



Pormpuraaw Aboriginal Shire Council

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Minutes Council Meeting **Date: Wed, 29 July 2020 at 10.00am.**

- 1. Present:** Mayor Richard Tarpencha, D/Mayor George Conrad, Cr Tim Koo-Aga, Cr Ronald Kingi, Cr Andrea Foote, CEO Edward Natera (Minute Secretary).
- 2. Apologies:** Nil.
- 3. Declaration of any Conflict, any perceived or other Potential Conflict of Interest to be declared prior to meeting by Councillors (Sect 173 of LGovt Act 2009): Nil.**
- 4. Related Party Declaration Form (RPDF), (Sect 171B of LGovt Act 2009):** Confirmation of any changes to RPDF by Councillors & Senior Managers: Nil.
- 5. Matters arising from the Minutes:** That Council confirm the Minutes of the meeting dated Wed, 24 June 2020 as true & correct.
Moved: Cr Koo-Aga. **Seconded:** Cr Conrad.
CARRIED.
Resolution: 2020/07/01.
- 6. Delegations/Guests:**

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7. **Correspondence:** List of inwards correspondence tabled for information:

8. **Reports:**

8.1 Mayor's Report:

- **8.1.1: Budgets 2020-2021 (B2021):** see Special Purpose Report (SPR) & full docu on B2021.
Motion: That Council accepts B2021 as tabled by Mayor Tarpencha for adoption noting that:
Total Revenue: M\$15,308,744,
Total Expenditure: M\$10,910,396,
Depreciation Cost: M\$5,381,372.
QTC: investment is at 1.8%.
Wages blanket application at 3.5%, employment is assumed at 100%.
Statement of estimated Financial Position and Operating Statement for period 2019-2020.
Moved: Cr Koo-Aga. **Seconded:** Cr Conrad.
CARRIED.
Resolution: 2020/07/02.
- **8.1.2: Budgets 2020-2021, Schedule of Fees & Charges 2020-2021 (SFC2021):** see SPR & full docu on SFC 2021.
Motion: That Council accepts the SFC2021 as tabled by Mayor Tarpencha for adoption.
Moved: Cr Conrad. **Seconded:** Cr Kingi.
CARRIED.
Resolution: 2020/07/03.
- **8.1.3: Budgets 2020-2021, Policies: Revenue, Investment & Debt 2020-2021 (PRID2021):** see SPR & full docu on PRID202, there are no changes to prior years.
Motion: That Council accepts the PRID2021 as tabled by Mayor Tarpencha for adoption.
Moved: Cr Kingi. **Seconded:** Cr Conrad.
CARRIED.
Resolution: 2020/07/04.
- **8.1.4: Docu received titled Special Project Officer (SPO):** see docu re SPO tabled on Wed, 24 June by

Mayor Richard without Notice.

Motion: That Council accepts the SPO docu & more discussions on the requirements of the SPO, the Pros & Cons, Budgets and Due Process, noting that this will be a Work in Progress Proposal.

Moved: Cr Conrad. **Seconded:** Cr Kingi.

CARRIED.

Resolution: 2020/07/05.

- **8.1.5: Docu received titled Matters of Concern (MOC):** see docu re MOC received from Mayor Richard on 01 Jly. Mayor Richard to take the lead and open up discussions on this MOC.

Motion: That Council accepts & discuss this MOC in the most professional manner noting that there is a Code of Conduct, Local Govt Act & Belcarra that every elected member are bound to abide by and that each member will now agree to move forward as a collective group after frank & honest discussions are made on MOC.

Moved: Cr Conrad. **Seconded:** Mayor Tarpencha.

CARRIED.

Resolution: 2020/07/06.

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8.2 CEO's Report:

- **8.2.1: Attendance Certificate (AC):** see AC dated 29 July 2020 and approved for payment at \$1,473.60 each for Cr Foote, Cr Kingi & Cr Koo-Aga.
- **8.2.2: Audit, Independent Audit Committee (IAC):** see SPR docu dated 02 Jly on IAC.
Motion: That Council confirms receipt, acceptance and adoption of IAC Audit Charter and Audit Policy as tabled.
Moved: Cr Kingi. **Seconded:** Mayor Tarpencha.
CARRIED.
Resolution: 2020/07/07.
- **8.2.3: Audit, Audit Interim Report (AIR):** see SPR docu dated 07 Jly on AIR from Qld Audit Office.
Motion: That Council confirms receipt, acceptance and adoption of AIR.

Moved: Cr Kingi. **Seconded:** Cr Koo-Aga.

CARRIED.

Resolution: 2020/07/08.

- **8.2.4: Crime & Corruption Commission (CCC):** see SPR & full docu on CCC & the issue with former Mayor Chris Loft from Fraser Coast Regional Council.

Motion: That Council confirms receipt, acceptance and understanding of this SPR & CCC Prevention in Focus which is part of capacity building of Council.

Moved: Cr Kingi. **Seconded:** Cr Conrad.

CARRIED.

Resolution: 2020/07/09.

- **8.2.5: Position Paper on Covid 19 Commercial Rental Relief (PPCCRR):** see docu on PPCCRR on Commercial Rent Relief.

Motion: That Council confirms receipt of PPCCRR and will not evict any Commercial Renters, will negotiate terms and will not reduce/waive any Rental amounts.

Moved: Cr Foote. **Seconded:** Cr Conrad.

CARRIED.

Resolution: 2020/07/10.

- **8.2.6: Pormpuraaw Local Disaster Management Plan (PLDMP):** see revised docu on PLDMP & SPR for 2020-2021. As per Disaster Management act 2003 Sect 57 & 58 PLDMP was to be reviewed annually.

Motion: That Council confirms receipt of PLDMP and accepts for adoption as tabled.

Moved: Cr Conrad. **Seconded:** Cr Kingi.

CARRIED.

Resolution: 2020/07/11.

8.3 Deputy CEO's Report:

- **8.3.1: Governance (DCEO):** Council notes that position is vacant and placement is WIP. Duties are shared between Corporate Services Mgr & CEO and have covered: Audits, By-Laws (Undesirables), Leases, Rents, Public Works Extinguishment.

Motion: That Council notes oversights by CSM & CEO and accepts above arrangements.

Moved: Cr Kingi. **Seconded:** Cr Conrad.
CARRIED.
Resolution: 2020/07/12.

8.4 Corporate Services Executive Manager's Report:

- **8.4.1: Corporate Service Executive Manager (CSEM):** General Report dated 25 Jly 2020 received and covered:

General Finance,
Grant Acquittals & Reporting,
Current Corporate Service Projects,
HR,
Admin Store,
Guest House.

Motion: That Council accepts the CSEM report dated 25 Jly as tabled.

Moved: Cr Koo-Aga. **Seconded:** Cr Conrad.
CARRIED.

Resolution: 2020/07/13.

- **8.4.2: PASC Draft Index Report for Asset at 30 Jne 2020:(DIR):** see docu on DIR work for comprehensive asset valuation for 2019-2020 and 2020-2021.

Motion: That Council accepts the DIR work that will ensure that PASC can control massive spikes in Asset Valuations.

Moved: Cr Kingi. **Seconded:** Cr Foote.
CARRIED.

Resolution: 2020/07/14.

- **8.4.3: Internal Audit Report Review of Desktop Index Valuation (IARRDIV):** see docu on IARRDIV work for comprehensive asset valuation for 2019-2020 and 2020-2021.

Motion: That Council accepts the IARRDIV work that will ensure that PASC incorporates correct accounting treatment to mitigate potential Audit Qualifications.

Moved: Cr Kingi. **Seconded:** Cr Foote.
CARRIED.

Resolution: 2020/07/15.

- **8.4.4: Human Resource: (HR):** HR report for June 2020 tabled covering:
 - Month in Review,
 - HR Training/Conference,
 - Reporting,
 - Projects,
 - New Starters,
 - Terminations/Resignations,
 - Recruitment,
 - Training,
 - Breakdown of Wages.

Motion: That Council accepts the HR report for June 2020.

Moved: Cr Conrad. **Seconded:** Cr Kingi.

CARRIED.

Resolution: 2020/07/16.

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8.5 Operations Executive Manager's Report:

- **8.5.1: Operation Executive Manager Report (OEMR):** OEMR received dated 17 July 2020 covering:
 - Airport,
 - RnM,
 - Main Roads,
 - Parks n Garden,
 - Plumbing,
 - Housing,
 - Projects,
 - Workshop,
 - Splash Park,
 - Bakery,
 - Library Upgrade,
 - New Playground equipment.

Motion: That Council accepts the OEMR dated 17 Jly 2020 as presented for adoption.

Moved: Cr Conrad. **Seconded:** Cr Kingi.

CARRIED.

Resolution: 2020/07/17.

8.6 Community Service Manager's Report:

- **8.6.1: Community Service Executive Manager (CSEM):** Council to note that this position is vacant

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(advt currently WIP). Duties are being spread across Corporate Ex Finance & CEO and has covered: Aged care: SDAP process, Centrelink: staff shortage, Justice Group: Integrated DV Officer & Coord interviews, Grant Funding, Qrt Activity Report,
Motion: That Council notes above arrangements and oversight.
Moved: Cr Kingi. **Seconded:** Cr Conrad.
CARRIED.
Resolution: 2020/07/18.

8.7 Environment Manager's Report:

- **8.7.1: Environment Exec Mgr (EEM) Report:** EEM Report received dated 16 June 2020 covering:
Carbon Abatement/Hazard Reduction,
Sea Turtle Nest Protection,
ICCIP
Weed Control
Training,
Program Reporting,
Unauthorised Access.

Motion: That Council confirms & accepts the EEM Report dated 16 June 2020 as tabled.
Moved: Cr Foote. **Seconded:** Cr Koo-Aga.
CARRIED.
Resolution: 2020/07/19.


10. Tenders & Quotations: Nil.

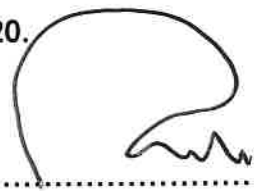
11. Notice of Motion: Nil

12. Meeting Closed: 12.48pm.

13. Next Meeting: 26 Aug 2020.

Minutes accepted as true & correct.


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Richard Tarpencha: Mayor.


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Edward A Natera. CEO. 26 Jly 2020.

