



Pormpuraaw Aboriginal Shire Council

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Minutes Council Meeting **Date: Wed, 28 Oct 2020 at 10.00am.**

- 1. Present:** D/Mayor/Cr George Conrad, Cr Tim Koo-Aga, Cr Ronald Kingi (On-line), CEO Edward Natera (Minute Taker).
DG Champion Dave Stewart, Corp Service Mgr Tracey Bru, & Operations Mgr Bruce Brockhurst presented Online at 10.30am with DCEO Dave Ferguson presented in person.
- 2. Apologies:** Nil. Mayor Richard Tapencha (No Show).
- 3. Declaration of any Conflict, any perceived or other Potential Conflict of Interest to be declared prior to meeting by Councillors (Sect 173 of LGovt Act 2009): Nil.**
- 4. Related Party Declaration Form (RPDF), (Sect 171B of LGovt Act 2009):** Confirmation of any changes to RPDF by Councillors & Senior Managers: Nil.
- 5. Matters arising from the Minutes:** That Council confirm the Minutes of the meeting dated Wed, 30 Sept 2020 as true & correct.
Moved: D/Mayor/Cr George Conrad. **Seconded:** Cr Ronald Kingi.
CARRIED.
Resolution: 2020/10/01.
- 6. Delegations/Guests:** DG Dave Stewart, Corp Service Mgr Tracey Bru, Operations Mgr Bruce Brockhurst presented Online at 10.30am, DCEO

Dave Ferguson presented in person at 10.30am. All exited at 11.05am.

7. **Correspondence:** List of inwards correspondence tabled for information:

8. **Reports:**

8.1 Mayor's Report:

- Nil.

8.2 CEO's Report:

- **8.2.1: Attendance Certificate (AC):** see AC dated 28 Oct 2020 and approved for payment at \$1,503.06 each for Cr Foote, Cr Kingi & Cr Koo-Aga.
- **8.2.2: Audits: Annual Reports (Pictorial) to accompany Financial Stments 2019 n 2020 (ARP):** see docu re ARP and reconfirm Resolution 2020/10/05/01.
Motion: That Council confirms receipt, acceptance and adopts the ARP as tabled.
Moved: D/Mayor/Cr Conrad. **Seconded:** Cr Foote.
CARRIED.
Resolution: 2020/10/02.
- **8.2.3: Audits: Roads to Recovery (R2R) Financial Statements 2019 n 2020 (R2R):** see docu re R2R as lodged to QRA.
Motion: That Council confirms receipt, acceptance and adopts the R2R Financials Statements 2019 n 2020 as tabled.
Moved: Cr Foote. **Seconded:** D/Mayor/Cr Conrad.
CARRIED.
Resolution: 2020/10/03.
- **8.2.4: Job Guarantee Scheme (CDP)through TCICA: (JG),** see docu dated 16 Oct on JG as presented by Cape York Partnership.
Motion: That Council acknowledge the JG proposals by CYPartnership and confirms that PASC will not engage with CYPartnership. Council will await further negotiation with Aust Govt with view to receive Open

Tenders/EOI for host of CDP.

Moved: D/Mayor/Cr Conrad. **Seconded:** Cr Koo-Aga.
CARRIED.

Resolution: 2020/10/04.

- **8.2.5: Public Interest Disclosure (PID):** PID has been reviewed & updated to comply with PID Act 2010 with Self Assessment now completed.
Motion: That Council acknowledge & accepted updated docu review.
Moved: Cr Foote. **Seconded:** D/Mayor/Cr Conrad.
CARRIED.
Resolution: 2020/10/05.

- **8.2.6: Staff Duplex (13 Ngurrin & 17 Yalu St):** as per docu dated 12 Oct, Council will proceed with the Duplex development for much needed Staff Housing.
Motion: That Council confirms the above Staff Duplex development at approx cost of \$653,000 and approx cost of \$613,000, funded through W4Q & Council Reserves.
Moved: D/Mayor/Cr Conrad. **Seconded:** Cr Kingi.
CARRIED.
Resolution: 2020/10/06.

- **8.2.7: Solar Roofing (SR):** as per docu dated 10 Oct, SR now completed on 8 Council's Assets. Sign off & Manual Docu received.
Motion: That Council confirms SR project completed & Assets now taken over by Council.
Moved: Cr Koo-Aga. **Seconded:** D/Mayor/Cr Conrad.
CARRIED.
Resolution: 2020/10/07.

- **8.2.8: Splash Park (SP):** see SRP re SP on additional minor Works include Shade Cloth & Playground.
Motion: That Council confirms SPR & agrees to recommendation.
Moved: Cr Koo-Aga. **Seconded:** D/Mayor/Cr Conrad.
CARRIED.
Resolution: 2020/10/08.

- **8.2.9: Vehicle Purchase (VP):** as per docu dated 01 Oct, a 4x4 Toyota Hilux is being purchase to be shared between the CEO & DCEO and for ease of operation noting that the CEO has not had a dedicated Vehicle allocation. Budgets allocated in 2020-2021 and procurement was through Local Buy with John Cole Toyota, Marebba.

Motion: That Council confirms VP as per tabled.

Moved: D/Mayor Conrad. **Seconded:** Cr Kingi.

CARRIED.

Resolution: 2020/10/09.

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8.3 Deputy CEO's Report:

- **8.3.1: Governance (DCEO):** DCEO 21 Oct Report covered:

Personal Background,

TCICA representation on 08 Oct, (includes Arts Project, CYInstitute re Job Guarantee),

Education Summit on 07 Oct,

Training,

Community Clean Up (TBC: 23 Nov, Xmas Budget allocation \$5,000).

Motion: That Council notes & accepts the DCEO 21 Oct Report.

Moved: Cr Koo- Aga. **Seconded:** D/Mayor/Cr Conrad.

CARRIED.

Resolution: 2020/10/10.

8.4 Executive Manager Corporate Services (EMCS)Report:

- **8.4.1: EMCS General Report:** see SPR dated 21 Oct 2020 Covering:

General Finance,

Grant Acquittals & Reporting,

Current Corporate Service Project,

HR,

Admin Store,

Guesthouse.

Motion: That Council accepts the SPR dated 21 Oct 2020 from EMCS.

Moved: D/Mayor/Cr Conrad. **Seconded:** Cr Koo-Aga.
CARRIED.

Resolution: 2020/10/11.

- **8.4.2: PASC Financial Statement to 30 Sept 2020 (FS30 Sept):** see docu from EMCS on FS30 Sept covering:

Financial Statement at a Glance,
Capital Works Program,
2020-2021 Capital Expenditure,
Detailed review of Revenue & Expenditure,
Operating Revenue,
Operation Expenditure,
Council Cash Position,
Capital Expenditure,
Council Grant Review,
Grant Review,
Statement of Financial.

Motion: That Council accepts the FS30 Sept as presented by EMCS.

Moved: D/Mayor/Cr Conrad. **Seconded:** Cr Koo-Aga.
CARRIED.

Resolution: 2020/10/12.

- **8.4.3: 90 Days aged Debtors to 30 Sept 2020 (EMCS 90 Days):** see SPR to 30 Sept re EMCS 90 Days.

Motion: That Council accepts the SPR dated 30 Sept on EMCS 90 Days).

Moved: Cr Koo-Aga. **Seconded:** Cr Kingi.
CARRIED.

Resolution: 2020/10/13.

- **8.4.4: Human Resource Sept 2020 (HR):** see SPR to 30 Sept covering:

Mth in Review,
HR Training,
Reporting,
Projects,
New Starters,
Terminations/Resignations,
Recruitment,

Training & Conferences,
Breakdown of Wages.

Motion: That Council accepts the SPR dated 30 Sept from HR.

Moved: D/Mayor/Cr Conrad. **Seconded:** Cr Foote.
CARRIED.

Resolution: 2020/10/14.

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8.5 Operations Executive Manager's Report:

- **8.5.1: Operation Executive Manager Report (OEMR):**

OEMR received dated 14 Aug 2020 covering:

Airport,
RnM,
Main Roads,
Parks n Garden,
Plumbing,
Housing,
Projects,
Workshop,
Splash Park,
Bakery,
Library Upgrade,
New Playground equipment.

Motion: That Council accepts the OEMR dated 19 Oct 2020 as tabled for adoption.

Moved: Cr Koo-Aga. **Seconded:** D/Mayor/Cr Conrad.
CARRIED.

Resolution: 2020/10/15.

8.6 Community Service Manager's Report:

- **8.6.1: Community Service Executive Manager**

(CSEM): Council to note DCEO to cover CSEM role with assistance from CEO interim. Reports covered: Age Care, Justice Group, Centre Link, Post Office, IKC, Community Xmas Party (\$5000), Training.

Motion: That Council notes above arrangements and oversight.

Moved: D/Mayor Conrad. **Seconded:** Cr Koo-Aga.
CARRIED.

Resolution: 2020/10/16.

8.7 Environment Manager's Report:

- **8.7.1: Environment Executive Manager (EEM)**

Report: Drinking Water Quality Management Plan Annual Report 2019-2020 (DWQMP1920), submitted for acceptance.

Motion: That Council confirms & accepts the DWQMP1920 as tabled.

Moved: D/Mayor/Cr Conrad. **Seconded:** Cr Kingi.

CARRIED.

Resolution: 2020/10/17.

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10. Tenders & Quotations: **Nil.**

11. Notice of Motion: **Nil.**

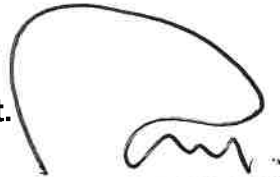
12. Meeting Closed: **1.07pm.**

13. Next Meeting: **25 Nov 2020.**

Minutes accepted as true & correct.



Richard Tarpencha: Mayor.



Edward A Natera. CEO. 25 Nov 2020

