



Pormpuraaw Aboriginal Shire Council

24 Thinraathin St, Pormpuraaw QLD 4892

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An Ordinary Meeting of the Pormpuraaw Aboriginal Shire Council was today held on Wednesday 29th March 2023 at the Pormpuraaw Council Chambers - 24 Thinraathin St, Pormpuraaw, commencing at 10:00am.

The attendance of each Councillor is requested.

Minutes Council Meeting Date: Wed, 29 Mch 2023 at 10.00am.

- 1. Present:** Mayor Richard Tarpencha, Cr Tim Koo-Aga, Cr Ronald Kingi (Online).
- 2. Apologies:** Cr Andrea Foote (Sick Leave)
- 3. Declaration of any Conflict, any perceived or other Potential Conflict of Interest to be declared prior to meeting by Councillors (Sect 150EL and Sect 150EQ of LGovt Act 2009): Nil.**
- 4. Related Party Declaration Form , (Sect 150EP of LGovt Act 2009):** Confirmation of any changes to Related Party Declaration Form by Councillors & Senior Managers: Nil.
- 5. Matters arising from the Minutes:** That Council confirm the Minutes of the meeting dated Wed, 22 Feb 2023 as true & correct.
Moved: Cr R. Kingi. **Seconded:** Cr G. Conrad.
CARRIED.
Resolution: 2023/03/01.

6. Delegations/Guests:

7. Correspondence: List of inwards correspondence tabled for information:
FYI

8. Reports:

8.1 Mayor's Report:

- **8.1.1:**

8.2 CEO's Report:

- **8.2.1: Attendance Certificate:** see Attendance Certificate dated 29 Mch 2023 and approved for payment at \$1,533.11 each for Cr Koo-Aga, Cr Kingi & Cr Conrad.
- **8.2.2: Airport Budgets 2023-2024, Medivac, RFDS & Emergent:** As per SPR the sum of \$83,200.00 is to be separated & highlighted as the true cost to Council for further conversations for Departments.
Motion: That Council acknowledges & ratifies the SPR so that the cost can be taken up with Department.
Moved: Cr G. Conrad. **Seconded:** Cr R. Kingi.
CARRIED.
Resolution: 2023/03/02.
- **8.2.3: Community Engagement Budget 2023-2024:** As per SPR the sum of \$52,000.00 is to be set aside to assist Council with Community Engagement Events.
Motion: That Council ratify & approves this allocation from Budgets 2023-2024.
Moved: Cr T. Koo-Aga. **Seconded:** Cr G. Conrad.
CARRIED.
Resolution: 2023/03/03.

- **8.2.4: Councillors requesting Character Reference Letter for Court Appearance from CEO:** As per SPR, elected Members are expected to own their individual actions.
Motion: That Council confirms, notes & accepts this SPR which has also been forwarded to LGovt.
Moved: Cr G. Conrad. **Seconded:** Cr R. Kingi.
CARRIED.
Resolution: 2023/04/26/01.....Deferred from Mch.
- **8.2.5 Housing Allocation:** As per Schedule Brief on 20 Mch, Housing Allocation have been signed off as presented by Housing Tennant Team.
Motion: That Council ratify & approves sign off.
Moved: Cr. T. Koo-Aga. **Seconded:** Mayor R. Tarpencha.
CARRIED.
Resolution: 2023/03/04.
- **8.2 6: Heavy Vehicle Purchase (2nd Hand Multi Tyre Roller):** as per SPR a good 2nd Hand MTR has been purchase as per Plant n Equipment Budgets 2022-2023. Paperwork is now in process.
Motion: That Council ratify & approves purchase as be Budgets 2022-2023 approval.
Moved: Cr G. Conrad. **Seconded:** Cr R. Kingi.
CARRIED.
Resolution: 2023/03/05.

8.3 Executive Manager Corporate Services (EMCS) Report:

- **8.3.1: Executive Manager Corporate Services:** see Special Purpose Report dated 24 Mch 2023 covering:
 General Finance,
 Grant Acquittals & Reporting,
 Current Corporate Service Project,
 WHS,
 HR,
 Admin Store,
 Accommodation.

Motion: That Council accepts the Special Purpose Report dated 23 Mch 2023 from EMCS.

Moved: Cr T. Koo-Aga. **Seconded:** Cr Conrad.

CARRIED.

Resolution: 2023/03/06.

- **8.3.2: Financial Statement for Period Ended 28 Feb 2023:** Reports received for above covering Mth end 28 Feb 2023 :

Financial Statement at a Glance,

Capital Works Program,

2022/2023 Capital Expenditure,

Detailed Review of Revenue & Expenditure,

Operating Revenue,

Operating Expenses,

Capital Expenditure,

Council Cash Position

Operating Surplus Ratio,

Council's Unconstrained Funds, 28 Feb 2023,

Council Grant Review,

Statement of Financial Position at 28 Feb 2023.

Motion: That Council notes & accepts the Financial Statements for period ended 28 Feb 2023 as tabled.

Moved: Cr T. Koo-Aga. **Seconded:** Cr. G.Conrad.

CARRIED.

Resolution: 2023/03/07.

- **8.3.3: Annual Wage Increase Policy (A06), New Policy:** see docu re Annual Wage Increases that aligns Councils approach to the State Wage & QIRC Annual Wages yearly increase.

Motion: That Council accepts & adopts this Policy as tabled.

Moved: Cr T. Koo-Aga. **Seconded:** Cr R. Kingi.

CARRIED.

Resolution: 2023/03/08.

- **8.3.4: Debtors, 90 Days Aged Debtors:** see docu re 90 Days Aged Debtors Report to 28 Feb 2023.

Motion: That Council accepts the 90 Days Aged Debtors Report as tabled.

Moved: Cr R. Kingi. **Seconded:** Mayor R.

Tarpemcha.

CARRIED.

Resolution: 2023/03/09.

- **8.3.5: Human Resources Report (HRR):** see docu re HHR covering Mch 2023
Month in Review,
HR Training/Conferences,
Projects,
New Starters, Terminations, Recruitment,
Training/Conference ,
Motion: That Council accepts the 90 Days Aged Debtors Report as tabled.
Moved: Cr G. Conrad. **Seconded:** Mayor R. Tarpencha.

CARRIED.

Resolution: 2023/03/10.

- **8.3.6: Preferred Supplier Tender Arrangement for Plant Hire (No: PASC2021-T01)** see docu re Preferred Supplier Tender.
Motion: That Council accepts this docu for Extension of the current tender to June 2024.
Moved: Cr R. Kingi. **Seconded:** Cr T. Koo-Aga.

CARRIED.

Resolution: 2023/04/26/02..... *Deferred from April.*

- **8.3.7: QAO External Audit Plan:** see docu in PH.
Milestone Date agreed to & sign off.
Motion: That Council ratifies & accepts this docu & signed off.

Moved: Cr G. Conrad. **Seconded:** Cr R.Kingi.

CARRIED.

Resolution: 2023/03/11.

- **8.3.8: Schedule of Fees & Charges (Amended from 01 Apr 2023)**, see docu re Schedule of Fees covering above period which limits the risk of losses.
Motion: That Council ratify and accepts the Amendment to Schedule of Fees as tabled.
Moved: Mayor R. Tarpencha. **Seconded:** Cr T. Koo-Aga.

CARRIED.

Resolution: 2023/03/12.

- **8.2.9: WHS Report Feb:** as per Schedule Brief 20 Mch WHS Report received.
Motion: That Council accepts this Report as tabled.
Moved: Cr G. Conrad. **Seconded:** Mayor R. Tarpecha.
CARRIED.
Resolution: 2023/03/13.

8.4 Operations Executive Manager's Report:

- **8.4.1: Operation Executive Manager Report (OEMR):** see Report dated 23 Feb 2023 received from Operation Mgr covering:
Work for Month,
Waste n Recycling,
Workshop,
Main Roads,
Parks & Garden,
Water Supply & Sewer,
Plumbing,
Housing,
Airport,
Special Projects.
Motion: That Council notes & accepts the OEMR as tabled.
Moved: Mayor R. Tarpencha. **Seconded:** Cr G. Conrad.
CARRIED.
Resolution: 2023/03/14.

8.5 Community Service Manager's Report:

- **8.5.1: Community Service Executive Manager (CSEM):** See Report for Feb 2023 covering:
Aged Care,
Justice Group,
Post Office,
Customer Service,

Centrelink,
Library,
Pompuraaw Cottages
Community Safe Plan,
Don't Buy Sly,
Thriving Communities,
PUBSC,
Bakery,
Hall,
Disaster Management,
Events.

Motion: That Council accepts Feb 2023 Report as tabled.

Moved: Cr T. Koo-Aga. ..**Seconded:** Mayor R.Tarpencha.

CARRIED.

Resolution: 2023/03/15.

8.6 Environment Report:

- **8.6.1: Ranger: Land & Sea** (joint Co-Ordinators of Clinton & Gavin): see Special Purpose Report dated 24 Feb 2023 covering various activities.

Motion: That Council accepts Reports as tabled.

Moved:.....Seconded:.....

CARRIED.

Resolution: 2023/03/.....REPORT RECEIVED AFTER CUT OFF TIME.

- **8.6.2: Public Health: Food Centres & Animal Control** (covered by Glen & Ralph). Report dated 24 Feb 2023 covered:

Food Inspection,
Waste/Refuse,
Bin Audit,
Animal Management,
Tree Lopping,
Water Management,
Ranger Assistance.

Motion: That Council notes the Public Health & Animal Control Report dated 24 Feb 2023 and accepts the Report as tabled.

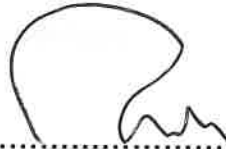
Moved:.....Seconded:.....
CARRIED.
Resolution: 2023/03/.....NO REPORTS.

9. Tenders & Quotations: Nil
10. Notice of Motion: Nil
11. Meeting Closed: **12.50pm**
12. Next Ordinary Meeting: **Wednesday 26 Apr 2023.**

Minutes accepted as true & correct.



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Mayor: Richard Tarpencha.



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CEO: Edward A Natera. 26 Apr 2023.