



Pormpuraaw Aboriginal Shire Council

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MINUTES Council Meeting **Date: Thurs 27 Oct at 10.00 am.**

1. **Present:** Mayor Kendall, Cr Koo-aga, Cr Barney, Cr Conrad.
2. **Apologies:** Cr Edwards no show.
3. **Declaration of any Conflict, any perceived or other Potential Conflict of Interest to be declared prior to meeting:**
Mayor Kendall:
D/Mayor/Cr Barney:
Cr Conrad:
Cr Edwards:
Cr Koo-Aga:
4. **Matters arising from the Minutes:** That Council confirm the Minutes of the meeting dated 22 Sept 2016 as true & correct.
Moved: Cr Conrad. Seconded: Mayor Kendall.
CARRIED.
Resolution: 2016/10/01.
5. **Delegations/Guests:** Inspector Paul James & Det Sarge Adrian Wort presented.
6. **Correspondence:** List of inwards correspondence tabled for information:

7. Reports:

7.1 Mayor's Report:

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7.2 CEO's Report:

- **7.2.1: Attendance Certificate (AC):** see AC dated 22 Sept 2016 and approved for payment at \$1,383.83 each for Cr Conrad & Cr Koo-Aga.
- **7.2.2: Audit Committee Meeting (AC):** Special Report on AC, Recommendation & Minutes for "Unmodified Audit Opinion". This will be the 4th consecutive UAO since 2013,
Motion: That Council acknowledge & accepts the AC Recommendation & Minutes.
Moved: Mayor Kendall. Seconded: Cr Conrad. CARRIED.
Resolution: 2016/10/02.
- **7.2.3: Annual Financial Audit History (AFAH):** see Special Report on AFAH since 2007.
Motion: That Council acknowledge the AFAH & thank all who were involved in achieving another outstanding Audit Result for 2016.
Moved: Cr Koo-aga. Seconded: Cr Barney. CARRIED.
Resolution: 2016/10/03.
- **7.2.4: Annual Report Mayor (ARM):** see docu on ARM for 2015 n 2016, to go with Annual Financial Report.
Motion: That Council approves & accepts the ARM for 2015 n 2016.
Moved: Cr Koo-aga. Seconded: Cr Conrad. CARRIED.
Resolution: 2016/10/04.
- **7.2.5: Annual Report CEO (ARCEO):** see docu on ARCEO for 2015 n 2016, to go with Annual Financial Report.
Motion: That Council approves & accepts the ARCEO for 2015 n 2016.
Moved: Cr Koo-aga. Seconded: Cr Conrad. CARRIED.

Resolution: 2016/10/05.

- **7.2.6: Application to reside (A2R):** see docu on A2R from Shandel Sam at 117 Yalu St. To be employed as Aged Care Admin Assistant having passed all Police Checks.

Motion: That Council approves SS residence at 117 Yalu St.

Moved: Cr Conrad. Seconded: Cr Koo-aga.

CARRIED.

Resolution: 2016/10/06.

- **7.2.7: Council Logo & Welcome Sign (CLWS):** see docu dated 04 Oct on CL.

Motion: That Council ratify work to continue to refresh CLWS.

Moved: Cr Conrad. Seconded: Cr Barney.

CARRIED.

Resolution: 2016/10/07.

- **7.2.8: Council Corporate Structure (CCS):** see docu dated 07 Oct on CCS .

Motion: That Council ratify work to continue to review the CCS.

Moved: Cr Koo-aga. Seconded: Cr Conrad.

CARRIED.

Resolution: 2016/10/08.

- **7.2.9: LG EOI:** see docu dated 29 Aug on Council LG EOI application for:

Water Supply Upgrade= \$800,000,

Strathgordon Rd Drainage=\$455,000,

Strathgordon Rd Materials \$38,000,

Sewer Pond Irrigation \$50,000,

Motion: That Council acknowledge, ratify & agrees to the above application.

Moved: Cr Conrad. Seconded: Cr Koo-aga.

CARRIED.

Resolution: 2016/10/09.

- **7.2.10: LG EOI:** see letter from LG approving the Strathgordon Rd Materials application at 90% (\$34,200.00).
Motion: That Council acknowledge & agrees with the approved funding of \$34,200.00 from LG.
Moved: Cr Koo-aga. **Seconded:** Cr Conrad.
CARRIED.
Resolution: 2016/10/10.
- **7.2.11: Special Community Holidays 2017(SCH):** per Council Brief 09 July 2016, SCH for 2017 to be: National Sorry Day: Fri, 19 May 2017, Pormpuraaw Fishing Day Fri, 14 July 2017, Pormpuraaw Show Day Fri, 15 Sept 2017.
Motion: That Council acknowledge & agrees with the SCH for 2017.
Moved: Cr Conrad. **Seconded:** Cr Koo-aga.
CARRIED.
Resolution: 2016/10/11.
- **7.2.12: Reene Shortjoe Beauty Saloon (RSBS):** see docu re RSBS.
Motion: That Council gives consideration for the proposal of a Beauty Saloon & that the CEO will undertake due process & follow up.
Moved: Cr conrad. **Seconded:** Cr Koo-aga.
CARRIED.
Resolution: 2016/10/12.

7.3 Finance Manager's Report:

- **7.3.1: Finance Summary Report (FSR):** Dot Point Summary dated 26 Oct submitted by Finance covering: Audited Financial Statements, External Audit Closing Report to Management, General Finance, HR, Post Office, Guesthouse, AdminStore.
Motion: That Council accepts the FSR submitted by the Finance Manager & tabled by CEO.
Moved: Mayor Kendall. **Seconded:** Cr Conrad.
CARRIED.
Resolution: 2016/10/13.

- **7.3.2: Human Resource:** HR report covering: Recruitment, Training, Payroll, Staffing, Performance Appraisals and Other.
Motion: That Council acknowledge & accepts the HR report.
Moved: Cr Koo-aga. Seconded: Cr Conrad.
CARRIED.
Resolution: 2016/10/14.

7.4 Operation Manager's Report:

- **7.4.1: Operation Report (OR) dated 19 Oct:** OR dated 19 Oct submitted by Operations Manager covering: Airport, Housing, Mainroads, Parks & Gardens, Plumbing, Repairs & Maintenance, Workshop, General.
Motion: That Council acknowledge & adopts the OR from the Operations Manager & tabled by CEO.
Moved: Mayor Kendall. Seconded: Cr Koo-aga.
CARRIED.
Resolution: 2016/10/15.

7.5 Community Service Manager's Report:

- **7.5.1: Community Service Report (CSR):** CSR dated 25 Oct submitted by CS Mgr covering: Indigenous Knowledge Centre, Aged Care, Justice Group, Disaster Management, Club, Community Hall, Community Bus, Centrelink.
Motion: That Council acknowledge & adopts the CSR from the Community Service Mgr & tabled by CEO.
Moved: Cr Barney. Seconded: Cr Koo-aga.
CARRIED.
Resolution: 2016/10/16.
- **7.5.2: Staff Handbook for Aged Care (SHAC):** Revised SHAC in preparation for upcoming AgedCare Quality Assurance
Motion: That Council acknowledge & adopts the SHAC as revised in Sept & submitted by CS Mgr.
Moved: Mayor Kendall. Seconded: Cr Barney.
CARRIED.
Resolution: 2016/10/17.

7.6 Environment Manager's Report:

- **7.6.1: Environment Report (ER) Report to 14 Oct 2016:** ER table covering: Visitor Management, Feral Fencing, WCTTAA, NAQS, Feral Culling, Junior Rangers,
Motion: That Council acknowledge & adopts the ER Report from the Environment Manager & tabled by the CEO.
Moved: Mayor Kendall. Seconded: Cr Conrad.
CARRIED.
Resolution: 2016/10/18.
- **7.6.2: EHW/AC Report (EHW/AC):** see EHW/AC submitted by EHW /AC Officer covering: Pest Control, Animal Control, DAFF, Recycle, Sewer Pond, Refuse Area, Vector Control, Food Inspections, Water Sampling, Rangers.
Motion: That Council acknowledge the EHW/AC Report.
Moved: Mayor Kendall. Seconded: Cr Barney.
CARRIED.
Resolution: 2016/10/19.
- **7.6.3: Green Paper on Fisheries Management Reform:** see Council submission letter on above.
Motion: That Council acknowledge the above letter & sign off.
Moved: Cr Conrad. Seconded: Mayor Kendall.
CARRIED.
Resolution: 2016/10/20.

8. Tenders & Quotations:

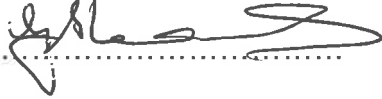
- **8.1.1: Tender of old/surplus equipment, machinery & vehicle (Tender):** see Special Report on Tender.
Motion: That Council acknowledge that Management will compile a List of for Tender within coming weeks with the Rangers Quad Bike the 1st to be tendered.
Moved: Mayor Kendall. Seconded: Cr Conrad.
CARRIED.
Resolution: 2016/10/21.
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9. Notice of Motion:

10. Meeting Closed: 12:35 pm.

11. Next Meeting: 24 Nov 2016.

Minutes accepted as true & correct.



Per:

Ralph Kendall: Mayor

Edward A Natera. 24 Nov

