

Pormpuraaw Aboriginal Shire Council



C/- POST OFFICE
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Minutes Council Meeting Date: Wed, 23 Nov 2022 at 10.15am.

1. **Present:** Mayor Richard Tarpencha, D/Mayor George Conrad, Cr Tim Koo-Aga, Cr Ronald Kingi, Cr Andrea Foote, CEO Edward Natera (Minutes)
2. **Apologies:** Nil.
3. **Declaration of any Conflict, any perceived or other Potential Conflict of Interest to be declared prior to meeting by Councillors (Sect 150EL and Sect 150EQ of LGovt Act 2009):**
4. **Related Party Declaration Form , (Sect 150EP of LGovt Act 2009):**
Confirmation of any changes to Related Party Declaration Form by Councillors & Senior Managers:
5. **Matters arising from the Minutes:** That Council confirm the Minutes of the meeting dated Wed, 26 Oct 2022 as true & correct.
Moved: Cr T. Koo-Aga. **Seconded:** Cr R. Kingi.
CARRIED.
Resolution: 2022/11/01.
6. **Delegations/Guests:** Nil

7. **Correspondence:** List of inwards correspondence tabled for information:

8. **Reports:**

8.1 Mayor's Report:

- 8.1.1: Nil

8.2 CEO's Report:

- **8.2.1: Attendance Certificate:** see Attendance Certificate dated 23 Nov 2022 and approved for payment at \$1,533.11 each for Cr Koo-Aga, Cr Kingi & Cr Foote.
- **8.2.2: Lease Arts Centre:** see SPR on Resolution require that our Lawyers require .
Motion: That Council confirms & acknowledge SPR so that the Lease for Arts Centre can be signed off without further delays.
Moved: Cr R. Kingi. **Seconded:** Cr. T. Koo-Aga.
CARRIED.
Resolution: 2022/11/02.
- **8.2.2: Social Housing:** see docu re surrender of 96 Ritha St.
Motion: That Council confirms the docu on above residence now added back to our Social Housing Stock.
Moved: DMayor/Cr G. Conrad. **Seconded:** Cr. T. Koo-Aga.
CARRIED.
Resolution: 2022/11/03.
- **8.2.3: Social Housing (SH):** as per docu dated 23 Sept, on next Capital Social Housing for 2,3 & 4 Rooms.
Motion: That Council gives consideration on the number of Bed Rooms & Designs so that we could move to next stage of the Project.
Moved:.....**Seconded:**.....
CARRIED.

Resolution: 2022/11/.....Hold over to Dec, for review by Council.

- **8.2.4:**

8.3 Governance & Admin (GnA) Report:

- **8.3.1:** Position vacant and currently oversight by Executive Mgr Corporate Service & CEO. FYI only.

8.4 Executive Manager Corporate Services (EMCS) Report:

- **8.4.1: Executive Manager Corporate Services:** see Special Purpose Report dated 19 Nov 2022 covering:
General Finance,
Grant Acquittals & Reporting,
Current Corporate Service Project,
HR,
Admin Store,
Accommodation.

Motion: That Council accepts the Special Purpose Report dated 19 Nov 2022 from EMCS.

Moved: Cr T. Koo-Aga. **Seconded:** DMayor/Cr G. Conrad.

CARRIED.

Resolution: 2022/11/04.

- **8.4.2: Financial Statement for Period Ended 31 Oct 2022:** see docu on above ended 31 Oct 2022 covering:
Financial Statement at a Glance,
Capital Works Program,
2022/2023 Capital Expenditure,
Detailed Review of Revenue & Expenditure,
Operating Revenue,
Operating Expenses,
Capital Expenditure,
Council Cash Position as at 31 Oct 2022,
Council Grant Review,
Council Cash Coverage Review,

Operating Surplus Ratio-A Measurement of Sustainability,
Statement of Financial Position as at 31 Oct 2022.
Tied Grants by Projects.

Motion: That Council accepts the Financial Statement ended 31 Oct 2022 as tabled.

Moved: Cr T. Koo-Aga. **Seconded:** DMayor/Cr G. Conrad.

CARRIED.

Resolution: 2022/11/05.

- **8.4.4: 90 Days Aged Debtors ended 31 Oct 2022:**

See document above.

Motion: That Council accepts 90 days Aged Debtors Report ended 31 Oct 2022 as tabled.

Moved: Cr. R. Kingi. **Seconded:** Cr. T. Koo-Aga.

CARRIED.

Resolution: 2022/11/06.

- **8.4.5: HR Report, Nov 2022:** See HR Report for Nov 2022 covering:

Month in Review,

HR Training,

Projects,

New Starters,

Terminations,

Recruitment,

Training/ Conference.

Motion: That Council accepts the Oct 2022 HR Report

Moved: DMayor/Cr G. Conrad. **Seconded:** Cr A. Foote.

CARRIED.

Resolution: 2022/11/07.

8.5 Operations Executive Manager's Report:

- **8.5.1: Operation Executive Manager Report:** see

Report dated 18 Nov covering:

Work for Month,

WHS,

Main Roads,

Parks & Gardens,
Plumbing,
Housing,
Airport,
Special Projects.

Motion: That Council note & accepts the Operation Executive Managers Report dated 18 Nov 2022.

Moved: DMayor/Cr G. Conrad. **Seconded:** Cr. R. Kingi.

CARRIED.

Resolution: 2022/11/08.

8.6 Community Service Manager's Report:

- **8.6.1: Community Service Executive Manager**

(CSEM): See Report for Oct 2022 covering:

Aged Care,
Justice Group,
Post Office,
Customer Service,
Centrelink,
Library,
Pompuraaw Cottages,
Community Safe Plan, Thriving Communities,
PUBSC,
Bakery,
Hall,
Disaster Management.

Motion: That Council accepts Oct 2022 Report as tabled.

Moved: DMayor/Cr. G. Conrad. **Seconded** Mayor R. Tarpencha.

CARRIED.

Resolution: 2022/11/09.

- **8.6.2:**

8.7 Environment Manager's Report:

- **8.7.1: Environment Executive Manager Report:**

Environment: Public Health (Foods Centres & Animal Control): Public Health to be covered by Glen & Ralph: Nil Report.

- **Water/Sewer/Waste** being oversight by Jason, Andrew & Team: Nil Report.
Ranger: the Joint Co-ordinators of Clinton & Gavin are still coming to terms with their duties. Reporting Format are still being worked out with daily activities still being carried out: see Report titled: Ranger Activities.
Motion: That Council notes above Report as tabled.
Moved: Cr. R. Kingi. **Seconded:** DMayor/Cr G. Conrad.
CARRIED.
Resolution: 2022/11/10.

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- 10. Tenders & Quotations: Nil
- 11. Notice of Motion: Nil
- 12. Meeting Closed: 1.30pm
- 13. Next Meeting: 14 Dec 2022.

Minutes accepted as true & correct.



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Mayor: Richard Tarpencha.



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CEO: Edward A Natera: 14 Dec 2022