

Pormpuraaw Aboriginal Shire Council



2019-2020 Annual Report

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MESSAGE FROM THE MAYOR



This will be my 1st Annual Report as Mayor after the 28 March 2020 Council Elections.

I thank the previous Mayor, Ralph Kendall (Jnr) for his stewardship over the last 4 years of Council and I am happy that we have a female Councillor within Council, being Councillor Andrea Foote who will assist in all issues in relation to Women's health & well-being. I believe we have Councillors who will further drive our vision for a

well-being, progressive & contributing Pormpuraaw.

We undertook our Induction and Elected Members Update training in May 2020 where we were made aware that Pormpuraaw was a dependent funded community. We will strive to start economic activity within our current term.

We will continue implementation & roll out of physical development within community and will continue to work in the true spirit of co-operation & partnership with local organisations such as: RISE (CDP program), PPAC, Education, Hospital, Police & other NGO's in community for the betterment & well-being of our community.

Our Community Plan will be reviewed before its expiry in 2021 and our Corporate Plan will be reviewed before its expiry in 2023.

Major projects moving forward from July 2020 & beyond will be:

- AACAP to be restarted in 2020/21.
- Baas Yard refurbishment (collectively with other community NGO's), WIP.
- ILUA Agreement, continue the rollout of this agreement.
- Pormpuraaw access road along Strathgordon to Musgrave in partnership with Dept of Transport & Main Roads, continue road upgrade works.
- Paving of town streets (stage 14).
- Police Station, new building to start in late 2020.
- Social Home upgrades and 4 new Community Homes to be built in 2020.
- Sportsfield (jointly with Jobfind/RISE).
- Water & Sewerage Infrastructure Upgrades under ICCIP.
- W4Q Projects

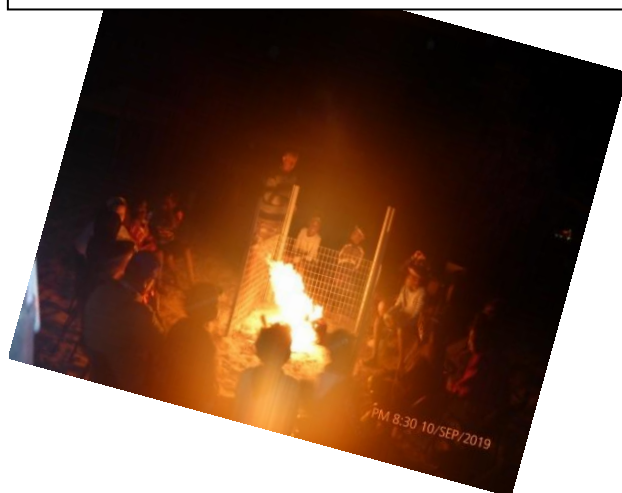
Again, I would like to acknowledge the hard work of Council's executive management team, the staff, other NGO's and all State & Australian government departments and in particular both our Minister Champions: Hon Minister Steve Miles and Director General Champion Mr Dave Stewart at Department Premier and Cabinet who have assisted us in our efforts for Council & Community.

Richard Tarpencha
Mayor

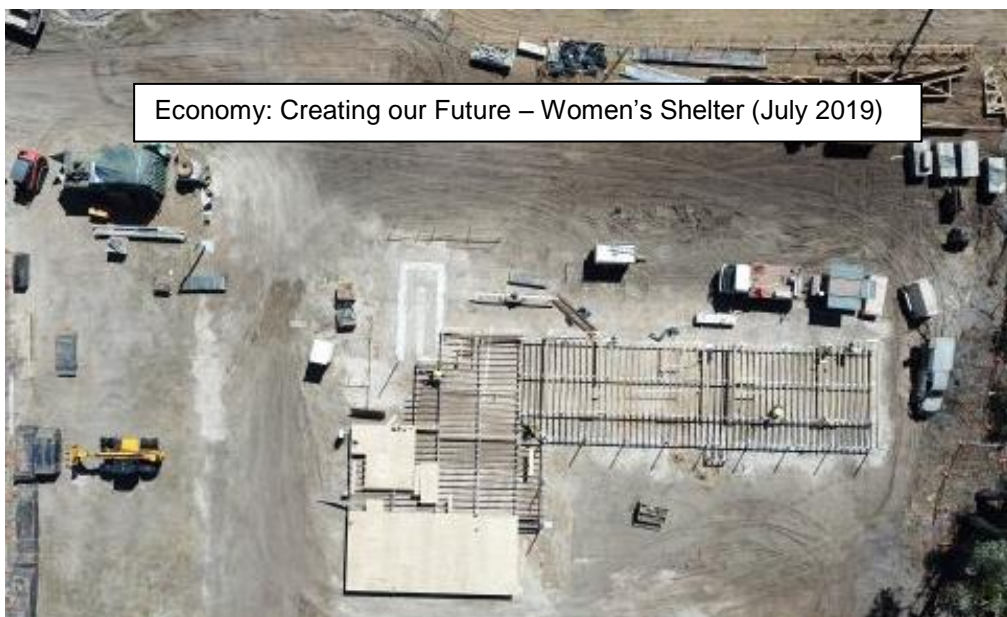
Natural Environment: It Begins with Each of Us – Turtle Protection (June 2020)



Community: The Way We Want to Live Together – Junior Ranger Program (Sept 2019)



Economy: Creating our Future – Women's Shelter (July 2019)



Organisation: Developing our Capacity – Paving Team Working on Road Upgrades (Sept 2019)



Built Environment: Shaping Our Surrounds – Anglican Store Rebuild (Dec 2019)

PORMPURAAW ABORIGINAL SHIRE PROFILE

History

Pormpuraaw is on the west coast of Cape York about 500 kilometres from the tip of Australia, just south of the Edward River. It is the home of the Thaayore, Wik, Bakanh and Yir Yoront People.

Pormpuraaw (formerly Edward River) was established as an Anglican Mission in 1938. The Anglicans had established Kowanyama in 1905 but realised that there were conflicts arising as a result of bringing many tribes together from such a large area. The Anglican Missionaries then sought to establish a number of smaller missions in the area. The first mission was located at the present Pormpuraaw site and took hold.



Edward River Mission Village, Yr 1959

Like all cape missions, government rationed subsidies for aboriginal people at Pormpuraaw was about one third of what was required to exist, so most of the men and boys were sent out to work on the cattle stations in the region. This enabled them to stay close to their traditional country. At the same time the Anglicans removed women and children from the cattle stations in the Gulf of Carpentaria. Dormitories were established to contain the women and children and provide schooling. Erratic rationing meant that most people were still required to hunt and collect food from the surrounding bush which helped maintain cultural connection with the land. The reliance on bush food was especially critical during the war periods when rationing of fuel prevented the mission boat from going to Normanton for supplies.

In 1986, the Pormpuraaw Aboriginal Community Council gained title to the area by way of a Deed of Grant in Trust (DOGIT). This enabled the council to have full local government authority over the trust area of 466,198 hectares.

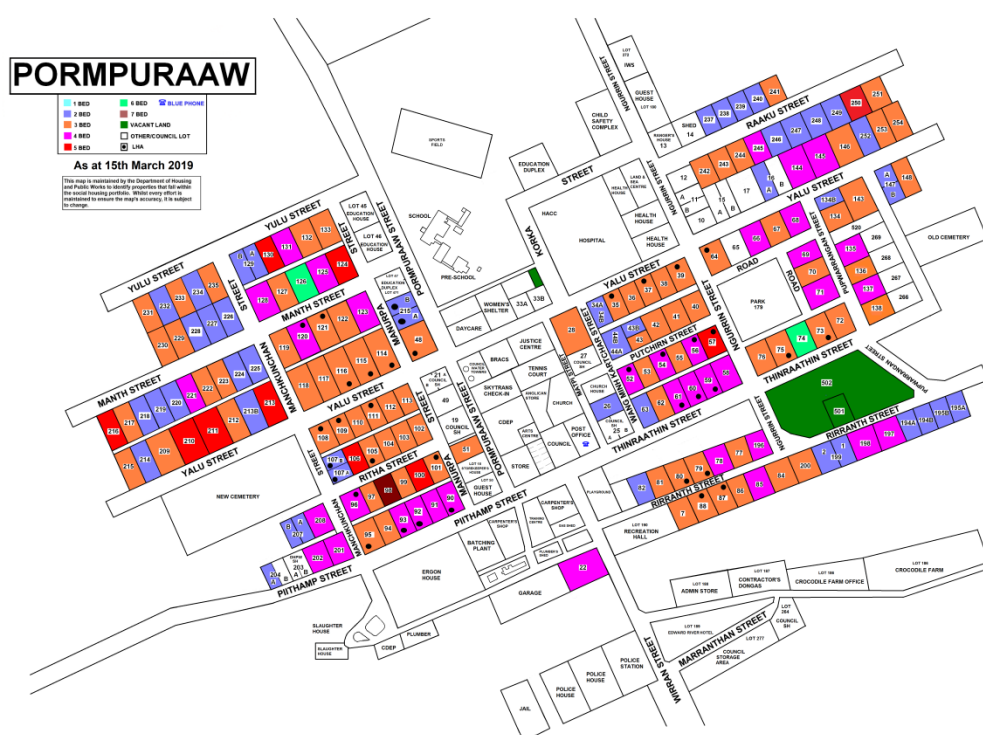
In 2004, Pormpuraaw Aboriginal Community Council became a Shire Council incorporated under the Local Government (Community Government Areas) Act 2004.

Pormpuraaw Township

Pormpuraaw Township consists of two neighbourhoods known locally as Mungkan side and Thaayorre side. They are united by schools, shops, administrative buildings and a number of shire council staff housing.

The neighbourhoods originated at the time of mission settlement and reflect traditional linguistic and territorial affiliations. The majority of residents on the Mungkan side originate from along or north of the Edward River. The Thaayorre side accommodate speakers of Thaayorre, Yir Yoront and other dialects that lie along or south of the Edward River.

The neighbourhoods of Pormpuraaw broadly reproduce the geographic distribution of clan estates. The entirety of the Pormpuraaw DOGIT boundary encompassing 466 198 hectares and the two neighbourhoods is divided by the Edward River which broadly divides the Wik speaking clans from those to the south.



Legal Status

The Pormpuraaw Aboriginal Shire Council operates under Queensland Government Legislation, namely The *Local Government Act 2009*. Furthermore, two Regulations working hand-in-glove with the Act are the *Local Government Regulation 2012*.

Council is constituted by the Councillors who are elected or appointed to the local government under the *Local Government Electoral Act 2011*. Councils' Australian Business Number is 34 103 787 081. Council's GST registration is effective from 1 July, 2000.

Councillor Profiles



Mayor – Richard Tarpencha

Elected in 2020 Richard Tarpencha holds the position of Mayor of Pormpuraaw Aboriginal Shire Council.

Mayor Richard will assist, partake and have oversight on all portfolios.

Deputy Mayor

Each Councillor will serve a portion of each year conducting the Deputy Mayor role.

This is to ensure the experience is shared amongst the elected members.



Councillor – George Conrad

Elected in 2016 and re-elected in 2020, George Conrad is responsible for the portfolios of: Arts & Culture, Enterprise, Essential Services and Men's Group as well as sharing the Land & Sea portfolio with Cr Kingi.



Councillor – Andrea Foote

Elected in 2020 Andrea Foote is responsible for the portfolios of: Youth, Education, Housing and Women's Group.



Councillor – Ronald Kingi

Elected in 2020 Ronald Kingi is responsible for the portfolios of: Road & Transport, Land Development and Sport & Recreation as well as sharing the Land & Sea portfolio with Cr Conrad.



Councillor – Tim Koo-Aga

Elected in 2016 and re-elected in 2020, Tim Koo-Aga is responsible for the portfolios of: Planning & Infrastructure, Training & Employment, Elders and Health.

The four Councillors will take on a rotating Deputy Mayor role over their four year term to provide optimal experience as an elected member.



Photo – Water Splash Park Infrastructure that has been constructed in Pormpuraaw thanks to the efforts of the elected members in 2019 and State Member for Cook – Cynthia Lui MP.

Vision and Mission

Our Vision – What We Are Trying To Achieve

A strong, engaged community creating a dynamic future.

Our Mission – Why We Are Here

To meet the needs and aspirations of community members by delivering strong leadership together with strategic planning to construct new infrastructure that will deliver new and improved services and facilities.

Community Values

Our Values – What We Stand For

A Strong Community

Council will strengthen the capacity and resilience of Pormpuraaw through partnerships with the Community, business, government and non-government sector groups in pursuing positive social, economic and environmental outcomes.

Excellence

Council and staff will strive for innovation, continuous improvement and long term success in management and leadership practice, strategic planning and the performance of Council systems.

Accountability

Council is accountable to the Community and will conduct its affairs openly with integrity in consultation with Community, at the same time reflecting the highest level of democratic governance and public administration.

Fairness and Equity

Council recognises and values the needs of different sectors and groups within its community and works in partnership with its valued volunteers, community based agencies, State and Commonwealth departments to ensure needs are addressed in a planned and timely manner.

Welcoming Ideas

Council will actively encourage and seek the exchange of ideas and knowledge in finding creative solutions.

Investing in the Future

Council will take a long term view as a responsible steward of community assets and finances.

Objectives & Strategies: Five Key Areas

1. Community – The Way We Want To Live Together

To promote outcomes, which encourage a healthy, supportive, contributing and proactive community, where appropriate services and facilities are available and accessible by all.

2. Built Environment – Shaping Our Surroundings

To plan for the future development of the community in ways which actively value the heritage and the character of our community with access for all.

3. Natural Environment – It Begins With Each Of Us

To ensure the natural environment is protected in a way that is not compromised for future generations and is managed so as to minimise our impact on non-renewable resources.

4. Economy – Creating Our Future

To facilitate a vibrant local economy that enjoys sustainable business investments and the benefits of a skilled and diverse workforce.

5. Organisation – Developing Our Capacity

To strengthen the capacity of the council organisation and its people to serve our community and to pursue positive outcomes in partnership with community business and government bodies.

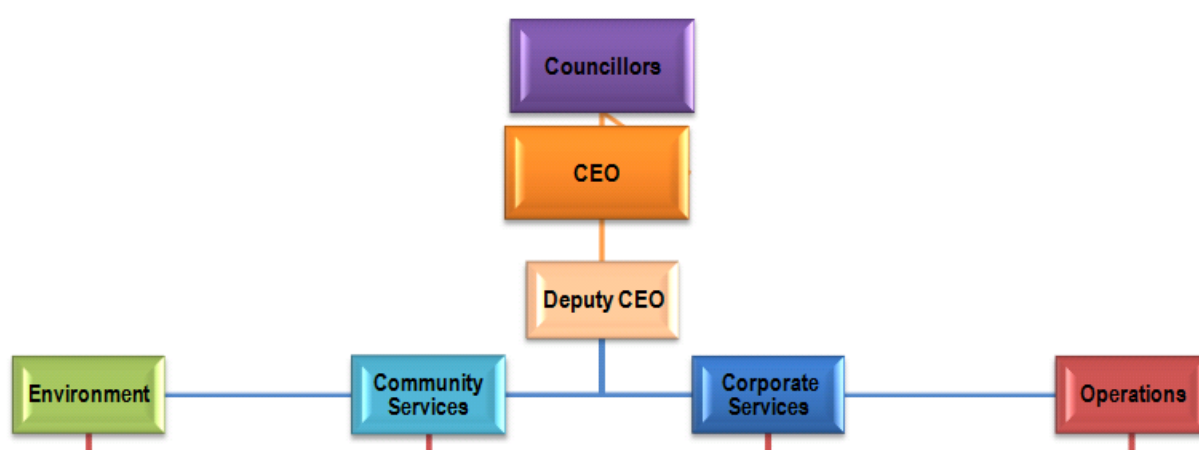
Corporate Structure

Accountability

All Council executive management staff take direction from and report to the Chief Executive Officer (CEO) of the Pormpuraaw Aboriginal Shire Council. The CEO is responsible for all operational management and co-ordination of Council workplaces including the on-going delivery of services to shire council residents.

Staff Code of Conduct

All Council staff are required to adhere to the Pormpuraaw Aboriginal Shire Council Code of Conduct, Policies and confidentiality agreements. Councillors and staff must also avoid any inappropriate involvement in community activities, business and politics.



Council Services

- Council operated Post Office and Bank Agency
- Community Bus
- Indigenous Knowledge Centre / Community Library
- Community Emergency Services (SES)
- Community Aged Care - Consumer Directed Care Packages
- Community Care Support Services
- Home and Community Care Program (HACC)
- Environmental Health
- Ranger Services
- Sport and Recreation
- Staff Housing
- Property Leases and other Buildings

Council Services (continued)

- All-weather 24/7 Airport
- Workshop & Plant hire
- Fuel Depot
- Concrete Batching
- Roads and Drainage Maintenance
- Parks Gardens and Ovals
- Water Supply
- Waste Management
- Sewerage
- Turtle Monitoring and Ghost Net Programs
- Camping Grounds
- Guesthouses
- Contractors Dongas
- Administration Store
- Finance
- Governance and Administration
- Disaster Management

Acknowledgement of Funding Bodies

Pormpuraaw Aboriginal Shire Council would like to acknowledge and thank the following funding bodies for activities funded in the 2019/20 financial year:

Commonwealth

- Department of Infrastructure, Regional Development & Cities
- Department of Social Services
- Department of Health
- Department of Human Services
- Department of the Prime Minister & Cabinet

State & Other Bodies

- Department of Local Government, Racing & Multicultural Affairs
- Queensland Reconstruction Authority
- Queensland Health
- Department of Housing & Public Works
- Department of Environment & Science
- Department of Transport & Main Roads
- Department of Education & Training
- Department of State Development, Manufacturing, Infrastructure and Planning
- Department of Communities, Disability Services and Seniors
- Cape York Natural Resource Management
- State Library of Queensland
- Department of Fire & Emergency Services
- Department of Justice and Attorney-General
- Department of Aboriginal & Torres Strait Islander Partnerships

STATEMENT FROM THE CHIEF EXECUTIVE OFFICER



This will be my 12th annual CEO report for Pormpuraaw Aboriginal Shire Council (PASC) and although we were down 2 Executive Management positions over the last 6 months, we have managed to make a collective effort as a team to keep projects and programs on track.

The Executive Manager of Operations position was filled with a permanent placement in early January, 2020 and the Deputy CEO vacated in May, 2020 will be filled by mid-September, 2020. The Executive Manager of Community Services position has been vacant since March, 2020, with Council still currently recruiting for this position. The duties for these vacant Executive roles are currently being filled by the CEO and Executive Manager of Corporate Services.

PASC now has a permanent HR Leader who will review our Corporate Service delivery and Corporate Capacity Building Program beyond 2020.

We continue to address the ever changing statutory compliance and governance issues pertaining to Local Government legislation and in particular Belcarra legislation.

We will continue reviewing and updating our Asset Management Plans, Risk Management, Fraud Management and Policies as we continue to build staff experienced in Administration, Governance & Human Resources and make inroads with our Work Health & Safety issues.

Financial management remains a very strong focal priority for us as we receive our eighth (8th) continuous 'Unqualified Audit' for the 2019-2020 financial year and continue our drive towards financial sustainability. Our thanks and appreciation goes to our capable and committed Executive Manager of Corporate Services and her team who have worked tirelessly towards this continued goal.

Our efforts in team building and culture change within staff work attitudes is still a 'Work in Progress' throughout Council's various divisions that is supported by our own working policies and RISE Ventures, the Community Development Programme (CDP) host provider, whom we liaise very closely with to achieve job readiness.

We will continue with our endeavours to build local capacity within Council's workforce and to continue education around the importance of work attendance for Council and Community.

I thank the elected members of Council both the outgoing elected members (who were headed by ex-Mayor Ralph Kendall Jnr) and the incoming elected members

headed by Mayor Richard Tarpencha, the PASC Executive Management Team, State & Australian Government Departments, all the NGO's and in particular our Minister Community Champion, Director General of Department of Premier & Cabinet - Mr Dave Stewart, without whose support we could not have met the challenges of the 2019-2020 year. In many ways DG Dave Stewart has assisted Council in our attempts to consistently "close the gap" and make a contribution to our Council, Community and above all Country.

Edward A Natera, PSM
Chief Executive Officer

Elected Members & Executive Team-demonstrate Leadership by Planning, Accountability, Good Governance and Financial Sustainability.



DG Warwick Agnew visit: Aug 2019



Exec Management Meeting: Nov 2019



Council & DG Champion Dave Stewart: Jan 2020

REPORT FROM THE EXECUTIVE MANAGER OF COMMUNITY SERVICES

Aged Care & Disability Services

Pormpuraaw Aboriginal Shire Council's Aged Care Centre continues to deliver Consumer Directed Care Services that are culturally appropriate to our valued clients. Services are being delivered by locally trained and employed staff.

Our Aged Care Centre is currently comprised of the following funding programs:

Home Care Packages	8 Clients
Commonwealth Home Support Program	30 Clients
Queensland Community Care	6 Clients
National Jobs Creations	Provisions for 17 Staff

The centre delivers a range of services including:

- Meals
- Social Support (*Group & Individual*)
- Personal Care
- Domestic Assistance
- Day Respite
- Garden Maintenance
- Transport to assist with shopping, visiting, banking or medical appointments.



The CEO & Aged Care Kitchen Staff Preparing Meals for Clients

Breakfast, lunch and dessert are delivered to thirty Meals on Wheels clients, Monday to Friday. During public holidays, the Meals on Wheels program deliver day packs to thirty clients. Weekends have eighteen clients who receive weekend packs which are delivered on Fridays.



Aged Care SDAP Team - Council & Yaran Business Services working together.

Clients participate in a range of activities at the centre or on country, such as Arts & Crafts, Bingo and other games; fishing or they can choose to just relax and watch TV or movies in the air-conditioned lounge.

Council encourages all clients and carers to come to the centre.

Council has been working with Yaran Business Services to address the 8 Aged Care Standards, Compliance & Governance.

Centrelink

Services are provided to the public five days a week. Council is ever increasing employment opportunities for local community members who are offered full Centrelink training and support in this essential service role.

Clientele are provided with continued support and training to be able to utilise self service facilities.

Library

Our Indigenous Knowledge Centre is *'Proudly funded and supported by the Queensland Government and the State Library of Queensland'*. This allows Council to provide an educational space for all ages of the community to enjoy.



Pormpuraaw's Toy Library has a range of toys to engage children's imaginations, skills and development that supports families in quality play time and togetherness.

The First Five Forever Program, that the library runs for under-fives to develop a love of reading and a thirst for knowledge. The program's aim is to provide strong literacy foundations and life-long learning capabilities for children and connecting parents to resources.

The library operates five days per week Monday to Friday and provides complimentary access to computers and iPads for community members who are tech savvy.

Community Hall

Pormpuraaw has a designated Community Hall to provide support to the community for sport and recreational activities throughout Pormpuraaw. Council works closely with other organisations to provide a safe environment for everyone to enjoy and engage with each other and in activities.

Examples of the uses for the Community Hall include:

- Sport & recreational activities for general community
- Youth development activities and programs
- After-school and school vacation activities
- Community youth discos
- Performances
- Hire for meetings, official and private functions

Justice Group

The Community Justice Group program provides essential support and services within Pormpuraaw to victims and offenders within the criminal justice system.

The Department of Justice & Attorney-General funds the program that develops strategies for dealing with justice related issues and to decrease Aboriginal & Torres Strait Islander peoples contact with the criminal justice system.

The Community Justice Group program provides community members with the opportunity to work collaboratively with the courts, police and staff from other government agencies to address criminal behaviour and provide support and assistance to victims of crime.



Disaster Management

Council has a rigorous disaster management plan in place and has developed close working relationships with Queensland Fire & Emergency Services, Queensland Health, Queensland Police Service, Aged Care and other community stakeholders to ensure increased function and capability.

The 2019/20 period has been a little kinder in relation to weather events, however the COVID-19 pandemic certainly threw a curve ball at Council, Community & in particular the Local Disaster Management



Group for Pormpuraaw. Council's Disaster Management Group worked closely with QFES, QLD Health, QPS, Aged Care and other community stakeholders to ensure safety of the community. The Pormpuraaw Aboriginal Shire Council Disaster Management Facebook page keeps the community up-to-date with weather events and preparations for events. Council has also installed a Weather Station to pre-warn of weather events. This would not have been possible without the funding from the QRA - Get Ready Queensland Program.

A high state of readiness and active cooperation with other community stakeholders and government departments ensures that services are re-instated as quickly & efficiently as possible after an event has occurred. Local Disaster Management Group meetings are held periodically and at key times leading up to seasonal events.

Planning and preparation were the keys to success, with Council's main aim of keeping our community members safe. The current COVID-19 situation continues to keep the Disaster Management Group on alert and has proven to be a challenging situation.

Alcohol Management Plan

Pormpuraaw Shire is an Alcohol Managed area, with the community and Council remaining committed to the Alcohol Management Plan currently in place. Alcohol may only be purchased at the Pormpuraaw United Brothers Sports Club.

The Club provides a quality area for community members to socialise and develop a responsible approach to the consumption of alcohol. It also provides a significant distraction from the need to access 'Sly Grog' which in turn causes serious community disruption. Serious penalties exist for breaches of the AMP and Council endorses rigorous prosecution of those offences. Police have the power to stop and search all modes of transportation coming into the restricted area. In the current COVID-19 environment approval was given for the PUBSC to sell take-away alcohol, which is limited to a 6 pack of mid strength alcohol cans per person/per day.

Community & Culture

Council is committed to keeping culture rich and strong for future generations.

Council hosted the third annual Pormpuraaw Cultural Festival and Bull Ride event in September 2019. There were riders competing in various categories:

- Calf Ride (4-7 Years) & (8-12 years)
- Juvenile Bull Ride (13-17 years)
- The Men's Bull Ride (18 years and over)

Council could not have taken on such an event without generous sponsorship and donations to the event by the public and businesses. Please see our Facebook page for further information on this event and the support it received: <https://www.facebook.com/PormpuraawBullride>



Pormpuraaw Cultural Festival and Bull Ride, September 2019

Edward A Natera, PSM
For Executive Manager of Community Services

REPORT FROM THE EXECUTIVE MANAGER OF ENVIRONMENT

Council's natural environment is the responsibility of the Executive Manager of Environment. Council endeavours to protect this in a way that does not compromise future generations and minimise our impact on non-renewable resources. It should be noted that COVID-19 designated area restrictions impacted our workplan milestone outputs for the period of March to June, 2020.

Activities in our environment areas during the 2019-2020 year covered:

- The Pormpuraaw Land and Sea Management Ranger Program
- 2019 Olive Ridley Sea Turtle Nest Threat Abatement - Monitoring and Nest Protection
- Crocodile Management – DES Permit to harvest wild crocodile eggs and harvest implementation
- Marine Foreshore – Monitoring recovery of foreshore mangroves
- Carbon Program
- Management of Infrastructure & Infrastructure Upgrades
- Weed and Pest Management
- Community Partnerships

2019 Olive Ridley Sea Turtle Nest Threat Abatement - Monitoring and Nest Protection

Pormpuraaw Land & Sea Management (PLASM) Ranger staff conduct monitoring and nest threat abatement activities at two beaches north of the community. The program was run from the seasonally permanent turtle camp base of operations at Christmas Creek.

The monitoring and threat abatement commenced in late June 2019 until the end of October 2019, at the first beach from Balurga Creek to Christmas Creek beach measuring 22 kilometres. This beach supported 94 Olive Ridley & 4 Flatback Turtle Nests.

Olive Ridley nests encountered were protected using aluminium nest protection cages where possible. Hatched nests encountered were excavated and the contents recorded to provide a measure of emergence success for the beach. The nesting success was 90% during 2019. This indicates there were no significant disturbance factors impacting on the nesting of



female Olive Ridley Turtles when they came ashore.

At the second beach, Christmas Creek to Hersey Creek, an area of 18 kilometres was monitored, works commenced late-June through to late-October 2019. The same monitoring process was used on the second beach as per the first beach mentioned earlier. The Christmas Creek to Hersey Creek beach supported 74 Olive Ridley & 5 Flatback Turtle Nests. The nesting success rate here for the Olive Ridley Turtle Nests was 97% during 2019. This indicates there were no significant disturbance factors impacting on the nesting of female Olive Ridley Turtles when they came ashore.

It must be noted that a good turtle nesting beach is characterised by a nesting success rate of 70% or more and the Pormpuraaw Rangers have successfully achieved over and above this nesting rate in 2019.

Crocodile Management – Progression of the Proposed Wild Egg Harvest

Pormpuraaw Aboriginal Shire Council were granted Queensland's first permit to harvest wild crocodile eggs on the 20th December 2018.

The collection of eggs for the 2019-20 year has not eventuated initially due to DES permit delays and then further impacted by the COVID-19 restrictions. This activity will support the long term goal of local traditional owners for sustainable income generation for the community into the future.



Marine Foreshore - Mangrove Die Back Survey & Study

Council's Land and Sea Rangers are continuing to monitor mangrove dieback sites detected during extensive surveys by Department of Environment & Science, Queensland Herbarium Science delivery staff and James Cook University (Dr. Norman Duke) in two separate surveys and studies on the same foreshore of mangrove dieback on the southern DOGIT coastline. This unusual occurrence was first encountered and reported in late 2015 by ranger staff and while it is still uncertain of the cause, recovery is taking place at some sites

Carbon Project

The 2019/20 carbon abatement program saw PLASM staff redefining their skills, approach and delivery of the Carbon abatement program. Rangers see far more benefits than the income generated, such as improved biodiversity and increased numbers of large native fauna is certainly one benefit most noticeable. The first round of aerial incendiary burning on the 11th June 2020 was impacted by COVID-19 restrictions, which required the pilot and contracted bombardier to undertake the first round of aerial incendiary burning with no contact with local staff. All flight planning information was sent electronically. The second round was completed on the 20th

July 2020 with PLASM staff undertaking the bombardier and navigator roles as per the normal process. A review of NAFI fire scar mapping post burning indicated a very good result.



Infrastructure Back Burn – May 2020



Carbon Abatement Burn

Council continues its schedule of Traditional Owner Outstation Redevelopment Program through Carbon Abatement Project Income.

Weeds and Pest Management

Weed Control

Ongoing survey and control operations were completed of all known weed infestations throughout the DOGIT. *Hymenachne*, the new emerging threat to Cape York wetlands, received the most effort with extensive aerial surveys and control operations.

The result of Council's control operations have seen the infestations, within Pormpuraaw, reduced by 95% over the last two years. Ranger staff will be extra vigilant in the 2020/21 year to continue in their eradication efforts of this highly invasive water weed.



Weed Control Works – October 2019

Feral Animal Management

For the last six years, PLASM rangers have undertaken in-house aerial feral control operations. Feral pig numbers and their impacts on the wetlands, native fauna and flora have been reduced by an estimated 85%.

Rangers are now at a maintenance stage in feral animal management control. With regularly scheduled management and culling, the control program will continue to enhance environmental outcomes into the future for the Shire of Pormpuraaw. Three staff are currently qualified and operational in this program area.



*Feral Control Works –
September 2019*

Monitoring

Weed and feral infestation detection data is collected during the course of routine patrols. This includes tourist camps, gravel borrows, contractor camps, heavy machinery loading sites, cultural site maintenance, outsourced stock yard loading sites, carbon abatement aerial incendiary fuel load reduction burning and aerial culling operations throughout the 467,000ha Shire area.

Visitor Management

The 2019/20 year saw Visitor Management impacted due to the COVID-19 pandemic, which raised future uncertainty for the community and high risk exposure of the virus possibly presenting in the remote community of Pormpuraaw. As a result a decision was made by Council to cancel all non-essential travel to and from the Community. This included all tourism, camping and recreational fishing by permit holders which normally visit the community between May & October each year.

Community Engagement

The Council Rangers have provided limited support for the traditional owners and elders of Pormpuraaw due to COVID-19 restrictions preventing face to face sit down meetings scheduled for March & June 2020.

Ngamp Raak Mela Ngampé Agu Kuungi Aboriginal Corporation (ICN 8299) support was provided through the Rangers facilitating a Directors meeting on 15th to 17th October, 2019. Ranger staff also facilitated Nature Conservancy TNC (Luke Preece) to meet with Directors/Elders to finalise consultation engagement by Ellie Bock to deliver governance and homeland support for an additional two years. The IPA prospectus submitted in April 2019 was unsuccessful.

Junior Ranger Program

The Junior Ranger Program for 2019 was held on 10th to 13th September, 2019. There were 21 students attend and complete the following listed activities.

Activities included:

- Turtle Nest Threat Abatement Principles
- Olive Ridley Sea Turtle Biology
- Cultural Relevance Discussions with Senior Traditional Owners
- GPS & GIS Theory & Practical Training
- Bush Foods Collection & Preparation



Partnerships

The Environmental Department of Council have achieved the following working relationships:

- Attend and chair annual general Western Cape Turtle Threat Abatement Alliance (WCTTAA) meetings;
- Liaise closely with the Northern Australia Quarantine Strategy (NAQS) to develop and deliver the biosecurity monitoring work plan and biannual animal health survey;
- Liaise with and provide intelligence on persons of interest with local Queensland police officers;
- Provide movement advice of commercial fishers in local waterways to the Queensland fisheries officers in Weipa;

Successful negotiations with CYNRM, the Nest to Ocean program managers has resulted in the continuation of funding for the WCTTAA turtle threat abatement program through to June 2021.

Water Supply, Sewerage & Waste Management

Water

Pormpuraaw Aboriginal Shire Council is responsible for the provision, operation and maintenance of infrastructure used to source, treat and transport potable water to the community residents for domestic and community purposes.

The Artesian bore water for Pormpuraaw is sourced from the sub – artesian deep Wyaaba bed hosted aquifer overlying the Carpentaria Basin. There are two main production bores currently in operation. Older redundant non-potable bores are established in the town area; however these bores are used for construction and irrigation purposes only.

Water is pumped using submersible pumps from the bores. Disinfection is done through chlorination. Primary disinfection is done prior to the smaller of the two storage reservoirs, followed by trim dosing on the larger main reservoir. Both storage reservoirs and the chlorination system are located in the water treatment site east of the town.

Treated water from the main reservoirs is pumped to two high level header tanks in water compound site in town.

Water pressure is then boosted via a VSD booster pump set and distributed through the town reticulation system.

Waste Water

Council operates an evaporative sewerage disposal system. Drains are pumped from the southern side of town to the northern side. A second pump station pumps the effluent to the evaporation ponds north of the town. Treatment of the sewage is limited to enzyme treatment administered by hand dosing through manholes and pump stations to reduce the fats in the sewage.

Council is licensed by the Environment Protection Authority to operate the evaporative sewerage disposal system and must comply with all licensing conditions. Maintenance and further investigative work was carried out on the evaporative ponds bund wall system and along with some rectification to the pond liner.



ICCIP Funded Sewerage Infrastructure Upgrade Works

Waste

Council collects garbage from 207 residential properties twice per week. Street bins and bins in public places are collected two times per week. Council also maintains all 240 litre garbage bins within the community in an operational condition.

The waste disposal facility is located on the edge of the urban area. Council sourced funding to complete surveillance works, fencing and bunting stalls were installed for waste segregation. Council operates this facility in accordance with the requirements of the *Health Act 1937 (Qld)* and the *Waste Reduction and Recycling Act 2011 (Qld)*.

Staff Development

During the 2019/20 FY there were three new Ranger staff employed. The CALM II training originally scheduled for April, 2020 has had to be rescheduled to April, 2021 due to COVID-19 restrictions.



Rangers Darwin Presentation – February, 2020

Robbie Morris

Executive Manager of Environment

REPORT FROM THE EXECUTIVE MANAGER OF OPERATIONS

Council's Executive Manager of Operations is responsible for all aspects of our Built Environment.



Airport

Council has a strong partnership with the air service provider Skytrans who fly into community Monday to Friday.

The air services are important in the wet season when the roads become inaccessible to ensure that essential community services are still viable.

Council has ensured that the Pormpuraaw Airport meets all of CASA's compliance requirements. This not only includes the safety of people but also the safety of all aircraft that use the airstrip. As per CASA regulations it was necessary for Council to undertake the re-painting of the Airport runway line marking. Council also received funding (in 2018/19) to upgrade the Airport runway lighting in which these works were completed in June 2020.

Building Repairs & Maintenance

Council has increased its capacity in this department with the full time employment of a Plumbing Supervisor & Building Supervisor. This assists Council to respond as efficiently as possible when repairs & maintenance issues occur. The R&M department provides essential plumbing, electrical and building works requirements. The majority of R&M requests come through from Dept of Housing & Public Works – Building & Asset Services Dept and are for community/social housing.

Mobile Concrete Batching Plant

Council's mobile batching plant provides builders/contractors with top grade pre-mix concrete supplies. The plant is currently supplying concrete for a variety of projects in the community (both Council & Externally Contracted Works).



Parks & Gardens

Council maintains two hectares of parklands and gardens throughout the township area of Pormpuraaw. Council maintains all parks in a safe condition for the enjoyment of the community. The Parks & Gardens team manage the yard maintenance of all Council Work Depots & Operated Business Sites. The Parks & Gardens team also undertakes for a fee, yard mowing services for Community/Social houses as required/requested.

Roads

Council maintains and upgrades roads and road-related projects through funded programs such as the Aboriginal and Torres Strait Islander (ATSI) Transport Infrastructure Development Scheme (TIDS), Natural Disaster Relief and Recovery Arrangements (NDRRA), Disaster Funding Arrangements (DRFA), Roads to Recovery funded by the Department of Infrastructure & Regional Development and roads and drainage maintenance.

Roads to Recovery (R2R)

During the 2019/20 year, Council progressed in its paving works program for the Pormpuraaw Township under the R2R program. The following streets were sealed by paving: Rirranth St, Section of Ngurrin St & Pupwarrangan St.

Funding for Roads to Recovery is provided by Department of Infrastructure, Transport, Cities and Regional Development. This project is used to build skill capacity and bring employment to the community.



DRFA

Council utilises Disaster Funding Arrangements (DRFA) funding for roads damaged in cyclones and weather events including damage to the sewerage pond walls.

This restoration program is funded by Queensland Reconstruction Authority.

*Strathmay Road Damage
from Wet Weather
– April, 2020*



Roads & Drainage Maintenance

Council is responsible for the maintenance of approximately 20 kilometres of town roads and approximately 500 kilometres of urban and rural roads within the DOGIT area. At all times roads are maintained in a trafficable condition.

In addition to roads, Council carries out required drainage and other civil construction works throughout the Pormpuraaw area which are required for various projects. Main funding for road works upgrades is provided by Department of Transport under the ATSI TIDS program.

Workshop & Plant Hire

Council owns a fleet of passenger vehicles and other items of heavy plant. The workshop is responsible for the maintenance of the fleet and keeping all vehicles in good working order and roadworthy condition.

Council has a fully equipped workshop with major overhaul work being contracted out when and as required. Plant is hired to external parties as required.

Community Projects

Council has undertaken large community projects in the 2019/20 FY. Works for Queensland funding provided by the Department of Local Government, Racing & Multicultural Affairs allows these community projects to be delivered to the community. Two of the main community projects are as follows:

- **Sports Field including Amenities Building**



- **Water Splash Park**



Bruce Brockhurst
Executive Manager of Operations

REPORT FROM THE EXECUTIVE MANAGER OF CORPORATE SERVICES

The 2019/20 financial year has seen Council achieve another unqualified audit opinion, the eighth unqualified audit consecutively. Council met only one of the three measures of financial sustainability for 2019/20 financial year. Council did not meet the operating surplus ratio and the asset sustainability ratio due to COVID-19 restrictions (Cape York Bio-security Lock Down) impacting Capital Works to be completed in Pormpuraaw and operating revenue streams also being impacted due to visitors & contractors not being able to go into Pormpuraaw.

Council is considered financially sustainable (based on 5 year average results). The corporate services department will continue this journey and outcome towards being financially sustainable collectively across the organisation.

The corporate services department has worked tirelessly to ensure that compliance was met in every manner across Council, ensuring another unqualified audit and improved processes across the organisation. This was reflected in the 2019/20 Queensland Audit Office report to the Mayor, where Council achieved all 'green lights' for Internal Controls such as: Control Environment, Risk Assessment, Control Activities, Information & Communication, Monitoring Controls, Timeliness and Quality of their Financial Statements and for Year End Close Process.

The Executive Manager of Corporate Services thanks all Council staff for their ongoing efforts and support. Corporate Services also acknowledges and thanks all funding bodies for not only the funding they provide to Council and community, but the ongoing support that is also provided to see our community and its people prosper and move toward a better future.

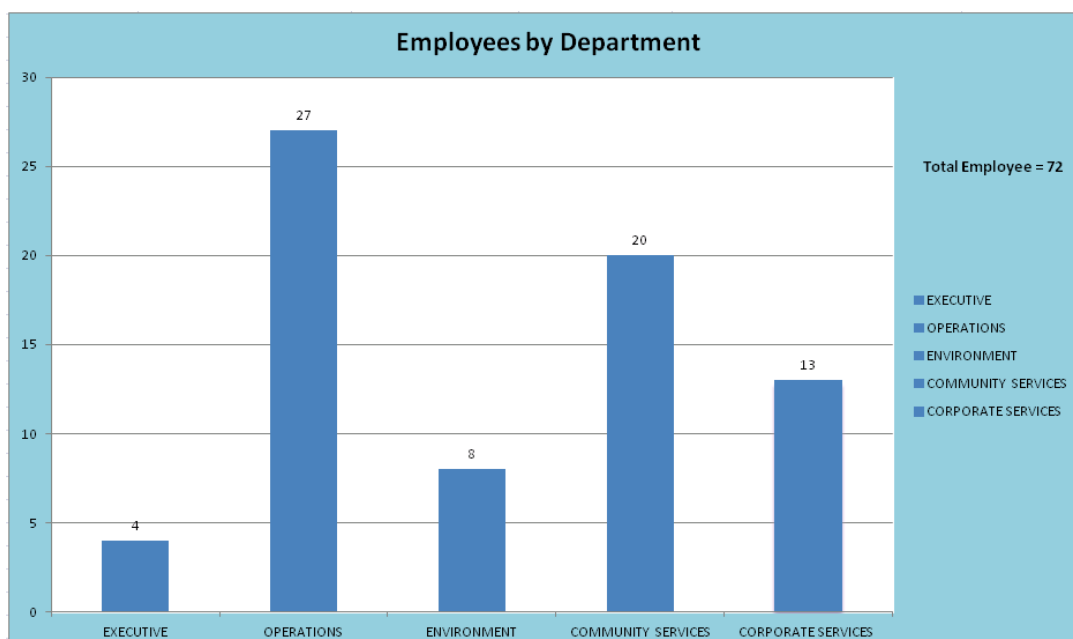
Sound financial practices underpin the foundations of the way Council conducts business. Council manages its financial affairs in accordance with the Local Government Act 2009 (Qld) and the Regulations made under that Act. Council will maintain a capability to perform all necessary functions to properly collect funds owed to it, to pay monies owed to employees and suppliers and to maintain proper accounting records of all financial transactions undertaken by Council.

Council is focused on long-term financial and asset management planning processes while developing strategies to maintain service levels over the long-term. Council's emphasis on long-term planning for infrastructure assets will strengthen the ability for services, service levels and associated costs. Major council priorities identified in the Corporate and Operational Plans form the focus of financial management strategies.

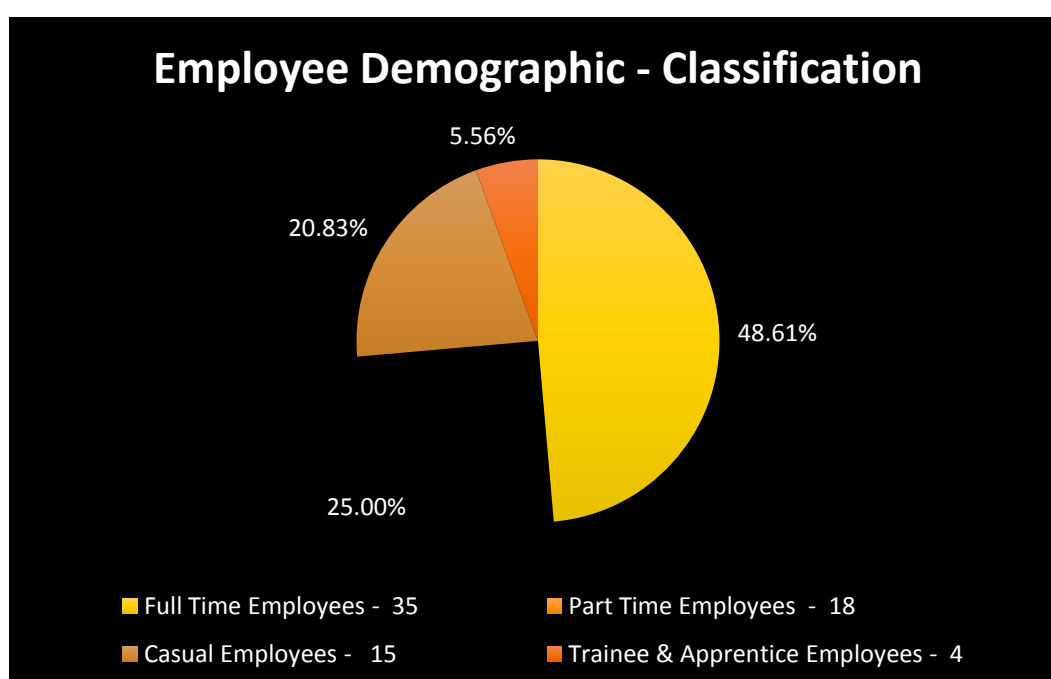
Council receives untied funding to support its overall operations and these funds are accounted for under this function. Council continues to explore opportunities that work towards a business model of income generating enterprises with the intent of reducing grant reliance.

Services provided through the Corporate Services team are as follows:

- Financial (Payables, Receivables, Payroll, etc)
- Human Resources
- Administration
- IT & Communication Services
- Governance
- Audit
- Administration Store
- Accommodation Services (Guesthouses & Contractors Camps)



Corporate Services continues to ensure that recruitment of local positions in Pormpuraaw continues to be a priority to stabilise Council's workforce. Absenteeism continues to be a challenge across the organisation.



The 2019/20 financial year saw Pormpuraaw Aboriginal Shire Council invest in a Corporate Services office based at 28 Scott St, Parramatta Park. Council is very proud to own this property in Cairns, which is a 2-Storey Queenslander that has been converted into Corporate Service offices upstairs and an Executive Training/Boardroom on the ground floor.



*PASC Corporate Services Office
@ 28 Scott St*

Tracey Bru
Executive Manager of Corporate Services

COMMUNITY FINANCIAL REPORT

This community financial report is produced as part of Council's Annual Report. It explains in an understandable format Council's financial position to the community, employees and other interested parties.

It is a summary only. A full set of 2019-20 Financial Statements, including Notes to the Financial Statements is included in this Annual Report, see Appendix A.

Financial Statements

The Audited Financial Statements of Pormpuraaw Aboriginal Shire Council set out the financial performance, financial position, cash flows and the new wealth of Council for the financial year ended 30 June 2020.

The formal records of Council's financial performance and position are contained in four sets of financial statements:

1. Statement of Comprehensive Income
2. Statement of Financial Position
3. Statement of Changes in Equity
4. Statement of Cash Flows

The Financial Statements must be certified by both the Mayor and the Chief Executive Officer as presented accurately, truly & fairly. Pormpuraaw Council's financial results for the year are required to be adopted by the Council – ensuring both responsibility for and ownership of the Financial Statements by management and elected representatives.

1. Statement of Comprehensive Income

Shows all the revenue Council has earned and the expenses incurred for the financial year. There are two main categories of revenue for the financial year, Recurrent Revenue and Capital Revenue.

Council's net surplus in 2019-20 was \$4.9M.

Council made an operating deficit of \$276K for the 2019-20 financial year. This operating result was due to COVID-19 with Council not earning accommodation revenue as expected and the significant reduction in interest income on the QTC cash fund (less than 1%). Project works were also not able to progress due to the biosecurity lock down in the Cape which further reduced Council's revenue streams (Plant Hire, Concrete, Fuel, etc). Council also had additional expenditure due to COVID-19 and the requirement to purchase materials to store in case the COVID-19

situation worsened. The largest source of revenue being sales revenue at \$6.71M predominately being from recoverable works (Building Income) that Council undertakes. The greatest expense is the cost of materials and services at \$7.23M.

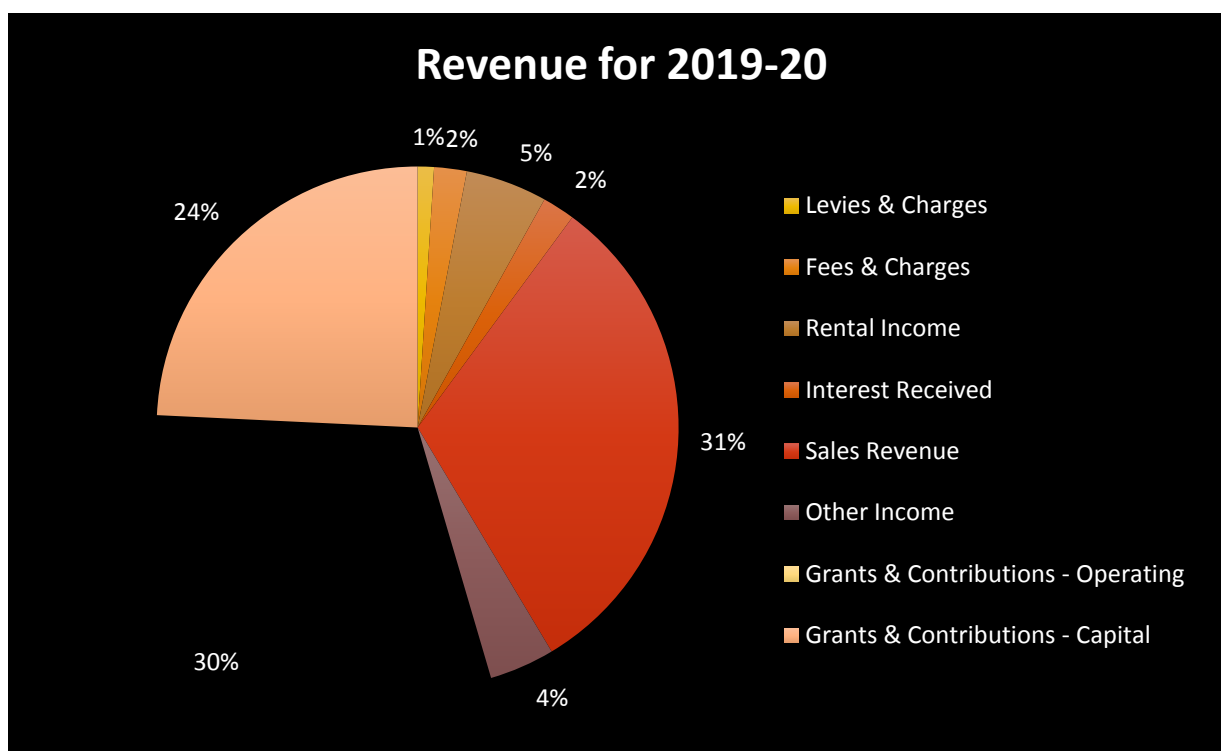
	Actual 2020 \$,000	Actual 2019 \$,000	Actual 2018 \$,000
Operating Revenue	\$16,149	\$18,002	\$14,767
Capital Revenue	\$5,182	\$3,583	\$8,785
TOTAL REVENUE	\$21,330	\$21,585	\$23,552
Recurrent Expenditure	\$16,425	\$15,007	\$12,358
Capital Expenditure	\$0	\$584	\$1,429
TOTAL EXPENDITURE	\$16,425	\$15,591	\$13,787
Net Result	\$4,905	\$5,994	\$9,765
+ / (-) in Asset Revaluation Surplus	\$993	\$7,089	\$5,099
Total Comprehensive Income	\$5,898	\$13,083	\$14,864

Sources of Revenue – Where Our Money Comes From

For the 2019-20 financial year, 54% of total revenue comes from State and Federal grants. These include \$2.06M from the Department of Infrastructure, Local Government & Planning and \$1.66M from Queensland Reconstruction Authority and \$1.87M from Department of Transport for roads maintenance and upgrades, as well as \$1.88M from the Financial Assistant Grant and \$1.49M of State Government Financial Aid for expenditure not funded by specific programs.

Sales revenue equalled 31% of total income, an increase of 23% from last financial year, with the greatest contributor being housing maintenance income at \$5.43M.

Revenue	Actual \$,000	%
Levies & Charges	318	1%
Fees and charges	433	2%
Rental Income	1,040	5%
Interest Received	446	2%
Sales Revenue	6,709	31%
Other Income	781	4%
Grants & Contributions – Operating	6,421	30%
Grants & Contributions – Capital	5,182	24%
TOTAL INCOME	21,330	100%



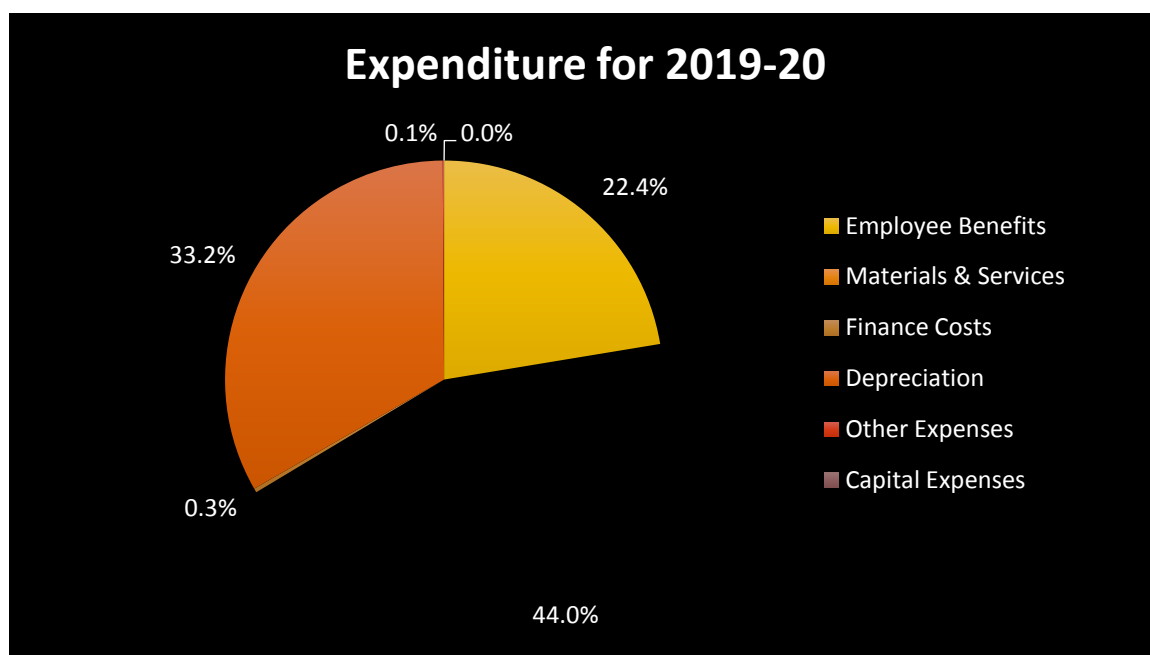
Expenses – Where Our Money Goes

The cost for materials and services include the repairs and maintenance recoverable works program and payments for the delivery of essential services such as roads, water, sewerage, building services and airport.

This financial year resulted in a repairs and maintenance expense of \$3.88M due to Council being contracted to complete large social housing upgrade projects by the Department of Housing and Public Works.

The chart below shows the breakdown of recurring expenses (excluding capital expenses). Council's depreciation expense does not represent cash spent, but the accounting value of assets consumed.

Expense	Actual \$,000	%
Employee Benefits	3,686	22.4%
Materials & Services	7,233	44.0%
Finance Costs	43	0.3%
Depreciation	5,456	33.2%
Other Expenses	7	0.1%
Capital Expenditure	0	0.0%
TOTAL EXPENSES	16,425	100%



Revenue & Expenditure: A Snapshot of the Past Three Years

The below table is a review of the past three years of Council's earnings and expenditure. Council continues to focus on increasing own source revenue to continue its march towards financial sustainability. Sales revenue has continued to increase, resulting in a further increase of 23% from the prior year. The corresponding materials & services, supplied for sales has also increased.

Financial Performance \$,000	Year Ended 30.6.20	Year Ended 30.6.19	Year Ended 30.6.18
INFLOWS:			
Levies and Charges	318	385	280
Fees and Charges	433	437	374
Rental Income	1,040	1,154	1,201
Interest Received	446	658	486
Sales Revenue	6,709	5,445	3,389
Other Income	781	2,417	14
Grants, Subsidies, Contributions & Donations (recurrent & capital)	11,603	11,089	17,807
TOTAL INCOME:	21,330	21,585	23,552
OUTFLOWS:			
Employee Benefits	3,686	3,604	3,486
Materials & Services	7,233	6,501	3,649
Finance Costs	43	56	35
Depreciation	5,456	4,795	4,633
Other Expenditure	7	51	555
Capital Expenditure	0	584	1,429
TOTAL EXPENSES:	16,425	15,591	13,787
Net Result	4,905	5,994	9,765
+ / (-) in Asset Revaluation Surplus	993	7,089	5,099
Total Comprehensive Income	5,898	13,083	14,864

2. Statement of Financial Position

Shows the assets and liabilities of Council. The difference makes up the community equity.

Assets – What Council Owns

Council controlled assets had a total value of \$162M, with property, plant and equipment making up 71.5% of total assets, followed by cash at 20%. The finance leases for the 40-year leases on social housing comprise 7.5% of total assets.

The table below provides a summary of major items that make up Pormpuraaw community's wealth.

Major Items that Make Up Pormpuraaw's Community Wealth:	Actual 2020 \$,000	Actual 2019 \$,000
Available Cash & Investments	33,188	26,553
Debtors	1,089	1,490
Inventories	348	436
Other Financial Assets	400	393
Buildings	30,998	32,422
Furniture & Fittings	15	24
Plant & Equipment	2,796	2,699
Water Infrastructure	6,560	6,687
Sewerage Infrastructure	10,150	10,283
Other Infrastructure (Roads)	66,506	64,518
Land	379	374
Capital Work in Progress	2,001	207
Finance Leases: 40 Year Leases Social Houses	12,522	12,148
Less Liabilities	(5,222)	(2,232)
NET COMMUNITY EQUITY	161,730	156,002

3. Statement of Changes in Equity

Shows the change in value of Council's net worth for the financial year.

Community equity is the value of what Council is worth. It is measured as assets (what Council owns) less liabilities (what Council owes). Council's total community equity as at 30 June 2020 was \$162 million.

	2019/20 \$	2018/19 \$	Changes in Equity
Asset Revaluation Surplus	99,163,582	98,170,908	992,674
Retained Surplus	62,566,689	57,661,452	4,905,237
Total Equity	161,730,271	155,832,360	5,897,911

4. Statement of Cash Flows

Shows the cash inflows and outflows of Council during the financial year.

The Statement of Cash Flows only reports on cash at the beginning of the reporting period and cash received in the period less cash disbursed in the period.

At 30 June 2020, Council held \$33,188,571 in cash. This is an increase of \$6.6M from the prior year. Most of this is invested with the Queensland Treasury Corporation to maximise interest earned.

	2019/20 \$	2018/19 \$
Cash at the beginning of the year	26,552,602	22,747,589
+ / (-) cash from operating activities	7,715,141	4,350,465
+ / (-) cash from investing activities	(1,079,172)	(545,452)
Cash at the end of the year	33,188,571	26,552,602

Measures of Financial Sustainability

The Financial Sustainability of Councils continues to be a cornerstone of the Local Government Act and a core responsibility of individual Councils across Queensland.

The Financial Sustainability indicators (in accordance with the Local Government Regulation 2012) that Council must publish are as follows:

1. Operating Surplus Ratio – Net Result (excluding capital items) divided by Total Operating Revenue (excluding capital revenue)
2. Asset Sustainability Ratio – Capital Expenditure on Replacement of Assets (Renewals) divided by Depreciation Expense

3. Net Financial Liabilities Ratio – Total Liabilities less Current Assets divided by Total Operating Revenue (excluding capital revenue)

Measures of Financial Sustainability	Target	Actuals at 30 June 2020	30 June 2021	30 June 2022	30 June 2023	30 June 2024	30 June 2025	30 June 2026	30 June 2027	30 June 2028	30 June 2029
Operating surplus ratio	Between 0% and 10%	-2%	-6%	-6%	-7%	-7%	-7%	-7%	-7%	-7%	-7%
Asset sustainability ratio	greater than 90%	41%	78%	46%	55%	41%	24%	24%	55%	23%	23%
Net financial liabilities ratio	not greater than 60%	-185%	-211%	-240%	-268%	-315%	-359%	-412%	-467%	-516%	-570%

Council measures revenue and expenditure trends over time as a guide to future requirements and to make decisions about the efficient allocation of resources to ensure the most effective provision of services. Council ensures that its financial management strategy is prudent and that its long-term financial forecast shows a sound financial position whilst also being able to meet the community's current and future needs.

STATUTORY REPORTING REQUIREMENTS

This annual report has been prepared in accordance with *Chapter 5, Part 3 of Local Government Regulation 2012*. The 'Act' refers to *The Local Government Act 2009*.

Councillor Financial Disclosures

The total remuneration including superannuation paid to each Councillor in the period 2019/20 is as follows:

Name	Position	Councillor Fees \$	Superannuation \$	Total Remuneration \$	Expenses Incurred \$
KENDALL, Ralph	Mayor *	84,992.59	10,199.06	95,191.65	14,743.72
CONRAD, George	Councillor	56,074.98	5,327.11	61,402.09	50.37
EDWARDS, Bert	Councillor *	21,936.46	2,090.10	24,026.56	57.18
KOO-AGA, Tim	Councillor	56,606.92	5,377.67	61,984.59	893.74
BARNEY, Keith	Councillor *	43,742.53	4,155.53	47,898.06	41.59
TARPENCHA, Richard	Mayor	22,036.16	2,093.42	24,129.58	22.34
FOOTE, Andrea	Councillor	11,766.05	1,117.76	12,883.81	22.34
KINGI, Ronald	Councillor	11,766.05	1,117.76	12,883.81	22.34
TOTAL		308,921.74	31,478.41	340,400.15	15,853.62

* Elected Member in Previous Term

Current Councillors are serving a rotating role, where each elected Councillor will conduct the Deputy Mayor Role throughout the year. The Councillor fees reported are inclusive of the Deputy Mayor fees payable to each Councillor whilst serving their time in this role.

Expenses incurred by councillors are set out in the *Councillor Remuneration, Expenses Reimbursement and Resources Policy E001* and include some of the following: travel and accommodation by Councillors relating to Council business, reimbursement for meals and incidental costs related to that travel, professional development deemed essential for the Councillor's role and costs associated with a phone, satellite phone and vehicle for the Mayor.

Councillor Facilities Provided

In accordance with the *Councillor Remuneration, Expenses Reimbursement and Resources Policy E001*, Councillors are provided with the following administrative tools to assist Councillors in their role:

- Office space;
- Meeting rooms;
- Computers;
- Stationery;
- Access to photocopiers/ printers
- Facsimile machines;
- Publications;
- Use of Council landline telephones and internet access in Council offices.

Senior Contract Employee Remuneration Disclosure

Six senior contract employees have been employed by Council in the 2019/20 year to carry out its statutory functions.

The position of Deputy CEO and Executive Manager of Community Services were vacant as at 30th June, 2020.

Five senior contract employees are in the \$100,000 - \$200,000 remuneration bracket and one senior contract employee was in the <\$100,000 remuneration bracket.

Position	Remuneration Bracket
CEO	\$100,000 - \$200,000
Deputy CEO	\$100,000 - \$200,000
Executive Manager of Corporate Services	\$100,000 - \$200,000
Executive Manager of Environment	\$100,000 - \$200,000
Executive Manager of Operations	\$100,000 - \$200,000
Executive Manager of Community Services	< \$100,000

Councillor Attendance

Council meetings are currently scheduled to be held on the last Wednesday of each month. Sixteen Council meetings were held in 2019/20. There were 10 meetings held prior to the elections and 6 meetings held since the next term of elected members were sworn in. Councillor attendance is listed in the table below:

Name	Position	Ordinary Meetings
KENDALL, Ralph	Mayor *	8
BARNEY, Keith	Councillor *	9
CONRAD, George	Councillor	16
EDWARDS, Bert	Councillor *	5
KOO-AGA, Tim	Councillor	15
TARPENCHA, Richard	Mayor	6
FOOTE, Andrea	Councillor	6
KINGI, Ronald	Councillor	6

* Elected Member in Previous Term

Councillor Conduct

In accordance with *section 186 of the Local Government Regulation 2012*, the Annual Report must provide the following information:

Detail	Results
Section 186 (d)	
(i) The total number of orders made under section 150I(2) of the Act;	NIL
(ii) The total number of orders made under section 150AH(1) of the Act;	NIL
(iii) The total number of decisions, orders and recommendations made under section 150AR(1) of the Act;	NIL
Section 186 (e)	
(i) The name of each councillor for whom a decision, order or recommendation mentioned in paragraph (d) was made;	N/A
(ii) A description of the unsuitable meeting conduct, inappropriate conduct or misconduct engaged in by each of the councillors;	N/A
(iii) A summary of the decision, order or recommendation made for each councillor;	N/A

Section 186 (f)	
(i) The number of complaints referred to the assessor under section 150P(2)(a) of the Act by local government entities for the local government;	NIL
(ii) The number of matters, mentioned in section 150P(3) of the Act, notified to the Crime and Corruption Commission;	NIL
(iii) The number of notices given under section 150R(2) of the Act;	NIL
(iv) The number of notices given under section 150S(2)(a) of the Act;	NIL
(v) The number of decisions made under section 150W(1)(a), (b) and (e) of the Act;	NIL
(vi) The number of referral notices accompanied by a recommendation mentioned in section 150AC(3)(a) of the Act;	NIL
(vii) The number of occasions information was given under section 150AF(4)(a) of the Act;	NIL
(viii) The number of occasions the local government asked another entity to investigate, under chapter 5A, part 3, division 5 of the Act for the local government, the suspected inappropriate conduct of a councillor;	NIL
(ix) The number of applications heard by the conduct tribunal under chapter 5A, part 3, division 6 of the Act about whether a councillor engaged in misconduct or inappropriate conduct;	NIL

Overseas Travel

No overseas travel in an official capacity was made by any Councillor or Council staff during the reporting period as per *s188 – Local Government Regulations 2012*.

Expenditure on Grants to Community Organisations

Council made a one off \$500 grant through the purchase of equipment for the 'Pormpuraaw Crocs Women's Team' in September 2019. The team represented Pormpuraaw in Rugby & Softball events in a neighboring Indigenous Community.

Administrative Action Complaints

The Council has a complaints management process in place and is committed to dealing fairly with administrative complaints. The complaints management process is designed to ensure that any member of the public can lodge a complaint about how

they have been dealt with by Council staff or how they have been affected by any Council administrative decision.

Council's complaints management process is made available to the public on Council's website under the '*Complaints including Administrative Policy*'. During 2019/20 no complaints were lodged with Council under the complaints management process.

Particular Resolutions

The annual report must contain a copy of the resolutions made during the financial year under s250 (1) and s206 (2). Section s250(1) outlines that '*A local Government must adopt an expenses reimbursement policy*' and s206(2) outlines that '*The Local Government must, by resolution, set an amount for each different type of non-current physical asset below which the value of an asset of the same type must be treated as an expense*'.

During 2019/20, Council reviewed and updated the expense reimbursement policy. A copy of the *Councillor Remuneration, Expenses Reimbursement and Resources Policy* is available on Council's website - Resolution # 2019/09/11/06.

Pormpuraaw Aboriginal Shire Council did not make any resolutions setting an amount for each different type of non-current physical asset below which the value of an asset of the same type must be treated as an expense.

Other Contents

Assessment of Performance in Implementing Corporate, Operational and Community Plans including Particulars of Other Issues

Implementing the Corporate Plan

The Council elected in March 2020, has chosen to run with our current Corporate Plan 2019 – 2023. The Corporate Plan was reviewed and updated in September 2019.

Implementing the Operational Plan

Council will continue to align our Operational Plan with realistic and achievable goals that link to our budgets and community service requirements, while recognising that individuals and their committed capacity must be a part of the Plan.

Implementing the Community Plan

The Community Plan continues to inform Council decision making and guide medium term strategies to meet community needs and expectations that are contained in the Corporate Plan and the Operational Plan. Council is currently on track to meet the major outcomes that are outlined in the Community Plan.

Other Issues

No other issues impacted on the informed assessment of council operations and performance.

Beneficial Enterprises and Business Units

Council does not have any beneficial enterprises. Council did not conduct any significant business activities during the reporting period that fall under section 45 of the Act.

Joint Government Activity

There is no joint government activity to report for which another local government supplied goods and/or services for which Council levied special rates and charges in the financial year.

Invitations to Change Tenders

There are no instances to report where a company or persons who had submitted a tender to Council were invited to change their tender.

List of Registers

The following registers are held by Pormpuraaw Aboriginal Shire Council and are available for viewing by members of the public on request:

- Registers of Interests of Councillors
- Register of Financial Authority Limit Delegations
- Minutes of Council Meetings
- Council Policy Register
- Register of Delegations
- Register of Contracts
- Register of Prequalified Suppliers
- Register of Legal Documents
- Register of Related Parties
- Asset Register

Concessions for Rates & Charges

There were no concessions for rates and charges granted by Council in the 2019/20 year.

Internal Audit Report

Council's internal audit function is undertaken by Altius Advisors Chartered Accountants. The objective of the Pormpuraaw Aboriginal Shire Council's 2019/20 internal audit plan was to identify and document those areas of significant

operational risk to Council with a view to finding practical recommendations for improvement.

The major areas of focus for the 2019/20 financial year were:

- Review of the New Accounting Standards
- Review of Fraud Risk Management Framework
- Review of Desktop Valuation of Council's Property, Plant and Equipment

The Australian Accounting Standards Board (AASB) published new requirements for not-for-profit entities that impacts Council as follows:

- AASB 1058 *Income of Not-for Profit Entities*
- AASB 15 *Revenue from Contracts with Customers*
- AASB 16 *Leases*
- AASB 9 *Financial Instruments*

The Internal audit work for the review of the new accounting standards continued on from last financial year when internal audit assessed the impact to Council on the new accounting standards. Council successfully applied the new accounting standard in the 2019/20 financial year and ensured that processes are in place to correctly account for any changes that has been performed. Opening balance adjustments were calculated and incorporated into the annual financial statements. Internal audit also assisted Council in preparing a report for external audit to outline the impact of the implementation of the new accounting standards for the year ended 30 June, 2020, provided assistance with the disclosure, quantification and processing of adjustments necessary on the financial statements.

The valuation of non-current assets is considered to be a highly complex and specialist area. The risk exists of an incorrect valuation methodology or inconsistent indices being applied for non-current assets, and incorrect accounting treatment of the necessary revaluation adjustments, resulting in a potential audit qualification. In the 2019/20 financial year, Council completed a desktop valuation of all Council assets. All methodology applied for the annual indices by the valuation team were reviewed by internal audit & Council, and if necessary, challenged. The internal audit function served to ensure that the desktop valuation report, indices and disclosures on the valuation undertaken on behalf of the Council, were in accordance with the Better Practice guidelines issued by the Queensland government. Internal Audit also reviewed the application of the indices by Council in the accounting system to ensure all was compliant and accurate.

The Review of Council's Fraud Risk Management Framework by Internal Audit has included a detailed review of the current processes and procedures in place for fraud management within Council including:

- Review of the overall fraud framework to be performed to ensure compliance with legislation and ensure the Belcarra recommendations have been implemented.
- Detailed review of existing policies and procedures.

- Review of any specific instances of fraud and assessment of processes in place to respond.
- Review of processes in place to adapt to changes in an increasingly challenging environment e.g. increased risk of cyber fraud.

This internal report is yet to be finalised and provided to Council.

Competitive Neutrality Complaints

There are no competitive neutrality complaints to report.

APPENDIX A: THE FINANCIAL STATEMENTS
