



## ***Pormpuraaw Aboriginal Shire Council***

*24 Thinraathin St, Pormpuraaw QLD 4892*

*Ph: (07) 40 604 600 or (07) 40 328 221*

*Email: [ceo@pormpuraaw.qld.gov.au](mailto:ceo@pormpuraaw.qld.gov.au)*

**An Ordinary Meeting of the Pormpuraaw Aboriginal Shire Council was held on Wed 30 Aug 2023 at the Pormpuraaw Council Chambers - 24 Thinraathin St, Pormpuraaw, commencing at 10:15am.**

**The attendance of each Councillor was requested.**

### **Agenda Council Meeting Date: Wed, 30 Aug 2023 at 10.15am.**

- 1. Present:** Mayor Richard Tarpencha, DMayor Tim Koo-Aga, Cr George Conrad, Cr Ronald Kingi, Cr Andra Foote.
  
- 2. Apologies:** Nil
  
- 3. Declaration of any Conflict, any perceived or other Potential Conflict of Interest to be declared prior to meeting by Councillors ( Sect 150EL and Sect 150EQ of LGovt Act 2009 ): Nil**
  
- 4. Related Party Declaration Form , (Sect 150EP of LGovt Act 2009):**  
Confirmation of any changes to Related Party Declaration Form by Councillors & Senior Managers: Nil
  
- 5. Matters arising from the Minutes:** That Council confirm the Minutes of the meeting dated Wed, 26 Jly 2023 as true & correct.  
**Moved:** Mayor R. Tarpencha. **Seconded:** DMayor T. Koo-Aga.  
**CARRIED.**  
**Resolution: 2023/08/01.**
  
- 6. Delegations/Guests:**

**6.1 Housing Delivery Property Services:** Evaness Hollingsworth ( Property ) & Chantal Cora ( Tenant ) Team re Program Delivery Program.

**7. Correspondence:** List of inwards correspondence tabled for information:  
FYI

**8. Reports:**

**8.1 Mayor's Report:**

- **8.1.1: Annual Reports: Mayor, CEO, Community Service, Operations, Environment ( Ranger ):**  
Annual Reports tabled for Council acknowledgement and acceptance and to be included in Annual Audits Reports.  
**Motion:** That Council acknowledges & accepts the Annual Reports as tabled.  
**Moved:** Cr G. Conrad. **Seconded:** Cr R. Kingi.  
**CARRIED.**  
**Resolution: 2023/08/02.**

**8.2 CEO's Report:**

- **8.2.1: Attendance Certificate:** see Attendance Certificate dated 30 Aug 2023 and approved for payment at \$1,594.44 each for Cr Kingi, Cr Conrad & Cr Foote.
- **8.2.2: Audit Committee Meeting Minutes (ACM):**  
see Minutes from ACM dated 11 Aug for Council notification.  
**Motion:** That Council acknowledges & accepts the ACM as tabled.  
**Moved:** Cr R. Kingi. **Seconded:** Cr G. Conrad.  
**CARRIED.**  
**Resolution: 2023/08/03.**
- **8.2.3: CEO Performance Agreement 2023-2024 & tenure ends 30 Jne 2024.** See SPR on above after undergoing a comprehensive appraisal from 01 Aug

to 03 Aug 2023.

**Motion:** That Council acknowledges the SPR on above with expected departure date after Annual Audits ( expected 31 Aug 2024 )..

**Moved:** Cr R. Kingi. **Seconded:** Cr A. Foote.

**CARRIED.**

**Resolution: 2023/08/04.**

- **8.2.4: LGM Assets:** see Inv from LGM Asset re Council Property Insurance coverage for 2023-2024. Amount is above CEO delegation & requires Council's Resolution for payment.

**Motion:** That Council acknowledges the docu & authorise & approves payment of Invoice.

**Moved:** DMayor T. Koo-Aga. **Seconded:** Cr R. Kingi.

**CARRIED.**

**Resolution: 2023/08/05.**

- **8.2.5: Pormpuraaw Local Disaster Management Plan ( PLDMP ) 2023-2024:** The Pormpuraaw LDM Group met on 16 Aug & accepted the revised PLDMP 2023-2024. Observation Collection Tool Team Meeting was followed on 18 Aug with QFES.

**Motion:** That Council acknowledges the docu & accepts & approves as tabled.

**Moved:** Cr G. Conrad. **Seconded:** DMayor/Cr T. Koo-Aga.

**CARRIED.**

**Resolution: 2023/08/06.**

- **8.2.6: Roadworks under CARP & ATSI TIDS Funding:** See SPR re **Boral Resources** for Bitumen works for M1,376,596.98.

**Motion:** That Council acknowledges & accepts the process on the award to Boral resource as the amount is above the CEO delegation of \$200,000.00.

**Moved:** Mayor R. Tarpencha. **Seconded:** Cr G. Conrad.

**CARRIED.**

**Resolution: 2023/08/07.**

- **8.2.6: Roadworks under CYRP & ATSI TIDS Funding:** See SPR re **Robinson Civil Construction**

for Stabilisation works for M\$557,100.50.

**Motion:** That Council acknowledges & accepts the process on the award to Robison Civil Construction as the amount is above the CEO delegation of \$200,000.00.

**Moved:** Cr R. Kingi. **Seconded:** Cr G. Conrad.

**CARRIED.**

**Resolution: 2023/08/08.**

•

### 8.3 Executive Manager Corporate Services (EMCS) Report:

- **8.3.1: Executive Manager Corporate Services:** see Special Purpose Report dated 27 Aug 2023 covering:  
General Finance,  
Grant Acquittals & Reporting,  
Current Corporate Service Project,  
**Motion:** That Council accepts the Special Purpose Report dated 27 Aug 2023 from EMCS.  
**Moved:**..... **Seconded:**.....  
**CARRIED.**  
**Resolution: 2023/08/.....( Deferred to Sept )**
- **8.3.2: Financial Statement for Period Ended 31 Jly 2023:** Reports received for above covering Mth end 31 Jly 2023 :  
Financial Statement at a Glance,  
Capital Works Program,  
2022/2023 Capital Expenditure,  
Detailed Review of Revenue & Expenditure,  
Operating Revenue,  
Operating Expenses,  
Awarded Contracts > \$200,000.00,  
Capital Expenditure,  
Council Cash Position,  
Summary of Council's Aged Debt,  
Financial Sustainability Statement,

Council Controlled Revenue-An Indicator of Financial Flexibility,  
Operating Surplus Ratio-A measure of Sustainability,  
Operating Cash Ratio,  
Unrestricted Cash Expense Cover Ratio,  
Asset Consumption Ratio,  
Council Grant Review,  
Statement of Financial Position at 31 July 2023.

**Motion:** That Council notes & accepts the Financial Statements for period ended 31 Jly 2023 as tabled.

**Moved:** Cr R. Kingi. **Seconded:** Cr G. Conrad.

**CARRIED.**

**Resolution: 2023/08/09.**

•

#### 8.4 Operations Executive Manager's Report:

- **8.4.1: Operation Executive Manager Report (OEMR):** no Report, only commenced on 02 Aug, Handover /Takeover still work in progress by CEO & Corp Service Mgr.
- **8.4.2: Cape York Regional Package Stage 2 ( Community Access Road Program )** Project 1811087: Jly 2023 Report for \$91,552.79 signed off in Aug.  
**Motion:** That Council accepts the Jly Report for above Road Project as tabled.  
**Moved:** Cr R. Kingi. **Seconded:** Mayor R. Tarpencha.  
**CARRIED.**  
**Resolution: 2023/08/10.**
- **8.4.3: ATSI TIDS 2023-2024,**  
**Strathgordon Rd Stabilise & Seal,** Project 2787053 ( Chain: 173.37 ) Aug Report for \$80,000.00 signed off,  
**Strathgordon Rd Stabilise & Seal** Project 2787162 ( Chain : 200.546 ) Aug Report for \$20,000.00 signed off.  
**Motion:** That Council accepts the Aug Report for

above Road Project as tabled.

**Moved:** Cr R. Kingi. **Seconded:** Cr A. Foote.

**CARRIED.**

**Resolution: 2023/08/11.**

•

**8.5** Community Service Manager's Report:

• **8.5.1: Community Service Executive Manager**

**(CSEM):** See SPR for Aug 2023 covering:

Aged Care,

Justice Group,

Post Office,

Customer Service for Cashier & Post office,

Centrelink,

Library,

Pormpuraaw Cottages,

Community Safety Plan,

Disaster Management,

Don't Buy Sly,

PUBSC,

Bakery,

Hall,

Events.

**Motion:** That Council accepts the Aug Report as tabled.

**Moved:** Cr G. Conrad. **Seconded:** Cr A. Foote.

**CARRIED.**

**Resolution: 2023/08/12.**

**8.6** Environment Report:

- **8.6.1: Ranger: Land & Sea** ( joint Co-Ordinators of Clinton & Gavin ): see Special Purpose Report dated 27 Aug 2023 covering various activities

**Motion:** That Council accepts Reports as tabled.

**Moved:** Cr R. Kingi. **Seconded:** Cr G. Conrad.

**CARRIED.**

**Resolution: 2023/08/13.**

•

**10.** Tenders & Quotations:

- 11. Notice of Motion: **Nil.**
- 12. Meeting Closed: **1.20pm.**
- 13. Next Ordinary Meeting: **Wednesday 27 Sept 2023.**

**Minutes accepted as true & correct.**

.....  
**Mayor: Richard Tarpencha      CEO: Edward A Natera: 30 Aug 2023**