

Pormpuraaw Aboriginal Shire Council



C/- POST OFFICE
Pormpuraaw Q 4892
Phone: (07) 4060 4600
Email: ceo@pormpuraaw.qld.gov.au
ABN 34 103 787 081

Minutes Council Meeting Date: Wed, 27 Apr 2022 at 10.10am.

1. **Present:** Mayor R Tarpencha, DMayor/Cr R Kingi, Cr T. Koo-Aga, Cr G Conrad, Cr A. Foote.
2. **Apologies:** Nil.
3. **Declaration of any Conflict, any perceived or other Potential Conflict of Interest to be declared prior to meeting by Councillors (Sect 150EL and Sect 150EQ of LGovt Act 2009): Nil**
4. **Related Party Declaration Form , (Sect 150EP of LGovt Act 2009):**
Confirmation of any changes to Related Party Declaration Form by Councillors & Senior Managers: Nil
5. **Matters arising from the Minutes:** That Council confirm the Minutes of the meeting dated Wed, 23 Mch 2022 as true & correct.
Moved: Cr Koo-Aga. **Seconded:** Cr Conrad.
CARRIED.
Resolution: 2022/04/01.
6. **Delegations/Guests:** Nil
7. **Correspondence:** List of inwards correspondence tabled for information:

8. Reports:

8.1 Mayor's Report:

- **8.1.1:** Nil.

8.2 CEO's Report:

- **8.2.1: Attendance Certificate:** see Attendance Certificate dated 23 Mch 2022 and approved for payment at \$1,503.06 each for Cr Koo-Aga, Cr Conrad & Cr Foote.
- **8.2.2: Housing Allocation:** See docu dated 08 Apr re Housing Allocation as forwarded by Housing Tennant.
Motion: That Council notes above & approves allocation.
Moved: Cr T. Koo-Aga. **Seconded:** Mayor R. Tarpencha.
CARRIED.
Resolution: 2022/04/02.
- **8.2.3: Local Govt Grant & Subsidies Program Grant M\$2,350,000** per SPR for Application submitted by Corporate Services Mgr for proposed Staff Duplex
Motion: That Council ratify & approves application in endeavours to ensure that the Staff Duplex is fully funded.
Moved: Cr A. Foote. **Seconded:** Cr G. Conrad.
CARRIED.
Resolution: 2022/04/03.
- **8.2.4: Orion Project Consulting (OPC)** as per SPR, OPC will Project our Roadwork to Jne 2023.
Motion: That Council ratify & approves the SPR as tabled.
Moved: Cr G. Conrad. **Seconded:** Cr T. Koo-Aga.
CARRIED.
Resolution: 2022/04/04.
- **8.2.5: RISE, Indigenous Skills & Employment Program (ISEP):** See Letter re ISEP given in

support to RISE.

Motion: That Council notes and ratify the RISE ISEP as tabled.

Moved: Cr T. Koo-Aga. **Seconded:** Cr G. Conrad.

CARRIED.

Resolution: 2022/04/05.

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8.3 Governance & Admin (GnA) Report:

- **8.3.1:** Position vacant and currently oversight by Execut Mgr Corporate Service & CEO. FYI only.

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8.4 Executive Manager Corporate Services (EMCS) Report:

- **8.4.1: Executive Manager Corporate Services:** see Special Purpose Report dated 22 Apr 2022 covering:
General Finance,
Grant Acquittals & Reporting,
Current Corporate Service Project,
HR,
Admin Store,
Accommodation.

Motion: That Council accepts the Special Purpose Report dated 22 Apr 2022 from EMCS.

Moved: Cr G. Conrad. **Seconded:** Cr T. Koo-Aga.

CARRIED.

Resolution: 2022/04/06.

- **8.4.2: Financial Statement for Period Ended 31 Mch 2022:** see docu on above ended 31 Mch 2022 covering:
Financial Statement at a Glance,
Capital Works Program,
2021/2022 Capital Expenditure,
Detailed Review of Revenue & Expenditure,
Operating Revenue,
Operating Expenses,
Council Cash Position as at 31 Mch 2022,

Capital Expenditure,
Council Grant Review,
Statement of Financial Position as at 31 Mch 2022.

Motion: That Council accepts the Financial Statement ended 31 Mch 2022 as tabled.

Moved: Cr G. Conrad. **Seconded:** Cr T. Koo-Aga.
CARRIED.

Resolution: 2022/04/07.

- **8.4.3: 90 Days Aged Debtors ended 31 Mch 2022:**

See docu re above.

Motion: That Council accepts 90 days Aged Debtors Report ended 31 Mch 2022 as tabled.

Moved: Cr G. Conrad. **Seconded:** Cr T. Koo-Aga.
CARRIED.

Resolution: 2022/04/08.

- **8.4.4: HR Report, Apr 2022:** See docu re HR

covering:

Month in Review,

HR Training,

Projects,

Reporting.

Training.

Motion: That Council accepts the HR Report for Apr 2022 as tabled.

Moved: DMayor/Cr R. Kingi. **Seconded:** Mayor R. Tarpencha.

CARRIED.

Resolution: 2022/04/09.

- **8.4.5: QAO External Audits 2022 (QAO EA 2022):**

as per copy dated 08 Apr QAO EA 2022 signed off.

Focus areas to be Valuation of Infrastructure,

Revenue Recognition, Managing COI, 40 Year Lease.

QAO Fees to be \$57,500.00 & PASC has expressed our dissatisfaction on the increase in Fees.

Motion: That Council accepts the QAO EA 2022 docu as tabled.

Moved: Cr T. Koo-Aga. **Seconded:** DMayor/Cr R. Kingi.

CARRIED.

Resolution: 2022/04/10.

- **8.4.6: Altius Strategic 3 Year Internal Audit Plan 2021-2024 & Detail Internal Audit Plan 2021-2022:** as per docu dated 22 Apr Intern Audit Plan 2021-2024 & related docu signed off.

Motion: That Council accepts & ratify the sign off.

Moved: Cr G. Conrad. **Seconded:** Cr T.Koo-Aga.
CARRIED.

Resolution: 2022/04/11.

- **8.4.7: N & J Building Quote \$7,920.00:** as per SPR the sum of \$7,920.00 has been accept to build a Shelter for Materials Storage at the Mainroad Camp. Request is made as there was no Budget Allocation for this Capital Expenditure.

Motion: That Council accepts, ratify & approve Capital Expenses as tabled.

Moved: DMayor/Cr R. Kingi. **Seconded:** Cr. G. Conrad.

CARRIED.

Resolution: 2022/04/12.

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8.5 Operations Executive Manager's Report:

- **8.5.1: Operation Executive Manager Report:** Report received covering:
Work for Month,
WHS,
Parks & Garden,
Plumbing, Housing,
Special Projects.

Motion: That Council note & accepts above Report.

Moved: Cr T. Koo-Aga. **Seconded:** Mayor R. Tarpencha.
CARRIED.

Resolution: 2022/04/13.

8.6 Community Service Manager's Report:

- **8.6.1: Community Service Executive Manager (CSEM):** See Report for Apr 2022 covering:

Aged Care,
Justice Group,
Post Office,
Centrelink,
Hall,
Disaster Management,
Events,
Community Safe Plan, Thriving Communities,
PUBSC,
Bakery,
Customer Service Officer for Cashier, PO.
Library

Motion: That Council accepts Apr 2022 Report as tabled.

Moved: DMayor/Cr R. Kingi. **Seconded:** Cr T. Koo-Aga.

CARRIED.

Resolution: 2022/04/14.

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8.7 Environment Manager's Report:

- **8.7.1: Environment Executive Manager Report:**

EEM Report received covering:

Vet Visits,
Weeds,
PASC Infrastructure maintenance,
Fire Breaks,
Staff Development,
Junior Ranger Program,
Staff Attendance,
Tree Lopping,
Water & Waste,
Beach Clean Up,
Retirement.

Motion: That Council notes the EEM Report & accepts as tabled.

Moved: DMayor/Cr R. Kingi. **Seconded:** Cr T. Koo-Aga.
CARRIED.

Resolution: 2022/04/15.

- **8.7.2: Bore 3 Supply & Install:** see SPR on the requirement to undertake work on Bore 3 to ensure Safe & Reliable Water Supply.

Motion: That Council notes SPR & approves works to \$127,978.40 under ICCIP Funding.

Moved: Cr T. Koo-Aga. Seconded: Cr G. Conrad.
CARRIED.
Resolution: 2022/04/16.

10. Tenders & Quotations: Nil

11. Notice of Motion: Nil.

12. Meeting Closed: 12.30pm

13. Next Meeting: 25 May 2022.

Minutes accepted as true & correct.



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Mayor: Richard Tarpencha.



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CEO: Edward A Natera. 25 May 2022

