



## **Pormpuraaw Aboriginal Shire Council**

24 Thinraathin St, Pormpuraaw QLD 4892

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**An Ordinary Meeting of the Pormpuraaw Aboriginal Shire Council was held on Wed, 25 Sept 2024 at the Pormpuraaw Council Chambers - 24 Thinraathin St, Pormpuraaw, commencing at 10.00am.**

**The attendance of each Councillor was requested.**

### **Minutes Council Meeting Date: Wed, 25 Sept at 10.00am.**

- 1. Present:** Mayor Ralph Kendall, DMayor/Cr Tim Koo-Aga, Cr Keith Barney, Cr Romena Edwards, Cr Lucy Foote.
- 2. Apologies:** Nil
- 3. Declaration of any Conflict, any perceived or other Potential Conflict of Interest to be declared prior to meeting by Councillors ( Sect 150EL and Sect 150EQ of LGovt Act 2009 ): DMayor T. Koo-Aga made a COI on Agenda 8.1.1 ( Letter ex ACYHC ).**
- 4. Related Party Declaration Form , (Sect 150EP of LGovt Act 2009):**  
Confirmation of any changes to Related Party Declaration Form by Councillors & Senior Managers: Nil.
- 5. Matters arising from the 28 Aug 2024 Meeting:** That Council confirm the Minutes of Council Meeting dated Wed, 28 Aug 2024 as true & correct.  
**Moved:** Mayor Ralph Kendall. **Seconded:** Cr Romena Edwards.  
**CARRIED.**  
**Resolution: 2024/09/01.**

**6. Delegations/Guests:**

**7. Correspondence:** List of inwards correspondence tabled for information:  
FYI

**8. Reports:**

**8.1 Mayor's Report:**

- **8.1.1: Letter ex ACYHC re Proposed Primary Health Care Centre:** Mayor spoke on the attach letter as received from ACYHC with all Council members having an input.

**Motion:** That Council acknowledge letter from ACYHC re above as table by the Mayor & discussions followed. A final decision on the request Proposal & Land allocation will be made by Council after communication with TCHHS on this matter with a final letter to be sent to ACYHC on Council decision. It is noted that a COI declaration was made by DMayor /Cr T. Koo-Aga.

**Moved:** Cr L. Foote. **Seconded:** Cr K. Barney.

**CARRIED.**

**Resolution: 2024/09/02**

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**8.2 CEO's Report:**

- **8.2.1: Attendance Certificate:** see Attendance certificate dated 25 Sept 2024 and approved for payment at \$1,658.00 each for Cr Keith Barney, Cr Romina Edwards & Cr Lucy Foote.

- **8.2.2: Audit Committee Meeting Minutes ( ACMM ):** As per LGovt Act 2009 & LGovt Reg 2012 the Minutes of the ACMM undertaken on 03 Sept by the Audit Committee has to be tabled at the very next Council meeting for Council's review, acceptance & adoption.

**Motion:** That Council acknowledge Minutes as table & accepts for adoption. **Moved:** DMayor/Cr T. Koo-Aga.

**Seconded:** Mayor R.Kendall.

**CARRIED.**

**Resolution: 2024/09/03.**

- 8.2.6: AB Kiosk:** as per letter from Council's legal team, Due Process was undertaken to terminate the lease on AB Kiosk which will be effective on 30 Sept.  
**Motion:** That Council notes & accepts the Due Process to undertake the termination of lease.  
**Moved:** DMayor/Cr T. Koo-Aga. **Seconded:** Cr R. Edwards.  
**CARRIED.**  
**Resolution: 2024/09/04.**
- 8.2.7: Rental Discounts to PPAC & WIP**  
**Constructions:** as per SPR, Rental Discounts to apply for PPAC to Jne 2025 & WIP Construction for the duration of the Hospital construction.  
**Moved:** Cr L. Foote. **Seconded:** Mayor R. Kendall.  
**Resolution: 2024/09/05.**

**8.3 Executive Manager Corporate Services (EMCS) Report:**

- 8.3.1: Executive Manager Corporate Services:** see Special Purpose Report dated 21 Sept 2024 covering:  
 General Finance,  
 Grant Acquittals & Reporting,  
 Current Corporate Service Project,  
 WHS,  
 HR,  
 Admin Store,  
 Accommodation  
**Motion:** That Council accepts the Special Purpose Report dated 21 Sept 2024 from EMCS.  
**Moved:** Mayor R. Kendall. **Seconded:** Cr K. Barney.  
**CARRIED.**  
**Resolution: 2024/09/06.**
- 8.3.2: Financial Statement for Period Ended 31 Aug 2024:** : Reports received for above Mth end 31 Aug 2024 covering :  
 Financial Statement at a Glance,  
 Capital Works Program,  
 Detailed Review of Revenue & Expenditure,  
 Operating Revenue, Operating Expenses,  
 Capital Expenditure,  
 Council Cash Position as at 31 Aug 2024 ,  
 Summary of Council's Aged Debt,

Financial Sustainability Statement,  
Council Controlled Revenue-An Indicator of Financial  
Flexibility,  
Operating Surplus Ratio-A measure of Sustainability,  
Operating Cash Ratio,  
Unrestricted Cash Expenses Cover Ratio  
Council Grant Review,  
Statement of Financial Position as at **31 Aug 2024**.

**Motion:** That Council notes & accepts the Financial  
Statements for period ended 31 Aug 2024 as tabled.

**Moved:** Cr L. Foote. **Seconded:** Cr K. Barney.  
**CARRIED.**

**Resolution: 2024/09/07.**

- **8.3.3: Audited Financial Statements for 2023-2024 (AFS):** as per AFS, Council received its 12<sup>th</sup> “Unmodified” AFS for 2024. This was accepted by the Independent Audit Committee on 03 Sept 2024. Management Certificates & other related docu were also signed off by the Mayor & CEO on 03 Sept.

**Motion:** That Council notes the AFS as accepted by the Independent Audit Committee & now tabled for Councils acceptance.

**Moved:** Cr L. Foote. **Seconded:** Cr K. Barney.  
**CARRIED.**

**Resolution: 2024/09/08.**

- **8.3.4: QAO External Audit Closing Report (QAO-EACR):** as per QAO-EACR, the Independent Audit Committee accepted the QAO-EACR on 03 Sept with an “Unmodified” Report and docu now tabled for Council’s acceptance.

**Motion:** That Council notes & accepts the QAO-EACR as tabled.

**Moved:** Cr L. Foote. **Seconded:** Cr K. Barney.  
**CARRIED.**

**Resolution: 2024/09/09.**

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#### **8.4 Operations Executive Manager’s Report:**

- **8.4.1: Vacant Position** ( Duties taken up by CEO for interim with quality assistance from the Executive Mgr

Corporate Services ). See docu re Northern Roads extra 10 km maintenance.

**Motion:** That Council notes & approves the 10 km of Maintenance Road works for approx \$85, 000.00.

**Moved:** Mayor R. Kendall. **Seconded:** DMayor/Cr T. Koo-Aga.

**CARRIED.**

**Resolution: 2024/09/10.**

**8.5** Community Service Manager's Report:

- **8.5.1: Executive Manager Community Services (EMCS):** See Special Purpose Report for Aug 2024 received covering:  
Aged Care,  
Justice Group,  
Post Office,  
Customer Service Officer for Cashier & PO, Centrelink,  
Library,  
Disaster Management,  
PUB,  
Bakery,  
Hall,  
Events,  
**Motion:** That Council acknowledge & accepts the Aug Comm Service Report as tabled.  
**Moved:** Cr L. Foote. **Seconded:** Cr K. Barney.  
**CARRIED.**  
**Resolution: 2024/09/11.**
  
- **8.5.2: Aged Care Services, Aug Report:** See Data Report Outlining Aged Care Services.  
**Motion:** That Council acknowledge & accepts the Aug Comm Service Report as tabled.  
**Moved:** Cr L. Foote. **Seconded:** Cr K. Barney.  
**CARRIED.**  
**Resolution: 2024/09/12.**
  
- **8.5.3: AMP Community Consultations Results:** see docu re AMP Consultation with Survey results.  
**Motion:** That Council acknowledge & accepts the AMP Survey results & take up in the next InterAgency Meeting to move this issue forward.  
**Moved:** Mayor R. Kendall. **Seconded:** Cr R. Edwards.

**CARRIED.**

**Resolution: 2024/09/13.**

**8.6 Environment Report:**

- **8.6.1: Ranger: Land & Sea** ( joint Co-Ordinators of Clinton & Gavin ): Aug & Sept Report received covering

**Aug Report:**

Junior Ranger,

Turtle,

Outstations,

Pest Management,

Vehicle Servicing,

Tree Lopping,

New Animal Control Officer ( Kagan Conrad )

Maintenance.

**Sept Report:**

Pest Management,

Turtle,

Maintenance,

Feral Pig Control,

Fence inspection at Bull Lake,

ELGBC with Kowie.

**Motion:** That Council acknowledge & accepts Aug & Sept Report as tabled.

**Moved:** Mayor R. Kendall. **Seconded:** Cr R. Edwards.

**CARRIED.**

**Resolution: 2024/09/14.**

**9. Tenders & Quotations: Nil.**

**10. Notice of Motion: Nil.**

**11. Meeting Closed: 1.10pm.**

**12. Next Ordinary Meeting: 30 Oct 2024.**

**Minutes accepted as true & correct.**



**Mayor: Ralph Kendall.**



**CEO: Edward A Natera: 30 Oct 2024**