

Pormpuraaw Aboriginal Shire Council



2018 / 2019 Annual Report

Table of Contents

MESSAGE FROM THE MAYOR	4
PORMPURA AW ABORIGINAL SHIRE PROFILE	6
History	6
Pormpuraaw Township	7
Legal Status.....	7
Councillor Profiles.....	8
Vision and Mission.....	10
Community Values.....	10
Objectives & Strategies: Five Key Areas	11
Corporate Structure	12
Council Services	12
Council Services cont.	13
Acknowledgement of Funding Bodies.....	13
STATEMENT FROM THE CHIEF EXECUTIVE OFFICER	14
REPORT FROM THE COMMUNITY SERVICE MANAGER	15
Aged Care & Disability Services	15
Centrelink	16
Library.....	16
Community Hall	16
Justice Group.....	17
Disaster Management.....	17
Alcohol Management Plan.....	18
Community & Culture.....	18
REPORT FROM THE ENVIRONMENTAL MANAGER.....	19
2018 Olive Ridley Sea Turtle Nest Threat Abatement - Monitoring and Nest Protection	19
Crocodile Management – Progression of the Proposed Wild Egg Harvest.....	20
Marine Foreshore - Mangrove Die Back Survey & Study	20
Carbon Project.....	20
Infrastructure – New Ranger Base.....	21
Weeds and Pest Management	22
Visitor Management.....	22
Community Engagement	23
Junior Ranger Program	23
Partnerships	24

Water Supply, Sewerage & Waste Management.....	25
REPORT FROM THE OPERATIONS MANAGER	27
Airport.....	27
<i>Airport Ground Lighting Project, June 2019</i>	27
Building Repairs & Maintenance.....	27
Concrete Batching Plant.....	27
Parks & Gardens	28
Roads	28
Roads to Recovery (R2R)	28
NDRRA & DRFA	28
Roads & Drainage Maintenance	29
Workshop & Plant Hire.....	29
REPORT FROM THE FINANCE MANAGER	30
COMMUNITY FINANCIAL REPORT.....	32
Financial Statements	32
1. Statement of Comprehensive Income	32
2. Statement of Financial Position.....	36
3. Statement of Changes in Equity.....	37
4. Statement of Cash Flows	37
Measures of Financial Sustainability.....	37
STATUTORY REPORTING REQUIREMENTS	38
Councillor Financial Disclosures	38
Councillor Facilities Provided.....	39
Senior Contract Employee Remuneration Disclosure.....	39
Councillor Attendance.....	39
Councillor Conduct	40
Overseas Travel	41
Expenditure on Grants to Community Organisations.....	41
Administrative Action Complaints	41
Particular Resolutions.....	41
Other Contents	42
Assessment of Performance in Implementing Corporate, Operational and Community Plans including Particulars of Other Issues.....	42
Beneficial Enterprises and Business Units.....	42
Joint Government Activity	42
Invitations to Change Tenders	43
List of Registers	43

Concessions for Rates & Charges	43
Internal Audit Report	43
Competitive Neutrality Complaints	44
APPENDIX A: THE FINANCIAL STATEMENTS	45

MESSAGE FROM THE MAYOR



This will be my fourth Annual Report as Mayor after the 19th March 2016 Council Election, and covers the full period from 1 July 2018 to 30 June 2019.

It has been a period of building upon previous years projects and programs, making strong connections with NGO's within community, other remote Councils, our own Torres Cape Indigenous Council Alliance group (TCICA) and networking with both State & Australian governments. It has not been without challenges.

I believe that our current Council is committed to our end of tenure and that we will continue to drive our vision for a well-being, progressive and contributing Pormpuraaw all the way to the election in March 2020.

Council is aware that Pormpuraaw is a dependent, funded community and we continue to strive to start economic activity within our current term, though small steps they may be.

I stood on a platform of 'No Domestic Violence, No Misuse of Alcohol, Safe Children's Future, Safe Elders & Family Environment and the importance of Family & Community Events'. It is only by addressing these matters that we can start to move forward with every community member having an input and making a difference.

Council will continue implementation and the roll out of physical development within community with strong support from the Works for Queensland project, Building Our Regions and other local government funding. Our current corporate plan was under review as at June 30th (adopted in September 2019) and continues to reflect our vision to 2023.

Council's major projects moving forward to June 2020 & beyond will be:

- Working with the Army's Aboriginal Community Assistance Programme (AACAP) for various capital projects
- Further Sports Clubhouse Refurbishment
- Development of a Café/Bakery
- Continue to upgrade Pormpuraaw access road along Strathgordon to Musgrave and the paving of town streets
- Continued upgrades and repairs of our Social Homes
- ILUA: Indigenous Land Use Agreements and rollout
- Indigenous Local Government Sustainability Program
- WIP: Baas Yard refurbishment (collectively with other community NGO's)
- WIP: Men's Shed (jointly with RISE Ventures & PPAC)
- WIP: Sports field (jointly with RISE Ventures)
- WIP: Women's Shelter (in partnership with PPAC)



Opening of the New Ranger Building, November 2018

As always, I would like to acknowledge the hard work of Council's management team, the staff, other NGOs, all government departments and in particular, both our Director General champions, Mr Dave Stewart and Minister Champion in Hon Minister Steve Miles who have assisted us in our efforts for Council and community.

Ralph Kendall
Mayor



Photos Above & Below: Council and AACAP working together to bring various capital projects for the benefit of Pormpuraaw.



PORMPURAAW ABORIGINAL SHIRE PROFILE

History

Pormpuraaw is on the west coast of Cape York about 500 kilometres from the tip of Australia, just south of the Edward River. It is the home of the Thaayore, Wik, Bakanh and Yir Yoront People.

Pormpuraaw (formerly Edward River) was established as an Anglican Mission in 1938. The Anglicans had established Kowanyama in 1905 but realised that there were conflicts arising as a result of bringing many tribes together from such a large area. The Anglican Missionaries then sought to establish a number of smaller missions in the area. The first mission was located at the present Pormpuraaw site and took hold.



Edward River Mission Village, Yr 1959

Like all cape missions, government rationed subsidies for aboriginal people at Pormpuraaw was about one third of what was required to exist, so most of the men and boys were sent out to work on the cattle stations in the region. This enabled them to stay close to their traditional country. At the same time the Anglicans removed women and children from the cattle stations in the Gulf of Carpentaria. Dormitories were established to contain the women and children and provide schooling. Erratic rationing meant that most people were still required to hunt and collect food from the surrounding bush which helped maintain cultural connection with the land. The reliance on bush food was especially critical during the war periods when rationing of fuel prevented the mission boat from going to Normanton for supplies.

In 1986, the Pormpuraaw Aboriginal Community Council gained title to the area by way of a Deed of Grant in Trust (DOGIT). This enabled the council to have full local government authority over the trust area of 466,198 hectares.

In 2004, Pormpuraaw Aboriginal Community Council became a Shire Council incorporated under the Local Government (Community Government Areas) Act 2004.

Councillor Profiles



Mayor – Ralph Kendall

Elected in 2016 Ralph Kendall holds the position of Mayor of Pormpuraaw Aboriginal Shire Council.

Mayor Ralph will assist, partake and have oversight on all portfolios.

Deputy Mayor

Each Councillor will serve a portion of each year conducting the Deputy Mayor role.

This is to ensure the experience is shared amongst the elected members.



Councillor – Keith Barney

Elected in 2016 Keith Barney is responsible for the portfolios of: Training & Employment and Youth.

He will also share the portfolio of: Education with Cr Tim Koo-Aga.



Councillor – George Conrad

Elected in 2016, George Conrad is responsible for the portfolios of: Housing, Land & Sea Rangers, Land Development and Sports & Recreation.



Councillor – Bert Edwards

Elected in 2016 Bert Edwards is responsible for the portfolios of: Arts & Culture, Enterprise, Essential Services, Men’s Group, Planning & Infrastructure and Roads & Transport.



Councillor – Tim Koo-Aga

Elected in 2016 Tim Koo-Aga is responsible for the portfolios of: Elders, Health and Women’s Group.

He also shares the portfolio of: Education with Cr Keith Barney.



Photo - Left to Right: Cr George CONRAD, Cr Keith BARNEY, Cr Bert EDWARDS, Mayor Ralph KENDALL & Cr Tim KOO-AGA.

The four Councillors will take on a rotating Deputy Mayor role over their four year term to provide optimal experience as an elected member.

Vision and Mission

Our Vision – What We Are Trying To Achieve

A strong, engaged community creating a dynamic future.

Our Mission – Why We Are Here

To meet the needs and aspirations of community members by delivering strong leadership together with strategic planning to construct new infrastructure that will deliver new and improved services and facilities.

Community Values

Our Values – What We Stand For

A Strong Community

Council will strengthen the capacity and resilience of Pormpuraaw through partnerships with the Community, business, government and non-government sector groups in pursuing positive social, economic and environmental outcomes.

Excellence

Council and staff will strive for innovation, continuous improvement and long term success in management and leadership practice, strategic planning and the performance of Council systems.

Accountability

Council is accountable to the Community and will conduct its affairs openly with integrity in consultation with Community, at the same time reflecting the highest level of democratic governance and public administration.

Fairness and Equity

Council recognizes and values the needs of different sectors and groups within its community and works in partnership with its valued volunteers, community based agencies, State and Commonwealth departments to ensure needs are addressed in a planned and timely manner.

Welcoming Ideas

Council will actively encourage and seek the exchange of ideas and knowledge in finding creative solutions.

Investing In the Future

Council will take a long term view as a responsible steward of community assets and finances.

Objectives & Strategies: Five Key Areas

1. Community – The Way We Want To Live Together

To promote outcomes, which encourage a healthy, supportive, contributing and proactive community, where appropriate services and facilities are available and accessible by all.

2. Built Environment – Shaping Our Surroundings

To plan for the future development of the community in ways which actively value the heritage and the character of our community with access for all.

3. Natural Environment – It Begins With Each Of Us

To ensure the natural environment is protected in a way that is not compromised for future generations and is managed so as to minimise our impact on non-renewable resources.

4. Economy – Creating Our Future

To facilitate a vibrant local economy that enjoys sustainable business investments and the benefits of a skilled and diverse workforce.

5. Organisation – Developing Our Capacity

To strengthen the capacity of the council organisation and its people to serve our community and to pursue positive outcomes in partnership with community business and government bodies.

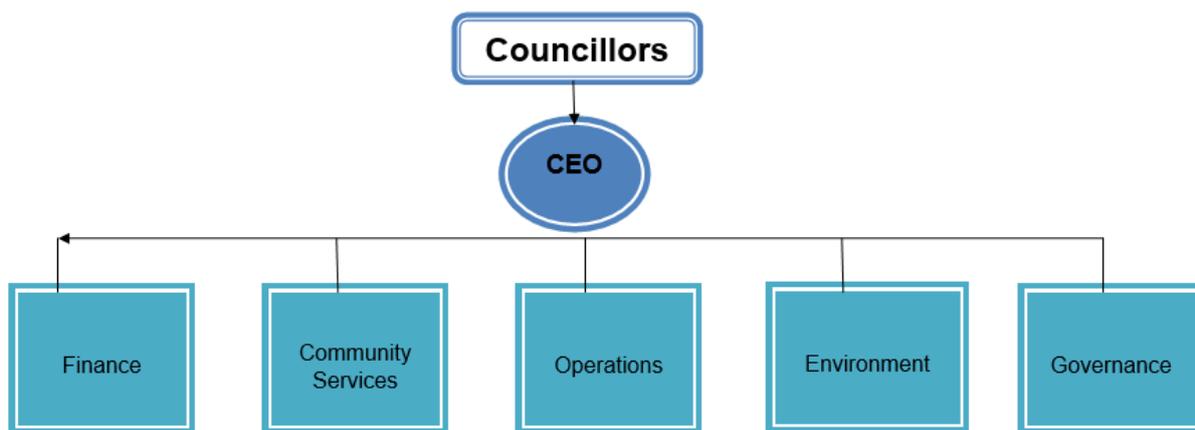
Corporate Structure

Accountability

All Council management staff take direction from and report to the Chief Executive Officer (CEO) of the Pormpuraaw Aboriginal Shire Council. The CEO is responsible for all operational management and co-ordination of community workplaces including the on-going delivery of services to shire council residents.

Staff Code of Conduct

All Council staff are required to adhere to the Pormpuraaw Aboriginal Shire Council Code of Conduct, Policies and confidentiality agreements. Councillors and staff must also avoid any inappropriate involvement in community activities, business and politics.



Council Services

- Council operated Post Office and Bank Agency
- Community Bus
- Community Radio
- Indigenous Knowledge Centre / Community Library
- Community Emergency Services (SES)
- Community Aged Care - Consumer Directed Care Packages
- Community Care Services
- Home and Community Care Program (HACC)
- Environmental Health
- Ranger Services
- Sport and Recreation
- Staff Housing
- Property Leases and other Buildings

Council Services cont.

- All-weather 24/7 Airport
- Workshop & Plant hire
- Fuel Depot
- Concrete Batching
- Roads and Drainage Maintenance
- Parks Gardens and Ovals
- Water Supply
- Waste Management
- Sewerage
- Turtle Monitoring and Ghost Net Programs
- Camping Grounds
- Guesthouses
- Contractors Dongas
- Administration Store
- Finance
- Governance and Administration
- Disaster Management

Acknowledgement of Funding Bodies

Pormpuraaw Aboriginal Shire Council would like to acknowledge and thank the following funding bodies for activities funded in the 2018/19 financial year:

Commonwealth

- Department of Infrastructure, Regional Development & Cities
- Department of Social Services
- Department of Health
- Department of Human Services
- Department of the Prime Minister & Cabinet

State & Other Bodies

- Department of Infrastructure, Local Government & Planning
- Queensland Reconstruction Authority
- Queensland Health
- Department of Environment & Science
- Department of Transport & Main Roads
- Department of Education & Training
- Department of State Development, Manufacturing, Infrastructure and Planning
- Department of Communities, Disability Services and Seniors
- Cape York Natural Resource Management
- State Library of Queensland
- Department of Fire & Emergency Services
- Department of Justice and Attorney-General
- Department of Aboriginal & Torres Strait Islander Partnerships

STATEMENT FROM THE CHIEF EXECUTIVE OFFICER



Council had a stable Senior Management team for the 2018/19 financial year, with the Operation Manager's position backfilled by an internal interim placement. The Governance, HR & Administration Manager's role is currently being carried by the Finance Manager and CEO. Planned for the upcoming year, is the appointment of the Operations Manager, HR Officer as well as a new Deputy CEO position.

We continue to address the ever changing statutory compliance and governance issues pertaining to local government legislation. I am proud that our commitment to good governance has resulted in another great Annual Audit, conducted by the Queensland Audit Office that will be submitted in a report to parliament.

Council will continue the review and update of our Asset Management Plans, Risk Management, Fraud Management and policies as we continue to build staff experienced in human resources, administration, governance and to make inroads with workplace, health and safety issues.

Financial management remains a very strong focal priority for us as we receive our seventh continuous 'Unqualified Audit' for the 2018-2019 financial year. Our thanks and appreciation goes to our capable and committed Finance Manager and her team who have worked tirelessly towards this continued goal.

Our efforts in team building and culture change within staff work attitudes is still a 'Work in Progress' throughout Council's various divisions that is supported by our own Work Policy and RISE Ventures, the Community Development Programme (CDP) host provider, whom we liaise very closely with to achieve job readiness. We will continue with our endeavours to build local capacity within Council's workforce and to continue education around the importance of work attendance for Council and Community.

I thank the elected members of Council who now have over three years of local government experience and are headed by Mayor Ralph Kendall, our senior management team, the state and federal government departments and all the NGO's; in particular our Minister Community Champion, Hon Minister Steve Miles and DG Community Champion, DG Department of Premier Mr Dave Stewart without whose support we could not have met the challenges of the 2018-2019 year and in many small ways have assisted us in our attempts to 'close the gap' and make a contribution for Council, Community and above all, Country.

Edward A Natera
Chief Executive Officer

REPORT FROM THE COMMUNITY SERVICE MANAGER

Aged Care & Disability Services

Pormpuraaw Aboriginal Shire Council's Aged Care Centre is delivering Consumer Directed Care Services that are culturally appropriate to our valued clients. Services are being delivered by locally trained and employed staff.

Our Aged Care Centre is currently comprised of the following funding programs:

Home Care Packages	11 Clients
Commonwealth Home Support Program	26 Clients
Queensland Community Care	6 Clients
National Jobs Creations	Provisions for 17 Staff

The centre delivers a range of services including:

- Meals
- Social Support (*Group & Individual*)
- Personal Care
- Domestic Assistance
- Day Respite
- Garden Maintenance
- Transport to assist with shopping, visiting, banking or medical appointments.



Breakfast, lunch and dessert are delivered to thirty Meals on Wheels clients, Monday to Friday.

During public holidays, the Meals on Wheels program deliver day packs to thirty clients. Weekends have eighteen clients who receive weekend packs which are delivered on Fridays.



Clients participate in a range of activities at the centre or in country, such as Arts & Crafts, Bingo and other games; fishing or they can choose to just relax and watch TV or movies in the air-conditioned lounge.

Council encourages all clients and carers to come to the centre.

Centrelink

Services are provided to the public five days a week. There is one person in the primary role as Centrelink Agent with others available as back up agents to provide consistent services to community members. Clientele are provided with continued support and training to be able to utilize self service facilities.

Council is ever increasing employment opportunities for local community members who are offered full Centrelink training and support in this essential service role.

Library

Our Indigenous Knowledge Centre is '*Proudly funded and supported by the Queensland Government and the State Library of Queensland*'. This allows Council to provide an educational space for all ages of the community to enjoy.

Pormpuraaw's Toy Library has a range of toys to engage children's imaginations, skills and development that supports families in quality play time and togetherness.

The First Five Forever Program, that the library runs for under-fives to develop a love of reading and a thirst for knowledge. The program's aim is to provide strong literacy foundations and life long learning capabilities for children and connecting parents to resources.

The library operates five days per week and provides complimentary access to computers and iPads for community members.



Community Hall

Pormpuraaw has a designated Community Hall to provide support to the community for sport and recreational activities throughout Pormpuraaw. Council works closely with other organisations to provide a safe environment for everyone to enjoy and engage with each other and in activities.

Recent activities in the Community Hall include:

- Sport & recreational activities for general community
- Youth development activities and programs
- After-school and school vacation activities
- Community youth discos
- Artistic performances
- Hire for meetings, official and private functions

Justice Group



The Community Justice Group program provides essential support and services within Pormpuraaw to victims and offenders within the criminal justice system.

The Department of Justice & Attorney-General funds the program that develops strategies

for dealing with justice related issues and to decrease Aboriginal & Torres Strait Islander peoples contact with the criminal justice system.

The Community Justice Group program provides community members with the opportunity to work collaboratively with the courts, police and staff from other government agencies to address criminal behaviour and provide support and assistance to victims of crime.

Disaster Management

Council has a rigorous disaster management plan in place and has developed close working relationships with Queensland Fire & Emergency Services, Queensland Health, Queensland Police Service, Aged Care and other community stakeholders to ensure increased function and capability.



Laura River in Flood, Feb 2019

The 2018/19 period has kept out Disaster Management Group busy with nine weather events from cyclones to severe thunder storms. Council's Disaster Management Group worked closely with QFES, QLD Health, QPS, Aged Care and other community stakeholders to ensure safety of the community. The Pormpuraaw Aboriginal Shire Council Disaster Management Facebook page was born to keep the community up-to-date with weather events and preparations for events. This would not have been possible without the funding from the Get Ready Queensland Grant.

A high state of readiness and active cooperation with other community stakeholder and departments ensured that services are back being offered in community in the shortest of time. Local Disaster Management Group meetings are held periodically and at key times leading up to seasonal events.

Planning and preparation were the keys to success, with Council's main aim of keeping our community members safe.

Alcohol Management Plan

Pormpuraaw Shire is an Alcohol Managed area, with the community and Council remaining committed to the Alcohol Management Plan currently in place. Alcohol may only be purchased at the Pormpuraaw United Brothers Club.

The Club provides a quality area for community members to socialise and develop a responsible approach to the consumption of alcohol. It also provides a significant distraction from the need to access 'Sly Grog' which in turn causes serious community disruption. Serious penalties exist for breaches of the AMP and Council endorses rigorous prosecution of those offences. Police have the power to stop and search all modes of transportation coming into the restricted area.

Community & Culture

Council is committed to keeping culture rich and strong for future generations.

Council hosted the second annual Pormpuraaw Cultural Festival and Bull Ride event in September 2018. There were riders competing in the following categories:

- Calf Ride (4-7 Years)
- Calf Ride (8-12 years)
- Juvenile Bull Ride (13-17 years)
- The Men's Bull Ride (18 years and over)

Council could not have taken on such an event without outside sponsorship and donations to the event by the public and businesses.

Karyn Vick

Community Services Manager

*Pormpuraaw
Cultural
Festival and
Bull Ride,
September
2018*



REPORT FROM THE ENVIRONMENTAL MANAGER

Council's natural environment is the responsibility of the Environment Manager. Council endeavours to protect both in a way that does not compromise future generations and minimise our impact on non-renewable resources.

Activities in our environment areas during the 2018-2019 year covered:

- The Pormpuraaw Land and Sea Management Ranger Program
- 2018 Olive Ridley Sea Turtle Nest Threat Abatement - Monitoring and Nest Protection
- Crocodile Management - Progression of proposed wild crocodile egg harvest
- Marine Foreshore - Mangrove Die Back Survey & Study
- Carbon Program
- New Infrastructure
- Weed and Pest Management
- Community Partnerships

2018 Olive Ridley Sea Turtle Nest Threat Abatement - Monitoring and Nest Protection

Pormpuraaw Land & Sea Management (PLASM) Ranger staff conduct monitoring and nest threat abatement activities at two beaches north of the community. The sixteen week program is run from the seasonally permanent turtle camp base of operations at Xmass Creek.

The monitoring and threat abatement commenced in late June 2018, at the first beach from Balurga Creek to Xmass Creek beach measuring 24 kilometres. A three man ranger team completed an intensive nest protection program five days a week, where 50% of the nests detected were caged.

Pig predation at this beach is always more difficult to manage due to the extensive wetlands in heavy monsoon scrub immediately behind the beach. Ranger staff removed 76 large boars with aerial control and ground shooting from this area during the 2018 season. One large boar eluded ranger staff for 6 weeks and predated 45 nests before being removed in early November, with nest success for this beach measuring close to 50%.



Turtle Protection Cage, July 2018

At the second beach, Xmass Creek to Hersey Monitoring Beach, an area of 19 kilometres, works commenced mid-June through to early October. A second three man ranger team delivered an intensive nest protection program five days a week. Fifty percent of the nests detected were caged and predators were removed as encountered. Overall predation was minimal at 5 % and well within the 30% required for population sustainability as advised by Department of Environment and Science technical staff.

It must be noted that rangers only have sufficient nest protection cages for half of the total nest numbers and take pride in their hard work for the protection of sea turtle nests.

Crocodile Management – Progression of the Proposed Wild Egg Harvest

Pormpuraaw Aboriginal Shire Council were granted Queensland's first permit to harvest wild crocodile eggs on the 20th December 2018. Collection of eggs began in January 2019, scientific surveys and data collection commenced in 2012 to gather evidence to support the long term goal of local traditional owners for sustainable income generation into the future.



Marine Foreshore - Mangrove Die Back Survey & Study

Council's Land and Sea rangers have partnered with the Department of Environment and Science, the Queensland Herbarium's Science Delivery staff and James Cook University (Dr. Norman Duke) in two separate surveys and studies on the same foreshore of mangrove dieback on the southern DOGIT coastline. This unusual occurrence was first encountered and reported in late 2015 by ranger staff and while it is still uncertain of the cause, recovery is taking place at some sites

Carbon Project

The 2018 carbon program saw the finalisation of a very successful five year contract. PLASM senior staff initiated fire management operations in early May 2019.

Fire management operations consist of:

- Obtaining necessary permits from the QPS Pormpuraaw Fire Warden;
- Coordinate machinery to install firebreaks and back burn safely around all Council infrastructure;
- Fire breaks and back burn around all Outstation assets;
- Notify and liaise with all adjoining property holders on boundary aerial incendiary timelines;
- Review previous fire scar data/incendiary flight paths and plan 2019 aerial incendiary flight paths on Google Earth; and
- Pre-program flight path waypoints/routes to a portable Garmin chart plotter.

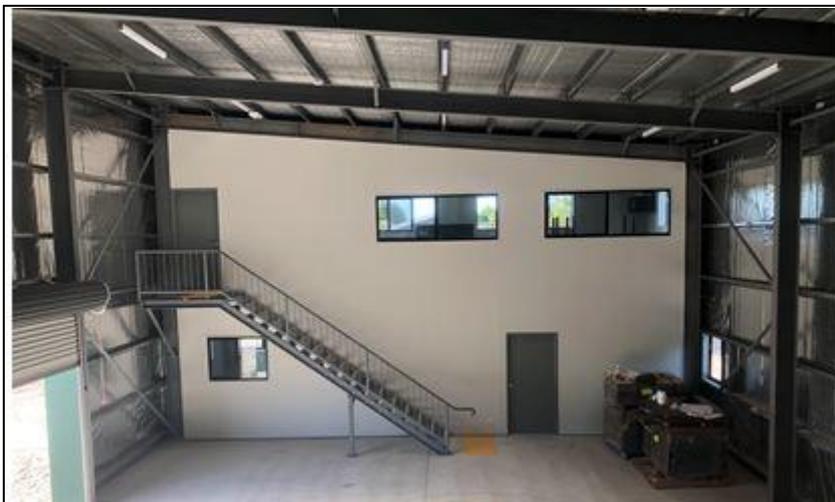
The first round of aerial incendiary burning was completed on the 20th and 21st June, with the second run scheduled for 22nd and 23rd July 2019. Ground burning by vehicle will continue as fuel loads cure. It can be noted, the extended monsoon season, has delayed fuel curing throughout all areas by six weeks longer than previous years.



Council has continued its schedule of Traditional Owner Outstation Redevelopment Program through Carbon Abatement Project Income.

Infrastructure – New Ranger Base

PLASM rangers occupied our new operational base from November 2018. Our Ranger team has found that having a central point with offices, workshop, training rooms, staff room, equipment and vehicle storage has greatly improved operational efficiency and program delivery.



New Ranger Base, Nov 2018



Weeds and Pest Management

Weed Control

Ongoing survey and control operations were completed of all known weed infestations throughout the DOGIT. Hymenachne, the new emerging threat to Cape York wetlands, received the most effort with extensive aerial surveys and control operations.

The result of Council's control operations have seen the infestations, within Pormpuraaw, reduced by 95% over the last two years. Ranger staff will be extra vigilant in the 2019/20 year to continue in their eradication efforts of this highly invasive water weed.

Feral Animal Management

For the last six years, PLASM rangers have undertaken in-house aerial feral control operations. Feral pig numbers and their impacts on the wetlands, native fauna and flora have been reduced by an estimated 85%.

Rangers are now at a maintenance stage in feral animal management control. With regularly scheduled management and culling, the control program will continue to enhance environmental outcomes into the future for the Shire of Pormpuraaw. .

Monitoring

Weed and feral infestation detection data is collected during the course of routine patrols. This includes tourist camps, gravel borrows, contractor camps, heavy machinery loading sites, cultural site maintenance, outsourced stock yard loading sites, aerial culling flights and survey-monitoring patrols.

Visitor Management

Camping areas within the Shire are managed by Council, May to October, through online bookings, permits generated and emailed and regular permit spot checks conducted.

For each season, the commencement of booking confirmation and permit issues begins the first of February.



Rangers maintain Mungkan and Chapman camp areas throughout the wet season for local use and from 1st May for permitted visitor use.

Community Engagement

The Council Rangers have provided support for the traditional owners and elders of Pormpuraaw through the coordination and facilitation of the annual general meeting of the local corporation Nganchin Raak Mela, assisting and facilitating the development of a detailed Indigenous Protected Area (IPA) Prospectus and formal submission to the Australian Government after extensive traditional owner engagement and directional input.

The concept is that the IPA application would be an important starting point for local Traditional Land Owners consultations to initiate an IPA. Should the submission be successful, it will invest ownership of the IPA concept back into the local community right at the start of our formal consultation process.

Council's Environmental Department have also assisted Traditional Owners with correspondence and submissions to the federal government, the Department of Prime Minister and Cabinet, regarding Pormpuraaw community's Indigenous Protected Area aspirations.

Junior Ranger Program

Council's senior ranger, Clinton Williams, met with Pormpuraaw Education Queensland in February 2018 to formalise the Junior Ranger program for 2018/19. Activities and lesson plans were developed and delivered.

Activities included:

- Feb '19: Council Rangers meet and greet with the students and complete shirt sizing for the Junior Ranger uniforms.
- Feb '19: Class giving an overview of what PLASM Ranger do utilising 'show and tell' performance for the young students.
- March '19: Crocodile safety includes croc hatching and an excursion to the Croc Farm.
- June '19: Celebration and the issuing of the Junior Ranger uniforms.



A sixth unplanned activity was undertaken with Northern Australia Quarantine Strategy (NAQS) veterinary staff. Three euthanized feral pigs were airlifted to the saltpan near the Pormpuraaw community. Disease detection autopsies were completed with the Junior Ranger students observing and a detailed tutorial on symptoms and signs was delivered. Also guests of the event, was a visiting year 6 class from Brighton Grammar School.



NAQS veterinary staff educating the Junior Ranger Program & Brighton Grammar School, June 2019

The 2019/20 Junior Ranger Turtle camp is scheduled for early September 2019.

Partnerships

The Environmental Department of Council have achieved the following working relationships:

- Attend and chair annual general Western Cape Turtle Threat Abatement Alliance (WCTTAA) meetings;
- Liaise closely with the Northern Australia Quarantine Strategy (NAQS) to develop and deliver the biosecurity monitoring work plan and biannual animal health survey;
- Liaise with and provide intelligence on persons of interest with local Queensland police officers;
- Provide movement advice of commercial fishers in local waterways to the Queensland fisheries officers in Weipa;
- Engage with Cape York Natural Resource Management (CYNRM) on Hymenachne control and receive partial funding for the 2018 control works;

Successful negotiations with CYNRM, the Nest to Ocean program managers has resulted in the continuation of funding for the WCTTAA turtle threat abatement program through to 2020.

Water Supply, Sewerage & Waste Management

Water

Pormpuraaw Aboriginal Shire Council is responsible for the provision, operation and maintenance of infrastructure used to source, treat and transport potable water to the community residents for domestic and community purposes.

The Artesian bore water for Pormpuraaw is sourced from the sub – artesian deep Wyaaba bed hosted aquifer overlying the Carpentaria Basin. There are two main production bores currently in operation. Older redundant non-potable bores are established in the town area, however these bores are used for construction and irrigation purposes only.

Water is pumped using submersible pumps from the bores. Disinfection is done through chlorination. Primary disinfection is done prior to the smaller of the two storage reservoirs, followed by trim dosing on the larger main reservoir. Both storage reservoirs and the chlorination system are located in the water treatment site east of the town.

Treated water from the main reservoirs is pumped to two high level header tanks in water compound site in town.

Water pressure is then boosted via a VSD booster pump set and distributed through the town reticulation system.



Chapman River, Pormpuraaw, May 2019

Waste Water

Council operates an evaporative sewerage disposal system. Drains are pumped from the southern side of town to the northern side. A second pump station pumps the effluent to the evaporation ponds north of the town. Treatment of the sewage is limited to enzyme treatment administered by hand dosing through manholes and pump stations to reduce the fats in the sewage.

Council is licensed by the Environment Protection Authority to operate the evaporative sewerage disposal system and must comply with all licensing conditions. Maintenance and further investigative work was carried out on the evaporative ponds bund wall system and along with some rectification to the pond liner.

Waste

Council collects garbage from 207 residential properties twice per week. Street bins and bins in public places are collected two times per week. Council also maintains all 240 litre garbage bins within the community in an operational condition.

The waste disposal facility is located on the edge of the urban area. Council sourced funding to complete surveillance works, fencing and bunting stalls were installed for waste segregation. Council operates this facility in accordance with the requirements of the *Health Act 1937 (Qld)* and the *Waste Reduction and Recycling Act 2011 (Qld)*.

Robbie Morris

Environment Manager



Pormpuraaw 'Where the Crocs are the Biggest', Aug 2018

REPORT FROM THE OPERATIONS MANAGER

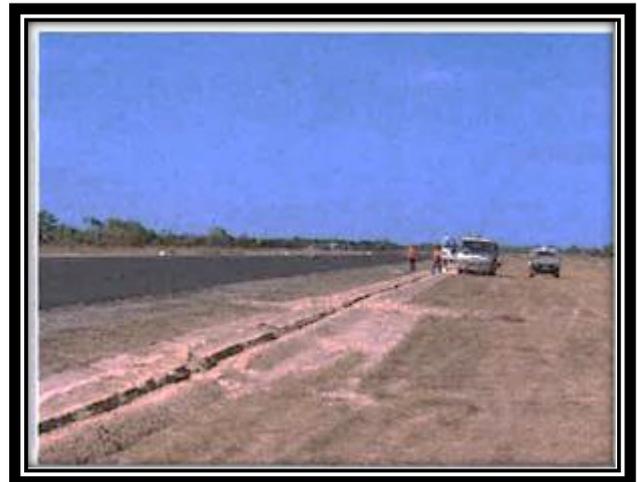
Council's Operations Manager has an important part to play in our management team and all aspects of our Built Environment operations.

Airport

Council has a strong partnership with the two air services providers in both Hinterland Aviation and Skytrans who fly Monday to Friday.

The air services are important in the wet season when the roads become inaccessible.

In June 2018, Council received funding to upgrade the Airport (Airport Ground Lighting) and physical works are planned to be completed by Nov 2019.



Airport Ground Lighting Project, June 2019

Building Repairs & Maintenance

Council's Building Repairs & Maintenance division has worked hard to increase its capacity in various trades with the assistance of outside contractors. Council has two prequalified suppliers of carpentry.

The community and the Council have recognised the need to develop its capacity within the building and construction services and are currently developing programs that will see an increase in its capacity to deliver building and infrastructure projects in its own right to ensure economic growth for the community now and into the future.

Concrete Batching Plant

Council operates a mobile concrete batching plant with capacity to batch 12.5 cubic metres per hour to provide concrete for its own use and to sell to external parties.



Concrete is delivered via our 2 cubic meter agitator truck.

Parks & Gardens

Council maintains two hectares of parklands and gardens throughout the township area of Pormpuraaw.

Council maintains all parks in a safe condition for the enjoyment of the community.



Roads

Council maintains and upgrades roads and road-related projects through funded programs such as the Aboriginal and Torres Strait Islander (ATSI) Transport Infrastructure Development Scheme (TIDS), Natural Disaster Relief and Recovery Arrangements (NDRRA), Disaster Funding Arrangements (DRFA), Roads to Recovery funded by the Department of Infrastructure & Regional Development and roads and drainage maintenance.

Roads to Recovery (R2R)

During the 2018/19 year, Council progressed in its paving works program, paving a total of 2,966m² under the R2R program. There was 642m² of paving completed on Ritha St, 872m² on Putchrin St, 1,058m² on Rirranth St and 394m² on Ngurrin St.

Funding for Roads to Recovery is provided by Department of Infrastructure, Transport, Cities and Regional Development. This project is used to build skill capacity and bring employment to the community.



NDRRA & DRFA

Council utilises Natural Disaster Relief and Recovery Arrangements (NDRRA) and Disaster Funding Arrangements (DRFA) funding for roads damaged in recent cyclones and weather events including damage to the airport runway and sewage pond walls.

These two programs are funded by Queensland Reconstruction Authority.

Roads & Drainage Maintenance

Council is responsible for the maintenance of approximately 20 kilometres of town roads and approximately 500 kilometres of urban and rural roads within the DOGIT area. At all times roads are maintained in a trafficable condition.

In addition to roads, Council carries out required drainage and other civil construction works throughout the Pormpuraaw area which are required for various projects. Funding for some road works is received as an identified portion of the Financial Assistance Grant.

Workshop & Plant Hire

Council owns a fleet of passenger vehicles and other items of heavy plant. The workshop is responsible for the maintenance of the fleet and keeping all vehicles in good working order and roadworthy condition.

Council has a fully equipped workshop with major overhaul work being contracted out when and as required. The workshop has a target of maintaining fleet availability at 95% of the time. All plant is issued to jobs on a hire basis. Rates for the hire of equipment are established at the commencement of the year. Operating costs such as repairs and maintenance, fuel, registration and insurance are also charged to this function on a job by job basis. Plant is hired to external parties as need be.

A major refurbishment of the workshop was completed in the 2018/19 financial year.



Workshop Refurbishment completed under the Works For Qld program, Feb 2019

Cameron Watts
Operations Manager (Interim)

REPORT FROM THE FINANCE MANAGER

The 2018/19 financial year saw Council achieve another unqualified audit opinion, the seventh unqualified audit consecutively. Council has met two of the three measures of financial sustainability for 2018/19. Council did not meet the asset sustainability ratio due to a longer than expected wet season which delayed capital works being delivered. Council has for the fourth year in a row increased its operating surplus ratio.

The finance department has worked tirelessly to ensure that compliance was met in every manner across Council, ensuring another unqualified audit and improved processes. This was reflected in the 2018/19 Queensland Audit Office report to the Mayor, where Council achieved 'green lights' for Internal Controls such as: Control Environment, Risk Assessment, Control Activities, Information & Communication and Monitoring Controls. Council also received 'green lights' for Timeliness and Quality of their Financial Statements and an 'amber light' for Year End Close Process due to the delay in finalising Council's Asset Valuations.

The Finance Manager thanks the finance staff for their ongoing efforts and support. Finance also acknowledges and thanks all funding bodies for not only the funding they provide to Council and community, but the ongoing support that is also provided to see our community and its people prosper and move toward a better future.

Services provided through the finance team include the Administration Store which includes the sale of goods and accommodation facilities through our Guesthouses and Contractor Camps.



Admin Store Team 2018/19 – Continuously Working to Improve Processes and Ensuring Rolling Stock Counts Take Place on a Daily Basis. Keep Up the Great Work Team !!!

Sound financial practices underpin the foundations of the way Council conducts business. Council manages its financial affairs in accordance with the Local Government Act 2009 (Qld) and the Regulations made under that Act. Council will maintain a capability to perform all necessary functions to properly collect funds owed to it, to pay monies owed to employees and suppliers and to maintain proper accounting records of all financial transactions undertaken by Council.

Council is focused on long-term financial and asset management planning process while developing strategies to maintain service levels over the long-term. Council emphasis on long-term planning for infrastructure assets will strengthen the ability for services, service levels and associated costs. Major council priorities identified in the Corporate and Operational Plans form the focus of financial management strategies.

Council receives untied funding to support its overall operations and these funds are accounted for under this function. Council continues to explore opportunities that work towards a business model of income generating enterprises with the intent of reducing grant reliance.

Tracey Bru
Finance Manager



Guesthouse Staff Celebrating a Special Day.
Enjoying Cake in the Inviting & Clean Guesthouse Rooms that our Guests Enjoy Staying In.

COMMUNITY FINANCIAL REPORT

This community financial report is produced as part of Council's Annual Report. It explains in an understandable format Council's financial position to the community, employees and other interested parties.

It is a summary only. A full set of 2018-19 Financial Statements, including Notes to the Financial Statements is included in this Annual Report, see Appendix A.

Financial Statements

The Audited Financial Statements of Pormpuraaw Aboriginal Shire Council set out the financial performance, financial position, cash flows and the new wealth of Council for the financial year ended 30 June 2019.

The formal records of Council's financial performance and position are contained in four sets of financial statements:

1. Statement of Comprehensive Income
2. Statement of Financial Position
3. Statement of Changes in Equity
4. Statement of Cash Flows

The Financial Statements must be certified by both the Mayor and the Chief Executive Officer as presently fairly. Pormpuraaw Council's financial results for the year are required to be adopted by the Council – ensuring both responsibility for and ownership of the Financial Statements by management and elected representatives.

1. Statement of Comprehensive Income

Shows all the revenue Council has earned and the expenses incurred for the financial year. There are two main categories of revenue for the financial year, Recurrent Revenue and Capital Revenue.

Council's net surplus in 2018-19 was \$5.99M; however \$1.85M is allocated for grant programs in the 2019-20 financial year. This is due to the requirement to recognise grant monies as income when received by Council.

Council made an operating surplus of \$2.99M for the 2018-19 financial year that represents the results of the primary business activities of Council, with the largest source of revenue being grants from various government departments and organisations at \$7.51M and largest expense being the cost of materials and services at \$6.50M.

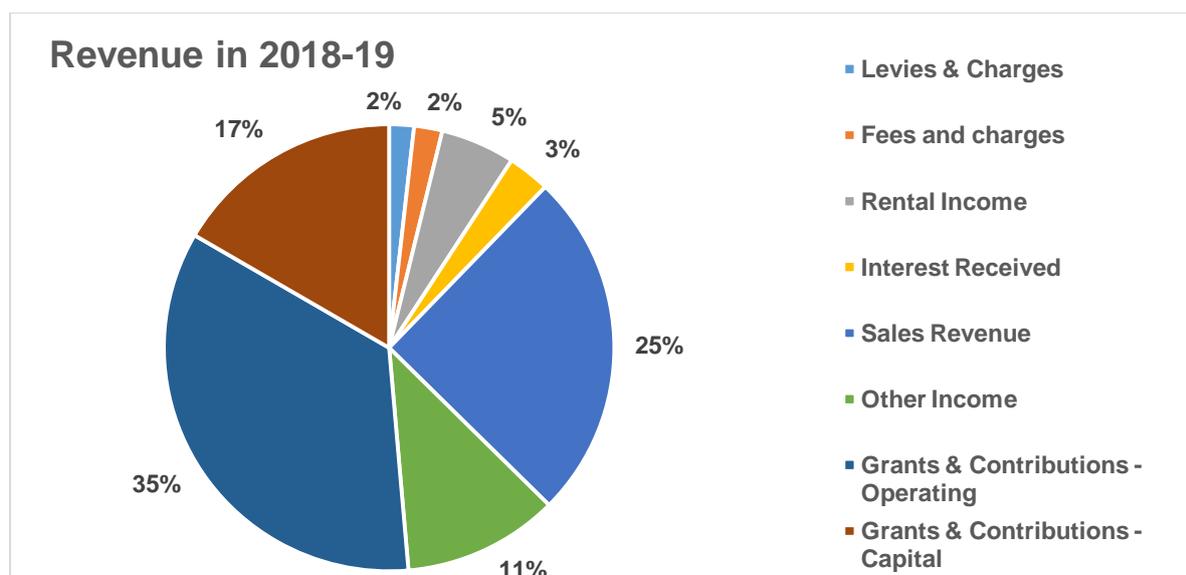
	Actual 2019 \$,000	Actual 2018 \$,000	Actual 2017 \$,000
Operating Revenue	\$18,002	\$14,767	\$13,808
Capital Revenue	\$3,583	\$8,785	\$5,764
TOTAL REVENUE	\$21,585	\$23,552	\$19,572
Recurrent Expenditure	\$15,007	\$12,358	\$12,339
Capital Expenditure	\$584	\$1,429	\$1,576
TOTAL EXPENDITURE	\$15,591	\$13,787	\$13,915
Net Result	\$5,994	\$9,765	\$5,657
+ / (-) in Asset Revaluation Surplus	\$7,089	\$5,099	(\$1,366)
Total Comprehensive Income	\$13,083	\$14,864	\$4,291

Sources of Revenue – Where Our Money Comes From

For the 2018-19 financial year, 51% of total revenue comes from State and Federal grants. These include \$1.65M from the Department of Infrastructure, Local Government & Planning and \$1.65M from Queensland Reconstruction Authority for roads maintenance and upgrades, as well as \$1.88M from the Financial Assistant Grant and \$1.46M of State Government Financial Aid for expenditure not funded by specific programs.

Sales revenue equalled 25% of total income, an 11% increase from last financial year, with the greatest contributor being housing maintenance income at \$4.01M, followed by sales of goods at \$1.14M.

Revenue	Actual \$,000	%
Levies & Charges	385	2%
Fees and charges	437	2%
Rental Income	1,154	5%
Interest Received	658	3%
Sales Revenue	5,445	25%
Other Income	2,417	11%
Grants & Contributions - Operating	7,506	35%
Grants & Contributions - Capital	3,583	17%
TOTAL INCOME	21,585	100%



Expenses – Where Our Money Goes

The costs for materials and services include the repairs and maintenance program and payments for the delivery of essential services such as roads, water, sewerage, building services and airport.

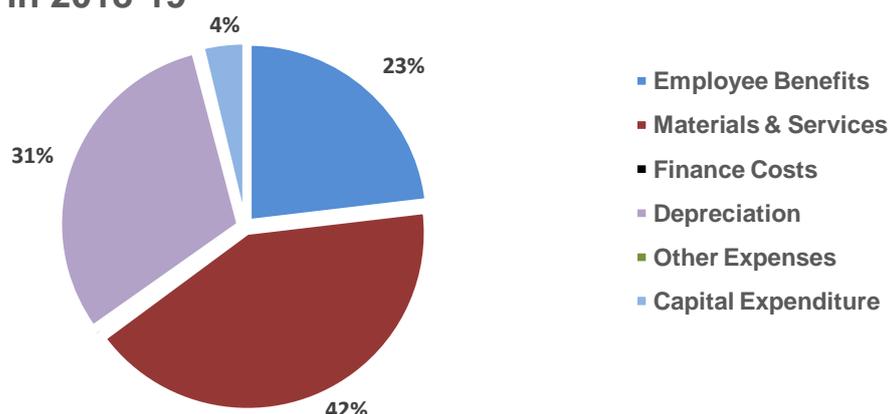
Porpuraaw Council's other services incorporate aged care, environmental management, the Indigenous Knowledge Centre and various cultural activities.

This financial year resulted in a repairs and maintenance expense of \$3.14M due to Council being contracted to complete large social housing upgrade projects by the Department of Housing and Public Works.

The chart below shows the breakdown of recurring expenses (excluding capital expenses). Council's depreciation expenses does not represent cash spent, but the book value of assets consumed.

Expense	Actual \$,000	%
Employee Benefits	3,604	23%
Materials & Services	6,501	42%
Finance Costs	56	0%
Depreciation	4,795	31%
Other Expenses	51	0%
Capital Expenditure	584	4%
TOTAL EXPENSES	15,591	100%

Expenditure in 2018-19



Revenue & Expenditure: A Snapshot of the Past Three Years

The below table is a review of the past three years of Council's earnings and expenditure. Council continue to focus on increasing revenue outside of grants. Sales revenue is showing the greatest increase of 61%, a \$2.06M gain on the previous financial year compared to a 9% increase in 2017-18. The corresponding materials and services, supplied for sales, has also increased.

Financial Performance \$,000	Year Ended 30.6.19	Year Ended 30.6.18	Year Ended 30.6.17
INFLOWS:			
Levies and Charges	385	280	236
Fees and Charges	437	374	485
Rental Income	1,154	1,201	1,087
Interest Received	658	486	326
Sales Revenue	5,445	3,389	3,100
Other Income	2,417	14	880
Grants, Subsidies, Contributions & Donations (<i>recurrent & capital</i>)	11,089	17,807	13,459
TOTAL INCOME:	21,585	23,552	19,573
OUTFLOWS:			
Employee Benefits	3,604	3,486	3,736
Materials & Services	6,501	3,649	3,835
Finance Costs	56	35	73
Depreciation	4,795	4,633	4,541
Other Expenditure	51	555	155
Capital Expenditure	584	1,429	1,577
TOTAL EXPENSES:	15,591	13,787	13,915
Net Result	5,994	9,765	5,657
+ / (-) in Asset Revaluation Surplus	7,089	5,099	(1,366)
Total Comprehensive Income	13,083	14,864	4,291

2. Statement of Financial Position

Shows the assets and liabilities of Council. The difference makes up the community equity.

Assets – What Council Owns

Council controlled assets had a total value of \$156M, with property, plant and equipment making up 74% of total assets, followed by cash at 17%. The finance leases for the 40-year leases on social housing comprise 8% of total assets.

The table below provides a summary of major items that make up Pormpuraaw community's wealth.

Major Items that Make Up Pormpuraaw's Community Wealth:	Actual 2019 \$,000	Actual 2018 \$,000
Available Cash & Investments	26,553	22,747
Debtors	1,490	933
Inventories	436	355
Other Financial Assets	393	384
Buildings	32,422	30,542
Furniture & Fittings	24	72
Plant & Equipment	2,699	2,578
Water Infrastructure	6,687	8,266
Sewerage Infrastructure	10,283	9,417
Other Infrastructure (Roads)	64,518	58,346
Land	374	-
Capital Work in Progress	207	231
Finance Leases: 40 Yr. Leases on Social Houses	12,148	10,471
Less Liabilities	(2,232)	(1,424)
NET COMMUNITY EQUITY	156,002	142,918

3. Statement of Changes in Equity

Shows the change in value of Council's net worth for the financial year.

Community equity is the value of what Council is worth. It is measured as assets (what Council owns) less liabilities (what Council owes). Council's total community equity as at 30 June 2019 was \$156 million.

	2018/19 \$	2017/18 \$	Changes in Equity
Asset Revaluation Surplus	98,170,908	91,081,417	7,089,491
Retained Surplus	57,830,708	51,836,621	5,994,087
Total Equity	156,001,616	142,918,038	13,083,578

4. Statement of Cash Flows

Shows the cash inflows and outflows of Council during the financial year.

The Statement of Cash Flows only reports on cash at the beginning of the reporting period and cash received in the period less cash disbursed in the period.

At 30 June 2019, Council held \$26,683,048 in cash. Most of this is invested with the Queensland Treasury Corporation to maximise interest earned.

	2018/19 \$	2017/18 \$
Cash at the beginning of the year	22,747,589	18,218,341
+ / (-) cash from operating activities	4,350,465	5,829,844
+ / (-) cash from investing activities	(545,452)	(1,300,596)
Cash at the end of the year	26,552,602	22,747,589

Measures of Financial Sustainability

The Financial Sustainability of Councils continues to be a cornerstone of the Local Government Act and a core responsibility of individual Councils across Queensland.

The Financial Sustainability indicators (in accordance with the Local Government Regulation 2012) that Council must publish are as follows:

1. Operating Surplus Ratio – Net Result divided by Total Operating Revenue
2. Asset Sustainability Ratio – Capital Expenditure on Asset Renewals divided by Depreciation Expense

3. Net Financial Liabilities Ratio – Total Liabilities less Current Assets divided by Total Operating Revenue

Measures of Financial Sustainability	Target	Actuals at 30	30 June 2020	30 June 2021	30 June 2022	30 June 2023	30 June 2024	30 June 2025	30 June 2026	30 June 2027	30 June 2028
Operating surplus ratio	Between 0% and 10%	17%	-8%	-7%	-5%	-5%	-5%	-5%	-5%	-5%	-5%
Asset sustainability ratio	greater than 90%	62%	77%	54%	53%	53%	72%	71%	70%	69%	67%
Net financial liabilities ratio	not greater than 60%	-148%	-213%	-230%	-248%	-248%	-281%	-297%	-313%	-329%	-361%

Council measures revenue and expenditure trends over time as a guide to future requirements and to make decisions about the efficient allocation of resources to ensure the most effective provision of services. Council ensures that its financial management strategy is prudent and that its long-term financial forecast shows a sound financial position whilst also being able to meet the community's current and future needs.

STATUTORY REPORTING REQUIREMENTS

This annual report has been prepared in accordance with *Chapter 5, Part 3 of the Local Government Regulation 2012*. The 'Act' refers to *The Local Government Act 2009*.

Councillor Financial Disclosures

The total remuneration including superannuation paid to each Councillor in the period 2018/2019 is as follows:

Name	Position	Councillor Fees \$	Superannuation \$	Total Remuneration \$	Expenses Incurred \$
KENDALL, Ralph	Mayor	103,935.47	12,471.33	116,406.80	16,592.36
BARNEY, Keith	Councillor	55,039.96	5,191.94	60,231.90	1,038.87
CONRAD, George	Councillor	52,779.69	4,732.48	57,512.17	950.37
EDWARDS, Bert	Councillor	55,093.20	5,170.50	60,263.70	1,011.04
KOO-AGA, Tim	Councillor	54,762.00	5,513.85	60,275.85	5,158.93
TOTAL		321,610.32	33,080.10	354,690.42	24,751.57

Current Councillors are serving a rotating role, where each elected Councillor will conduct the Deputy Mayor Role throughout the year. The Councillor fees reported are inclusive of the Deputy Mayor fees payable to each Councillor whilst serving their time in this role.

Expenses incurred by councillors are set out in the *Councillor Remuneration, Expenses Reimbursement and Resources Policy E001* and include some of the following: travel and accommodation by Councillors relating to Council business, reimbursement for meals and incidental costs related to that travel, professional development deemed essential for the Councillor's role and costs associated with a phone, satellite phone and vehicle for the Mayor.

Councillor Facilities Provided

In accordance with the *Councillor Remuneration, Expenses Reimbursement and Resources Policy E001*, Councillors are provided with the following administrative tools to assist Councillors in their role:

- Office space;
- Meeting rooms;
- Computers;
- Stationery;
- Access to photocopiers/ printers
- Facsimile machines;
- Publications;
- Use of Council landline telephones and internet access in Council offices.

Senior Contract Employee Remuneration Disclosure

Five senior contract employees have been employed by Council in the 2018/19 year to carry out its statutory functions.

The position of Operations Manager has been temporarily filled while recruitment is taking place.

Three senior contract employees are in the \$100,000 - \$200,000 remuneration bracket and two senior contract employees are in the <\$100,000 remuneration bracket.

Position	Remuneration Bracket
CEO	\$100,000 - \$200,000
Finance Manager	\$100,000 - \$200,000
Environment Manager	\$100,000 - \$200,000
Community Services Manager	< \$100,000
Operations Manager	< \$100,000

Councillor Attendance

Council meetings are scheduled to be held on the fourth Thursday of each month. Thirteen Council meetings were held in 2018/2019. Councillor attendance is listed in the table below:

Name	Position	Ordinary Meetings
KENDALL, Ralph	Mayor	9
BARNEY, Keith	Councillor	12
CONRAD, George	Councillor	13
EDWARDS, Bert	Councillor	10
KOO-AGA, Tim	Councillor	11

Councillor Conduct

In accordance with *section 186 of the Local Government Regulation 2012*, the Annual Report must provide the following information:

Detail	Result
Section 186 (d)	
(i) The total number of the orders and recommendations made under section 180 (2) or (4) of the Act.	Nil
(ii) Orders made under section 181 of the Act.	Nil
Section 186 (e)	
(i) The name of each councillor in relation for whom an order or recommendation was made under section 180 of the Act or as order was made under section 181 of the Act.	N/A
(ii) A description of the misconduct or inappropriate conduct engaged in by each of the Councillors.	N/A
(iii) A summary of the order or recommendation made for each Councillor.	N/A
Section 186 (f)	
(i) Complaints about the conduct or performance of Councillors assessed as frivolous or vexatious under section 176C (2) of the Act.	Nil
(ii) Complaints referred to the department's Chief Executive under section 176C (3)(a)(i) of the Act.	Nil
(iii) Complaints referred to the Mayor under section 176(3)(a)(ii) or (b) (i) of the Act.	Nil

(iv) Complaints referred to the department's Chief Executive under section 176C (4) (a) of the Act.	Nil
(v) Complaints assessed by Chief Executive Officer as being about official misconduct.	N/A
(vi) Complaints heard by a conduct review panel.	N/A
(vii) Complaints heard by the tribunal.	N/A
(viii) Complaints to which section 176C (6) of the Act applied.	Nil

Overseas Travel

No overseas travel in an official capacity was made by any Councillor or Council staff during the reporting period as per *s188 – Local Government Regulations 2012*.

Expenditure on Grants to Community Organisations

Council made one off \$500 grant to Pormpuraaw Youth 'School Holiday Activities' in April 2019. In 2018/19, Council has made an in-kind donation of staff time to the Pormpuraaw United Brothers Sports Club.

Administrative Action Complaints

The Council has a complaints management process in place and is committed to dealing fairly with administrative complaints. The complaints management process is designed to ensure that any member of the public can lodge a complaint about how they have been dealt with by Council staff or how they have been affected by any Council administrative decision.

Council's complaints management process is made available to the public on Council's website under the '*Complaints including Administrative Policy*'. During 2018/19, no complaints were lodged with Council under the complaints management process.

Particular Resolutions

The annual report must contain a copy of the resolutions made during the financial year under s250 (1) and s206 (2). Section s250(1) outlines that '*A local Government must adopt an expenses reimbursement policy*' and s206(2) outlines that '*The Local Government must, by resolution, set an amount for each different type of non-*

current physical asset below which the value of an asset of the same type must be treated as an expense’.

During 2018/19, Council did not review or update the expense reimbursement policy. A copy of the *Councillor Remuneration, Expenses Reimbursement and Resources Policy* is available on Council’s website.

Pormpuraaw Aboriginal Shire Council did not make any resolutions setting an amount for each different type of non-current physical asset below which the value of an asset of the same type must be treated as an expense.

Other Contents

Assessment of Performance in Implementing Corporate, Operational and Community Plans including Particulars of Other Issues

Implementing the Corporate Plan

The Council elected in March 2016, has chosen to run with our current Corporate Plan 2013 – 2018. The Corporate Plan has been review and updated in September 2019.

Implementing the Operational Plan

Council will continue to align our Operational Plan with realistic and achievable goals that link to our budgets, while recognising that individuals and their committed capacity must be a part of the Plan.

Implementing the Community Plan

The Community Plan continues to inform Council decision making and guide medium term strategies to meet community needs and expectations that are contained in the Corporate Plan and the Operational Plan. Council is currently on track to meet the major outcomes that are outlined in the Community Plan.

Other Issues

No other issues impacted on the informed assessment of council operations and performance.

Beneficial Enterprises and Business Units

Council does not have any beneficial enterprises. Council did not conduct any significant business activities during the reporting period that fall under section 45 of the Act.

Joint Government Activity

There is no joint government activity to report for which another local government supplied goods and/or services for which Council levied special rates and charges in the financial year.

Invitations to Change Tenders

There are no instances to report where a company or persons who had submitted a tender to Council were invited to change their tender.

List of Registers

The following registers are held by Pormpuraaw Aboriginal Shire Council and are available for viewing by members of the public on request:

- Registers of Interests Of Councillors
- Registers of Interests of Relevant Employees
- Register of Financial Authority Limit Delegations
- Minutes of Council Meetings
- Council Policy Register
- Register of Delegations
- Register of Contracts
- Register of Prequalified Suppliers
- Register of Legal Documents
- Register of Related Parties
- Asset Register

Concessions for Rates & Charges

A concession for rates and charges was granted by the Council in 2018/19 year to the Brighton Grammar School for accommodation at the Guesthouse and the use of the Community Hall, resolution 2019/06/03.

Internal Audit Report

Council's internal audit function is undertaken by Altius Advisors Chartered Accountants. The objective of the Pormpuraaw Aboriginal Shire Council's 2019 internal audit plan was to identify and document those areas of significant operational risk to Council with a view to finding practical recommendations for improvement.

The major areas of focus for the 2018/19 financial year were:

- Review of the Organisational Structure
- Review of the New Accounting Standards
- Review of the Valuation of Council's Property, Plant and Equipment

Pormpuraaw local government engaged our internal audit program to conduct an evaluation of the organisational performance across a wide-ranging review of operations. Recommendations have led to improvements in the efficiency of operating practices, improvements in communications and Council culture, as well as, measures that assist Council to achieve best practice performance.

The Australian Accounting Standards Board (AASB) published new requirements for not-for-profit entities that impacts Council as follows:

- AASB 1058 *Income of Not-for Profit Entities*
- AASB 15 *Revenue from Contracts with Customers*
- AASB 2016-7 *Amendments to Australian Accounting Standards – Deferral of AASB 15 for Not-for-Profit Entities*
- AASB 2016-8 *Amendments to Australian Accounting Standards – Australian Implementation Guidance for Not-for-Profit Entities [AASB 9 & AASB 15]*
- AASB 16 *Leases*
- AASB 9 *Financial Instruments*

Internal audit worked with the Finance team to assess the impact of the new standards. This included the analysis of the impact on compliance reporting requirements, budgeting and the implementation of the new standards. Recommendations ensured that Council has robust processes and is fully compliant in the execution of the new accounting standards.

The valuation of non-current assets is considered to be a highly complex and specialist area. The risk exists of an incorrect valuation methodology being used for non-current assets, and incorrect accounting treatment of the necessary revaluation adjustments, resulting in a potential audit qualification. In the 2018/19 financial year, Council completed a full comprehensive review of all Council assets, in addition to improvements of Council's asset register.

All methodology applied by the valuation team, particularly in the areas of unit rates, assumptions and condition rating were reviewed and if necessary, challenged. All significant variances were explained resulting in Council and Queensland Audit Office having a high degree of confidence in the end results of the 2018/19 revaluation of assets.

The internal audit function served to ensure that the revaluation report and disclosures on the revaluation undertaken on behalf of the Council were in accordance with the Better Practice guidelines issued by the Queensland government.

Competitive Neutrality Complaints

There are no competitive neutrality complaints to report.

APPENDIX A: THE FINANCIAL STATEMENTS
