



Pormpuraaw Aboriginal Shire Council

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Minutes Council Meeting **Date: Wed, 30 Sept 2020 at 10.15am.**

1. **Present:** Mayor Richard Tarpencha, D/Mayor George Conrad, Cr Tim Koo-Aga, Cr Ronald Kingi (Online), Cr Andrea Foote (Online).
2. **Apologies:** Nil.
3. **Declaration of any Conflict, any perceived or other Potential Conflict of Interest to be declared prior to meeting by Councillors (Sect 173 of LGovt Act 2009): Nil.**
4. **Related Party Declaration Form (RPDF), (Sect 171B of LGovt Act 2009):** Confirmation of any changes to RPDF by Councillors & Senior Managers: Nil.
5. **Matters arising from the Minutes:** That Council confirm the Minutes of the meeting dated Wed, 26 Aug 2020 as true & correct.
Moved: Cr Koo-Aga. **Seconded:** D/Mayor/Cr Conrad.
CARRIED.
Resolution: 2020/09/01.
6. **Delegations/Guests:** Nil.
7. **Correspondence:** List of inwards correspondence tabled for information:

8. Reports:

8.1 Mayor's Report:

- Nil.

8.2 CEO's Report:

- **8.2.1: Attendance Certificate (AC):** see AC dated 30 Sept 2020 and approved for payment at \$1,503.06 each for Cr Foote, Cr Kingi & Cr Koo-Aga.

- **8.2.2: Audits: Financial Stments 2019 n 2020 (FS 2019 n 2020):** see docu re FS 2019 n 2020 and as per Resolution 2020/08/13, Council received our 8th Unqualified Annual Financial Audits.

Motion: That Council confirms receipt, acceptance and adopts the FS 2019 n 2020 as tabled.

Moved: D/Mayor Conrad. **Seconded:** Mayor Tarpencha.

CARRIED.

Resolution: 2020/09/02.

- **8.2.3: Housing under Aust Govt M\$105,** see docu re PASC allocation of M\$4,073,260 for 2021-2024, full Grant docu yet to be received..

Motion: That Council confirms receipt of allocation for 2021-2024.

Moved: Cr Kingi. **Seconded:** Cr Koo-Aga.

CARRIED.

Resolution: 2020/09/03.

- **8.2.5: LED Signs under Monsoon Flexi Funding Dept Communities (LED):** as per docu tabled the LED Notice Board designed by Danthonia similar to Mapoon is to be erected at front of Council between CEQ Supermarket & Totem Poles.

Motion: That Council confirms location for LED Notice Board.

Moved: D/Mayor/Cr Conrad. **Seconded:** Cr Kingi.

CARRIED.

Resolution: 2020/09/04.

8.3 Deputy CEO's Report:

- **8.3.1: Governance (DCEO):** Council notes that position is now filled with Dave Ferguson who commenced on 17 Sept. Duties that have been shared between Corporate Services Mgr & CEO will now be transferred back.

Motion: That Council notes placement moving forward.

Moved: Cr Koo-Aga. **Seconded:** Cr Foote.

CARRIED.

Resolution: 2020/09/05.

8.4 Executive Manager Corporate Services (EMCS)Report:

- **8.4.1: EMCS General Report:** see SPR dated 26 Sept 2020 Covering: General Finance, Grant Acquittals & Reporting, Current Corporate Service Project, HR, Admin Store, Guesthouse.

Motion: That Council accepts the SPR dated 26 Sept 2020 from EMCS.

Moved: D/Mayor/Cr Conrad. **Seconded:** Cr Koo-Aga.

CARRIED.

Resolution: 2020/09/06.

- **8.4.2: PASC Financial Statement to 31 Aug 2020 (FS31 Aug):** see docu from EMCS on FS31 Aug covering:

Financial Statement at a Glance,
Capital Works Program,
2020-2021 Capital Expenditure,
Detailed review of Revenue & Expenditure,
Operating Revenue,
Operation Expenditure,
Council Cash Position,
Capital Expenditure,
Council Grant Review,
Grant Review,
Statement of Financial.

Motion: That Council accepts the FS31 Aug as presented by EMCS.

Moved: D/Mayor/Cr Conrad. **Seconded:** Cr Koo-Aga.

CARRIED.

Resolution: 2020/09/07.

- **8.4.3: Audit Closing Report (ACR):** see SPR dated 07 Sept and as per LGovt Reg 2012 and Sect 213 the ACR is to be presented to Council.
Motion: That Council acknowledge, accepts and adopts the ACR as tabled.
Moved: Cr Foote. **Seconded:** Cr Koo-Aga.
CARRIED.
Resolution: 2020/09/08.
- **8.4.4: Audit: Committee Meeting Minutes 07 Sept 2020 (ACMM 070920):** see docu re ACMM 070920 mentioned in Resolution 2020/0/13 for full Council information..
Motion: That Council accepts ACMM070920 as tabled re Audits 2019-2020.
Moved: Cr Conrad. **Seconded:** Cr Kingi.
CARRIED.
Resolution: 2020/09/09.
- **8.4.5: Human Resource Aug 2020 (HR):** see SPR to 31 Aug covering: Mth in Review, HR Training, Reporting, Projects, New Starters, Terminations/Resignations, Recruitment, Training & Conferences, Breakdown of Wages.
Motion: That Council accepts the SPR dated 31 Aug from HR.
Moved: Cr Conrad. **Seconded:** Cr Koo-Aga.
CARRIED.
Resolution: 2020/09/10.
- **8.4.6: 90 Days aged Debtors to 31 Aug 2020 (EMCS 90 Days):** see SPR to 31 Aug re EMCS 90 Days.
Motion: That Council accepts the SPR dated 31 Aug on EMCS 90 Days).
Moved: D/Mayor Conrad. **Seconded:** Cr Koo-Aga.
CARRIED.
Resolution: 2020/09/11.
- **8.4.7: Write Off of 90 Days aged Debtors to 31 Aug 2020 (WO 90 Days):** as per EMCS 90 Days report, Write Off is to be done on: Bob Holyroyd (deceased

14 Aug 2020) of \$403.75 and Phillip Coleman \$470.00 (now living in Hopevale for last 5 years).
Motion: That Council moves to Write Off the debts as uncollectable.

Moved: D/Mayor Conrad. **Seconded:** Mayor Tarpencha.

CARRIED.

Resolution: 2020/09/12.

8.5 Operations Executive Manager's Report:

- **8.5.1: Operation Executive Manager Report (OEMR):**

OEMR received dated 14 Aug 2020 covering:

Airport,

RnM,

Main Roads,

Parks n Garden,

Plumbing,

Housing,

Projects,

Workshop,

Splash Park,

Bakery,

Library Upgrade,

New Playground equipment.

Motion: That Council accepts the OEMR dated 15 Sept 2020 as tabled for adoption.

Moved: Mayor Tarpencha. **Seconded:** Cr Foote.

CARRIED.

Resolution: 2020/09/13.

8.6 Community Service Manager's Report:

- **8.6.1: Community Service Executive Manager**

(CSEM): Council to note that this position was withdrawn with another round of interviews to be held on 06 Oct. DCEO & CEO to share duties.

Motion: That Council notes above arrangements and oversight.

Moved: Cr Koo-Aga. **Seconded:** D/Mayor/Cr Conrad.

CARRIED.

Resolution: 2020/09/14.

8.7 Environment Manager's Report:

- **8.7.1: Environment Executive Manager (EEM)**

Report: EEM largely involved in Turtle Nest, Homeland upgrades, Water issues, the ICCIP Upgrades over last 3 weeks & Whale beached on Fri, 25 Sept.

Motion: That Council confirms & accepts the verbal EEM Report by CEO.

Moved: Cr Koo-Aga. **Seconded:** D/Mayor/Cr Conrad.
CARRIED.

Resolution: 2020/09/15.

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10. Tenders & Quotations: Nil

11. Notice of Motion: Nil.

12. Meeting Closed: 12.50pm.

13. Next Meeting: 28 Oct 2020.

Minutes accepted as true & correct.



For

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Richard Tarpencha: Mayor.

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Edward A Natera. CEO. 28 Oct 2020

