Pormpuraaw Aboriginal Shire Council

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MINUTES Council Meeting
Date: Wed 25 Jan 2017 at 9.45 am.

1. **Present: Mayor Kendall, Cr Conrad, Cr Koo-aga, Cr Edwards**

2. **Apologies:** Cr Barney (Sorry business)

3. **Declaration of any Conflict, any perceived or other Potential Conflict of Interest to be declared prior to meeting by Councillors:**

4. **Related Party Declaration Form (RPDF):** Confirmation of any changes to RPDF by Councillors & Senior Managers:

5. **Matters arising from the Minutes:** That Council confirm the Minutes of the meeting dated Thurs, 15 Dec 2016 as true & correct.
   Moved: Mayor Kendall. Seconded: Cr Conrad.
   CARRIED.
   Resolution: 2017/01/01.

6. **Delegations/Guests:** Qld Police (Sarge Emma) made a verbal presentation and Council took issues raised on notice, WIP.

7. **Correspondence:** List of inwards correspondence tabled for information:

8. **Reports:**
   8.1 Mayor's Report:

- **8.1.1:**

8.2 **8.1.2:** CEO's Report:

- **8.2.1: Attendance Certificate (AC):** see AC dated 15 Dec 2016 and approved for payment at $1,383.83 each for Cr Barney, Cr Conrad & Cr Edwards.

- **8.2.2: Application to reside (A2R):** A2R received from Phyllis Hobson T at 117 Yalu St (Herbert Bally).
  Motion: That Council approves A2R.
  Moved: Cr Koo-aga. Seconded: Cr Conrad.
  CARRIED.
  Resolution: 2017/01/02.

- **8.2.3: Application to reside (A2R):** A2R received from Tristan Gilbo at 91 Piithamp St (Pansy Conrad).
  Motion: That Council approves A2R.
- **Moved: Cr Conrad. Seconded: Mayor Kendall.**
  CARRIED.
  Resolution: 2017/01/03.

- **8.2.4: Application to reside (A2R):** A2R received from Leontae Paul at 245 Raaku St (Keith Barney).
  Motion: That Council approves A2R.
- **Moved: Cr Koo-aga. Seconded: Cr Conrad.**
  CARRIED.
  Resolution: 2017/01/04.

- **8.2.4: Council Monthly Meetings (CMM):** see Notice on CMM, circulated within community.
  Motion: That Council approves & ratify the CMM dates.
  Moved: Mayor Kendall. Seconded: Cr Koo-aga.
  CARRIED.
  Resolution: 2017/01/05.

- **8.2.5: Grants, Works for Qld (W4Q):** see letter ex DG Frankie (Local Govt) on Pormpuraaw's allocation of M$1,410, 000 to be spent by 30 Nov 2017.
  Motion: That Council accepts the M$1,410,000 allocation.
  Moved: Cr Koo-aga. Seconded: Cr Conrad.
  CARRIED.

Resolution: 2017/01/06.

- **8.2.6: Grants, Works for Qld (W4Q):** see Listing of Projects dated 16 Jan 2017, yet to be ratified & confirmed for above allocation.
  Motion: That Council approves & ratify Listing of Projects.
  Moved: Mayor Kendall. Seconded: Cr Koo-aga. CARRIED.
  Resolution: 2017/01/07.

- **8.2.7: Grants, BOR R2:** Funding docu signed on 20 Jan 2017 for the $342,510 for Water Upgrades Project.
  Motion: That Council approves the above sign off.
  Moved: Cr Conrad. Seconded: Cr Koo-aga. CARRIED.
  Resolution: 2017/01/08.

- **8.2.8: Public Holidays 2017(PH):** Flyer circulated re PH for 2017.
  Motion: That Council approves the above PH circulation.
  Moved: Mayor Kendall. Seconded: Cr Conrad. CARRIED.
  Resolution: 2017/01/09.

- **8.2.9: Paradise Holding (Clinton Paradise –CP):** Confirmed that the Option to Extend Lease on Baas Yard for 2 more years (01 Jan 2017 to 01 Jan 2019) is approved.
  Motion: That Council ratifies above for CP.
  Moved: Mayor Kendall. Seconded: Cr Conrad. CARRIED.
  Resolution: 2017/01/10.

- **8.2.10: Staff, Aged Care Coord (ACC):** see Special Report (SR) on ACC, recommendation is that Karen Vick be appointed to the position with 3 months probation.
  Motion: That Council approves & ratifies the above SP on ACC.

Moved: Cr Conrad. Seconded: Cr Koo-aga.
CARRIED.
Resolution: 2017/01/11.

- **8.2.11: Staff, Justice Coord (JC):** see Special Report (SR) on JC, recommendation is that Marianne Spina be appointed to the position with 3 months probation.
  Motion: That Council approves & ratifies the above SP on JC.
  Moved: Cr Conrad. Seconded: Mayor Kendall.
  CARRIED.
  Resolution: 2017/01/12.

- **8.2.12: Water Reservoir meeting (WR):** see docu on WR meeting on 11 Jan, Overview of Project & use of Aboriginal Cultural Heritage Protection Agreement (ACHPA) signed off in May 2015.
  Motion: That Council agrees to the WR Overview of Project & use of ACHPA.
  Moved: Cr Koo-aga. Seconded: Mayor Kendall.
  CARRIED.
  Resolution: 2017/01/13.

- **8.2.13:**

8.3 Finance Manager's Report:

- **8.3.1: Finance Summary Report (FSR):** Dot Point Summary dated 24 Jan 2017 submitted by Finance covering: General Finance including Bank Recon, HR, Post Office, Guesthouse and AdminStore.
  Motion: That Council accepts the FSR submitted by the Finance Manager & tabled by the CEO.
  Moved: Cr Conrad. Seconded: Cr Koo-aga.
  CARRIED.
  Resolution: 2017/01/14.

- **8.3.2: HR Report (HR):** Dot Point Summary for Jan 2017 submitted by HR covering: Daily Activities, New Starters, Terminations, Employee Probation, Recruitment Activity, Police Checks, and Inductions, Headcount **Motion:** That Council accepts the HR report as submitted by the Finance Manager & tabled by the CEO.

Moved: Cr Koo-aga. Seconded: Mayor Kendall.
CARRIED.
Resolution: 2017/01/15.

- **8.3.3: Guest House Report (GH):** Dot Point Summary for Jan 2017 submitted by GH Supervisor covering: Eddie Davey, Old Guest House, Land & Sea and others.
  Motion: That Council accepts the GH report as submitted by the Finance Manager & tabled by the CEO.
  Moved: Mayor Kendall. Seconded: Cr Koo-aga.
  CARRIED.
  Resolution: 2017/01/16.

- **Admin Store Report (AS):** Dot Point Summary for Jan 2017 submitted by AS Supervisor covering: WHS, AdminStore, Stocktake, Collective Docu & Process, Housekeeping, Training, Forklift licence training, TIPT.
  Motion: That Council accepts the AS report as submitted by the Finance Manager & tabled by the CEO.
  Moved: Cr Conrad. Seconded: Mayor Kendall.
  CARRIED.
  Resolution: 2017/01/17.

- **8.3.4:**

8.4 Operation Manager's Report:

- **8.4.1: Operation Report (OR) dated 22 Jan 2017:** OR dated 22 Jan 2017 submitted by Operations Manager covering: Airport, Housing, Mainroads, Parks & Gardens, Plumbing, Repairs & Maintenance, Workshop, Grants and General.
  Motion: That Council accepts the OR from the Operations Manager & tabled by CEO.
  Moved: Mayor Kendall. Seconded: Cr Conrad.
  CARRIED.
  Resolution: 2017/01/18.

- **8.4.2:**

8.5 Community Service Manager's Report:

- **8.5.1: Community Service Report (CSR):** CSR for Jan 2017 submitted by CS Mgr covering: Indigenous Knowledge Centre, Aged Care, Justice Group, Community Hall, Community Bus, Centrelink.
  Motion: That Council acknowledge & adopts the CSR from the Community Service Mgr & tabled by CEO.
  Moved: Mayor Kendall. Seconded: Cr Conrad.
  CARRIED.
  Resolution: 2017/01/19.

- **8.5.2:**
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8.6 Environment Manager's Report:

- **8.6.1: Environment Report (ER):** ER report dated 24 Jan 2017 covering: Visitor Management, Weed Control, 20/20 Shore Bird Monitoring, Croc Nest monitor, Fisheries compliance, Long Term Fisheries monitor, Tree Lopping, Junior Rangers, Dept Reporting, and Cultural Sites.
  Motion: That Council accepts the ER report as tabled.
  Moved: Cr Conrad. Seconded: Cr Koo-aga.
  CARRIED.
  Resolution: 2017/01/20.

- **8.6.2: EHW/AC Report:** EHW/AC Report 24 Jan 2017 covering: Dog issues & Action Plan on Animal Control.
  Motion: That Council acknowledge & accepts the EHW/AC report as tabled & to support the Action Plan & roll out an Education program for dog owners. ***DEFERRED.***
  Moved:..... Seconded:.....
  CARRIED.
  Resolution: 2017/01/.....

8. Tenders & Quotations:

- **8.1.1:**
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9. Notice of Motion:

10. Meeting Closed: 12:50pm.

11. **Next Meeting: 23 Feb 2017.**

Minutes accepted as true & correct.

Per Tim K-A. .....

Ralph Kendall: Mayor

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Edward A Natera. 23 Feb 2017.