



Pormpuraaw Aboriginal Shire Council

24 Thinraathin St, Pormpuraaw QLD 4892

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An Ordinary Meeting of the Pormpuraaw Aboriginal Shire Council was held on Wed 27 Sept 2023 at the Pormpuraaw Council Chambers - 24 Thinraathin St, Pormpuraaw, commencing at 10:10am.

The attendance of each Councillor was requested.

Minutes Council Meeting Date: Wed, 27 Sept 2023 at 10.10am.

1. **Present:** Mayor Richard Tarpencha, Cr Ronald Kingi, Cr Andrea Foote (Online)
2. **Apologies:** DMayor/Cr Tim Koo-Aga. Note: Cr George Conrad (No Show, No Contact)
3. **Declaration of any Conflict, any perceived or other Potential Conflict of Interest to be declared prior to meeting by Councillors (Sect 150EL and Sect 150EQ of LGovt Act 2009): Nil**
4. **Related Party Declaration Form , (Sect 150EP of LGovt Act 2009):** Confirmation of any changes to Related Party Declaration Form by Councillors & Senior Managers: Nil
5. **Matters arising from the Minutes:** That Council confirm the Minutes of the meeting dated Wed, 30 Aug 2023 as true & correct.
Moved: Cr R. Kingi. **Seconded:** Mayor R. Tarpencha.
CARRIED.
Resolution: 2023/09/01.

6. Delegations/Guests:

6.1 Nil.

7. Correspondence: List of inwards correspondence tabled for information:
FYI

8. Reports:

8.1 Mayor's Report:

- **8.1.1: Audits: Annual Report 2023:** Annual Report 2023 covering Messages from Mayor, CEO all Managers & Statutory Reporting Requirements.
Motion: That Council acknowledge & accepts the Annual Report 2023 as tabled by the Mayor.
Moved: Mayor R. Tarpencha. **Seconded:** Cr R. Kingi
- **CARRIED.**
Resolution: 2023/09/02.

8.2 CEO's Report:

- **8.2.1: Attendance Certificate:** see Attendance Certificate dated 27 Sept 2023 and approved for payment at \$1,594.44 each for Cr Kingi & Cr Foote. (Cr Conrad was a no show and no contact).
- **8.2.2: Audits: Audit Committee Minutes from Meeting 01 Sept 2023:** CEO tabled Minutes from Independent Audit Committee for their Independent meeting dated 01 Sept 2023.
Motion: That Council acknowledge & accepts the Minutes as tabled by the CEO from the Independent Audit Committee.
Moved: Cr A. Foote. **Seconded:** Cr R. Kingi.
CARRIED.
Resolution: 2023/09/03.
- **8.2.3: Audited Financial Statement for Year ended 30 Jne 2023.** CEO tabled the Audited Financial Statement for Year ended 30 June 2023 as approved by the Independent Audit Committee on 1 Sept 2023.

Motion: That Council acknowledge & accepts the Audited Financial Statements for Year ended 30 Jne 2023 as tabled by the CEO from the Independent Audit Committee.

Moved: Mayor R. Tarpencha. **Seconded:** Cr A. Foote. **CARRIED.**

Resolution: 2023/09/04.

- **8.2.4: Audit 2022-2023 Closing Report:** Council had a preview of the 2022-2023 Closing Report dated 14 Sept on Briefing 18 Sept and will accept it subject to our Independent Audit Committee meeting & acceptance.

Motion: That Council acknowledges the 2022-2023 Closing Reports and preview & will accept the Closing Report subject to our Independent Audit Committee acceptance.

Moved: Cr R. Kingi. **Seconded:** Mayor R. Tarpencha. **CARRIED.**

Resolution: 2023/09/05.

- **8.2.5: Audits 2022-2023, Annual Financial Audits History to 30 Jne 2023:** see SPM on Audits with our 11th Unqualified Report.

Motion: That Council acknowledges & accepts the SPM on Annual Financial Audits History to 30 Jne 2023 & congratulates the Corporate Service Manager & her team for their continued efforts & commitment.

Moved: Cr R. Kingi. **Seconded:** Mayor R. Tarpencha. **CARRIED.**

Resolution: 2023/09/06.

- **8.2.6: Bakery Project:** see SPM on the Bakery Project that is to be started and oversight by Community Service Manager.

Motion: That Council acknowledges the SPM & long overdue commencement and approves Budgets from our own sourced revenue to start operations.

Moved: Cr R. Kingi. **Seconded:** Mayor R. Tarpencha. **CARRIED.**

Resolution: 2023/09/07.

- 8.2.7: Station Creek Bridge (to be officially named: R.T. Kendall Snr Crossing):** see SPM on the naming of the Bridge in honour of the late departed Mr Kndal.

Motion: That Council acknowledges the SPM & formally authorise approval of the name.

Moved: *R.T.*.....**Seconded:** *GC*.....

CARRIED.

Resolution: 2023/09/.10. *Deferred to Oct Meeting*

8.3 Executive Manager Corporate Services (EMCS) Report:

- 8.3.1: Executive Manager Corporate Services:** see Special Purpose Report dated 23 Sept 2023 covering:
 General Finance,
 Grant Acquittals & Reporting,
 Current Corporate Service Project,
 WHS,
 HR,
 Admin Store,
 Accommodation

Motion: That Council accepts the Special Purpose Report dated 23 Sept 2023 from EMCS.

Moved: Cr R. Kingi. **Seconded:** Cr A. Foote.

CARRIED.

Resolution: 2023/09/08.
- 8.3.2: Financial Statement for Period Ended 31 Aug 2023:** Reports received for above covering Mth end 31 Aug 2023 :

Financial Statement at a Glance,
 Capital Works Program,
 2023/2024 Capital Expenditure,
 Detailed Review of Revenue & Expenditure,
 Operating Revenue,
 Operating Expenses,
 Awarded Contracts > \$200,000.00,
 Capital Expenditure,

Council Cash Position,
Summary of Council's Aged Debt,
Financial Sustainability Statement,
Council Controlled Revenue-An Indicator of Financial
Flexibility,
Operating Surplus Ratio-A measure of Sustainability,
Operating Cash Ratio,
Unrestricted Cash Expense Cover Ratio,
Asset Consumption Ratio,
Council Grant Review,
Statement of Financial Position at 31 JAUG 2023.

Motion: That Council notes & accepts the Financial
Statements for period ended 31 Aug 2023 as tabled.

Moved: Cr R. Kingi. **Seconded:** Mayor R. Tarpencha.
CARRIED.

Resolution: 2023/09/09.

- **8.3.3: HR report for Aug 2023 received covering:**
Month in Review,
HR Training/Conference,
Projects,
New Starters,
Terminations/Resignations,
Recruitment Activity
Training/Conference for staff

Motion: That Council notes & accepts the HR
Reports for 31 Aug 2023 as tabled.

Moved:..... **Seconded:**.....

CARRIED.

Resolution: 2023/09/..!!..Deferred to Oct Meeting

8.4 Operations Executive Manager's Report:

- **8.4.1: Operation Executive Manager Report
(OEMR):** Report dated 25 Sept received covering:

Work for Month,
Main Roads,
Parks n Gardens,
Plumbing,
Housing,
Special Projects,
Airport.

Motion: That Council notes & accepts the OEMR dated 25 Sept 2023 as tabled.

Moved: *GC* Seconded: *RT*

CARRIED.

Resolution: 2023/09/ *12* ..Deferred to Oct Meeting.

8.5 Community Service Manager's Report:

• 8.5.1: Community Service Executive Manager

(CSEM): See SPR for Sept 2023 covering:

Aged Care,
Justice Group,
Post Office,
Customer Service for Cashier & Post office,
Centrelink,
Library,
Pormpuraaw Cottages,
Community Safety Plan,
Disaster Management,
Don't Buy Sly,
PUBSC,
Bakery,
Hall,
Events.

Motion: That Council accepts the Sept Report from CSEM as tabled.

Moved: *RK* Seconded: *GC*

CARRIED.

Resolution: 2023/09/ *13*Deferred to Oct Meeting.

8.6 Environment Report:

- **8.6.1: Ranger: Land & Sea** (joint Co-Ordinators of Clinton & Gavin): see Special Purpose Report dated **25 Sept** covering various activities

Motion: That Council accepts Reports as tabled.

Moved: **GC** **Seconded:** **RK**

Conrad.

CARRIED.

Resolution: 2023/09/.....**14**.....*Deferred to Oct Meeting.*

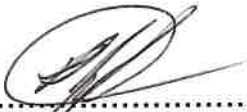
10. Tenders & Quotations: Nil.

11. Notice of Motion: Nil.

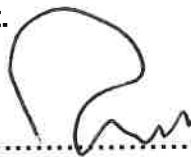
12. Meeting Closed: 11.30am.

13. Next Ordinary Meeting: Wednesday 25 Oct 2023.

Minutes accepted as true & correct.



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Mayor: Richard Tarpencha



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CEO: Edward A Natera: 25 Oct 2023

