



## ***Pormpuraaw Aboriginal Shire Council***

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**An Ordinary Meeting of the Pormpuraaw Aboriginal Shire Council is to be held on Wed, 18 Dec 2024 at the Pormpuraaw Council Chambers - 24 Thinraathin St, Pormpuraaw, commencing at 10.00am.**

**The attendance of each Councillor is requested.**

## **Agenda Council Meeting Date: Wed, 18 Dec at 10.00am.**

- 1. Present:**
- 2. Apologies:**
- 3. Declaration of any Conflict, any perceived or other Potential Conflict of Interest to be declared prior to meeting by Councillors ( Sect 150EL and Sect 150EQ of LGovt Act 2009 ):**
- 4. Related Party Declaration Form , (Sect 150EP of LGovt Act 2009):**  
Confirmation of any changes to Related Party Declaration Form by Councillors & Senior Managers:
- 5. Matters arising from the 27 Nov 2024 Meeting:** That Council confirm the Minutes of Council Meeting dated Wed, 27 Nov 2024 as true & correct.  
**Moved: ..... Seconded:.....**  
**CARRIED.**  
**Resolution: 2024/12/.....**

**6. Delegations/Guests:**

**7. Correspondence:** List of inwards correspondence tabled for information:  
FYI

**8. Reports:**

**8.1** Mayor's Report:

- **8.1.1:**

**8.2** CEO's Report:

- **8.2.1: Attendance Certificate:** see Attendance certificate dated 18 Dec 2024 and approved for payment at \$1,658.00 each for Cr Keith Barney, Cr Romina Edwards & Cr Lucy Foote.

**8.3** Executive Manager Corporate Services (EMCS) Report:

- **8.3.1: Executive Manager Corporate Services:** see Special Purpose Report dated 16 Nov 2024 covering: General Finance, Grant Acquittals & Reporting, Current Corporate Service Project, WHS, HR, Admin Store, Accommodation  
**Motion:** That Council accepts the Special Purpose Report dated 16 Dec 2024 from EMCS.  
**Moved:**..... **Seconded:**.....  
**CARRIED.**  
**Resolution: 2024/12/....**
- **8.3.2: Internal Audits, Strategic 3 Year Internal Audit Plan 2024-2027 and Detailed Internal Audit Plan 2024-2025:** See docu on above and as noted in Corporate Service Summary & Independent Audit Committee meeting dated 05 Dec, focus area to be: Review of organisational structure and human resources, including investment strategies to align to strategic objectives and operational decisions with newly implemented Corporate Plan  
Review of PPE including indexation and impairment

Cyber security risks & data security  
Revaluation of PPE  
Review implementation of new sustainability and climate reporting standards  
Revaluation of PPE.

**Motion:** That Council notes & accepts the above docu on Internal Audit Strategic as tabled.

**Moved:**..... **Seconded:**.....

**CARRIED.**

**Resolution: 2024/12/.....**

**8.4** Operations Executive Manager's Report:

- **8.4.1:** see SPR dated 11 Dec 2024 from Ops Mgr who commenced on 15 Nov 2024 covering:

Work for Month,  
Waste & Recycling,  
Workplace Health & Safety,  
Main Roads,  
Parks & Gardens,  
Water Supply & Sewerage,  
Plumbing,  
Housing,  
Airport,  
Special Projects.

**Motion:** That Council notes & accepts the SPR dated 11 Dec from Ops Mgr.

**Moved:**..... **Seconded:**.....

**CARRIED.**

**Resolution: 2024/12/.....**

**8.5** Community Service Manager's Report:

- **8.5.1: Executive Manager Community Services (EMCS):** See Special Purpose Report for Nov 2024 received covering:  
Aged Care,  
Justice Group,  
Post Office,  
Customer Service Officer for Cashier & PO, Centrelink,  
Library,  
Disaster Management,

PUB,  
Bakery,  
Hall,  
Events,

**Motion:** That Council acknowledge & accepts the Nov  
Comm Service Report as tabled.

**Moved:** .....**Seconded:**.....

**CARRIED.**

**Resolution: 2024/12/....**

- **8.5.2: Aged Care Management Mth Report for Nov ( ACMR ).** See above Aged Care Report for Nov.

**Motion:** That Council acknowledge & accepts the Nov  
ACMR as tabled.

**Moved:** .....**Seconded:**.....

**CARRIED.**

**Resolution: 2024/12/....**

## **8.6** Environment Report:

- **8.6.1: Ranger: Land & Sea** ( joint Co-Ordinators of Clinton & Gavin ): Nov Report received covering  
CY Special Fisheries Group,  
Outstation Work: Christmas Creek, Yaawathun, Jimmys  
Camp,  
Tree Lopping,  
Equipment RnM,  
Junior Rangers,  
MOU re Vessel Boarding with Fisheries in Weipa,  
Airwork NQ re Stocks & plans for 2025  
Fencing inspection at BullLake  
QILASRP Reporting  
Patrol at Baas Yard,  
Mthly Food Inspections,  
Weeds Inspections.

**Motion:** That Council acknowledge & accepts Nov  
Report as tabled.

**Moved:** .....**Seconded:**.....

**CARRIED.**

**Resolution: 2024/12/....**

## **9.** Tenders & Quotations:

10. Notice of Motion:

11. Meeting Closed:

12. Next Ordinary Meeting: **29 Jan 2025**

**Minutes accepted as true & correct.**

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**Mayor: Ralph Kendall.**

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**CEO: Edward A Natera**