$644, 029.00 that has Local Govt approval & agrees to & adopt the SPR as tabled.
Moved: Cr G Conrad. **Seconded:** Cr T Koo-Aga.
CARRIED.
Resolution: 2022/02/05.
- **8.2.7: ICCIP Grant Funding Variation \$527,286.00:**
See SPR on Variation of \$527,286.00 that requires Council ratification as a Governance process.
Motion: That Council notes the Variation that has Local Govt approval & agrees to & adopt the SPR as tabled.
Moved: Cr T Koo-Aga. **Seconded:** Cr G Conrad.
CARRIED.
Resolution: 2022/02/06.
- **8.2.8: PPAC Discounted Hire Rate for Hall (DHR) :**
see SPR for DRH to PPAC. This is only a Once Off provision as all NGO's & Business houses undertaking business in Pomapuraaw must pay their way.

Motion: That Council notes the SPR on above and agrees to give the One Off DHR.

Moved: Mayor R Tarpencha. **Seconded:** Cr A Foote.
CARRIED.

Resolution: 2022/02/07.

- **8.2.9: Public Interest Disclosure (PID):** See docu for PID noting that a review was undertaken with Positions replacing Persons names & a Self Assessment completed on 14 Feb 2022.

Motion: That Council accepts the PID docu as tabled.

Moved:Cr G Conrad. **Seconded:**Mayor R Tarpencha.
CARRIED.

Resolution: 2022/02/08.

- **8.2.10: Rotation Deputy Mayor (RDM):** See SPR re RDM Schedule for next 12 months.

Motion: That Council accepts the RDM dates as per SPR tabled.

Moved: Cr T Koo-Aga. **Seconded:** Cr G Conrad.
CARRIED.

Resolution: 2022/02/09.

8.3 Governance & Admin (GnA) Report:

- **8.3.1:** Position vacant and currently oversight by Execut Mgr Corporate Service & CEO. (to be back fill by Internal Placement)

Motion: That Council notes status of this position. tabled.

Moved: Cr T Koo-Aga. **Seconded:** Cr G Conrad.
CARRIED.

Resolution: 2022/02/10.

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8.4 Executive Manager Corporate Services (EMCS) Report:

- **8.4.1: Executive Manager Corporate Services:** see Special Purpose Report dated 31 Jan 2022 covering:
General Finance,
Grant Acquittals & Reporting,
Current Corporate Service Project,
HR,
Admin Store,

Accommodation.

Motion: That Council accepts the Special Purpose Report dated 21 Feb 2022 from EMCS.

Moved: Cr G Conrad. **Seconded:** DMayor R Kingi.
CARRIED.

Resolution: 2022/02/11.

- **8.4.2: Financial Statement for Period Ended 31 Jan 2022:** see docu on above ended 31Jan 2022

covering:

Financial Statement at a Glance,

Capital Works Program,

2021/2022 Capital Expenditure,

Detailed Review of Revenue & Expenditure,

Operating Revenue,

Operating Expenses,

Council Cash Position as at 31 Jan 2022,

Capital Expenditure,

Council Grant Review,

Statement of Financial Position as at 31 Jan 2022.

Motion: That Council accepts the Financial Statement ended 31 Jan 2022 as tabled.

Moved: Cr G Conrad. **Seconded:** DMayor R Kingi.
CARRIED.

Resolution: 2022/02/12.

- **8.4.3: 90 Days Aged Debtors ended 31 Jan 2022:**

See docu re above.

Motion: That Council accepts 90 days Aged Debtors Report ended 31 Jan 2022 as tabled.

Moved: Cr T Koo-Aga. **Seconded:** Cr G Conrad.
CARRIED.

Resolution: 2022/02/13.

- **8.4.4: HR Report, Feb 2022:** See docu re HR

covering:

Month in Review,

HR Training,

Projects,

Reporting.

Motion: That Council accepts the HR Report for Feb 2022 as tabled.

Moved: Cr G Conrad. **Seconded:** DMayor R Kingi.
CARRIED.
Resolution: 2022/02/14.

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8.5 Operations Executive Manager's Report:

- **8.5.1: Operation Executive Manager Report:** No formal report received, resigned on 06 Dec, Interim placement is being undertaken by Greg M with EOI underway.
Motion: That Council make note of the above status.
Moved: Cr T Koo-Aga. **Seconded:** DMayor R Kingi.
CARRIED.
Resolution: 2022/02/15.

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8.6 Community Service Manager's Report:

- **8.6.1: Community Service Executive Manager (CSEM):** See Report for Feb 2022 covering:
Aged Care,
Justice Group,
Post Office,
Centrelink,
Hall,
Community ID,
Disaster Management,
Events,
Community Safe Plan, Thriving Communities,
PUBSC,
Bakery,
Customer Service Officer for Cashier, PO & Library.
Motion: That Council accepts Jan 2022 Report as tabled.
Moved: Cr G Conrad. **Seconded:** Cr T Koo-Aga.
CARRIED.
Resolution: 2022/02/16.

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8.7 Environment Manager's Report:

- **8.7.1: Environment Executive Manager Report:** Ni Report received.

Motion: That Council notes there was no Report received from EEM.

Moved: Cr G Conrad. **Seconded:** Cr T Koo-Aga.

CARRIED.

Resolution: 2022/02/17.

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10. Tenders & Quotations: Nil

11. Notice of Motion: Nil

12. Meeting Closed: 11.35am

13. Next Meeting: 23 Mch 2022

Minutes accepted as true & correct.



for

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Mayor: Richard Tarpencha.



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CEO: Edward A Natera: 23 Mch 2022.

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