

Pormpuraaw Aboriginal Shire Council



2017 / 2018 Annual Report

Table of Contents

MESSAGE FROM THE MAYOR.....	4
PORMPURA AW ABORIGINAL SHIRE PROFILE.....	5
History	5
Pormpuraaw Township.....	6
Legal Status.....	6
Councillor Profiles.....	7
Vision and Mission.....	9
Leadership.....	9
Community Values.....	10
Objectives & Strategies: Five Key Areas	11
Corporate Structure	12
Council Services	12
Council Services cont.	13
Acknowledgement of Funding Bodies.....	13
STATEMENT FROM THE CHIEF EXECUTIVE OFFICER	14
REPORT FROM THE COMMUNITY SERVICE MANAGER.....	15
Aged Care & Disability Services	15
Centrelink	16
Library.....	16
Community Hall	17
Justice Group	17
Disaster Management.....	17
Alcohol Management Plan.....	18
Community & Culture.....	18
REPORT FROM THE ENVIRONMENTAL MANAGER.....	20
2017 Olive Ridley Sea Turtle Nest Threat Abatement - Monitoring and Nest Protection	20
Crocodile Management – Proposed Wild Egg Harvest.....	21
Marine Foreshore - Mangrove Die Back Survey & Study	21
Carbon Project.....	21
Infrastructure – New Ranger Base.....	22
Weeds and Pest Management	22
Visitor Management.....	23
Community Engagement	23
Cyclone Nora	23

Ranger Capacity and Skills Development.....	24
Partnerships	24
Ranger Program Promotion ‘One in a Thousand’	25
Water Supply, Sewerage & Waste Management.....	26
REPORT FROM THE OPERATIONS MANAGER	27
Airport.....	27
Building Repairs & Maintenance.....	27
Concrete Batching Plant.....	28
Parks & Gardens	28
Roads	29
Roads to Recovery.....	29
NDRRA	30
Roads & Drainage Maintenance	30
Workshop & Plant Hire.....	30
REPORT FROM THE FINANCE MANAGER.....	31
COMMUNITY FINANCIAL REPORT.....	32
Financial Statements	32
1. Statement of Comprehensive Income.....	32
2. Statement of Financial Position.....	35
3. Statement of Changes in Equity.....	36
4. Statement of Cash Flows	37
Measures of Financial Sustainability.....	37
STATUTORY REPORTING REQUIREMENTS	38
Councillor Financial Disclosures.....	38
Councillor Facilities Provided.....	38
Senior Contract Employee Remuneration Disclosure.....	39
Councillor Attendance.....	39
Councillor Conduct	39
Overseas Travel	41
Expenditure on Grants to Community Organisations.....	41
Administrative Action Complaints	41
Particular Resolutions.....	41
Other Contents	41
Assessment of Performance in Implementing Corporate, Operational and Community Plans including Particulars of Other Issues.....	41
Beneficial Enterprises and Business Units.....	42
Joint Government Activity	42

Invitations to Change Tenders	42
List of Registers	42
Concessions for Rates & Charges	43
Internal Audit Report	43
Competitive Neutrality Complaints	43
APPENDIX A: THE FINANCIAL STATEMENTS	44

MESSAGE FROM THE MAYOR



This will be my third Annual Report as Mayor, after the 19th March 2016 Council Election, and covers the 27 months to 30 June 2018.

It has been a period of settling in, making strong connections with other Councils and networking with both State and Federal governments. It has not been without challenges. I believe that with a committed Council we will further drive our vision for community well-being, a progressive and contributing Pormpuraaw.

Council is aware that Pormpuraaw is a dependent, funded community and will strive to start economic activity within our current term, though small steps they may be.

I stood on a platform of 'No Domestic Violence, No Misuse of Alcohol, Safe Children's Future, Safe Elders & Family Environment and the importance of Family & Community Events'. It is only by addressing these matters that we can start to move forward with every community member having an input and making a difference.

Council will continue implementation and the roll out of physical development within community with strong support from the Works for Queensland project, Building Our Regions and other local government funding.

Our current corporate plan will be reviewed and updated by December 2018.

Council's major projects moving forward to June 2019 & beyond will be:

- Airport Lighting Upgrades
- Sports Clubhouse Refurbishment
- Continue to upgrade Pormpuraaw access road along Strathgordon to Musgrave and the paving of town streets
- Continued upgrades and repairs of our Social Homes
- ILUA: Indigenous Land Use Agreements and rollout
- Indigenous Local Government Sustainability Program
- WIP: Baas Yard refurbishment (collectively with other community NGO's)
- WIP: Men's Shed (jointly with RISE Ventures & PPAC)
- WIP: Sports field (jointly with RISE Ventures)
- WIP: Women's Shelter (in partnership with PPAC)

Again, I would like to acknowledge the hard work of Council's management team, the staff, other NGOs, all government departments and in particular, both our Director General champions, Mr Dave Stewart and Minister Champion in Hon Minister Steve Miles who have assisted us in our efforts for Council and community.

Ralph Kendall
Mayor

PORMPURA AW ABORIGINAL SHIRE PROFILE

History

Pormpuraaw is on the west coast of Cape York about 500 kilometres from the tip of Australia, just south of the Edward River. It is the home of the Thaayore, Wik, Bakanh and Yir Yoront People.

Pormpuraaw (formerly Edward River) was established as an Anglican Mission in 1983. The Anglicans had established Kowanyama in 1905 but realised that there were conflicts arising as a result of bringing many tribes together from such a large area. The Anglican Missionaries then sought to establish a number of smaller missions in the area. The first mission was located at the present Pormpuraaw site and took hold.



Edward River Mission Village, Yr 1959

Like all cape missions, government rationed subsidies for aboriginal people at Pormpuraaw was about one third of what was required to exist, so most of the men and boys were sent out to work on the cattle stations in the region. This enabled them to stay close to their traditional country. At the same time the Anglicans removed women and children from the cattle stations in the Gulf of Carpentaria. Dormitories were established to contain the women and children and provide schooling. Erratic rationing meant that most people were still required to hunt and collect food from the surrounding bush which helped maintain cultural connection with the land. The reliance on bush food was especially critical during the war periods when rationing of fuel prevented the mission boat from going to Normanton for supplies.

In 1986, the Pormpuraaw Aboriginal Community Council gained title to the area by way of a Deed of Grant in Trust (DOGIT). This enabled the council to have full local government authority over the trust area of 466,198 hectares.

In 2004, Pormpuraaw Aboriginal Community Council became a Shire Council incorporated under the Local Government (Community Government Areas) Act 2004.

Pormpuraaw Township

Pormpuraaw Township consists of two neighbourhoods known locally as Mungkan side and Thaayorre side. They are united by schools, shops, administrative buildings and a number of shire council staff housing.

The neighbourhoods originated at the time of mission settlement and reflect traditional linguistic and territorial affiliations. The majority of residents on the Mungkan side originate from along or north of the Edward River. The Thaayorre side accommodate speakers of Thaayorre, Yir Yoront and other dialects that lie along or south of the Edward River.

The neighbourhoods of Pormpuraaw broadly reproduce the geographic distribution of clan estates. The entirety of the Pormpuraaw DOGIT boundary encompassing 466 198 hectares and the two neighbourhoods is divided by the Edward River which broadly divides the Wik speaking clans from those to the south.



Legal Status

The Pormpuraaw Aboriginal Shire Council operates under Queensland Government Legislation, namely The *Local Government Act 2009*. Furthermore, two Regulations working hand-in-glove with the Act are the *Local Government Regulation 2012* and the *Local Government (De-amalgamation Implementation) Regulation 2013*.

Council is constituted by the Councillors who are elected or appointed to the local government under the *Local Government Electoral Act 2011*. Council's Australian Business Number is 34 103 787 081. Council's GST registration is effective from 1 July, 2000.

Councillor Profiles



Mayor – Ralph Kendall

Elected in 2016 Ralph Kendall holds the position of Mayor of Pormpuraaw Aboriginal Shire Council.

Mayor Ralph will assist, partake and have oversight on all portfolios.

Deputy Mayor

Each Councillor will serve a portion of each year conducting the Deputy Mayor role.

This is to ensure the experience is shared amongst the elected members.



Councillor – Keith Barney

Elected in 2016 Keith Barney is responsible for the portfolios of: Training & Employment and Youth.

He will also share the portfolio of: Education with Cr Tim Koo-Aga.



Councillor – George Conrad

Elected in 2016, George Conrad is responsible for the portfolios of: Housing, Land & Sea Rangers, Land Development and Sports & Recreation.



Councillor – Bert Edwards

Elected in 2016 Bert Edwards is responsible for the portfolios of: Arts & Culture, Enterprise, Essential Services, Men’s Group, Planning & Infrastructure and Roads & Transport.



Councillor – Tim Koo-Aga

Elected in 2016 Tim Koo-Aga is responsible for the portfolios of: Elders, Health and Women’s Group.

He also shares the portfolio of: Education with Cr Keith Barney.



Photo - Left to Right: Cr George CONRAD, Cr Keith BARNEY, Cr Bert EDWARDS, Mayor Ralph KENDALL & Cr Tim KOO-AGA.

The four Councillors will take on a rotating Deputy Mayor role over their four year term to provide optimal experience as an elected member.

Vision and Mission

Our Vision – What We Are Trying To Achieve

A strong, engaged community creating a dynamic future.

Our Mission – Why We Are Here

To meet the needs and aspirations of community members by delivering strong leadership together with strategic planning to construct new infrastructure that will deliver new and improved services and facilities.

Leadership

It was with great honour that Council's longstanding Chief Executive Officer of ten years, Edward Alphonse Natera was recognised on the 2018 Australian Day Honours List, awarded with the Public Service Medal for outstanding public service to Local Government and Indigenous communities in Queensland.

The Public Service Medal recognises that our CEO is at the forefront of enhancing and promoting economic development for the people of Pormpuraaw. There is a clear linkage of *Our Mission* and *Community Values* displayed through the actions of our Chief Executive Officer.

From his citation:

"His prime focus is ensuring that the community has a happy, healthy and safe future and is able to experience their cultural and traditional ways. In negotiations with the community, he has maintained and upheld that cultural and traditional ways are acknowledged and that the environment is protected".

"He has consistently displayed his passion for the social and emotional wellbeing of the community and has been a strong advocate in the community to stop domestic violence and elder abuse. He is also committed to promoting the importance of education for young people and has focused efforts on re-engaging students and transitioning students successfully through the school system."

"Mr Natera leads by example and his collaborative leadership style engenders his colleagues to strive for excellence. He is committed to service excellence in his pursuit of building stronger indigenous communities."

Graeme Philipson. 2018. **Government News**. [ONLINE] Available at: <https://www.governmentnews.com.au/australia-day-public-service-medals-local-government/>. [Accessed 28 September 2018].



Community Values

Our Values – What We Stand For

A Strong Community

Council will strengthen the capacity and resilience of Pormpuraaw Community through partnerships with the Community, business, government and non-government sector groups in pursuing positive social, economic and environmental outcomes.

Excellence

Council and staff will strive for innovation, continuous improvement and long term success in management and leadership practice, strategic planning and the performance of Council systems.

Accountability

Council is accountable to the Community and will conduct its affairs openly with integrity in consultation with Community, at the same time reflecting the highest level of democratic governance and public administration.

Fairness and Equity

Council recognizes and values the needs of different sectors and groups within its community and works in partnership with its valued volunteers, community based agencies, State and Commonwealth departments to ensure needs are addressed in a planned and timely manner.

Welcoming Ideas

Council will actively encourage and seek the exchange of ideas and knowledge in finding creative solutions.

Investing In the Future

Council will take a long term view as a responsible steward of community assets and finances.

Objectives & Strategies: Five Key Areas

1. Community – The Way We Want To Live Together

To promote outcomes, which encourage a healthy, supportive, contributing and proactive community, where appropriate services and facilities are available and accessible by all.

2. Built Environment – Shaping Our Surroundings

To plan for the future development of the community in ways which actively value the heritage and the character of our community with access for all.

3. Natural Environment – It Begins With Each Of Us

To ensure the natural environment is protected in a way that is not compromised for future generations and is managed so as to minimise our impact on non-renewable resources.

4. Economy – Creating Our Future

To facilitate a vibrant local economy that enjoys sustainable business investments and the benefits of a skilled and diverse workforce.

5. Organisation – Developing Our Capacity

To strengthen the capacity of the council organisation and its people to serve our community and to pursue positive outcomes in partnership with community business and government bodies.

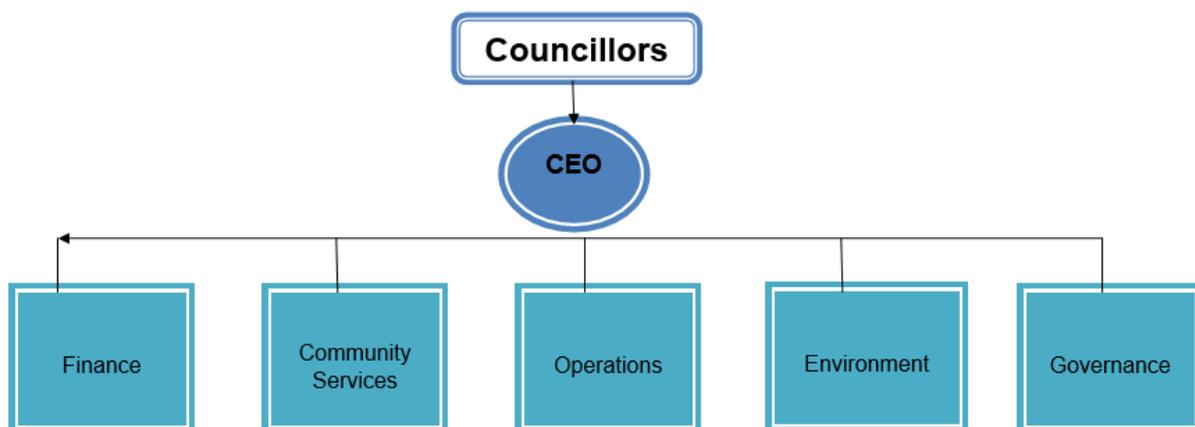
Corporate Structure

Accountability

All Council management staff take direction from and report to the Chief Executive Officer (CEO) of the Pormpuraaw Aboriginal Shire Council. The CEO is responsible for all operational management and co-ordination of community workplaces including the on-going delivery of services to shire council residents.

Staff Code of Conduct

All Council staff are required to adhere to the Pormpuraaw Aboriginal Shire Council Code of Conduct, Policies and confidentiality agreements. Councillors and staff must also avoid any inappropriate involvement in community activities, business and politics.



Council Services

- Council operated Post Office and Bank Agency
- Community Bus
- Community Radio
- Indigenous Knowledge Centre / Community Library
- Community Emergency Services (SES)
- Community Aged Care - Consumer Directed Care Packages
- Community Care Services
- Home and Community Care Program (HACC)
- Environmental Health
- Ranger Services
- Sport and Recreation
- Staff Housing
- Property Leases and other Buildings

Council Services cont.

- All-weather 24/7 Airport
- Workshop & Plant hire
- Fuel Depot
- Concrete Batching
- Roads and Drainage Maintenance
- Parks Gardens and Ovals
- Water Supply
- Waste Management
- Sewerage
- Turtle Monitoring and Ghost Net Programs
- Camping Grounds
- Guesthouses
- Contractors Dongas
- Administration Store
- Finance
- Governance and Administration
- Disaster Management

Acknowledgement of Funding Bodies

Pormpuraaw Aboriginal Shire Council would like to acknowledge and thank the following funding bodies for activities funded in the 2017/18 financial year:

Commonwealth

- Department of Infrastructure, Regional Development & Cities
- Department of Social Services
- Department of Health
- Department of Human Services
- Department of the Prime Minister & Cabinet

State & Other Bodies

- Department of Local Government, Racing and Multicultural Affairs
- Queensland Reconstruction Authority
- Queensland Health
- Department of Environment & Science
- Department of Transport & Main Roads
- Department of Education & Training
- Department of State Development, Manufacturing, Infrastructure and Planning
- Department of Communities, Disability Services and Seniors
- Cape York Natural Resource Management
- State Library of Queensland
- Department of Fire & Emergency Services
- Department of Justice and Attorney-General
- Local Government Association of Queensland

STATEMENT FROM THE CHIEF EXECUTIVE OFFICER



Council again had movements in senior roles with the Community Services Manager's position becoming vacant in March and a permanent placement made in June 2018. The Governance & Administration Manager's role is currently being carried by the Finance Manager and CEO. The Operation Manager's position is currently being backfilled with an internal placement.

We continue to address the ever changing statutory compliance and governance issues pertaining to local government legislation. I am proud that our commitment to good governance has resulted in green lights in all areas of our Annual Audit, conducted by the Queensland Audit Office, to be submitted in a report to parliament.

Council will continue the review and update of our Asset Management Plans, Risk Management, Fraud Management and policies as we continue to build staff experienced in Human Resources, Administration, Governance and to make inroads with WH&S issues.

Financial management remains a very strong focal priority for us as we receive our sixth continuous 'Unqualified Audit' for the 2017-2018 financial year. Our thanks and appreciation goes to our capable and committed Finance Manager and her team who have worked tirelessly towards goal.

Our efforts in team building and culture change within staff work attitudes is still a 'Work in Progress' throughout Council's various divisions that is supported by our own Work Policy and RISE Ventures, the Community Development Programme (CDP) host provider, whom we liaise very closely with to achieve job readiness.

We will continue with our endeavours to build local capacity within Council's workforce and to continue education around the importance of work attendance for Council and Community.

I thank the elected members of Council who now have over two years of local government experience behind them and are headed by Mayor Ralph Kendall, our senior management team, the state and federal government departments and all the NGO's; in particular our Minister Community Champion, Hon Minister Steve Miles and DG Community Champion, DG Department of Premier Mr Dave Stewart without whose support we could not have met the challenges of the 2017-2018 year and in many small ways have assisted us in our attempts to 'close the gap' and make a contribution for Council, Community and above all, Country.

Edward A Natera
Chief Executive Officer

REPORT FROM THE COMMUNITY SERVICE MANAGER

Aged Care & Disability Services

Pormpuraaw Aboriginal Shire Council's Aged Care Centre is delivering Consumer Directed Care Services that are culturally appropriate to our valued clients. Services are being delivered by locally trained and employed staff.

Our Aged Care Centre is currently comprised of the following funding programs:

Home Care Packages	12 Clients
Commonwealth Home Support Program	26 Clients
Queensland Community Care	8 Clients
National Jobs Creations	Provisions for 17 Staff

The centre delivers a range of services including:

- Meals
- Social Support (*Group & Individual*)
- Personal Care
- Domestic Assistance
- Day Respite
- Garden Maintenance
- Transport to assist with shopping, visiting, banking or medical appointments.



Breakfast, lunch and dessert are delivered to thirty Meals on Wheels clients, Monday to Friday.

During public holidays, the Meals on Wheels program delivers day packs to thirty clients. Weekends have eighteen clients who receive weekend packs which are delivered on Fridays.



Clients participate in a range of activities at the centre or in country, such as Arts & Crafts, Bingo and other games; fishing or they can choose to just relax and watch TV or movies in the air-conditioned lounge.

Council encourages all clients and carers to come to the centre.

Pormpuraaw Aged Care Centre had some damage to the building this year due to Tropical Cyclone Nora.

Power lines were pulled from the building during the cyclone event. The centre ran off its backup generator until Ergon restored power.



The experience allow us to identify that the generator will not be sufficient to run our larger freezers at Aged Care should there be another event in the future.

We encourage a celebration of culture and assist our aged care clients to engage in all cultural events.

Centrelink

Services are provided to the public five days a week. There is one person in the primary role as Centrelink Agent with others available as back up agents to provide consistent services to community members. Clientele are provided with continued support and training to be able to utilize self service facilities.

Centrelink saw the roll out of NBN Services in Pormpuraaw in March 2018. This allowed Council to install self-service facilities enabling easier access to Centrelink for community members.

Council is ever increasing employment opportunities for local community members who are offered full Centrelink training and support in this essential service role.

Library

The Queensland State Library contributes financial support to Pormpuraaw's Indigenous Knowledge Centre (IKC). This allows Council to provide an educational space for all ages of the community to enjoy.

Pormpuraaw's Toy Library has a range of toys to engage children's imaginations, skills and development that supports families in quality play time and togetherness.



The First Five Forever Program, that the library runs for under-fives to develop a love of reading and a thirst for knowledge. The program's aim is to provide strong literacy foundations and life long learning capabilities for children and connecting parents to resources.

The library operates five days per week and provides complimentary access to computers and iPads for community members.

Due to staffing issues our library has been closed for a portion of this year. Council has a successful candidate to fill the position which will see the centre open again.

Community Hall

Council continues to support sport and recreational activities throughout Pormpuraaw, through a designated Community Hall, working with community organisations to provide a safe environment for everybody to engage in activities.

Recent activities in the Community Hall include:

- Sport & recreational activities for general community
- Youth development activities and programs
- After-school and school vacation activities
- Community youth discos
- Social and emotional wellbeing programs
- Artistic performances
- Hire for meetings, official and private functions

Justice Group



The Community Justice Group program provides essential support and services within Pormpuraaw to victims and offenders within the criminal justice system.

The Department of Justice & Attorney-General funds the program that develops strategies

for dealing with justice related issues and to decrease Aboriginal & Torres Strait Islander peoples contact with the criminal justice system.

The Community Justice Group program provides community members with the opportunity to work collaboratively with the courts, police and staff from other government agencies to address criminal behaviour and provide support and assistance to victims of crime.

Disaster Management

Council has a rigorous disaster management plan in place and has developed a close working relationship with Queensland Fire and Emergency Services, Queensland Health, Queensland Police Service, Aged Care and other community stakeholders to ensure increased function and capability.

Local disaster management meetings are held periodically and at key times leading up to seasonal events.

Right: Damages to the Council Administration Office building after cyclone Nora. Mar18



This year saw our Disaster Management Team put their action plans in place with the tropical cyclone event of Nora that swept through Pormpuraaw in March 2018. TC Nora crossed at Pormpuraaw during Sunday night, March 25, causing significant damage to buildings, vegetation and infrastructure in the community.

A high state of readiness and active cooperation with other community stakeholder and departments ensured that services were back being offered in community in the shortest of time.

Planning and preparation were the keys to success, with Council's main aim of keeping our community members safe.

Alcohol Management Plan

Pormpuraaw Shire is an Alcohol Managed area, with the community and Council remaining committed to the Alcohol Management Plan currently in place. Alcohol may only be purchased at the Pormpuraaw United Brothers Club.

The Club provides a quality area for community members to socialise and develop a responsible approach to the consumption of alcohol. It also provides a significant distraction from the need to access 'Sly Grog' which in turn causes serious community disruption. Serious penalties exist for breaches of the AMP and Council endorses rigorous prosecution of those offences. Police have the power to stop and search all modes of transportation coming into the restricted area.

Community & Culture

Council is committed to keeping culture rich and strong for future generations.

Our community came together to celebrate through Council's very first Pormpuraaw Cultural Festival and Bull Ride event in September 2017. Council held a disco on one night for the children and created other fundraising opportunities to raise monies for the event from selling glow sticks to snacks.



The event showcased the Pormpuraaw Traditional Dancers performing in the main arena, as well as, many cultural activities including: spear throwing competitions, crab races, tug-of-war and a fashion parade. A weaving and local Artist's showcase was hosted by the Pormpuraaw Arts and Cultural Centre.

Riders came from all surrounding communities to partake in Calf Rides, Juvenile Bull and the Open Bull Ride. The event was well received by the community and spectators alike, Council looks forward to making this an annual event for Pormpuraaw.

Council could not have taken on such an event without outside sponsorship and donations to the event by the public and businesses. A special acknowledgement goes out to the following businesses for the 2017 event:

- RISE Ventures
- HC Building & Construction
- Black & More
- FNQ Tuff Tyres
- Landmark Operations Ltd
- Lakeland Coffee House & Store
- Tuxworth & Woods Carriers
- Ergon Energy

Karyn Vick
Community Services Manager

REPORT FROM THE ENVIRONMENTAL MANAGER

Council's natural environment is the responsibility of the Environment Manager. Council endeavours to protect both in a way that does not compromise future generations and minimise our impact on non-renewable resources.

Activities in our environment areas during the 2017-2018 year covered:

- 2017 Olive Ridley Sea Turtle Nest Threat Abatement - Monitoring and Nest Protection
- Crocodile Management - Progression of proposed wild crocodile egg harvest
- Marine Foreshore - Mangrove Die Back Survey & Study
- Carbon Program
- New Infrastructure
- Staff development
- Community Partnerships

2017 Olive Ridley Sea Turtle Nest Threat Abatement - Monitoring and Nest Protection

The 2017 Olive Ridley Sea Turtle monitoring / threat abatement project commenced in June 2017 and was completed in October 2017. The monitoring beach area was from Xmass Creek to Hersey Creek. PLASM rangers delivered an intensive nest protection program five days a week with all nests detected were caged and predators were removed as encountered. Predation was reduced from 43% during the 2016 season to 2% in 2017.

From Balurga to Xmass Creek monitoring beach, the nest protection program commenced monitoring mid-June 2017 with 21 nests recorded. Due to sorry business within the community, the family members of the recently deceased senior traditional owner advised that the area was closed. Council ceased work and removed all plant and equipment as of June 30th.

Total length of beach monitored and patrolled was 16,560 Kms.

*Natural Environment
'It Begins with Us.'*

Turtle Protection Cage, Aug 2017



Crocodile Management – Proposed Wild Egg Harvest

PLASM rangers have worked with Queensland government staff over the last twelve months to further progress the desires of the local traditional owners to commence a wild crocodile egg harvest that will provide sustainable employment opportunities. Permit applications have been submitted with the first harvest scheduled to take place in November 2018.

Marine Foreshore - Mangrove Die Back Survey & Study

Council's Land and Sea rangers have partnered with the Department of Environment and Science, the Queensland Herbarium's Science Delivery staff and James Cook University (Dr. Norman Duke) in two separate surveys and studies on the same foreshore of mangrove dieback on the southern DOGIT coastline. This unusual occurrence was first encountered and reported in late 2015 by ranger staff and while it is still uncertain of the cause, recovery is taking place at some sites

Carbon Project

The 2017 Carbon program outcomes were very successful. The early burning of 46% of the total land area was achieved with two aerial incendiary operations to implement fire breaks to boundaries and areas not accessible by vehicle.

Council has scheduled the Redevelopment of Traditional Owner's Outstations through the Carbon Abatement Project income. A review and scope of works of the eleven outstations was completed in 2016.

All were at different stages of completion and habitation, some outstations only required minor plumbing works while others required heavy machinery clean ups

with one requiring a new amenities block and water supply.



Three outstations were fully completed in 2017, one had a dozer clear large vegetation and building materials that surrounded the infrastructure.

Three more are scheduled to be fully renovated in 2018 as access becomes available to contractors and machinery.

*Economy 'Creating Our Future'
Carbon burns, 2017-2018*

Infrastructure – New Ranger Base

Council submitted a successful funding application for a new operational base for the Pormpuraaw Land and Sea Management Ranger program.

Construction commenced in late 2017 and with the building completed in July 2018. The new operational base will centralise and improve project planning and delivery into the future.



*Built Environment 'Shaping Our Surrounding'
New Ranger Base, March 2018*

Weeds and Pest Management

Weed Control

Ongoing survey and control operations were completed of all known weed infestations throughout the DOGIT. Hymenachne, the new emerging threat to Cape York wetlands, received the most effort with extensive aerial surveys and control operations.

The result of Council's control operations have seen the infestations, within Pormpuraaw, reduced by 95% over the last two years. Ranger staff will be extra vigilant in the upcoming year to continue in their eradication efforts of this highly invasive water weed.

Feral Animal Management

For the last five years, PLASM rangers have undertaken in-house aerial feral control operations. Feral pig numbers and their impacts on the wetlands, native fauna and flora have been reduced by an estimated 75%.

Rangers are now at a maintenance stage in feral animal management control. With regularly scheduled management and culling, the control program will continue to enhance environmental outcomes into the future for the Shire of Pormpuraaw.

Two additional staff have completed training and are now accredited in aerial feral control within this reporting period. They are currently actively engaged in the culling operations, making five Council staff fully qualified and operational within the program.

Monitoring

Weed and feral infestation detection data is collected during the course of routine patrols. This includes tourist camps, gravel borrows, contractor camps, heavy machinery loading sites, cultural site maintenance, outsourced stock yard loading sites, aerial culling flights and survey-monitoring patrols.

Visitor Management

Camping areas within the Shire are managed by Council, May to October, through online bookings, permits generated and emailed and regular permit spot checks conducted. For each season, the commencement of booking confirmation and permit issues begins the first of February.

Rangers maintain Mungkan and Chapman camp areas throughout the wet season for local use and from 1st May for permitted visitor use.

Community Engagement

The Council Rangers have provided support for the traditional owners and elders of Pormpuraaw through the coordination and facilitation of the annual general meeting of the local corporation Nganchin Raak Mela, assisting and facilitating land tenure meetings between the Department of Natural Resources, Mines and Energy and Nganchin Raak Mela.

Council's Environmental Department have also assisted Traditional Owners with correspondence and submissions to federal government, the Department of Prime Minister and Cabinet, regarding Pormpuraaw Indigenous Protected Area aspirations.

Cyclone Nora

Ranger staff contributed to the cleanup of the aftermath of Cyclone Nora.

There were three full weeks of chainsaw work in and around the community initially, followed up by a further four weeks of clearing access roads to tourist camping and outstations areas.



Ranger Capacity and Skills Development

The Environmental Manager has worked with staff to increase capacity and skills. In the 2017/18 reporting year the following development achievements have been noted:

- Three Ranger staff have completed the bombardier training and accreditation in aerial incendiary operational legal compliance training for the carbon abatement program.
- Two Ranger staff have completed the Northern Australia Quarantine Strategy (NAQS) biosecurity compliance training an accreditation.
- Two staff are currently completing their Certificate III in Indigenous Environmental Health.



*Organisation 'Developing Our Capacity'
Rangers sinking an environmental toilet,
May 2018*

Partnerships

The Environmental Department of Council have achieved the following working relationships:

- Attend and chair annual general Western Cape Turtle Threat Abatement Alliance (WCTTAA) meetings;
- Liaise closely with the Northern Australia Quarantine Strategy (NAQS) to develop and deliver the biosecurity monitoring work plan and biannual animal health survey;
- Liaise with and provide intelligence on persons of interest with local Queensland police officers;
- Provide movement advice of commercial fishers in local waterways to the Queensland fisheries officers in Weipa;
- Engage with Cape York Natural Resource Management (CYNRM) on Hymenachne control and receive partial funding for the 2018 control works;
- Successful negotiations with CYNRM, the Nest to Ocean program managers on the continuation of funding for the WCTTAA turtle threat abatement program for a further two years.

Ranger Program Promotion ‘One in a Thousand’

The Western Cape Turtle Threat Abatement Alliance presented a documentary titled ‘*One in a Thousand: Western Cape York Rangers uniting to save sea turtles*’.

The Western Cape Turtle Threat Abatement Alliance (WCTTAA) represents an agreement between land and sea managers from Pormpuraaw, Napranum, Mapoon, Northern Peninsula Area and Kowanyama to work together for the protection of marine turtles along the west coast of Cape York. The short film documents the work of Indigenous Rangers in Cape York; working together to ensure turtles can survive and thrive for generations to come.

Council’s Ranger staff participated in filming components of the Indigenous management of threatened marine turtle nesting colonies along the coast of the western Cape York. Through the WCTTAA, participating Ranger groups demonstrated various nest predation threat mitigation strategies, with aerial culling and caging nests techniques highlighted. Our ranger staff organised the public screening of the film at the Pormpuraaw School for students and at the Community Hall for local residents, giving insight into Ranger activities.

“The film’s title One in a Thousand refers to the estimated number of hatchlings that make it through to adulthood.” Robbie Morris, Environmental Manager PASC



*Natural Environment ‘The Way We Live Together’
Ranger Clinton Williams at QILSR presentation, July 2017*

Water Supply, Sewerage & Waste Management

Council sources its domestic water from two bores that are located outside the township. Water is chlorinated at the bore site and pumped to two high level tanks located in the town which is then reticulated throughout the town. A full water reticulation system upgrade was carried out within the latter half of the 2015 year. It is expected that one of bore submersible pumps will need to be replaced this year.



Water Reservoir, September 2018

Council received \$2.7M of donated water assets from the Department of Local Government, Racing and Multicultural Affairs with work started in August and was completed in December 2017.

Council operates an evaporative sewerage disposal system. Drains are pumped from the southern side of town to the northern side. A second pump station pumps the effluent to the evaporation ponds north of the town. Treatment of the sewage is limited to enzyme treatment administered by hand dosing through manholes and pump stations to reduce the fats in the sewage.

Council is licensed by the Environment Protection Authority to operate the evaporative sewerage disposal system and must comply with all licensing conditions. Maintenance and further investigative work was carried out on the evaporative ponds bund wall system and along with some rectification to the pond liner.

A new concrete two mega litre clear water storage reservoir, complete with chlorine gas disinfection trim system, was constructed and commissioned in late 2017. This new infrastructure increased storage capacity to five days of community supply, allowing time to respond to mains, backup generator power, bore, or pump failure.

Council collects garbage from 160 residential properties twice per week. Street bins and bins in public places are collected two times per week. Council also maintains all 240 litre garbage bins within the community in an operational condition.

The waste disposal facility is located on the edge of the urban area. Council sourced funding to complete surveillance works, fencing and bunting stalls were installed for waste segregation. Council operates this facility in accordance with the requirements of the Health Act 1937 (Qld) and the Waste Reduction and Recycling Act 2011 (Qld).

This past year, Council's refuse area had major heavy machinery renovations extending the current life by a further twenty four months. Heavy machinery operated for five days to transfer a three year stockpile of separated metal, concrete and car bodies to the rear storage area. Landfill mining of the domestic waste pit was also completed and all retaining walls were rebuilt.

Robbie Morris
Environment Manager

REPORT FROM THE OPERATIONS MANAGER

Council's Operations Manager has an important part to play in our management team and all aspects of our Built Environment operations.

Airport

Council has a strong partnership with the two air services providers in Hinterland Aviation who fly Monday to Friday and Skytrans who fly Monday, Tuesday, Thursday and Friday.

The air services are important in the wet season when the roads become inaccessible.

In June 2018, Council received funding to upgrade the Airport (Airport Ground Lighting) and physical works are planned to be completed by early Nov 2018.



Airport- New Line Markings: June 2017

Building Repairs & Maintenance

Council's Building Repairs & Maintenance division is currently endeavouring to increase its capacity in various trades with the assistance of outside contractors. Council has two prequalified suppliers of carpentry.

The community and the Council have recognised the need to develop its capacity within the building and construction services and are currently developing programs that will see an increase in its capacity to deliver building and infrastructure projects in its own right to ensure economic growth for the community now and into the future.



RISE Hub, September 2017

Concrete Batching Plant

Council operates a concrete batching plant with capacity at 2.4 cubic metres per hour as well as, a mobile batching plant with capacity at 12.5 cubic metres per hour to provide concrete for its own use and to sell to external parties.

Mobile Batching Plant, June 2017



Parks & Gardens

Council maintains two hectares of parklands and gardens throughout the township area of Pormpuraaw.

Council maintains all parks in a safe condition for the enjoyment of the community.





Roads

Council maintains and upgrades roads and road-related projects through funded programs such as the Aboriginal and Torres Strait Islander (ATSI) Transport Infrastructure Development Scheme (TIDS), the Cape Indigenous Mayors Alliance (CIMA) infrastructure works, Natural Disaster Relief and Recovery Arrangements (NDRRA), Roads to Recovery funded by the

Department of Infrastructure & Regional Development and roads and drainage maintenance.

ATSI TIDS & CIMA

ATSI Boat Ramp Road Design and Car Park Project, July 2017



*ATSI TIDS: Guardrail Project
October 2017*



Roads to Recovery

During the 2017/18 year, Council progressed in its paving works program. There is now approximately 1,050m² of paving yet to be completed around the Pormpuraaw Township.

Funding for Roads to Recovery is provided by Department of Infrastructure and Regional Development. This project is used to build skill capacity and bring employment to the community.

NDRRA

Council utilises Natural Disaster Relief and Recovery Arrangements (NDRRA) funding for roads damaged in recent cyclones, including Nora and weather events including damage to the airport runway and sewage pond walls.

*Road to Kowanyama,
September 2018*



Roads & Drainage Maintenance

Council is responsible for the maintenance of approximately 20 kilometres of town roads and approximately 500 kilometres of urban and rural roads within the DOGIT area. At all times roads are maintained in a trafficable condition.

In addition to roads, Council carries out required drainage and other civil construction works throughout the Pormpuraaw area which are required for various projects. Funding for some road works is received as an identified portion of the Financial Assistance Grant.

Reconditioned Loader, November 2017

Workshop & Plant Hire

Council owns a fleet of passenger vehicles and other items of heavy plant. The workshop is responsible for the maintenance of the fleet and keeping all vehicles in good working order and roadworthy condition.

Council has a fully equipped workshop with major overhaul work being contracted out when and as required. The workshop has a target of maintaining fleet availability at 95% of the time. All plant is issued to jobs on a hire basis. Rates for the hire of equipment are established at the commencement of the year. Operating costs such as repairs and maintenance, fuel, registration and insurance are also charged to this function on a job by job basis. Plant is hired to external parties as need be. Council has scheduled a refurbishment of the workshop due to be completed December 2018.



Cameron Watts

Operations Manager (Interim)

REPORT FROM THE FINANCE MANAGER

The 2017/18 financial year saw Council achieve another unqualified audit opinion, the sixth unqualified audit consecutively. Council has met all three measures of financial sustainability for the third year in a row and has increase the operating surplus ratio to 16% from 11% last year.

The finance department has worked tirelessly to ensure that compliance was met in every manner across Council, ensuring another unqualified audit and improved processes. This was reflected in the 2017/18 Queensland Audit Office report to the Mayor, where Council achieved 'green lights' the all measures for the effectiveness of the financial statement preparation process and in the assessment of internal controls.

The Finance Manager thanks the finance staff for their ongoing efforts and support. Finance also acknowledges and thanks all funding bodies for not only the funding they provide to Council and community, but the ongoing support that is also provided to see our community and its people prosper and move toward a better future.

Services provided through the finance team include the Post Office that provides a full range of banking facilities and ATM services, the Administration Store which includes the sale of goods and accommodation facilities through our Guesthouses and Contractor Camps.

Sound financial practices underpin the foundations of the way Council conducts business. Council manages its financial affairs in accordance with the Local Government Act 2009 (Qld) and the Regulations made under that Act. Council will maintain a capability to perform all necessary functions to properly collect funds owed to it, to pay monies owed to employees and suppliers and to maintain proper accounting records of all financial transactions undertaken by Council.

Council is focused on long-term financial and asset management planning process while developing strategies to maintain service levels over the long-term. Council emphasis on long-term planning for infrastructure assets will strengthen the ability for services, service levels and associated costs. Major council priorities identified in the Corporate and Operational Plans form the focus of financial management strategies.

Council receives untied funding to support its overall operations and these funds are accounted for under this function. Council continues to explore opportunities that work towards a business model of income generating enterprises with the intent of reducing grant reliance.

Tracey Bru
Finance Manager

COMMUNITY FINANCIAL REPORT

This community financial report is produced as part of Council's Annual Report. It explains in an understandable format Council's financial position to the community, employees and other interested parties.

It is a summary only. A full set of 2017-18 Financial Statements, including Notes to the Financial Statements is included in this Annual Report, see Appendix A.

Financial Statements

The Audited Financial Statements of Pormpuraaw Aboriginal Shire Council set out the financial performance, financial position, cash flows and the new wealth of Council for the financial year ended 30 June 2018.

The formal records of Council's financial performance and position are contained in four sets of financial statements:

1. Statement of Comprehensive Income
2. Statement of Financial Position
3. Statement of Changes in Equity
4. Statement of Cash Flows

The Financial Statements must be certified by both the Mayor and the Chief Executive Officer as presently fairly. Pormpuraaw Council's financial results for the year are required to be adopted by the Council – ensuring both responsibility for and ownership of the Financial Statements by management and elected representatives.

1. Statement of Comprehensive Income

Shows all the revenue Council has earned and the expenses incurred for the financial year. There are two main categories of revenue for the financial year, Recurrent Revenue and Capital Revenue.

Council's net surplus in 2017-18 was \$9.77M; however \$3.40M is allocated for grant programs in the 2018-19 financial year. This is due to the requirement to recognise grant monies as income when received by Council.

Council made an operating surplus of \$2.41M for the 2017-18 financial year that represents the results of the primary business activities of Council, with the largest source of revenue being grants from various government departments and organisations at \$9.02M and largest expense being the depreciation of assets at \$4.63M.

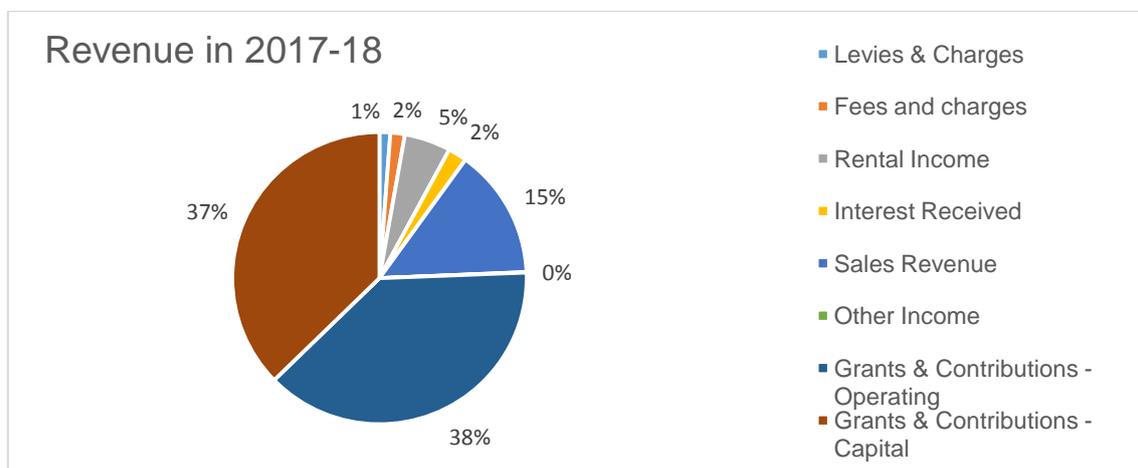
	Actual 2018 \$,000	Actual 2017 \$,000	Actual 2016 \$,000
Operating Revenue	\$14,767	\$13,808	\$11,561
Capital Revenue	\$8,785	\$5,764	\$8,159
TOTAL REVENUE	\$23,552	\$19,572	\$19,720
Recurrent Expenditure	\$12,358	\$12,339	\$11,595
Capital Expenditure	\$1,429	\$1,576	\$3,947
TOTAL EXPENDITURE	\$13,787	\$13,915	\$15,542
Net Result	\$9,765	\$5,657	\$4,178
+ / (-) in Asset Revaluation Surplus	\$5,099	(\$1,366)	\$6,577
Total Comprehensive Income	\$14,864	\$4,291	\$10,755

Sources of Revenue – Where Our Money Comes From

For the 2017-18 financial year, 68% of total revenue comes from State and Federal grants. These include \$2.98M from the Department of Transport and Main Roads and \$1.11M from Queensland Reconstruction Authority for roads maintenance and upgrade as well as \$1.75M from the Financial Assistant Grant and \$1.44M of State Government Financial Aid for expenditure not funded by specific programs.

Sales revenue equalled 14% of total income with the greatest contributor being housing maintenance income at \$1.91M, followed by fuel sales at \$633K.

Revenue	Actual \$,000	%
Levies & Charges	280	1%
Fees and charges	374	2%
Rental Income	1,201	5%
Interest Received	486	2%
Sales Revenue	3,389	14%
Other Income	14	0.5%
Grants & Contributions - Operating	9,023	38%
Grants & Contributions - Capital	8,785	37.5%
TOTAL INCOME	23,552	100%

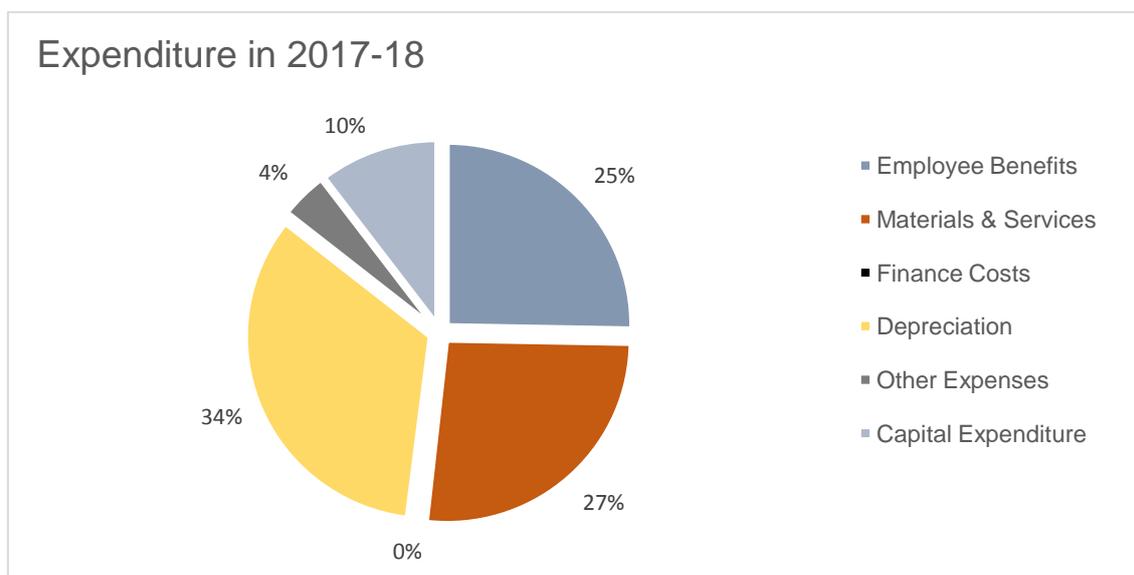


Expenses – Where Our Money Goes

The costs for materials and services include payments for the delivery of essential services such as roads, water, sewerage, building services and airport. Pormpuraaw’s other services incorporate aged care, environmental management, the Indigenous Knowledge Centre and various cultural activities.

Expense	Actual \$,000	%
Employee Benefits	3,486	25.5%
Materials & Services	3,649	26.5%
Finance Costs	35	0%
Depreciation	4,633	34%
Other Expenses	555	4%
Capital Expenditure	1,429	10%
TOTAL EXPENSES	13,787	100%

The chart below shows the breakdown of recurring expenses (excluding capital expenses). Council’s depreciation expenses does not represent cash spent, but the book value of assets consumed.



Revenue & Expenditure: A Snapshot of the Past Three Years

The below table is a review of the past three years of Council’s earnings and expenditure. Expenditure on employee benefits has reduced due to various staff vacancies including management roles.

Financial Performance \$,000	Year Ended 30.6.18	Year Ended 30.6.17	Year Ended 30.6.16
INFLOWS:			
Levies and Charges	280	236	235
Fees and Charges	374	485	639
Rental Income	1,201	1,087	1,120
Interest Received	486	326	267
Sales Revenue	3,389	3,100	3,256
Other Income	14	880	492
Grants, Subsidies, Contributions & Donations <i>(recurrent & capital)</i>	17,807	13,459	13,710
TOTAL INCOME:	23,552	19,573	19,719
OUTFLOWS:			
Employee Benefits	3,486	3,736	4,225
Materials & Services	3,649	3,835	3,841
Finance Costs	35	73	11
Depreciation	4,633	4,541	3,519
Other Expenditure	555	155	0
Capital Expenditure	1,429	1,577	3,947
TOTAL EXPENSES:	13,787	13,915	15,543
Net Result	9,765	5,657	4,176
+/-) in Asset Revaluation Surplus	5,099	(1,366)	6,577
Total Comprehensive Income	14,864	4,291	10,754

2. Statement of Financial Position

Shows the assets and liabilities of Council. The difference makes up the community equity.

Assets – What Council Owns

Council controlled assets had a total value of \$144.3M, with property, plant and equipment making up 75.8% of total assets, followed by cash at 15.8%. The finance leases for the 40-year leases on social housing comprise 7.3% of total assets.

The table below provides a summary of major items that make up Pormpuraaw community's wealth.

Major Items that Make Up Pormpuraaw's Community Wealth:	Actual 2018 \$,000	Actual 2017 \$,000
Available Cash & Investments	22,747	18,218
Debtors	933	549
Inventories	355	381
Other Financial Assets	384	372
Buildings	30,542	30,207
Furniture & Fittings	72	103
Plant & Equipment	2,578	2,674
Water Infrastructure	8,266	4,691
Sewerage Infrastructure	9,417	9,258
Other Infrastructure (Roads)	58,346	52,572
Capital Work in Progress	231	498
Finance Leases: 40 Yr. Leases on Social Houses	10,471	11,072
Less Liabilities	(1,424)	(2,541)
NET COMMUNITY EQUITY	142,918	128,054

3. Statement of Changes in Equity

Shows the change in value of Council's net worth for the financial year.

Community equity is the value of what Council is worth. It is measured as assets (what Council owns) less liabilities (what Council owes). Council's total community equity as at 30 June 2018 was \$143 million.

	2017/18 \$	2016/17 \$	Changes in Equity
Asset Revaluation Surplus	91,081,417	85,982,539	5,098,878
Retained Surplus	51,836,621	42,071,356	9,765,265
Total Equity	142,918,038	128,053,895	14,864,143

4. Statement of Cash Flows

Shows the cash inflows and outflows of Council during the financial year.

The Statement of Cash Flows only reports on cash at the beginning of the reporting period and cash received in the period less cash disbursed in the period.

At 30 June 2018, Council held \$22,747,589 in cash. Most of this is invested with the Queensland Treasury Corporation to maximise interest earned.

	2017/18 \$	2016/17 \$
Cash at the beginning of the year	18,218,341	10,446,406
+ / (-) cash from operating activities	5,829,844	7,860,738
+ / (-) cash from investing activities	(-1,300,596)	(-88,804)
Cash at the end of the year	22,747,589	18,218,341

Measures of Financial Sustainability

The Financial Sustainability of Councils continues to be a cornerstone of the Local Government Act and a core responsibility of individual Councils across Queensland.

The Financial Sustainability indicators (in accordance with the Local Government Regulation 2012) that Council must publish are as follows:

1. Operating Surplus Ratio – Net Result divided by Total Operating Revenue
2. Asset Sustainability Ratio – Capital Expenditure on Asset Renewals divided by Depreciation Expense
3. Net Financial Liabilities Ratio – Total Liabilities less Current Assets divided by Total Operating Revenue

	Target	Actuals at 30 June 2018	30 June 2019	30 June 2020	30 June 2021	30 June 2022	30 June 2023	30 June 2024	30 June 2025	30 June 2026	30 June 2027
Operating surplus ratio	Between 0% and 10%	16%	-27%	-17%	-16%	-16%	-16%	-16%	-16%	-16%	-16%
Asset sustainability ratio	greater than 90%	124%	11%	90%	136%	79%	78%	77%	76%	75%	74%
Net financial liabilities ratio	not greater than 60%	-156%	-187%	-185%	-146%	-153%	-161%	-168%	-176%	-183%	-191%

Council is please to report that we have achieved all targets set by the above financial sustainability indicators.

STATUTORY REPORTING REQUIREMENTS

This annual report has been prepared in accordance with *Chapter 5, Part 3 of the Local Government Regulation 2012*. The 'Act' refers to *The Local Government Act 2009*.

Councillor Financial Disclosures

The total remuneration including superannuation paid to each Councillor in the period 2017/2018 is as follows:

Name	Position	Councillor Fees	Superannuation	Total Remuneration	Expenses Incurred
KENDALL, Ralph	Mayor	\$ 101,630.88	\$ 12,195.82	\$ 113,826.70	\$ 9,515.82
BARNEY, Keith	Councillor	\$ 51,503.32	\$ 4,892.84	\$ 56,396.16	\$ 2,203.27
CONRAD, George	Councillor	\$ 48,534.93	\$ 4,610.81	\$ 53,145.74	\$ 1,174.87
EDWARDS, Bert	Councillor	\$ 45,566.55	\$ 4,328.78	\$ 49,895.33	\$ 1,174.87
KOO-AGA, Tim	Councillor	\$ 51,357.94	\$ 4,878.98	\$ 56,236.92	\$ 7,276.73
TOTAL		\$298,593.62	\$ 30,907.23	\$329,500.85	\$ 21,345.56

Current Councillors are serving a rotating role, where each elected Councillor will conduct the Deputy Mayor Role throughout the year. The Councillor fees reported are inclusive of the Deputy Mayor fees payable to each Councillor whilst serving their time in this role.

Expenses incurred by councillors are set out in the *Councillor Remuneration, Expenses Reimbursement and Resources Policy E001* and include some of the following: travel and accommodation by Councillors relating to Council business, reimbursement for meals and incidental costs related to that travel, professional development deemed essential for the Councillor's role and costs associated with a phone, satellite phone and vehicle for the Mayor.

Councillor Facilities Provided

In accordance with the *Councillor Remuneration, Expenses Reimbursement and Resources Policy E001*, Councillors are provided with the following administrative tools to assist Councillors in their role:

- Office space;
- Meeting rooms;
- Computers;
- Stationery;
- Access to photocopiers;
- Printers;
- Facsimile machines;
- Publications;
- Use of Council landline telephones and internet access in Council offices.

Senior Contract Employee Remuneration Disclosure

Five senior contract employees have been employed by Council in the 2017/18 year to carry out its statutory functions.

The position of Operations Manager has been temporarily filled while recruitment is taking place.

Three senior contract employees are in the \$100,000 - \$200,000 remuneration bracket and two senior contract employees are in the <\$100,000 remuneration bracket.

Position	Remuneration Bracket
CEO	\$100,000 - \$200,000
Finance Manager	\$100,000 - \$200,000
Environment Manager	\$100,000 - \$200,000
Community Services Manager	< \$100,000
Operations Manager	< \$100,000

Councillor Attendance

Council meetings are scheduled to be held on the fourth Thursday of each month. Twelve Council meetings were held in 2017/2018.

Councillor attendance is listed in the table below:

Name	Position	Ordinary Meetings
KENDALL, Ralph	Mayor	11
BARNEY, Keith	Councillor	12
CONRAD, George	Councillor	11
EDWARDS, Bert	Councillor	11
KOO-AGA, Tim	Councillor	10

Councillor Conduct

In accordance with *section 186 of the Local Government Regulation 2012*, the Annual Report must provide the following information:

Detail	Result
Section 186 (d)	
(i) The total number of the orders and recommendations made under section 180 (2) or (4) of the Act.	Nil
(ii) Orders made under section 181 of the Act.	Nil

Section 186 (e)

- | | |
|--|-----|
| (i) The name of each councillor in relation for whom an order or recommendation was made under section 180 of the Act or as order was made under section 181 of the Act. | N/A |
| (ii) A description of the misconduct or inappropriate conduct engaged in by each of the Councillors. | N/A |
| (iii) A summary of the order or recommendation made for each Councillor. | N/A |

Section 186 (f)

- | | |
|--|-----|
| (i) Complaints about the conduct or performance of Councillors assessed as frivolous or vexatious under section 176C (2) of the Act. | Nil |
| (ii) Complaints referred to the department's Chief Executive under section 176C (3)(a)(i) of the Act. | Nil |
| (iii) Complaints referred to the Mayor under section 176(3)(a)(ii) or (b) (i) of the Act. | Nil |
| (iv) Complaints referred to the department's Chief Executive under section 176C (4) (a) of the Act. | Nil |
| (v) Complaints assessed by Chief Executive Officer as being about official misconduct. | N/A |
| (vi) Complaints heard by a conduct review panel. | N/A |
| (vii) Complaints heard by the tribunal. | N/A |
| (viii) Complaints to which section 176C (6) of the Act applied. | Nil |

Overseas Travel

No overseas travel in an official capacity was made by any Councillor or Council staff during the reporting period as per s188 – *Local Government Regulations 2012*.

Expenditure on Grants to Community Organisations

Council made no expenditure on grants to community organisations during the reporting period.

Administrative Action Complaints

The Council has a complaints management process in place and is committed to dealing fairly with administrative complaints. The complaints management process is designed to ensure that any member of the public can lodge a complaint about how they have been dealt with by Council staff or how they have been affected by any Council administrative decision.

Council's complaints management process is made available to the public on Council's website under the '*Complaints including Administrative Policy*'. During 2017/18, no complaints were lodged with Council under the complaints management process.

Particular Resolutions

The annual report must contain a copy of the resolutions made during the financial year under s250 (1) and s206 (2). Section s250(1) outlines that '*A local Government must adopt an expenses reimbursement policy*' and s206(2) outlines that '*The Local Government must, by resolution, set an amount for each different type of non-current physical asset below which the value of an asset of the same type must be treated as an expense*'.

During 2017/18, Council did not review or update the expense reimbursement policy. A copy of the *Councillor Remuneration, Expenses Reimbursement and Resources Policy* is available on Council's website.

Pormpuraaw Aboriginal Shire Council did not make any resolutions setting an amount for each different type of non-current physical asset below which the value of an asset of the same type must be treated as an expense.

Other Contents

Assessment of Performance in Implementing Corporate, Operational and Community Plans including Particulars of Other Issues

Implementing the Corporate Plan

The Council elected in March 2016, has chosen to run with our current Corporate Plan 2013 – 2018, with intention to review and update the Plan in December 2018 to reflect future vision and strategic direction.

Implementing the Operational Plan

Council will continue to align our Operational Plan with realistic and achievable goals that link to our budgets, while recognising that individuals and their committed capacity must be a part of the Plan.

Implementing the Community Plan

The Community Plan continues to inform Council decision making and guide medium term strategies to meet community needs and expectations that are contained in the Corporate Plan and the Operational Plan. Council is currently on track to meet the major outcomes that are outlined in the Community Plan.

Other Issues

No other issues impacted on the informed assessment of council operations and performance.

Beneficial Enterprises and Business Units

Council does not have any beneficial enterprises. Council did not conduct any significant business activities during the reporting period that fall under section 45 of the Act.

Joint Government Activity

There is no joint government activity to report for which another local government supplied goods and/or services for which Council levied special rates and charges in the financial year.

Invitations to Change Tenders

There are no instances to report where a company or persons who had submitted a tender to Council were invited to change their tender.

List of Registers

The following registers are held by Pormpuraaw Aboriginal Shire Council and are available for viewing by members of the public on request:

- Registers of Interests Of Councillors
- Registers of Interests of Relevant Employees
- Register of Financial Authority Limit Delegations
- Minutes of Council Meetings
- Council Policy Register
- Register of Delegations

- Register of Contracts
- Register of Prequalified Suppliers
- Register of Legal Documents
- Register of Related Parties
- Asset Register

Concessions for Rates & Charges

No concessions for rates and charges were granted by the Council in 2017/18.

Internal Audit Report

Council's internal audit function is undertaken by Altius Advisors Chartered Accountants. The objective of the Pormpuraaw Aboriginal Shire Council's 2018 internal audit plan was to identify and document those areas of significant operational risk to Council with a view to finding practical recommendations for improvement.

The major areas of focus for the 2017/18 financial year ending were:

- Review of the Fraud Policy and Procedures & Cash Handling and the reporting process
- Review of the Asset Revaluation Report and the application of indexation factors.

Queensland local governments are exposed to high risks of fraud and corruption because of the large volume of goods and services they procure, often from local suppliers; and because of the high degree of devolved decision making vested in local governments.

For this reason, Pormpuraaw Aboriginal Shire Council is responsible for preventing, detecting and reporting fraud in order to protect revenue, expenditure and property. It is imperative that Council identifies and monitors fraud risk and implements rigour and controls around our identified risk through an active fraud and corruption framework.

The valuation of non-current assets is considered to be a highly complex and specialist area. The risk exists of an incorrect valuation methodology being used for non-current assets, and incorrect accounting treatment of the necessary revaluation adjustments, resulting in a potential audit qualification. In addition, in 2015/16 Council had uploaded the asset register into a new accounting system.

The internal audit function served to ensure that the desktop revaluation report and disclosures on the revaluation undertaken on behalf of the Council were in accordance with the Better Practice guidelines issued by the Queensland government and that the indexation factors had been correctly applied in the accounting system.

Competitive Neutrality Complaints

There are no competitive neutrality complaints to report.

APPENDIX A: THE FINANCIAL STATEMENTS
