



## **Pormpuraaw Aboriginal Shire Council**

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**An Ordinary Meeting of the Pormpuraaw Aboriginal Shire Council was held on Tues, 31 Oct 2023 at the Pormpuraaw Council Chambers - 24 Thinraathin St, Pormpuraaw, commencing at 10:00am.**

**The attendance of each Councillor was requested.**

### **Minutes ( DRAFT ) Council Meeting Date: Tues, 31 Oct 2023 at 10.00am.**

- 1. Present:** Mayor Richard Tarpencha, Cr George Conrad, Cr Ronald Kingi, Cr Andrea Foote.
- 2. Apologies:** DMayor/Cr Tim Koo-Aga.
- 3. Declaration of any Conflict, any perceived or other Potential Conflict of Interest to be declared prior to meeting by Councillors ( Sect 150EL and Sect 150EQ of LGovt Act 2009):** Cr Kingi & Cr Foote for ACYHC presentation/delegation..
- 4. Related Party Declaration Form , (Sect 150EP of LGovt Act 2009):** Confirmation of any changes to Related Party Declaration Form by Councillors & Senior Managers: Nil
- 5. Matters arising from the Minutes:** That Council confirm the Minutes of the meeting dated Wed, 27 Sept 2023 as true & correct.  
**Moved:** Cr Kingi. **Seconded:** Mayor Tarpencha.  
**CARRIED.**  
**Resolution: 2023/10/01.**

## 6. Delegations/Guests:

### 6.1 Apunipima CY Health Council ( ACYHC ).

- **6.1.1: ACYHC:** see Special Purpose Report on presentation/delegation led by Thomas Hudson. Council requested that ACYHC organise a Community Meeting where ACYHC, HAT & Council will attend & answer Community questions on the proposed Centre Building. To be Work in Progress.

## 7. Correspondence: List of inwards correspondence tabled for information: FYI.

## 8. Reports:

### 8.1 Mayor's Report:

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### 8.2 CEO's Report:

- **8.2.1: Attendance Certificate:** see Attendance Certificate dated 31 Oct 2023 and approved for payment at \$1,594.44 each for Cr Kingi, Cr Conrad & Cr Foote.
- **8.2.2: Audits: Audit Committee Minutes from Meeting 05 Oct 2023:** CEO tabled Minutes from Independent Audit Committee from their Independent meeting dated 05 Oct 2023 as accepted.  
**Motion:** That Council acknowledge & accepts the Minutes as tabled by the CEO from the Independent Audit Committee and accepts Minutes.  
**Moved:** Cr Foote. **Seconded:** Mayor R. Tarpencha.  
**CARRIED.**  
**Resolution: 2023/10/02.**
- **8.2.2: LGovt Election 16 Mch 2024:** Fact Sheet forwarded to Council on 09 Oct re Elections Mch 2024.  
**Motion:** That Council acknowledge & accepts the Fact Sheet as tabled.  
**Moved:** Cr R. Kingi. **Seconded:** Cr G. Conrad.

**CARRIED.**

**Resolution: 2023/10/03.**

- **8.2.3: Loud Music.** See SPR re Loud Music that keeps Community awake and unable to attend work the next day.

**Motion:** That Council acknowledge & accepts the SPR, to be put on next InterAgency Meeting & the Councillor that is involved in the Loud Music conforms to the SPR.

**Moved:** Cr A. Foote. **Seconded:** Mayor R. Tarpencha.

**CARRIED.**

**Resolution: 2023/10/04.**

- **8.2.4: Tender ( Plant & Equipment Disposal )-TP & ED):** See SPR re TP& ED.

**Motion:** That Council acknowledge, accepts & approves disposal by Tender as these TP & ED are unserviceable & uneconomical to maintain & surplus to requirement.

**Moved:** Cr R. Kingi. **Seconded:** Cr G. Conrad.

**CARRIED.**

**Resolution: 2023/10/05.**

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### **8.3 Executive Manager Corporate Services (EMCS) Report:**

- **8.3.1: Executive Manager Corporate Services:** see Special Purpose Report dated 29 Oct 2023 covering:  
General Finance,  
Grant Acquittals & Reporting,  
Current Corporate Service Project,  
WHS,  
HR,  
Admin Store,  
Accommodation

**Motion:** That Council accepts the Special Purpose Report dated 26 Oct 2023 from EMCS.

**Moved:** Cr R. Kingi. **Seconded:** Cr. G. Conrad.  
**CARRIED.**  
**Resolution: 2023/10/06.**

- **8.3.2: Financial Statement for Period Ended 30 Sept 2023:** Reports received for above covering Mth end 30 Sept 2023 :  
Financial Statement at a Glance,  
Capital Works Program,  
2023/2024 Capital Expenditure,  
Detailed Review of Revenue & Expenditure,  
Operating Revenue,  
Operating Expenses,  
Awarded Contracts > \$200,000.00,  
Capital Expenditure,  
Council Cash Position,  
Summary of Council's Aged Debt,  
Financial Sustainability Statement,  
Council Controlled Revenue-An Indicator of Financial Flexibility,  
Operating Surplus Ratio-A measure of Sustainability,  
Operating Cash Ratio,  
Unrestricted Cash Expenses Cover Ratio  
Council Grant Review,  
Statement of Financial Position at 30 Sept 2023.  
**Motion:** That Council notes & accepts the Financial Statements for period ended 30 Sept 2023 as tabled.  
**Moved:** Mayor R. Tarpencha. **Seconded:** Cr G. Conrad.  
**CARRIED.**  
**Resolution: 2023/10/07.**
- **8.3.3: Register of Financial Authority Limit Delegation 2023-2023 updated:** as per docu the Financial Authority has bee updated to reflect current business environment.  
**Motion:** That Council notes & accepts the Financial Authority Register as tabled.  
**Moved:** Cr. R. Kingi. **Seconded:** Cr A. Foote.  
**CARRIED.**  
**Resolution: 2023/10/08.**

#### 8.4 Operations Executive Manager's Report:

- **8.4.1: Operation Executive Manager Report (OEMR):** Report dated 26 Oct received covering:  
Work for Month,  
Main Roads,  
Parks n Gardens,  
Plumbing,  
Housing,  
Special Projects,  
Airport.  
**Motion:** That Council notes & accepts the OEMR dated 26 Oct 2023 as tabled.  
**Moved:** Cr G. Conrad. **Seconded:** Mayor R. Tarpencha.  
**CARRIED.**  
**Resolution: 2023/10/09.**

- **8.4.2: ISO Container Purchase:** See SPR re ISO ( Bulk Storage ) for Cement Powder instead of using Bulky Bags.  
**Motion:** That Council notes & accepts the SPR re purchase of the ISO Container for the sum of \$35,000.00 as tabled.  
**Moved:** Cr G. Conrad. **Seconded:** Cr R. Kingi.  
**CARRIED.**  
**Resolution: 2023/10/10.**

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#### 8.5 Community Service Manager's Report:

- **8.5.1: Community Service Executive Manager (CSEM):** See SPR for Oct 2023 covering:

Aged Care,  
Justice Group,  
Post Office,  
Customer Service for Cashier & Post office,  
Centrelink,  
Library,  
Pormpuraaw Cottages,  
Community Safety Plan,  
Disaster Management,  
Don't Buy Sly,  
PUBSC,  
Bakery,  
Hall,  
Events.

**Motion:** That Council accepts the Oct Report from CSEM as tabled.

**Moved:** Cr R. Kingi. **Seconded:** Cr G. Conrad.  
**CARRIED.**

**Resolution: 2023/10/11.**

**8.5.2: Disaster Sub Plan 2023-2024:** In line with Disaster MEnt Act 2003 (S4A ) the Executives of PLDMG undertook training over 2 days in Oct 2023. Amendments to Disaster Sub Plan 2023-2024 made with Circulating Minutes on 25 Oct.

**Motion:** That Council accepts the Amendments as tabled.

**Moved:** Mayor R. Tarpencha. **Seconded:** Cr G. Conrad.  
**CARRIED.**

**Resolution: 2023/10/12.**

## 8.6 Environment Report:

- **8.6.1: Ranger: Land & Sea** ( joint Co-Ordinators of Clinton & Gavin ): see Special Purpose Report dated 29 Oct covering various activities

**Motion:** That Council accepts Report as tabled.

**Moved:** Cr G. Conrad. **Seconded:** Cr R Kingi.  
**CARRIED.**

**Resolution: 2023/10/13.**

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- 10. Tenders & Quotations: **see 8.2.4**
- 11. Notice of Motion: **Nil**
- 12. Meeting Closed: **1.15pm**
- 13. Next Ordinary Meeting: **Wednesday 29 Nov 2023.**

**Minutes accepted as true & correct.**

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**Mayor: Richard Tarpencha    CEO: Edward A Natera: 29 Nov 2023**

**DRAFT**