



Pormpuraaw Aboriginal Shire Council

24 Thinraathin St, Pormpuraaw QLD 4892

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An Ordinary Meeting of the Pormpuraaw Aboriginal Shire Council was held on Fri, 31 May 2024 at the Pormpuraaw Council Chambers - 24 Thinraathin St, Pormpuraaw, commencing at 9.30am.

The attendance of each Councillor was requested.

Minutes Council Meeting Date: Fri, 31 May at 9.30am.

1. **Present:** Mayor Ralph Kendall, DMayor/Cr Tim Koo-Aga, Cr Keith Barney, Cr Romena, Cr Lucy Foote.
2. **Apologies:** Nil
3. **Declaration of any Conflict, any perceived or other Potential Conflict of Interest to be declared prior to meeting by Councillors (Sect 150EL and Sect 150EQ of LGovt Act 2009):** Nil
4. **Related Party Declaration Form , (Sect 150EP of LGovt Act 2009):**
Confirmation of any changes to Related Party Declaration Form by Councillors & Senior Managers: Nil
5. **Matters arising from the Minutes:** That Council confirm the Minutes of Council Meeting dated Wed, 24 Apr 2024 as true & correct, noting that the EOI for a replacement CEO to continue & that the current incumbent CEO has agreed to remain until a placement is secure & commences in Pormpuraaw.
Moved: Mayor R. Kendall. **Seconded:** DMayor/Cr T. Koo-Aga.
CARRIED.

Resolution: 2024/05/01.

6. **Delegations/Guests:** Scott Mead (MeadPerry Group) to presented the results of the Corporate Plan 2024-2028 Survey by MicroSoft Teams for Council review & Input. A Community Meeting is pencilled in for 12 Jne for Community input.

Motion: That Council notes the result of the Corporate Plan Survey & makes an input.

Moved: DMayor T. Koo-Aga. **Seconded:** Mayor Ralph Kendall.

CARRIED.

Resolution: 2024/05/02.

7. **Correspondence:** List of inwards correspondence tabled for information:
FYI

8. **Reports:**

8.1 Mayor's Report:

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8.2 CEO's Report:

- **8.2.1: Attendance Certificate:** see Attendance Certificate dated 31 May 2024 and approved for payment at \$1,594.44 each for Cr Keith Barney, Cr Romina Edwards & Cr Lucy Foote.
- **8.2.2 Council Remuneration from 01 Jly 2024:** see SPR re Council Remuneration as set by the Remuneration Tribunal under Sect 246 (3b) of the LG Regulation.
Motion: That Council acknowledge & agrees to the Remuneration Tribunal rates.
Moved: DMayor/Cr T. Koo-Aga. **Seconded:** Cr K. Barney.
CARRIED.
Resolution: 2024/05/03.
- **8.2.3: LGAQ re Policy Executive Nomination for District 12 (Indigenous Sector):** see docu for

Nomination of Alf Lacey & Wayne Butcher as signed off by the CEO.

Motion: That Council acknowledge & accepts the Nomination sign off by the CEO.

Moved: Mayor Ralph Kendall. **Seconded:** DMayor/Cr T. Koo-Aga.

CARRIED.

Resolution: 2024/05/04.

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8.3 Executive Manager Corporate Services (EMCS) Report:

- **8.3.1: Executive Manager Corporate Services:** see Special Purpose Report dated 26 May 2024 covering:
General Finance,
Grant Acquittals & Reporting,
Current Corporate Service Project,
WHS,
HR,
Admin Store,
Accommodation

Motion: That Council accepts the Special Purpose Report dated 26 May 2024 from EMCS.

Moved: DMayor/Cr T. Koo-Aga. **Seconded:** Cr R. Edwards.

CARRIED.

Resolution: 2024/05/05.

- **8.3.2: Financial Statement for Period Ended 30 Apr 2024:** : Reports received for above Mth end 30 Apr 2024 covering :
Financial Statement at a Glance,
Capital Works Program,
2023/2024 Capital Expenditure,
Detailed Review of Revenue & Expenditure,
Operating Revenue,
Operating Expenses,
Awarded Contracts > \$200,000.00,
Capital Expenditure,

Council Cash Position as at 30 Apr 2024 ,
Summary of Council's Aged Debt,
Financial Sustainability Statement,
Council Controlled Revenue-An Indicator of Financial
Flexibility,
Operating Surplus Ratio-A measure of Sustainability,
Operating Cash Ratio,
Unrestricted Cash Expenses Cover Ratio
Council Grant Review,
Statement of Financial Position as at 30 Apr 2024.

Motion: That Council notes & accepts the Financial
Statements for period ended 30 Apr 2024 as tabled.

Moved: Mayor Ralph Kendall. **Seconded:** Cr Keith
Barney.

CARRIED.

Resolution: 2024/05/06.

8.3.3: QAO External Audit Plan 2024 (EAP 2024):

As per docu tabled & brief on 17 May the EAP 2024
has been signed off with Key Audits Dates agreed to.

Motion: That Council notes & accepts the EAP 2024
as tabled as tabled.

Moved: Mayor R. Kendall. **Seconded:** Cr R.
Edwards.

CARRIED.

Resolution: 2024/05/07.

8.3.4: Internal Audit Plan 2024 (IAP 2024): As per
docu tabled & brief on 10 May the IAP 2024 was also
signed off.

Motion: That Council notes & accepts the IAP 2024
as tabled as tabled.

Moved: Mayor R. Kendall. **Seconded:** Cr R.
Edwards.

CARRIED.

Resolution: 2024/05/08.

8.4 Operations Executive Manager's Report:

- **8.4.1: Vacant Position** (Duties taken up by CEO &
Corporate Service Mgr in the Interim while Position is

advert/EOI).

8.4.2: Airport Ground Upgrade: Funding signed off & 30% Instalment received on 24 May, still WIP.

Motion: That Council notes & accepts the Funding details as tabled noting that when Project starts the access to the Airport is to be at the top (North end).

Moved: DMayor/Cr T. Koo-Aga. **Seconded:** Cr K. Barney.

CARRIED.

Resolution: 2024/05/09.

8.5 Community Service Manager's Report:

- **8.5.1: Community Service Executive Manager (CSEM):** See Special Purpose Report for Apr 2024 received covering:

Aged Care,

Justice Group,

Post Office,

Customer Service Officer for Cashier & PO,

Centrelink,

Library,

Disaster Management,

Bakery,

Hall,

Events 2024,

ANZAC Day,

Motion: That Council acknowledge & accepts the Apr Comm Service Report as tabled.

Moved: Cr K. Barney. **Seconded:** Cr L. Foote.

CARRIED.

Resolution: 2024/05/10.

- **8.5.2: Aged Care Service:** See Report Apr 2024, as received from Comm Service
Motion: That Council notes & accepts the Aged Care Service which will be part of Comm Service Monthly Reports.
Moved: Cr K. Barney. **Seconded:** Cr L. Foote.
CARRIED.

Resolution: 2024/05/11.

- **8.5.3: Aged Care Forum:** see SPR re Forum attended by Community Service Mgr. Council will need to reactivate our Aged Care Committee in due course.

Motion: That Council notes & accepts the Aged Care Service.

Moved: Cr R. Edwards. **Seconded:** DMayor/Cr T. Koo-Aga.

CARRIED.

Resolution: 2024/05/12.

- **8.5.4: SnR 2024-2025 Project Plan:** see Docu as per Schedule Brief dated 10 May for 2024-2025 SnR Activities

Motion: That Council notes & accepts the SnR Project Plan.

Moved: Cr L. Foote. **Seconded:** Cr K. Barney.

CARRIED.

Resolution: 2024/05/13.

8.6 Environment Report:

- **8.6.1: Ranger: Land & Sea** (joint Co-Ordinators of Clinton & Gavin): Apr Report received covering Ranger activities:

Croc Nest Survey,

Campgrounds RnM at Chapman & Mungkan,

Weed Control,

Sewer Pond Maintenance,

Equipment RnM,

Landfill Inspection & Maintenance,

Tree Lopp.

Motion: That Council acknowledge & accepts 27 Apr Report as tabled.

Moved: Mayor R. Kendall. **Seconded:** DMayor/Cr T. Koo-Aga.

CARRIED.

Resolution: 2024/05/14.

9. Tenders & Quotations: Nil

10. Notice of Motion: Nil

11. Meeting Closed: 12.45pm

12. Next Ordinary Meeting: ^{32^R}~~28~~ Jne 2024.

Minutes accepted as true & correct.



Mayor: Ralph Kendall.



CEO: Edward A Natera: ²⁷~~28~~ Jne 2024 ^R

