



Pormpuraaw Aboriginal Shire Council

24 Thinraathin St, Pormpuraaw QLD 4892

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An Ordinary Meeting of the Pormpuraaw Aboriginal Shire Council was held on Thurs, 27 Jne 2024 at the Pormpuraaw Council Chambers - 24 Thinraathin St, Pormpuraaw, commencing at 10.00am.

The attendance of each Councillor was requested.

Minutes DRAFT Council Meeting Date: Thurs, 27 Jne at 10.00am.

- 1. Present:** Mayor Ralph Kendall, DMayor Tim Koo-Aga (Online), Cr Keith Barney, Cr Romena Edwards.
- 2. Apologies:** Cr Lucy Foote.
- 3. Declaration of any Conflict, any perceived or other Potential Conflict of Interest to be declared prior to meeting by Councillors (Sect 150EL and Sect 150EQ of LGovt Act 2009): Nil**
- 4. Related Party Declaration Form , (Sect 150EP of LGovt Act 2009):**
Confirmation of any changes to Related Party Declaration Form by Councillors & Senior Managers: Nil
- 5. Matters arising from the Minutes:** That Council confirm the Minutes of Council Meeting dated Fri, 31 May 2024 as true & correct.
Moved: DMayor/Cr T. Koo-Aga. **Seconded:** Cr K. Barney.
CARRIED.
Resolution: 2024/06/01.

6. Delegations/Guests:

7. Correspondence: List of inwards correspondence tabled for information:
FYI

8. Reports:

8.1 Mayor's Report:

- **8.1.1: QAO Interim Audit Report:** Under Sect 213 of the LG Regulations 2012, the QAO Interim Audits for current year 2024 must be tabled at the next Council Meeting.

Motion: That Council acknowledge receipt of the QAO interim Report and will await further independent advisors with written responses on the Significant Deficiency item.

Moved: Cr R. Edwards. **Seconded:** Cr K. Barney.
CARRIED.

Resolution: 2024/06/02.

8.2 CEO's Report:

- **8.2.1: Attendance Certificate:** see Attendance Certificate dated 27 Jne 2024 and approved for payment at \$1,594.44 each for Cr Keith Barney, Cr Romina Edwards & Cr Lucy Foote.

- **8.2.2 Congratulation Letter to Shelina Barlett on aware of Advance Diploma of Community Sector Management.** see Letter of congrats to Shelina Barlett on her Career Award.

Motion: That Council acknowledge recognition & award with a Congrats Letter.

Moved: Mayor R. Kendall. **Seconded:** Cr Keith Barney.

CARRIED.

Resolution: 2024/06/03.

8.3 Executive Manager Corporate Services (EMCS) Report:

- **8.3.1: Executive Manager Corporate Services:** see Special Purpose Report dated 21 Jne 2024 covering:
General Finance,
Grant Acquittals & Reporting,
Current Corporate Service Project,
WHS,
HR,
Admin Store,
Accommodation

Motion: That Council accepts the Special Purpose Report dated 21 Jne 2024 from EMCS.

Moved: Mayor R. Kendall. **Seconded:** Cr R. Edwards.

CARRIED.

Resolution: 2024/06/04.

- **8.3.2: Financial Statement for Period Ended 31 May 2024:** Reports received for above Mth end 31 May 2024 covering :
Financial Statement at a Glance,
Capital Works Program,
2023/2024 Capital Expenditure,
Detailed Review of Revenue & Expenditure,
Operating Revenue,
Operating Expenses,
Awarded Contracts > \$200,000.00,
Capital Expenditure,
Council Cash Position as at 31May 2024 ,
Summary of Council's Aged Debt,
Financial Sustainability Statement,
Council Controlled Revenue-An Indicator of Financial Flexibility,
Operating Surplus Ratio-A measure of Sustainability,
Operating Cash Ratio,
Unrestricted Cash Expenses Cover Ratio
Council Grant Review,
Statement of Financial Position as at 31 May 2024.

Motion: That Council notes & accepts the Financial Statements for period ended 31 May 2024 as tabled.

Moved: Mayor R. Kendall. **Seconded:** Cr R. Edwards.

CARRIED.

Resolution: 2024/06/05.

- **8.3.3: Local Govt Mutual Scheme Risk Self-Assessment Report 2024:** As per docu tabled, the . Local Government Mutual Scheme Risk Self-Assessment Report for 2024 is completed & attached. The report includes a summary of Council's liability risk score, which rates us as Level 3 – Embedding. The report also includes recommendations for improvement which will be reviewed in due course and recommendations included in Council's risk register.

Motion: That Council notes & accepts the LG Mutual Scheme Risk Self Assessment Report 2024 as tabled.

Moved: Cr R. Edwards. **Seconded:** Cr Keith Barney. **CARRIED.**

Resolution: 2024/06/06.

- **8.3.4: Australis Asset Advisory Group Land Valuation Report:** As per Australis Asset Advisory Group (AAAG) comprehensive valuation report for our land (Cairns only) asset is completed & attached. The value of our Cairns office land has increased by just over 31% over a 5-year period since purchasing the property, taking the total value for the land only to \$491K as of 30 June 2024.

Motion: That Council notes & accepts the AAAG Report on Group Land Valuation as tabled.
tabled.

Moved: Cr K. Barney. **Seconded:** Cr R. Edwards. **CARRIED.**

Resolution: 2024/06/07.

- **8.3.5: Australis Asset Advisory Group Indices Assessment Report for Buildings, Water & Sewer:** As per Australis Asset Advisory Group (AAAG) desktop indexation report for building, water & sewerage asset categories as of 30 June 2024 was

completed & is attached. The indexation increases for these asset categories are as follows:

- o Water 4.49%
- o Sewer 4.43%
- o Buildings – Residential 5.45%
- o Buildings – Commercial 4.53%

The above indices are in line with industry benchmarks.

Motion: That Council notes & accepts the AAAG docu on Buildings, Water & Sewer as tabled.

Moved: Cr R. Edwards. **Seconded:** Cr K. Barney.
CARRIED.

Resolution: 2024/06/08.

- **8.3.4: PASC Register of Financial Authority Limit Delegations 2024-2025:**

PASC Register of Financial Authority Limit Delegations 2024-25 is attached or Council to review and adopt. This register provides clear financial delegation for Council officers.

Motion: That Council notes, accepts & adopts the Financial Delegations 2024-2025 as tabled.
tabled.

Moved: Cr K. Barney. **Seconded:** Cr R. Edwards.
CARRIED.

Resolution: 2024/06/09.

8.4 Operations Executive Manager's Report:

- **8.4.1: Vacant Position** (Duties taken up by CEO for interim). Report dated 21 Jne covers:

Airport,
Capital Works,
ERGON,
Plumbing,
Repairs & Maintenance,
Roadworks,
Workshop,
Workers at Operations.

Motion: That Council notes & accepts the Ops Mgrs Report dated 21 Jne as tabled.

Moved: Cr K. Barney. **Seconded:** Cr R. Edwards.
CARRIED.
Resolution: 2024/06/10.

8.5 Community Service Manager's Report:

- **8.5.1: Community Service Executive Manager (CSEM):** See Special Purpose Report for May 2024 received covering:

Aged Care,
Justice Group,
Post Office,
Customer Service Officer for Cashier & PO,
Centrelink,
Library,
Disaster Management,
Bakery,
Hall,
Events 2024,
Minister Nikki visit 8 May
IOP re Hip Hop,
Broc Martin,
Dare to Dream: 23 May,
Fishing Day, 24 May.

Motion: That Council acknowledge & accepts the May Comm Service Report as tabled.

Moved: Cr R. Edwards. **Seconded:** Cr K. Barney.
CARRIED.

Resolution: 2024/06/11.

8.6 Environment Report:

- **8.6.1: Ranger: Land & Sea** (joint Co-Ordinators of Clinton & Gavin): Apr Report received covering Ranger activities:
Croc Nest Survey,
Campgrounds RnM at Chapman & Mungkan,
Weed Control,
Sewer Pond Maintenance,
Equipment RnM,
Landfill Inspection & Maintenance,

Tree Lopp.

Motion: That Council acknowledge & accepts 24 May Report as tabled.

Moved: Cr K. Barney. **Seconded:** Cr R. Edwards.

CARRIED.

Resolution: 2024/06/12.

9. Tenders & Quotations:

- **9.1.1: Staff Housing Complex Tender # PASC2024-T01:** Special Purpose Report dated 25 June 2024 covering: Tender evaluation report received for staff housing complex project. SPR also details the requirement of amending funding projects and amending budgets.

Motion: That Council accepts the SPR and provides resolution to accept the tender outcome along with the requirement to amend projects under funded programs to meet the increased capital budget requirement and to award the project works to HC Building & Construction.

Moved: Cr K. Barney. **Seconded:** Mayor R. Kendall.

CARRIED.

Resolution: 2024/06/13.

10. Notice of Motion: Nil.

11. Meeting Closed: 12.36pm.

12. Next Ordinary Meeting: 31 Jly 2024.

Minutes accepted as true & correct.

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Mayor: Ralph Kendall.

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CEO: Edward A Natera: 31 Jly 2024