



Pormpuraaw Aboriginal Shire Council

24 Thinraathin St, Pormpuraaw QLD 4892

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An Ordinary Meeting of the Pormpuraaw Aboriginal Shire Council is to be held on Wed 29 Jan 2025 at the Pormpuraaw Council Chambers - 24 Thinraathin St, Pormpuraaw, commencing at 10:00am.

The attendance of each Councillor is requested.

Agenda Council Meeting Date: Wed, 29 Jan 2025 at 10.00am.

1. Present:
 2. Apologies:
 3. Declaration of any Conflict, any perceived or other Potential Conflict of Interest to be declared prior to meeting by Councillors (*Sect 150EL and Sect 150EQ of LGovt Act 2009*):
 4. Related Party Declaration Form , (*Sect 150EP of LGovt Act 2009*):
Confirmation of any changes to Related Party Declaration Form by Councillors & Senior Managers:
 5. **Matters arising from the Minutes:** That Council confirm the Minutes of the meeting dated Wed, 18 Dec 2024 as true & correct.
Moved:..... **Seconded:**
- CARRIED.**
Resolution: 2025/01/.....

6. Delegations/Guests:

6.1 Nil.

7. Correspondence: List of inwards correspondence tabled for information:
FYI

8. Reports:

8.1 Mayor's Report:

- **8.1.1: Appointment of Mrs Janelle Menzies as CEO.** See Special Purpose Report (SPR) on above appointment. (The incoming CEO to exit the meeting while discussion takes place on the SPR).
Motion: That Council confirms appointment of above person as Council CEO.
Move:.....Second.....
CARRIED.
Resolution: 2025/01/.....

8.2 CEO's Report:

- **8.2.1: Attendance Certificate:** see Attendance Certificate dated 29 Jan 2025 and approved for payment at \$1,658.00 each for Cr Keith Barney, Cr Romina Edwards & Cr Lucy Foote.
- **8.2.2: Operations Plan 2024-2025 Qrt Review (OP 24-25):** see docu as presented on OP24-25 for the Qrt period to Dec 2024 as per LGovt Act 2012.
Motion: That Council notes, accepts & approves the OP 24-25 as tabled.
Moved:Seconded:
CARRIED.
Resolution: 2025/01/.....

8.3 Executive Manager Corporate Services (EMCS) Report:

- **8.3.1: Executive Manager Corporate Services:** see Special Purpose Report dated 25 Jan 2025 covering:
General Finance,
Grant Acquittals & Reporting,
Current Corporate Service Project,

WHS,
HR,
Admin Store,
Accommodation

Motion: That Council accepts the Special Purpose Report dated 25 Jan 2025 from EMCS.

Moved: **Seconded:**.....

CARRIED.

Resolution: 2025/01/....

- **8.3.2: Financial Statement for Period Ended 31 Dec 2024:** Reports received for above covering Mth end 31 Dec 2024 :
Financial Statement at a Glance,
Capital Works Program,
Detailed Review of Revenue & Expenditure,
Operating Revenue, Operating Expenses,
Capital Expenditure,
Council Cash Position at 31 Dec 2024,
Summary of Council's Aged Debt,
Financial Sustainability Statement,
Council Controlled Revenue-An Indicator of Financial Flexibility,
Operating Surplus Ratio-A measure of Sustainability,
Operating Cash Ratio,
Unrestricted Cash Expense Cover Ratio,
Council Grant Review,
Statement of Financial Position at 31 Dec 2024.
Motion: That Council notes & accepts the Financial Statements for period ended 31 Dec 2024 as tabled.
Moved:..... **Seconded:**.....
CARRIED.
Resolution: 2025/01/....

8.4 Operations Executive Manager's Report:

- **8.4.1: Operation Executive Manager Report (OEMR):** Report dated 20 Jan received covering:
Work for Month,
Waste & Recycle
WHS
Main Roads,

Parks n Gardens,
Water, Supply & Sewer
Plumbing,
Housing,
Airport,
Special Projects,

Motion: That Council notes & accepts the OEMR dated 20 Jan 2025 as tabled.

Moved:..... **Seconded:**.....

CARRIED.

Resolution: 2025/01/....

8.5 Community Service Manager's Report:

• **8.5.1: Community Service Executive Manager**

(CSEM): See SPR for Dec 2025 covering:

Aged Care,
Justice Group,
Post Office,
Customer Service for Cashier & Post office,
Centrelink,
Library,
Pormpuraaw Cottages,
Disaster Management,
PUB,
Bakery,
Hall
Don't Buy Sly,
Events.

Motion: That Council accepts the Dec 2024 Report from CSEM as tabled.

Moved:**Seconded:**.....

CARRIED.

Resolution: 2025/01/....

• **CHSP (Service Activity Report):** See CHSP Service Activity Report as table.

Motion: That Council accepts the Report as tabled.

Moved:.....**Seconded:**.....**CARRIED.**

Resolution: 2025/01/.....

- **Aged Care Dec 2024 Report:** See Aged Care Dec 24 Report as tabled.
Motion: That Council accepts the Report as tabled.
Moved:.....Seconded:.....CARRIED.
Resolution: 2025/01/....
- **PPAC (Hall Proposal Lease):** See PPAC Hall Proposal Lease.
Motion: That Council considers the Proposal Lease & will reply in due council after review of the Non-Lease by PPAC.
Moved:.....Seconded:.....CARRIED.
Resolution: 2025/0/....

8.6 Environment Report:

- **8.6.1: Ranger: Land & Sea** (joint Co-Ordinators of Clinton & Gavin): see Special Purpose Report dated **25 Jan** covering various activities
Motion: That Council accepts Reports as tabled.
Moved: Seconded:.....
CARRIED.
Resolution: 2025/01/....

10. Tenders & Quotations:

11. Notice of Motion:

12. Meeting Closed:

13. Next Ordinary Meeting: Wednesday 26 Feb 2025.

Minutes accepted as true & correct.

.....
Mayor: Ralph Kendall
26 Feb 2025

.....
CEO: Janelle Menzies



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COUNCIL REPORT

1. Title: OPERATIONAL PLAN 2024/25 PROGRESS REPORT

2. Date: 29 January 2025

3. Purpose: The attached report provides information regarding the progress of the 2024/25 Operational Plan projects.

4. Recommendation:

That Council receives and notes the progress report on the implementation of the 2024/25 Operational Plan for the period July to December 2024.

5. Discussion:

The *Local Government Regulation 2012* provides that a local government must prepare and adopt an annual operational plan for each year, which was adopted in July 2024.

In accordance with section 174(3) of the *Local Government Regulation 2012*, the Chief Executive Officer must present a written assessment of the Operational Plan progress every three (3) months.

The following table describes the current progress of Councils 2024/25 Operational Plan for the period July to December 2024:

6. Report:

Executive Team

Demonstrate leadership by planning, accountability, good governance and financial sustainability.

- Lead and supervise teams in a professional, safe and service oriented environment.
- Develop a cohesive team that share ideas to identify opportunities for community and financial sustainability that are transparent to community.
- Provide Council with well-researched evidence and information to inform good decision making.
- Consult with the community in a culturally appropriate manner to develop long-term strategies for employment retention, economic growth and financial sustainability.



KPI Ref	CP Ref	KPI	Action	Progress
KPI 1	5.1	All staff understand Council's Mission Statement.	Inform, engage and educate staff about Council's Mission Statement.	Ongoing in everyday activities including employment inductions and in particular if called to have a meeting with the CEO.
KPI 2	5.2	Councillors attend and are engaged with Council and external stakeholders 95% of the time.	Develop partnerships with external mentors and peak body organisations to support and encourage engagement in the public arena.	Ongoing in everyday activities, etc. Stakeholders Interagency Meetings.
KPI 3	5.9	Staff work in a safe work environment and engage in a culture of safe work practices where 100% of staff is inducted within five days of commencement.	Educate, demonstrate and encourage safe work practices. Actively participate and support the induction process and training of staff.	Work in progress (WIP) with Mango OHS system being rolled out across the organisation. WHS discussed in toolbox staff meetings.
KPI 4	5.3	Council holds two public meetings with all Councillors and Executive Team present.	Provide support to Councillors, engage the public and present to community meetings in a consultative and transparent manner.	Ongoing with the last one held in June 2024
KPI 5	5.8	80% of Operational Plan Goals completed on time.	Active commitment and dedication towards meeting agreed goals.	In progress and quantified at the end of the year.

Community – The Way We Want To Live Together

Communicating and engaging ethically, with fairness and respect for culture.

- Promote a healthy, supportive, and proactive community.
- Develop strategies for a safe community free from violence.
- Ensure services and facilities are available and accessible to all.
- Encourage leadership and stewardship through regular community discussions.



KPI Ref	CP Ref	KPI	Action	Progress
KPI 6	1.2	Hold and document minutes for regular community meetings on important issues.	Develop appropriate strategies for community engagement and ensure relevant stakeholders are consulted.	Ongoing & led by EM Community Services & CEO.
KPI 7	12	Justice Group meets 100% of its reporting requirements.	Facilitate Justice Group Meetings; develop strategies for engaging with young people; and develop operating systems for current members.	In Progress - Nathan Higgins is working with coordinator and justice group on program delivery and PD for new staff.
KPI 8	1.1	Aged Care services are compliant.	Ensure ongoing compliance.	In progress - Aged Care in pre-audit review to ensure ongoing compliance and preparation for new reforms.
KPI 9	1.4	Active participation in Board meetings. (by Management & Council)	Support Pormpuraaw United Brothers Sports Club to comply with the Alcohol Management Plan in line with good governance and financial integrity.	Not yet started - The Club Manager & Committee have been invited to Council meetings on Monday mornings to open communications - date to be advised

KPI Ref	CP Ref	KPI	Action	Progress
KPI 10	1.3	Centrelink and Library are open 95% of scheduled hours.	Ensure adequate staffing level to maintain services. Ensure Qld State Library adequately funds the Library.	Current

Built Environment - Shaping Our Surroundings

Together - building a strong, respectful and resilient community.



- Plan for the future development of the community through a schedule of works.
- Develop asset management strategies consistent with good financial planning.
- Actively seek out opportunities for own source revenue through new construction of housing and repairs and maintenance of state housing.
- Ensure public spaces are well-maintained for Community enjoyment.
- Ensure tenders and contracts meet procurement standards.

KPI Ref	CP Ref	KPI	Action	Progress
KPI 11	5.7	Council Asset Register is updated and in line with the Asset Policy	Develop and implement asset management strategies in line with Council policies for registering, recording and depreciating assets.	Regularly updated each quarter and detail review conducted at end of financial year in conjunction with valuations.
KPI 12	5.7	Assets are maintained with servicing records up to date.	Maintain Council assets in a fair condition. Develop maintenance schedules for all major Council assets and infrastructure.	Assets are regularly maintained; Mango is being trialled currently to capture service information.
KPI 13	1.8	All staff housing and Council leased properties are inspected & maintenance schedules developed.	Develop a schedule for inspection and maintenance within budget guidelines.	Staff housing inspected as house is vacated with routine maintenance and safety checks being undertaken. Maintenance schedule development in progress.
KPI 14	5.5, 3.3	90% compliance with rubbish and parks and gardens schedules.	Develop a schedule for rubbish collection, inform community members of schedule and remove rubbish & maintain public spaces.	Garbage collection is 5 days a week, challenging due to staff absenteeism.
KPI 15	5.8	BAS housing maintenance requests are completed within 120 days.	Develop strategies to ensure outstanding BAS housing maintenance work is carried out in a timely manner.	Operations & Finance work very closely with QBuild with efforts to bring down O/Standings Work Orders to under 120 Days.

Natural Environment – It Begins With Us



Protecting the environment, people and culture through diverse and engaging opportunities.

- Protecting the natural environment through animal and plant pest management plans.
- Conservation and reinvigoration of traditional outstations.
- Maintaining waste and water standards.
- Diversifying ranger activities to provide for economic opportunities.
- Caring for unique and diverse environmental public areas, including campgrounds, beaches and homelands.

KPI Ref	CP Ref	KPI	Action	Progress
KPI 16	3.1	Have two on-country activities through the Junior Ranger Program.	Build partnerships with Pormpuraaw State School to engage youth in the Junior Ranger Program	Ongoing & very active with the Ranger Group with School support & participation. On-country activity was held in August 2024 at Hersey Beach.
KPI 17	3.3	75% of community members are aware of waste and water obligations.	Develop appropriate community awareness strategies to inform the community of their obligations in relation to the infrastructure upgrade, water usage and waste management.	Awareness still WIP with regular Flyers on Community Clean Up, especially around pre-cyclone season and wet season commencing.
KPI 18	3.3	Customer Service Water Standards are complied with.	Implement strategies to ensure the Customer Service Water Standards are met.	Customer service water standards are being met in compliance with our drinking water quality management plan.
KPI 19	4.1, 5.8	Council has staff trained in Local Laws.	Utilise powers under the Local Laws.	In progress and will be ongoing, focus currently on animal management (Dog Owners) & their responsibilities.
KPI 20	3.1	Rangers receive fees for services.	Investigate new economic opportunities for the Land and Sea Rangers.	Ongoing with all activities and in particular, Carbon Burn revenue.
KPI 21	3.2	100% of domestic pets are micro-chipped.	Engage a vet to carry out micro-chipping and general health checks of all domestic pets.	Working with visiting Vet and Ongoing.

Economy – Creating our future



Providing opportunities through strategic planning, and workforce and economic development.

- Strategic plans reflect community demands, regulatory compliance and Council's corporate vision.
- Build a capable, skilled workforce that finds value in their contribution.
- Maintain effective risk management processes.
- Manage Council's governance requirements in a timely manner.
- Develop opportunities for economic growth.

KPI Ref	CP Ref	KPI	Action	Progress
KPI 22	5.1	Two ILUA meetings held with Traditional Owners to update on Operational Plan.	Consult and seek advice from Traditional Owners on Council's annual Operational Plan.	NGO Groups & ILUA members are very non-committal to having meeting & efforts are still being made to ensure that they are aware of their volunteer duties.
KPI 23	5.3, 5.9	Council has an up-to-date Corporate Risk Register.	Develop a Corporate Risk Register.	In progress - draft risk framework in development, ready for the next stage of identifying inputs.
KPI 24	5.4	A Business Continuity Plan is adopted.	Develop a Business Continuity Plan.	In progress, Council currently has a business continuity plan that needs review and updating. This will be conducted in conjunction with our risk management work.
KPI 25	5.5	Council meets 95% of its statutory governance requirements.	An annual governance schedule is developed, monitored and reported to Council.	In Progress – Policy review at the final stages for Council adoption.
KPI 26	5.3	Two community consultation meetings held for the Corporate Plan.	Organise two public meetings to develop consultation strategies for updating the Corporate Plan.	Two Meetings were held on the current CP, with another planned before June 2025
KPI 27	4.1	Indigenous employment is retained at 80% for award positions.	Development of at least annual performance reviews, training programs and mentoring of local staff.	Indigenous employment is currently at 62% of our workforce. Staff attendance, capacity & willingness to undertake duties is very challenging & is WIP.

Organisation – Develop our Capacity

Building a sustainable financial future.

- Deliver line income and expenditure within approved budgets.
- Comply with relevant legislation, policies and procedures.
- Ensure payroll is processed in a timely manner within legislative guidelines.
- Support IT functions of Council.
- Process accounts payable within appropriate timeframes and trading terms.



KPI Ref	CP Ref	KPI	Action	Progress
KPI 28	5.2	All grants are acquitted on time.	Funded services will be delivered according to grant provisions with emphasis on timely reporting and lodgment.	All grant acquittals are completed prior to the due dates. Council receive grant reporting summary each month in Exec Manager of Corporate Services report.
KPI 29	4.1	Training staff to cover absences and maintain service levels.	Continue documentation of internal controls. (What is the action to train staff?)	In progress – Training needs analysis developed and training in priority or high-risk areas is being delivered. Essential service areas have ongoing in-house training on processes. This will be ongoing.
KPI 30	5.2	Long-term finance sustainability ratios are included in the budget.	Develop appropriate, relevant long term financial ratios.	Complete - Long-term finance sustainability ratios are included in budgets.
KPI 31	5.1, 5.2	Audit Committee complies with s 105 of the LGA 2009.	The Audit Committee carries out its statutory functions in a timely manner with supporting evidence.	Current - We have a very active audit Committee & this is reflected in our audits reports & relationship with QAO.

FINANCIAL STATEMENTS FOR THE PERIOD ENDED 31 DECEMBER 2024

RECOMMENDATION:

That Council notes and accepts the financial statements for the period ended 31 December 2024.

EXECUTIVE SUMMARY:

This report contains the financial statements for the period ended 31 December 2024.

As the December meeting was held early, the Statement of Financial Position and the Statement of Profit & Loss for November 2024 have been included in Appendix B to this report.

FINANCIAL STATEMENTS AT A GLANCE			
	Actual YTD \$	Budget YTD \$	Variance \$
Total operating revenue	16,126,281	16,286,336	(160,055)
Total operating expenses	9,538,356	11,855,650	2,317,294
Operating Position	6,587,926	4,430,686	2,157,240
Capital items	7,439,334	9,996,016	(2,556,682)
Net Result	14,027,259	14,426,702	(399,443)
Capital Works Program			
YTD - 2024/25 capital	8,503,212	23,540,084	15,036,872
Full project life capital costing	9,438,936	40,180,017	30,741,081

Council's net result is \$14.02M, within 3% to budget. Less than forecasted operating expenses (\$2.32M) is offsetting less than forecasted capital revenue (-\$2.56M).

Key points to note in this finance report include the following:

- \$221,190 has been committed to purchase a 4x4 bus to use for community and sporting events, as per SPR resolution 2024/10/04. The bus has been ordered utilising a local buy arrangement.
- Jackson Semler Pty Ltd has been contracted for \$676,276 for the sewerage strainer pit and pipe repairs under a local buy arrangement. The project has been funded under ICCIP. Preconstruction, procurement and some design works have been completed.

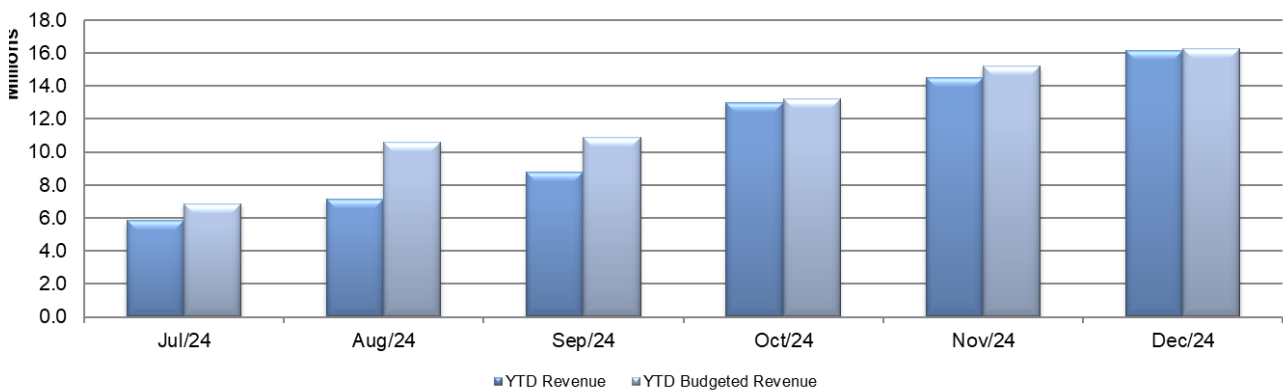
- DETAILED REVIEW OF REVENUE & EXPENDITURE**

	ACTUAL YTD	ORIGINAL BUDGET YTD	VARIANCE	VARIANCE	ORIGINAL BUDGET FY 24/25
	\$	\$	\$	%	\$
Recurrent Revenue					
Levies & charges	269,655	267,409	2,246	1%	534,821
Fees & charges	238,837	171,642	67,195	39%	343,300
Rental income	900,735	642,486	258,249	40%	1,285,000
Interest received	1,734,193	1,031,250	702,943	68%	2,062,500
Sales revenue	3,998,468	4,363,932	(365,464)	-8%	8,727,990
Other incomes	3,121	69,736	(66,615)	-96%	139,500
Grants & Subsidies	8,981,272	9,739,881	(758,609)	-8%	10,928,089
	16,126,281	16,286,336	(160,055)	-1%	24,021,200
Recurrent Expenditure					
Employees costs	2,355,361	3,713,562	1,358,201	37%	7,795,210
Materials and services	4,062,469	5,035,018	972,549	19%	9,453,592
Finance costs	46,324	32,868	(13,456)	-41%	65,750
Depreciation	3,074,202	3,074,202	-	0%	6,148,438
	9,538,356	11,855,650	2,317,294	20%	23,462,990
Operating Result	6,587,926	4,430,686	2,157,240	49%	558,210
Capital					
Capital Revenue	21,854	-	21,854	100%	-
Capital Grants & Subsidies	7,417,480	10,020,888	(2,603,408)	-26%	20,041,875
Capital Expense	-	(24,872)	(24,872)	-100%	(6,384,757)
	7,439,334	9,996,016	(2,556,682)	-26%	13,657,118
Result After Capital	14,027,259	14,426,702	(399,443)	-3%	14,215,328

OPERATING REVENUE:

Operating revenue is \$16.1M compared to a budget of \$16.3M, within 1% of budget.

Operating Revenue



While overall recurrent revenue is on target with the budget, there are some variances that offset each other. Notable variances in operating revenue are as follows:

Variance	Income Category	Reason
\$703K	Interest received	Interest rates forecasted were conservative with an expected drop in the beginning of the year. This aligned with the economic forecast at the time.
\$669K	Concrete batching revenue	More than expected due to a large stakeholder project.
\$258K	Property rental	Accommodation revenue is more than forecasted due to requirements of a large stakeholder project.
-\$759K	Operating grants	Reflects the timing of payment for operational grants where payment was delayed due to variations in agreements.
-\$746K	Private works revenue	Mainly due to the timing of completion for upgrade works.
-\$285K	Carbon credit sales	Due to the timing of ACCUs sales in the year.

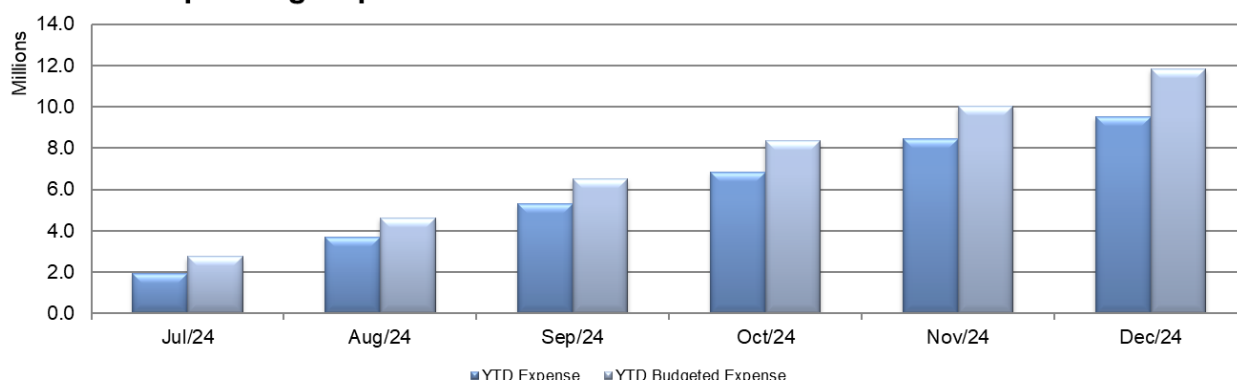
OPERATING EXPENDITURE:

Operating expenditure is \$9.5M, compared to the budget of \$11.9M, \$2.3M less than budgeted.

The major drivers of this variance are as follows:

- Employee costs are less than budgeted by \$1.36M due to excessive absenteeism through the organisation. There have also been vacancies within the Council, notably with executive management roles vacant this financial year
- Materials and services are \$973K less than forecasted. The variance is due to several factors, however notable movements are:
 - Private works expenditure is \$341K less than forecasted;
 - Grants repaid is \$331K less than budget, that relates to the Indigenous Employment Initiative funding;
 - Administration supplies are \$293K less than budget.

Operating Expenditure



Awarded Contracts > \$200,000.00 (GST Exclusive)

There have been two contracts awarded for amounts over \$200K in November & December 2024.

Contract Amount	Supplier	Contract #	Nature of Works
\$676,215.54	Jackson Semler Pty Ltd	LB314	Sewerage Infrastructure Works
\$221,189.88	Mareeba Toyota	LB320	Purchase of a 4x4 Bus

CAPITAL EXPENDITURE:

	YTD Actual	Budget 24/25	Overall Budget	WIP 23/24
Airport	105	20,000	20,000	
Bakery	208,781	211,800	230,000	16,098
Contractors Camp	144,950	250,000	250,000	
Council Roads	61,947	-	-	
DHPW	2,530,973	5,602,490	5,928,236	876,137
DRF R1		1,863,152	14,917,375	
DRFA	2,053,817	5,734,423	7,234,687	12,600
ICCIP	204,914	637,760	637,760	
L&S		38,000	38,000	
LGGSP	858,736	2,018,699	2,045,710	30,890
LRCI	187,860	389,386	389,386	
Capital Plant	659,917	1,171,000	1,147,000	
QRRRF	158,655	186,427	186,427	
R2R		434,622	2,173,111	
Sewerage		30,000	30,000	
Staff Houses	10,032	70,000	70,000	
TIDS	583,227	296,615	296,615	
W4QR4	839,299	2,045,710	2,045,710	
W4QR5		2,540,000	2,540,000	
Grand Total	8,503,212	23,540,084	40,180,017	935,724

Council's capital works program for 2024/25 is as follows:

- Airport: New light pole, concreting downlights (WIP)
- Bakery: Upgrade works (WIP)
- Contractor Camp: Ablution unit and donga renewals (WIP)
- DHPW: New Community Houses (WIP)
- DRFA: Restoration of Roads 2023 Wet Weather Events (WIP)
- DRF R1: Airport Upgrade (Yet to start)
- ICCIP: Sewerage Macerator, Plastic screen system, Safety system at grinder pits (WIP)
- L&S Guesthouse: New solar hot water system, Bathroom refurbishment (Yet to start)
- LGGSP: New Staff Housing (WIP)
- LRCI: Front Beach amenities renewal (WIP), Community Hall roller door Replacement (WIP), Murrays Creek Crossing floodway upgrade (Completed)
- Council Plant: Isuzu MUX (x2), Toyota Hilux, Isuzu D-Max, Isuzu NPR 75-190, Isuzu NPR 65-190, Water Truck, Mini Excavator, 2.5T Forklift, Grader gearbox, Flail mower attachment, Small boat for sewer ponds, massage chairs (x2) (WIP)
- QRRRF: ARNI purchase and implementation (WIP)
- R2R: Road Upgrades (Yet to start)
- Sewerage: Engineer and install an A frame with an endless chain (Yet to start)
- Staff Houses Upgrade works (WIP)
- W4QR4: New Staff Housing (WIP)

- TIDS
 - Strathgordon Rd Stabilise & Seal (1.1KM) (Completed)
 - Strathgordon Rd (41.1) Floodway Extension 160m2 (Completed)
 - Strathgordon Rd - Murray Crossing Extension (Completed)
- W4QR5:
 - Main Road Camp upgrades
 - Admin Store upgrades
 - Fencing to staff housing
 - Power & fencing to the batching plant
 - Airport building & house upgrades
 - Campground amenities & shelter refurbishment
 - New shed & power supply upgrades to the Water Treatment Plant
 - Sewerage infrastructure upgrades
 - Power to the Sportsfield with amenities upgrades
 - (In planning stage)

The build of ten community houses (DHPW) continues this financial year with an expected date of completion now in March 2025. The staff housing project is underway with a revised completion date for March 2025.

The stabilisation and sealing of Strathgordon Rd has been completed as well as the floodway extension. The Strathgordon Rd - Murray Crossing extensions have also reached practical completion.

The AirBridge Rapid Network Infrastructure (ARNI) control unit has been delivered under the QRRRF funding. Council has purchased the Toyota Hilux, Isuzu D-Max & MUX, 2.5T Forklift, Water Truck and Excavator with two Fuso trucks on order.

COUNCIL CASH POSITION

Council's Unconstrained Funds

Pormpuraaw Aboriginal Shire Council
As of 31 December 2024

	\$	\$
Cash At Bank	911,987	
QTC - Investment	<u>66,960,896</u>	67,872,883
Trade Debtors	1,772,651	
Provision Doubtful Debts	<u>(173,466)</u>	1,599,185
Less: Trade Creditors		(777,397)
Less: Tied Grant Funds		(9,211,496)
Less: Current Commitments		(8,680,433)
Adjustment for major commitments of tied grant funds		<u>2,292,659</u>
Total Unconstrained Funds		<u>53,095,401</u>

Please see Appendix A: Statement of Financial Position for further details on Council's assets, liabilities, and community equity.

Summary of Council's Aged Debt

Council aims to minimise the amount of outstanding monies owed through regular review of debtor accounts and systematic engagement with our debtors.

As at the end of December 2024, \$420,276 is outstanding over 60 days.

Below is a snapshot of the significant aged debt:

\$128,760	For the provision of concrete	The debt relates to the provision of concrete. There is a discrepancy between Council records and the debtors' records. An administrative review is being finalised, and Council will respond to the debtor with an aim for resolution.
\$94,534	For service levies & rent	Negotiations through legal representation is not progressing. No resolution has been achieved to date. The Council premise has now been vacated.
\$48,748	For service levies	A commercial property is in arrears. Understanding has been achieved between the Council and debtor with payments being made towards the aged debt, however repayments have become sporadic.
\$44,468	For service levies	Debtor is a state department that is disputing the service levies. Council has escalated the matter, and it is currently under the final review by the state department.
\$79,455	For service levies	This debt relates to the service levies for 19 homeownership leasee debtor accounts within community. Six properties have payments recorded with one account paid in full and the others on payment plans.

FINANCIAL SUSTAINABILITY STATEMENT

The Department of State Development, Infrastructure, Local Government and Planning (DSDILGP) financial sustainability ratios have been provided as an indication of Council's performance against key financial sustainability criteria.

There are eight ratios that review sustainability measures across the categories of:

- Financial capacity
- Operating Performance
- Liquidity
- Asset management

The three asset management ratios and the population growth ratio will be presented to Council at end of year.

Below is an overview of Pormpuraaw’s sustainability measures for December 2024.

Type	Measure	Target	Actual 24/25	5-Year Average
Financial Capacity	Council Controlled Revenue Ratio	No target	3.15%	3.34%
Operating Performance	Operating Surplus Ratio	Greater than 0%	40.9%	2.69%
Operating Performance	Operating Cash Ratio	Greater than 0%	59.9%	35.73%
Liquidity	Unrestricted Cash Expense Cover Ratio	Greater than 4 months	54 months	-

Council Controlled Revenue Ratio – An Indicator of Financial Flexibility

Council controlled revenue is an indicator of Council’s financial flexibility, ability to influence its operating income and capacity to respond to unexpected financial shocks. This ratio is calculated by adding service levies plus statutory fees & charges and dividing by the total operating revenue.

Operating Surplus Ratio – A Measure of Sustainability

This ratio is a measure of a local government’s ability to cover its operational costs and have revenues available for capital funding or other purposes. This ratio is calculated by dividing the operating result by the total recurrent revenue being principally operating grants, sales revenue, interest and rental income.

Operating Cash Ratio

The operating cash ratio is a measure of Council’s ability to cover its core operational expenses and generate a cash surplus excluding depreciation and finance costs. The ratio is calculated by adding the operating result plus depreciation and finance cost divided by total operating revenue.

Unrestricted Cash Expense Cover Ratio

The unrestricted cash expense cover ratio is an indicator of the unconstrained cash available to meet ongoing and emergent financial demands. The ratio is calculated by adding total cash and current investments less externally restricted cash (grants) divided by operating expenditure (less depreciation and finance costs).

The result represents the number of months Council can continue operating based on current monthly expenses. This measure is to be present to Council as a single-year result only.

COUNCIL GRANT REVIEW

Pormpuraaw Aboriginal Shire Council

Tied Grants by Project

For the Month Ended 31 December 2024

	Balance 1/07/2024	Revenue	Council Contribution	Expense	Balance
	\$	\$	\$	\$	\$
Commonwealth Government Grants					
Department of Infrastructure, Transport, Regional Development, Communications & The Arts					
<i>Financial Assistance Grant</i>	-	4,662,731	-	(4,662,731)	-
<i>Roads to Recovery</i>	-	-	-	-	-
<i>Local Roads & Community Infrastructure Program - Phase 3</i>	(103,336)	-	-	-	(103,336)
<i>Local Roads & Community Infrastructure Program - Phase 4</i>	-	233,632	-	(187,860)	45,772
Total	(103,336)	4,896,363	-	(4,850,591)	(57,563)
Department of Health & Aged Care					
<i>CHSP Home Support Programme (HACC)</i>	17,658	223,274	(17,658)	(274,892)	(51,617)
<i>Indigenous Employment Initiative (IEI) - Aged Care</i>	713,794	-	-	(219,481)	494,313
Total	731,452	223,274	(17,658)	(494,373)	442,695
Department of Climate Change, Energy, the Environment and Water					
<i>Indigenous Protected Areas (IPA) Program</i>	-	164,564	-	-	164,564
Total	-	164,564	-	-	164,564
Services Australia					
<i>Centrelink Agency</i>	-	23,863	-	(30,602)	(6,740)
Total	-	23,863	-	(30,602)	(6,740)
Total - Commonwealth Govt Grants	628,117	5,308,064	(17,658)	(5,375,566)	542,956
State Government Grants					
Department of Environment, Science & Innovation					
<i>QIL&S Ranger Program</i>	49,333	598,193	-	(353,402)	294,123
Total	49,333	598,193	-	(353,402)	294,123
Queensland Fire and Emergency Services					
<i>State Emergency Services</i>	-	14,011	-	(6,924)	7,087
Total	-	14,011	-	(6,924)	7,087
Department of Justice & Attorney-General					
<i>Community Justice Group</i>	108,274	86,350	-	(112,819)	81,805
Total	108,274	86,350	-	(112,819)	81,805
State Library of Queensland					
<i>Indigenous Libraries</i>	-	23,000	10,004	(20,944)	12,059
<i>First Five Forever Program</i>	-	3,000	-	(1,003)	1,997
Total	-	26,000	10,004	(21,947)	14,056
Department of Transport and Main Roads					
<i>ATSI TIDS Projects</i>	-	-	-	(583,227)	(583,227)
Total	-	-	-	(583,227)	(583,227)
Queensland Health					
<i>ATSI Public Health Program</i>	-	103,048	-	(115,699)	(12,651)
Total	-	103,048	-	(115,699)	(12,651)
Department of Agriculture, Fisheries & Forestry					
<i>Coastal Clean Up</i>	42,298	-	-	(6,810)	35,487
Total	42,298	-	-	(6,810)	35,487
Department of Education, Skills & Employment					
<i>First Start Program</i>	-	45,000	-	-	45,000
Total	-	45,000	-	-	45,000

Pormpuraaw Aboriginal Shire Council
Tied Grants by Project
For the Month Ended 31 December 2024

	Balance 1/07/2024	Revenue	Council Contribution	Expense	Balance
	\$	\$	\$	\$	\$
State Government Grants					
Queensland Reconstruction Authority					
<i>DRFA 2023 Restoration - Kowanyama Rd</i>	(222,539)	-	-	(785,125)	(1,007,665)
<i>DRFA 2023 Restoration - BAAS Yard Rd</i>	50,983	-	-	(131,842)	(80,859)
<i>DRFA 2023 Restoration - Northern Rd</i>	533,775	-	-	(893,339)	(359,564)
<i>DRFA 2023 Restoration - Pormpuraaw Rd</i>	94,511	-	-	(19,290)	75,220
<i>DRFA - CAT D Betterment Program</i>	124,954	-	-	(224,221)	(99,267)
<i>Qld Resilience & Risk Reduction Fund</i>	-	61,928	-	(158,655)	(96,727)
<i>DRF Aerodrome Upgrade</i>	4,475,212	-	-	-	4,475,212
<i>Get Ready Qld</i>	(1,356)	6,102	-	3,352	8,098
Total	5,055,539	68,030	-	(2,209,120)	2,914,449
Department of Treaty, Aboriginal & Torres Strait Islander Partnerships, Communities and the Arts					
<i>Splashpark</i>	(87,500)	262,500	-	(91,219)	83,781
<i>Service Enhancement Plan</i>	(45,000)	-	-	-	(45,000)
<i>Don't Buy Sly Grog Initiative</i>	(7,750)	-	-	-	(7,750)
Total	(140,250)	262,500	-	(91,219)	31,031
Department of Communities, Housing & Digital Economy					
<i>Qld Community Support Scheme</i>	-	30,288	-	(27,694)	2,594
<i>Community Transport</i>	-	20,190	-	(22,010)	(1,820)
<i>Forward Remote Capital Program - 7 Social Houses</i>	3,053,866	-	-	(1,835,476)	1,218,391
<i>Remote Capital Program - 3 Social Houses</i>	1,405,409	-	-	(695,498)	709,911
Total	4,459,275	50,478	-	(2,580,677)	1,929,076
Department of Tourism & Sport					
<i>Deadly Active Sport & Recreation Program</i>	-	31,500	-	(28,603)	2,897
Total	-	31,500	-	(28,603)	2,897
Department of State Development, Infrastructure, Local Government and Planning					
<i>Indigenous Council Funding</i>	-	2,649,230	-	(2,649,230)	-
<i>LGGSP - New Staff Duplex Complex</i>	392,110	-	-	(858,736)	(466,625)
<i>Works for Queensland 2021-2024</i>	800,000	-	-	(839,299)	(39,299)
<i>Works for Queensland 2024-2027</i>	-	1,200,000	-	-	1,200,000
<i>ICCIP</i>	458,098	-	-	(204,914)	253,184
Total	1,650,208	3,849,230	-	(4,552,178)	947,260
Total - State Govt Grants	11,224,677	5,134,340	10,004	(10,662,626)	5,706,394
Other Grant Providers					
Local Government Association of Queensland - LGAQ					
<i>Rapid Low Earth Orbit (LEO) Program</i>	(17,383)	45,000	-	(27,617)	-
Total	(17,383)	45,000	-	(27,617)	-
Cape York Natural Resource Management					
<i>Nest to Ocean (Turtle Program) CY397 R8</i>	5,395	-	-	(16,895)	(11,500)
Total	5,395	-	-	(16,895)	(11,500)
Total Other Grant Providers	(11,988)	45,000	-	(44,512)	(11,500)
Total Grants	11,840,805	10,487,404	(7,655)	(16,082,704)	6,237,850
Add back negative (unclaimed) grant balances	484,864				2,973,646
Unspent grant revenue	12,325,669				9,211,496

APPENDIX A: STATEMENT OF FINANCIAL POSITION

Pompuraaw Aboriginal Shire Council
Statement of Financial Position
As at 31 December 2024

	2024/25
	\$
Current assets	
Cash At Bank	911,987
Cash - Trust Account	329,154
Cash - QTC Account	66,960,896
Receivables	1,599,185
Contract Asset	2,903,408
Inventories	646,082
Total current assets	<u>73,350,712</u>
Non-current assets	
Property, plant and equipment	167,362,113
Other financial assets	12,124,158
Total non-current assets	<u>179,486,272</u>
Total assets	<u>252,836,984</u>
Current liabilities	
Payables	777,397
Contract Liability	8,080,018
Provisions	758,151
Total current liabilities	<u>9,615,566</u>
Non-current liabilities	
Provisions	189,488
Total non-current liabilities	<u>189,488</u>
Total liabilities	<u>9,805,054</u>
Net community assets	<u>243,031,930</u>
Community equity	
Asset revaluation surplus	140,249,131
Retained surplus	102,782,798
Total community equity	<u>243,031,930</u>

APPENDIX B: FINANCIAL STATEMENTS FOR NOVEMBER 2024

Statement of Profit & Loss as at 30 November 2024.

	ACTUAL YTD	ORIGINAL BUDGET YTD	VARIANCE	VARIANCE	ORIGINAL BUDGET FY 24/25
	\$	\$	\$	%	\$
Recurrent Revenue					
Levies & charges	269,655	267,409	2,246	1%	534,821
Fees & charges	210,026	143,035	66,991	47%	343,300
Rental income	658,129	535,405	122,724	23%	1,285,000
Interest received	1,434,440	859,375	575,065	67%	2,062,500
Sales revenue	3,292,623	3,636,610	(343,987)	-9%	8,727,990
Other incomes	3,121	64,780	(61,659)	-95%	139,500
Grants & Subsidies	8,637,875	9,692,069	(1,054,194)	-11%	10,928,089
	14,505,868	15,198,683	(692,815)	-5%	24,021,200
Recurrent Expenditure					
Employees costs	2,077,805	3,094,635	1,016,830	33%	7,795,210
Materials and services	3,790,017	4,350,833	560,816	13%	9,453,592
Finance costs	36,746	27,390	(9,356)	-34%	65,750
Depreciation	2,561,835	2,561,835	-	0%	6,148,438
	8,466,403	10,034,693	1,568,290	16%	23,462,990
Operating Result	6,039,465	5,163,990	875,475	17%	558,210
Capital					
Capital Revenue	21,854	-	21,854	100%	-
Capital Grants & Subsidies	3,332,826	8,350,740	(5,017,914)	-60%	20,041,875
Capital Expense	-	(24,872)	(24,872)	-100%	(6,384,756)
	3,354,680	8,325,868	(4,971,188)	-60%	13,657,119
Result After Capital	9,394,145	13,489,858	(4,095,713)	-30%	14,215,329

Statement of Financial Position

Pormpuraaw Aboriginal Shire Council
Statement of Financial Position
As at 30 November 2024

	2024/25
	\$
Current assets	
Cash At Bank	1,157,676
Cash - Trust Account	272,042
Cash - QTC Account	69,879,954
Receivables	1,252,355
Contract Asset	1,100,825
Inventories	648,463
Total current assets	<u>74,311,316</u>
Non-current assets	
Property, plant and equipment	167,557,284
Other financial assets	12,124,158
Total non-current assets	<u>179,681,442</u>
Total assets	<u>253,992,757</u>
Current liabilities	
Payables	1,722,379
Contract Liability	10,362,089
Provisions	758,151
Total current liabilities	<u>12,842,619</u>
Non-current liabilities	
Provisions	189,488
Total non-current liabilities	<u>189,488</u>
Total liabilities	<u>13,032,107</u>
Net community assets	<u>240,960,651</u>
Community equity	
Asset revaluation surplus	140,249,131
Retained surplus	100,711,519
Total community equity	<u>240,960,651</u>