



## *Pormpuraaw Aboriginal Shire Council*

C/- Post Office  
PORMPURAAW QLD 4871

Ph: (07) 4060 4601  
Fax: (07) 4060 4654  
Mobile: 0408 155 019  
Email: ceo@pormpuraaw.qld.gov.au

# **Minutes Council Meeting**

## **Date: Tues, 29 Oct 2019 at 10.26am.**

- 1. Present:** Mayor Kendall, D/Mayor Conrad, Cr Barney, Cr Koo-Aga
- 2. Apologies:** Nil.
- 3. Declaration of any Conflict, any perceived or other Potential Conflict of Interest to be declared prior to meeting by Councillors ( Sect 173 of LGovt Act 2009 ): Nil.**
- 4. Related Party Declaration Form (RPDF), (Sect 171B of LGovt Act 2009):** Confirmation of any changes to RPDF by Councillors & Senior Managers: Nil.
- 5. Matters arising from the Minutes:** That Council confirm the Minutes of the meeting dated Mon, 30 Sept 2019 as true & correct.  
**Moved:** D/Mayor/Cr Conrad. **Seconded:** Cr Edwards.  
**CARRIED.**  
**Resolution: 2019/10/01.**
- 6. Delegations/Guests:** Nil.
- 7. Correspondence:** List of inwards correspondence tabled for information:
- 8. Reports:**

**8.1 Mayor's Report:**

- **8.1.1: Special Report on Rotating Deputy Mayor role.**  
**Motion:** That Council confirms & accepts the SP on Deputy Mayor role.  
**Moved:** Mayor Kendall. **Seconded:** D/Mayor/Cr Conrad.  
**CARRIED.**  
**Resolution: 2019/10/02.**

**8.2 CEO's Report:**

- **8.2.1: Attendance Certificate (AC):** see AC dated 29 Oct 2019 and approved for payment at \$1,473.60 each for Cr Barney, Cr Edwards & Cr Koo-Aga.
- **8.2.2: Audits 2018-2019, Final Management Report from QAO (FMR).** The FMR from QAO noted & tabled for Council acceptance.  
**Motion:** That Council confirms & accepts the FMR as tabled.  
**Moved:** Cr Edwards. **Seconded:** Cr Koo-Aga.  
**CARRIED.**  
**Resolution: 2019/10/03.**
- **8.2.3 Audits 2018-2019, Independent Audit Committee Minutes dated 09 Oct 2019 (IACM):** IACM tabled as required under LGovt Act 2009 & LGovt Reg 2012.  
**Motion:** That Council acknowledges, accepts & approves IACM as tabled & pass appreciation to the Audit Committee.  
**Moved:** D/Mayor/Cr Conrad. **Seconded:** Cr Barney.  
**CARRIED.**  
**Resolution: 2019/10/04.**
- **8.2.4 Audits 2018-2019, Annual Report 2018-2019 (AR):** AR tabled as required under LGovt Act 2009 & LGovt Reg 2012.  
**Motion:** That Council acknowledges, accepts & adopts the AR as tabled.  
**Moved:** Mayor Kendall. **Seconded:** D/Mayor/Cr Conrad. **CARRIED.**  
**Resolution: 2019/10/05.**

- **8.2.5: JAG ( DV Enhancement Program, \$150,000-DVE ):** As per SP, JAG has approved funding for a DVE to support the JAG Coordinator.  
**Motion:** That Council confirms & accepts the SP on DVE.  
**Moved:** D/Mayor/Cr Conrad. **Seconded:** Cr Edwards.  
**CARRIED.**  
**Resolution: 2019/10/06.**
- **8.2.6: Operations Manager (OM):** As SP an Offer has been made to secure a OM who will site visit on 05 Nov.  
**Motion:** That Council confirms & accepts SP on the prospective Operations Manager.  
**Moved:** Mayor Kendall. **Seconded:** D/Mayor/Cr Conrad. **CARRIED.**  
**Resolution: 2019/10/07.**
- **8.2.7: Xmas Break & Payments (XBP):** see SP on XBP for Dec 2019.  
**Motion:** That Council acknowledge, agrees and approves the Special Report on XBP.  
**Moved:** Cr Edwards. **Seconded:** Cr Barney.  
**CARRIED.**  
**Resolution: 2019/10/08.**

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### 8.3 Corporate Services Manager's Report:

- **8.3.1: Corporate Service Manager, General Report dated 24 Oct 2019, received (COSM-GR):** COSM-GR for period ended 24 Oct 2019 tabled covering:  
General Finance,  
Grant Acquittals & Reporting  
Current Corporate Services Projects  
HR  
**Motion:** That Council accepts the COSM-GR to 24 Oct 2019 as presented .  
**Moved:** Cr Barney. **Seconded:** D/Mayor/Cr Conrad.  
**CARRIED.**  
**Resolution: 2019/10/09.**

- **8.3.2: Corporate Service Manager, Financial Report ended 30 Sept 2019 (COSM-FR):** COSM-FR for period ended 30 Sept 2019 tabled covering:  
 Finance Statements at a Glance,  
 Capital Works Program,  
 2019-2020 Capital Expenditure  
 Detailed review of Revenue & Expenditure  
 Operating Revenue  
 Operating Expenditure  
 Council Cash Position  
 Detailed review of Capital items  
 Council Grant Review  
 Statement of Financial Position  
**Motion:** That Council accepts the COSM-FR to 30 Sept 2019 as presented .  
**Moved:** Mayor Kendall. **Seconded:** D/Mayor/Cr Conrad. **CARRIED.**  
**Resolution: 2019/10/10.**
- **8.3.3: Corporate Service Manager, 90 Days Debtors at 30 Sept 2019 (COSM-90 DD):** COSM-90DD at 30 Sept 2019 tabled.  
**Motion:** That Council accepts the COSM-90DD as tabled.  
**Moved:** Cr Edwards. **Seconded:** D/Mayor/Cr Conrad. **CARRIED.**  
**Resolution: 2019/10/11.**
- **8.3.4: Human Resource: (HR):** HR report tabled covering: New Starters, Terminations, Recruitment, Training & Breakdown of Wages.  
**Motion:** That Council accepts the HR report for Sept 2019.  
**Moved:**D/Mayor/Cr Conrad. **Seconded:** Cr Koo-Aga. **CARRIED.**  
**Resolution: 2019/10/12.**
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**8.4 Operation Manager's Report:**

- **8.4.1 Operation Manager Report (OR):** docu on PMP re CY Package, the balance of M\$8 ( M\$3.7 ) to be used for Access Road potion into Pormpuraaw DOGIT.

**Motion:** That Council confirms & approves the above which has been submitted to TMR.

**Moved:** Mayor Kendall. **Seconded:** D/Mayor/Cr Conrad. **CARRIED.**

**Resolution: 2019/10/13.**

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**8.5 Community Service Manager's Report:**

- **8.5.1: Community Service Manager (CSM):** see docu on Library Refurbishment. Council to contribute In-Kind.

**Motion:** That Council confirms & approves In-Kind contribution.

**Moved:** Cr Edwards. **Seconded:** Cr Koo-Aga. **CARRIED.**

**Resolution: 2019/10/14.**

**8.6 Environment Manager's Report:**

- **8.6.1: Environment Mgrs Sept/Oct dated 25 Oct 2019 (EMSR):** The ESR received covering Sept/Oct on: New Water Supply Bore, Visitor Management, Vet Visit, Junior Ranger Program, Outstation Maintenance, Feral Culling, Turtle Work, Reporting, Recycling, Commercial Fisheries, Weed Control.

**Motion:** That Council confirms & accepts the EMSR Report Sept/Oct as tabled.

**Moved:** Mayor Kendall. **Seconded:** Cr Edwards. **CARRIED.**

**Resolution: 2019/10/15.**

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**10. Tenders & Quotations: Nil.**

**11. Notice of Motion: Nil.**

**12. Meeting Closed: 1pm.**

13. Next Meeting: 26 Nov 2019.

Minutes accepted as true & correct.



Ralph Kendall: Mayor.



Edward A Natera. CEO. 26 Nov 2019.