

# *Pormpuraaw Aboriginal Shire Council*



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## **Minutes Council Meeting** **Date: Wed, 22 Feb 2023 at 9.35am.**

1. **Present:** Mayor Richard Tarpencha, Cr Tim Koo-Aga, Cr George Conrad, Cr Ronald Kingi ( Online ).
2. **Apologies:** DMayor/Cr Andrea Foote ( Apologies ).
3. **Declaration of any Conflict, any perceived or other Potential Conflict of Interest to be declared prior to meeting by Councillors ( Sect 150EL and Sect 150EQ of LGovt Act 2009 ): Nil.**
4. **Related Party Declaration Form , (Sect 150EP of LGovt Act 2009):**  
Confirmation of any changes to Related Party Declaration Form by Councillors & Senior Managers: Nil.
5. **Matters arising from the Minutes:** That Council confirm the Minutes of the meeting dated Wed, 25 Jan 2023 as true & correct.  
**Moved:** Mayor R. Tarpencha. **Seconded:** Cr G. Conrad.  
**CARRIED.**  
**Resolution: 2023/02/01.**
6. **Delegations/Guests:**

7. **Correspondence:** List of inwards correspondence tabled for information:  
FYI

8. **Reports:**

8.1 Mayor's Report:

- **8.1.1:** HAT email to Council dated 07 Feb re Land at Cemetery Park (Lot 179 Ngurrin St ). Council will defer the requested meeting until full Council have again review the request.

**Motion:** That Council moves to defer the requested meeting as tabled.

**Moved:** Cr G. Conrad. **Seconded:** Cr. R. Kingi.

**CARRIED.**

**Resolution: 2023/02/02.**

8.2 CEO's Report:

- **8.2.1: Attendance Certificate:** see Attendance Certificate dated 22 Feb 2023 and approved for payment at \$1,533.11 each for Cr Koo-Aga, Cr Kingi & Cr Conrad.
- **8.2.2: Annual Xmas Close Down, Wed, 20 Dec 2023:** as per Schedule Brief on 23 Jan & SPR docu Xmas Close Down is Wed, 20 Dec 2023.  
**Motion:** That Council gives consideration and accepts SPR as tabled on Xmas Close Down period.  
**Moved:** Cr. R. Kingi. **Seconded:** Mayor R. Tarpencha.  
**CARRIED.**  
**Resolution: 2023/02/03.**
- **8.2 3: Arts Centre Lease ( ACL )** as per Council Resolution 2022/11/02 a full set of docu sent re ACL sent & they should now return the signed docu in a timely manner.  
**Motion:** That Council notes this action.  
**Moved:** Cr G. Conrad. **Seconded:** Mayor R. Tarpencha.

**CARRIED.**

**Resolution: 2023/02/04.**

- **8.2.4: Arts Centre RnM ( ACRnM )** as per SPR, a Scop of Works have been competed for the ACRnM at a Cost of some \$25,000.00 and is Work in Progress

**Motion:** That Council notes this action.

**Moved:** Cr G. Conrad. **Seconded:** Cr. R. Kingi.

**CARRIED.**

**Resolution: 2023/02/05.**

- **8.2.5: Arts Centre Abusive, Rude & Unbecoming behaviour from the Manager at Arts Centre while in Cairns.** The Manager has yet to give an apology letter to an outside party for the above.

**Motion:** That Council notes that the commitment for the apology letter has not been received since the meeting dated 30 Jan. It has been followed up each week with negativity for this person.

**Moved:** Mayor R. Tarpencha. **Seconded:** Cr G. Conrad.

**CARRIED.**

**Resolution: 2023/02/06.**

- **8.2.6: Discounted Rate re Contractor Camp for Samuel Namok ):** See SPR on the current Discounted Rate which will continue with the extension to 06 Apr 2023.

**Motion:** That Council notes the SPR and accepts the Discounted Rate & extension to 06 Apr 2023 as tabled.

**Moved:** Cr G. Conrad. **Seconded:** Mayor R. Tarpencha.

**CARRIED.**

**Resolution: 2023/02/07.**

- **8.2.7: Public Holidays 2023 ( PH 2023 ):** see docu re PH 2023.

**Motion:** That Council accepts the PH 2023 as tabled, noting that the Pormpuraaw Fishing Day Holiday is Fri, 23 Jne 2023.

**Moved:** Mayor R. Tarpencha. **Seconded:** Cr T. Koo-Aga.

**CARRIED.**

**Resolution: 2023/02/08.**

- **8.2.8: Waiver of Airport Schedule Fees ( WASF):** see SPR docu re WASF for waiver of Fee..

**Motion:** That Council accepts the SPR as tabled, and moved by Resolution to waive the Fees.

**Moved:** Cr G. Conrad. **Seconded:** Cr R. Kingi.

**CARRIED.**

**Resolution: 2023/02/09.**

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### **8.3 Executive Manager Corporate Services (EMCS) Report:**

- **8.3.1: Executive Manager Corporate Services:** see Special Purpose Report dated 19 Feb 2023 covering:  
General Finance,  
Grant Acquittals & Reporting,  
Current Corporate Service Project,  
HR,  
Admin Store,  
Accommodation.

**Motion:** That Council accepts the Special Purpose Report dated 19 Feb 2023 from EMCS.

**Moved:** Cr G. Conrad. **Seconded:** Mayor R. Tarpencha.

**CARRIED.**

**Resolution: 2023/02/10.**

- **8.3.2: Financial Statement for Period Ended 31 Jan 2023:** Reports received for above covering mth end 31 Jan 2023 :  
Financial Statement at a Glance,  
Capital Works Program,  
2022/2023 Capital Expenditure,

Detailed Review of Revenue & Expenditure,  
Operating Revenue,  
Operating Expenses,  
Capital Expenditure,  
Council Cash Position  
Operating Surplus Ratio,  
Council's Unconstrained Funds, 31 Jan 2023,  
Council Grant Review,  
Statement of Financial Position at 31 Jan 2023.

**Motion:** That Council notes & accepts the Financial Statements for period ended 31 Jan 2023 as tabled.

**Moved:** Cr T. Koo-Aga. **Seconded:** Cr G. Conrad.  
**CARRIED.**

**Resolution: 2023/02/11.**

- **8.3.3: 90 Days Aged Debtors:** see docu re 90 Days Aged Debtors Report.

**Motion:** That Council accepts the 90 Days Aged Debtors Report as tabled.

**Moved:** Cr G. Conrad. **Seconded:** Mayor R. Tarpencha.

**CARRIED.**

**Resolution: 2023/02/12.**

- **8.3.4: Human Resources Report (HRR):** see docu re HHR covering:

Month in Review,  
HR Training/Conferences,  
Projects,

New Starters, Terminations, Recruitment,  
Training/Conference ,

**Motion:** That Council accepts the 90 Days Aged Debtors Report as tabled.

**Moved:** Cr G Conrad. **Seconded:** Mayor R, Tarpencha.

**CARRIED.**

**Resolution: 2023/0213.**

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#### 8.4 Operations Executive Manager's Report:

- **8.4.1: Operation Executive Manager Report (OEMR):** see Report dated 20 Feb 2023 received from Operation Mgr covering:
  - Work for Month,
  - Waste n Recycling,
  - WHS,
  - Main Roads,
  - Parks & Garden,
  - Water Supply & Sewer,
  - Plumbing,
  - Housing,
  - Airport,
  - Special Projects.

**Motion:** That Council notes & accepts the OEMR as tabled. *C.R.R. Kingi*

Moved:.....Seconded: *C.R.T. Koo-Aga.*

**CARRIED.** *03/14*

**Resolution: 2023/02/....( Deferred to 29 Mch 2023 )**

**8.5 Community Service Manager's Report:**

- **8.5.1: Community Service Executive Manager (CSEM):** See Report for Jan 2023 covering:
  - Aged Care,
  - Justice Group,
  - Post Office,
  - Customer Service,
  - Centrelink,
  - Library,
  - Pomporaaw Cottages ( see requests for Council input ),
  - Community Safe Plan, Thriving Communities,
  - PUBSC,
  - Bakery,
  - Hall,
  - Disaster Management,
  - Events.

**Motion:** That Council accepts Feb 2023 Report as tabled. *Cr G Conrad*

Moved:.....Seconded: *Cr. J. Koo Aga*

**CARRIED.**

Resolution: 2023/02/...<sup>03/15</sup>(Deferred to 29 Mch 2023 )

8.6 Environment Report:

- **8.6.1: Ranger: Land & Sea** ( joint Co-Ordinators of Clinton & Gavin ): see Special Purpose Report dated 22 Feb 2023 covering various activities.

**Motion:** That Council accepts Reports as tabled.

Moved: C.P.G. Cordova Seconded: C.R. R. King

**CARRIED.**

Resolution: 2023/02/...<sup>03/16</sup>(Deferred to 29 Mch 2023 ).

- **8.6.2: Public Health: Food Centres & Animal Control** ( covered by Glen & Ralph ). Report dated 20 Feb 2023 covered:

Food Inspection,  
Waste/Refuse,  
Bin Audit,  
Animal Management,  
Tree Lopping,  
Water Management,  
Ranger Assistance.

**Motion:** That Council notes the Public Health & Animal Control Report dated 20 Feb 2023 and accepts the Report as tabled.

Moved: C.P.G. Cordova Seconded: C.R. R. King

**CARRIED.**

Resolution: 2023/02/...<sup>03/17</sup>( Deferred to 29 Mch 2023 )

9. Tenders & Quotations: Nil.

10. Notice of Motion: Nil.

11. Meeting Closed: 10.39am.

12. Next Meeting: 29 Mch 2023.

Minutes accepted as true & correct.

  
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Mayor: Richard Tarpencha.

  
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CEO: Edward A Natera. 29 Mch 2023.

