



Ordinary Meeting of Council

MINUTES

Monday 24 February 2025

Pormpuraaw Aboriginal Shire
Council Boardroom

24 Thinraathin Street
Pormpuraaw

**MINUTES OF PORMPURA AW SHIRE
COUNCIL ORDINARY COUNCIL
MEETING**

**HELD AT THE PORMPURA AW ABORIGINAL SHIRE COUNCIL BOARDROOM,
24 THINRAATHING STREET, PORMPURA AW
ON MONDAY 24 JANUARY 2025, AT 10.00 AM**

1 OPENING OF MEETING

The Mayor declared the meeting open at 10.06 am.

2 ATTENDANCE AND CERTIFICATE OF ATTENDANCE

Mayor Ralph Kendall (Jnr) (Via teams), Cr Tim Koo-Aga (Deputy Mayor), Cr Keith Barney, Cr Romena Edwards

In Attendance: Ms Janelle Menzies (Chief Executive Officer and Minute Taker)

3 APOLOGIES

Cr Lucy Foote supplied a medical certificate and is therefore still eligible for the meeting fee to be paid to her.

4 DECLARATIONS OF INTEREST

Nil

5 RELATED PARTY DECLARATION FORM

Nil

6 RECEIVING AND CONFIRMATION OF MINUTES

6.1 ORDINARY MEETING OF PORMPURA AW ABORIGINAL SHIRE COUNCIL HELD ON WEDNESDAY 29 JANUARY 2025

RESOLUTION NO: 2025/02/24/01

That the Minutes of the Council Meeting held on 29 January 2025, be received and the recommendations therein be adopted.

Moved: Mayor Ralph Kendall

Seconded: Cr Romena Edwards

CARRIED 4/0

6.2 SPECIAL MEETING OF PORMPURAAW ABORIGINAL SHIRE COUNCIL HELD ON MONDAY 10 FEBRUARY 2025

RESOLUTION NO: 2025/02/25/02

That the Minutes of the Special Council Meeting held on 10 February 2025, be received and the recommendations therein be adopted.

Moved: Deputy Mayor Tim Koo-Aga

Seconded: Cr Keith Barney

CARRIED 4/0

7 ITEMS ARISING FROM PREVIOUS MEETINGS**7.1 MATTERS ARISING FROM THE MINUTES**

Nil

8 DELEGATIONS/GUESTS

Nil

9 CORRESPONDENCE

Nil

10 OPERATIONAL STATUS REPORTS**10.1 CORPORATE SERVICES MONTHLY STATUS REPORT****EXECUTIVE SUMMARY**

To provide the Council with an update on the corporate services functions as of 16 February 2025.

RESOLUTION NO: 2025/02/24/03

That Council accepts the Corporate Services Reports provided by the Executive Manager of Corporate Services.

Moved: Deputy Mayor Tim Koo-Aga

Seconded: Cr Romena Edwards

CARRIED 4/0

10.2 COMMUNITY SERVICES MONTHLY STATUS REPORT**EXECUTIVE SUMMARY**

Provide update to Council regarding Community Services operational activities for the reporting period

RESOLUTION NO: 2025/02/24/04

That the Councils accept the Community Services monthly report for January 2025.

Moved: Cr Keith Barney

Seconded: Deputy Mayor Tim Koo-Aga

CARRIED 4/0

Cr Romena Edwards left the meeting at 10.41 am

Cr Romena Edwards returned to the meeting at 10.42 am

10.3 OPERATIONS MONTHLY STATUS REPORT**EXECUTIVE SUMMARY**

To provide the Council with the Operations monthly report for January 2025.

RESOLUTION NO: 2025/02/24/05

That the Council accept the Operations monthly report for January 2025

Moved: Cr Romena Edwards

Seconded: Cr Keith Barney

CARRIED 4/0

11 CHIEF EXECUTIVE OFFICERS REPORTS**11.1 POLICY REVIEW****EXECUTIVE SUMMARY**

For Council to consider and adopt new and updated statutory policies.

RESOLUTION NO: 2025/02/24/06

That the Council resolve to adopt the following policies:-

Community Grants and Assistance Policy
Standing Orders
Model Meeting Procedures

Moved: Cr Romena Edwards

Seconded: Mayor Ralph Kendall

CARRIED 4/0

11.2 PORMPURAAW STATE SCHOOL LUNCH PROGRAM**EXECUTIVE SUMMARY**

Report to Council an update on the Pormpuraaw State School Lunch Program

RESOLUTION NO: 2025/02/24/07

That Council

1. Resolve to approve the Pormpuraaw State School Lunch program as a Community Grant and Assistance.
2. Request that Pormpuraaw State School issue an invoice amounting to \$28,080 for 2025 as soon as possible so that the Council can make the payment.

Moved: Mayor Ralph Kendall

Seconded: Cr Romena Edwards

CARRIED 4/0

11.3 DELEGATIONS COUNCIL TO CEO**EXECUTIVE SUMMARY**

For council to consider and adopt the Council to Chief Executive Officer Delegations.

RESOLUTION NO: 2025/02/24/08

That Council adopts the Council to CEO Delegations Register.

Moved: Cr Romena Edwards

Seconded: Cr Keith Barney

CARRIED 4/0

11.4 PORMPUR PAANTH – MENS SHELTER PROPOSAL**EXECUTIVE SUMMARY**

For Council to consider the proposal from PPAC to allow 1 or 2 caravan granny flats to be installed at the Mens' Shed location

RESOLUTION NO: 2025/02/24/09

That Council have decided to lay this item on the table until they can be obtain further Information.

11.5 PORMPURAAW UNITED BROTHERS SPORTS CLUB – APPLICATION FOR EXTENDED TRADING HOURS FOR 2025 STATE OF ORIGIN MATCHES**EXECUTIVE SUMMARY**

For Council to consider and support the proposed changes to the PUBSC Trading Hours during the 2025 State of Origin Matches.

RESOLUTION NO: 2025/02/24/10

That Council resolve

1. to support the proposed changes to the PUBSC Trading Hours during the 2025 State of Origin Matches.
2. Delegate to the Chief Executive Officer to sign the application on confirmation that the Justice Group has met and given their consent.

CARRIED 4/0

12 CORPORATE SERVICES**12.1 FINANCIAL STATEMENTS FOR THE PERIOD 31 JANUARY 2025****EXECUTIVE SUMMARY**

To provide the Council with The Financial Statements for the period to 31 January 2025.

RESOLUTION NO: 2025/02/24/11

That Council adopts the Financial Statements for the period to 31 January 2025.

Moved: Deputy Tim Koo-Aga

Seconded: Cr Keith Barney

CARRIED 4/0

13 COMMUNITY SERVICES**13.1 COMPETITION “DESIGN A SHIRT”****EXECUTIVE SUMMARY**

Following the Council Judging of the Design a Shirt for the Fishing competition, a second design was deemed to be a great design for the Don't Buy Sly” initiative.

As a second prize for the competition Council agree that the winner of the second favoured design should be awarded a prize of \$250.00 Gift Card to be funded from the “Don't Buy Sly” funding

RESOLUTION NO: 2025/02/24/12

That the Council award a second prize of \$250.00 of the Design a Shirt to be funded from the “Don't Buy Sly” initiative.

Moved: Cr Romena Edwards

Seconded: Cr Keith Barney

CARRIED 4/0

14 CONFIDENTIAL ITEMS**RECOMMENDATION**

That Council considers the confidential report(s) listed below in a meeting closed to the public in accordance with Section 275 of the Local Government Act 2012.

14.1 APPLICATIONS FOR PERMISSION TO RESIDE IN PORMPURA AW**EXECUTIVE SUMMARY**

For Council to approve applications to reside in Pormpuraaw.

14.2 PERMISSION TO REPACKAGE THE CEO SALARY**EXECUTIVE SUMMARY**

For Council to consider and approve the CEO Salary Repackage.

MOVE INTO CLOSED SESSION

RESOLUTION NO: 2025/02/24/13

That the Council moved into closed session at 11.10 am .

Moved: Deputy Mayor Tim Koo-Aga

Seconded: Cr Romena Edwards

CARRIED 4/0

At 11.21 am Janelle Menzies left the meeting.

At 11.23 am Janelle Menzies Returned to the meetings.

MOVE OUT OF CLOSED SESSION

RESOLUTION NO: 2025/02/24/14

That the Council moved out of closed session at 11.24 am.

Moved: Deputy Mayor Tim Koo-Aga

Seconded: Cr Romena Edwards

CARRIED 4/0

14.1 APPLICATIONS FOR PERMISSION TO RESIDE IN PORMPURA AW

EXECUTIVE SUMMARY

For Council to approve applications to reside in Pormpuraaw.

RESOLUTION NO: 2025/02/24/15

That Council approve the applications to reside in Pormpuraaw.

Moved: Mayor Kendall

Seconded: Cr Keith Barney

CARRIED 4/0

14.2 PERMISSION TO REPACKAGE THE CEO SALARY

EXECUTIVE SUMMARY

For Council to consider and approve the CEO Salary Repackage.

RESOLUTION NO: 2025/02/24/16

That Council resolve to approve to

1. Approve CEO Salary Repackage to include the living away from home allowance and to adjust how superannuation is processed for the first 12 months of employment; and
2. Approve the recalculation on 1 April 2025 to ensure there are no shortfalls in the superannuation calculations.

Moved: Cr Romena Edwards

Seconded: Deputy Mayor Tim Koo-Aga

CARRIED 4/0

15 Late Items

Nil

16 TENDERS & QUOTATIONS

NIL

17 NOTICE OF MOTION

NIL

18 NEXT MEETING AND CLOSE

There being no further business, the Mayor declared the meeting closed at 12.15 pm.

In accordance with the public notice of meetings published by the Council, the next Ordinary Meeting will be held on Wednesday 26 March 2025, in the Pormpuraaw Aboriginal Shire Council Boardroom, 24 Thinraathin Street, Pormpuraaw.

These minutes were confirmed at the Ordinary Meeting of the Council Meeting on 26 March 2025 – Resolution Number 2025/02.

RALPH KENDALL JNR
MAYOR

JANELLE MENZIES
CHIEF EXECUTIVE OFFICER