

Pormpuraaw Aboriginal Shire Council



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Minutes Council Meeting Date: Wed, 15 Dec 2021 at 10.00am.

1. **Present:** Cr Tim Koo-Aga, Cr Ronald Kingi, Cr George Conrad (Online).
CEO Edward Natera (Minute Taker).

2. **Apologies:** Nil (No Show: Mayor Richard Tarpencha and D/Mayor Andrea Foote). Because Cr Conrad could not remain Online and both Mayor & D/Mayor were No Show, Council decided to postpone the 15 Dec Meeting to 27 Jan 2022 (see Special Purpose Report dated 16 Dec 2021).
Motion: That because of no shows from Mayor R. Tarpencha & DMayor A. Foote, Council decided to postpone the 15 Dec Meeting to 27 Jan 2022. **Moved:** Cr R. Kingi. **Moved:** Cr G. Conrad.
CARRIED:
Resolution: 2021/12/01.

3. **Declaration of any Conflict, any perceived or other Potential Conflict of Interest to be declared prior to meeting by Councillors (Sect 150EL and Sect 150EQ of LGovt Act 2009);**

4. **Related Party Declaration Form , (Sect 150EP of LGovt Act 2009):**
Confirmation of any changes to Related Party Declaration Form by Councillors & Senior Managers:

5. **Matters arising from the Minutes:** That Council confirm the Minutes of the meeting dated Wed, 24 Nov 2021 as true & correct.
Moved: **Seconded:**.....

CARRIED.

Resolution: 2021/12/.....

6. Delegations/Guests:

7. Correspondence: List of inwards correspondence tabled for information:

8. Reports:

8.1 Mayor's Report:

- **8.1.1: Nil.**

8.2 CEO's Report:

- **8.2.1: Attendance Certificate:** see Attendance Certificate dated 15 Dec 2021 and approved for payment at \$1,503.06 each for Cr Koo-Aga, Cr Conrad & Cr Kingi.
- **8.2.2: Authority by CEO to staff to undertake work:**
See docu Lawyers for formal Resolution from Council to CEO in the course of Pest Control work at the residence of the former DCEO residence.
Motion: That Council notes the request to formally authorise the CEO to carry out work as per docu tabled on 12 Nov.
Moved:.....Seconded:.....
CARRIED.
Resolution: 2021/12/.....
- **8.2.3: Application to Reside (ATR) :** See docu dated 29 Nov for ATR at 51 Pompokuraaw St by Jones Holyrod & Sebastian Shortjoe.
Motion: That Council approves ATR docu table on 29 Nov for above persons.
Moved:.....Seconded:.....
CARRIED.
Resolution: 2021/12/.....

- **8.2.4: Council Meeting Dates, 2022:** See docu on Council Meeting Dates, 2022 noting that Jan 2022 will be Thurs, 27 because of Aust Day Holiday on 26 Jan.
Motion: That Council approves the 2022 Council Meeting Dates.
Moved:.....**Seconded:**.....
CARRIED.
Resolution: 2021/12/.....
- **8.2.5: 10 Ngurrin St (Staff Housing allocation & rental for 8 days in return for CleanUp):** See docu on above noting that it is only a temporary arrangement to assist the family (& Related Party Transaction .
Motion: That Council approves the 2022 Council Meeting Dates.
Moved:.....**Seconded:**.....
CARRIED.
Resolution: 2021/12/.....

8.3 Governance & Admin (GnA) Report:

- **8.3.1:** Position vacant and currently oversight by Ex Mgr Corporate Service & CEO. (to be back fill by Internal Placement)
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8.4 Executive Manager Corporate Services (EMCS) Report:

- **8.4.1: Executive Manager Corporate Services:** see Special Purpose Report dated 11 Dec 2021 covering:
 General Finance,
 Grant Acquittals & Reporting,
 Current Corporate Service Project,
 HR,
 Admin Store,
 Guesthouse.
Motion: That Council accepts the Special Purpose Report dated 11 Dec 2021 from EMCS.
Moved:..... **Seconded:**.....
CARRIED.
Resolution: 2021/12/.....

- 8.4.2: Internal Audit Report (Review of Desktop Valuation Report) to 30 June 2021.** Report tabled in June 2021 Audit Committee but not tabled to Council.

Motion: That Council accepts the above Report as tabled.

Moved:.....Seconded:.....

CARRIED.

Resolution: 2021/12/.....

8.5 Operations Executive Manager's Report:

- 8.5.1: Operation Executive Manager Report:** No formal report received, resigned on 06 Dec, Interim placement is being undertaken.

Motion: That Council make note of the above issue.

Moved:.....Seconded:

CARRIED.

Resolution: 2021/12/.....

8.6 Community Service Manager's Report:

- 8.6.1: Community Service Executive Manager (CSEM):** See Report for Nov & Dec covering:

Aged Care,
Justice Group,
Post Office,
Centrelink,
IKC,
Community ID,
Training,
Disaster Management,
Community Safe Plan,
Thriving Community,
PUBSC,
Bakery,
Office Staff.

Motion: That Council accepts Nov & Dec Reports as tabled.

Moved:.....Seconded:.....

CARRIED.

Resolution: 2021/12/.....

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8.7 Environment Manager's Report:

• **8.7.1: Environment Executive Manager Report: No**

Formal Report received but largely involved in:
Airport Fencing Shortfalls by Operations Mgr,
Bakery Shortfalls by Operations Mgr,
Bulk Containers Crush & Refunds,
Dump Misuse,
Tree removal from residences,
Water PH & Membrane issues.

Motion: That Council notes activities as tabled.

Moved:.....**Seconded:**.....

CARRIED.

Resolution: 2021/12/.....

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9. Tenders & Quotations:

10. Notice of Motion:

11. Meeting Closed: 10.35am

12. Next Meeting: 27 Jan 2022.

Minutes accepted as true & correct.

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Mayor: Richard Tarpencha.


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CEO: Edward A Natera. 27 Jan 2022.

