



PORMPURAAW

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Ordinary Council Meeting MINUTES

Wednesday 28 May 2025

Pormpuraaw Aboriginal Shire Council
Boardroom

24 Thinraathin Street, Pormpuraaw

1 OPENING OF MEETING

The Mayor declared the meeting open at 12:17 pm.

2 ATTENDANCE AND CERTIFICATE OF ATTENDANCE

Mayor Ralph Kendall (Jnr), Deputy Mayor Tim Koo-Aga, and Cr Keith Barney.

In Attendance: Ms Janelle Menzies (Chief Executive Officer and Minute Taker).

3 APOLOGIES

Cr Lucy Foote sent their apologies. (Doctors Certificate Supplied)

4 DECLARATION OF INTEREST

Nil

5 RELATED PARTY DECLARATION FORM

Nil

6 RECEIVING AND CONFIRMATION OF MINUTES*

RESOLUTION NO: 2025/34

That the Council resolve to receive and adopt the Minutes of the Ordinary Meeting of Pormpuraaw Aboriginal Shire Council Held on Wednesday 16 April 2025.

Moved: Mayor Ralph Kendall (Jnr)

Seconded: Cr Romena Edwards

CARRIED 4/0

RESOLUTION NO: 2025/35

That the Council resolve to receive and adopt the Minutes of the Special Ordinary Meeting of Pormpuraaw Aboriginal Shire Council Held on Thursday 1 May 2025.

Moved: Mayor Ralph Kendall (Jnr)

Seconded: Deputy Mayor Tim Koo-Aga

CARRIED 4/0

7 ITEMS ARISING FROM PREVIOUS MEETINGS

RESOLUTION NO: 2025/36

That the Council resolve to note the resolution register.

Moved: Cr Romena Edwards

Seconded: Deputy Mayor Tim Koo-Aga

CARRIED 4/0

8 DELEGATIONS / GUESTS

11.45 am - Ms Selma Kum Sing and Mr Jay Gebadi from Department of Department of Environment, Tourism, Science and Innovation

9 CORRESPONDENCE

Nil

10 OPERATIONAL STATUS REPORTS

10.1 EXEC MANAGER OF OPERATIONS REPORT APRIL 2025

EXECUTIVE SUMMARY

To update council on the Operational Services activities for April, 2025

RESOLUTION NO: 2025/37

That the Council resolve to receive and note the report.

Moved: Deputy Mayor Tim Koo-Aga

Seconded: Cr Keith Barney

CARRIED 4/0

10.2 EXECUTIVE MANAGER OF COMMUNITY SERVICES REPORT APRIL 2025

EXECUTIVE SUMMARY

Executive Manager Community Services Report April 2025

RESOLUTION NO: 2025/38

That the council resolve to receive and note the report.

Moved: Cr Romena Edwards

Seconded: Cr Keith Barney

CARRIED 4/0

11 CHIEF EXECUTIVE REPORTS

11.1 CEO STATUS REPORT

EXECUTIVE SUMMARY

To provide a status report for Council to 25 May 2025

RESOLUTION NO: 2025/39

That the council resolve to receive and note the report.

Moved: Mayor Ralph Kendall (Jnr)

Seconded: Deputy Mayor Tim Koo-Aga

CARRIED 4/0

11.2 POLICY REVIEW

To provide Council with Policies that have been reviewed for approval.

RESOLUTION NO: 2025/40

That Council adopt the following policies

1. Policy Framework
2. Travel Policy
3. Fraud and Corruption Policy and Plan
4. Community Grants and Assistance Policy

Moved: Mayor Ralph Kendall (Jnr)

Seconded: Cr Romena Edwards

CARRIED 4/0

At 11.45 am Selma Kum Sing and Jay Gebadi from Department of Environment, Tourism, Science and Innovation joined the meeting to brief Council on the programs and support the Environment Services and Regulation Division provide Council with Waste Water and Solid Waste.

At 12.15 pm Selma Kum Sing and Jay Gebadi left the meeting.

11.3 AIRPORT SURVEILLANCE REPORT & FINDINGS & ADOPTION OF AIRPORT DRUG AND ALCOHOL MANAGEMENT PLAN**EXECUTIVE SUMMARY**

To provide Council with the Airport Surveillance Report and Findings and to adopt the Airport Drug and Alcohol Management Plan

RESOLUTION NO: 2025/41

That Council:-

1. Receive and accept the Airport Surveillance Report and Findings; and
2. Adopt the Airport Drug and Alcohol Management Plan

Moved: Deputy Mayor Tim Koo-Aga

Seconded: Cr Keith Barney

CARRIED 4/0

11.4 PORMPUR PAANTHU HOUSING REQUEST

EXECUTIVE SUMMARY

To provide Council with information regarding a proposal from Pormpu Paanthu for additional staff housing

RESOLUTION NO: 2025/42

That Council resolves

1. not to approve the proposed buildings for Men's Shelter and Staff housing due to buildings not being Class 1; and
2. The CEO to work with Pormpur Paanth to find an alternative solution.

Moved: Deputy Mayor Tim Koo-Aga

Seconded: Mayor Ralph Kendall (Jnr)

CARRIED 4/0

11.5 REQUEST FOR DONATION - PORMPURA AW STATE SCHOOL

EXECUTIVE SUMMARY

To approve a donation to the Pormpuraaw State School to enable four (4) students who have been selected to represent Cape York AFL at a competition on the Sunshine Coast

RESOLUTION NO: 2025/43

That the council resolve to approve a donation of \$500 each for four (4) Students who have been selected to represent Cape York AFL at a competition on the Sunshine Coast.

Moved: Mayor Ralph Kendall (Jnr)

Seconded: Cr Romena Edwards

CARRIED 4/0

11.6 ALCOHOL MANAGEMENT PLAN REVIEW

EXECUTIVE SUMMARY

Results from the last Alcohol Management Plan Review for Council to consider changes to the Alcohol Management Plan

RESOLUTION NO: 2025/44

That Council resolve to propose to increase the carriage limited from out of town to 30 x 375mls of beer and premix with less than 4% alcohol. Take away limits from the Pormpuraaw United Brothers Sports Club to be remain the same at 6 x 375ml of beer and premix with less than 4% Alcohol except on Friday Night when the limit to be increased to 12 x 375ml beer and premix with less than 4% alcohol.

Moved: Mayor Ralph Kendall (Jnr)

Seconded: Cr Keith Barney

CARRIED 4/0

12 EXECUTIVE MANAGER OF CORPORATE SERVICES REPORTS

12.1 APRIL 2025 - FINANCIAL REPORT

EXECUTIVE SUMMARY

To provide Council with the Financial Report the the period ending 30 April 2025

RESOLUTION NO: 2025/45

The Council resolve to adopt the Financial Report for April 2025.

Moved: Mayor Ralph Kendall (Jnr)

Seconded: Deputy Mayor Tim Koo-Aga

CARRIED 4/0

13 EXECUTIVE MANAGER OF OPERATIONS REPORTS

Nil

14 EXECUTIVE MANAGER OF COMMUNITY SERVICES REPORTS

14.1 AGED CARE SERVICE - QUALITY AUDIT

EXECUTIVE SUMMARY

To provide Council with the results of the recent Aged Care Service Quality Audit

RESOLUTION NO: 2025/46

That the Council resolve to adopt the Aged Care Service Quality Audit undertaken in May 2025 resulting in no non-compliances.

Moved: Deputy Mayor Tim Koo-Aga

Seconded: Cr Romena Edwards

CARRIED 4/0

15 CONFIDENTIAL ITEMS*

RECOMMENDATION

That Council considers the confidential report(s) listed below in a meeting closed to the public in accordance with Section 275 of the Local Government Act 2009:

15.1 Permission to Reside

As required under Section 254J(3) of the *Local Government Act 2009*, this item is considered confidential due to the following reasons(s):

(f) matters that may directly affect the health and safety of an individual or group of individuals.

MOVE INTO CLOSED SESSION

RESOLUTION NO: 2025/47

That the Council move into closed session at 12:50 am.

Moved: Deputy Mayor Tim Koo-Aga

Seconded: Cr Keith Barney

CARRIED 4/0

MOVE OUT OF CLOSED SESSION

RESOLUTION NO: 2025/48

That the Council move out of closed session at 1:05 pm.

Moved: Mayor Ralph Kendall (Jnr)

Seconded: Deputy Mayor Tim Koo-Aga

CARRIED 4/0

A summary of items discussed in closed session is presented below.

15.1 PERMISSION TO RESIDE**CONFIDENTIAL REASONS**

As required under Section 254J(3) of the *Local Government Act 2009*, this item is considered confidential due to the following reason(s):

(f) matters that may directly affect the health and safety of an individual or a group of individuals.

EXECUTIVE SUMMARY

Council to consider approving Applications to Reside in Pormpuraaw.

RECOMMENDATION

That Council to approve the Applications to Reside in Pormpuraaw as received.

RESOLUTION NO: 2025/49

That Council to approve the three Applications to Reside in Pormpuraaw and make further enquires regarding one application.

Moved: Cr Romena Edwards

Seconded: Deputy Mayor Tim Koo-Aga

CARRIED 4/0

16 LATE ITEMS

16.2 CORPORATE SERVICES REPORT TO COUNCIL - MAY 2025

EXECUTIVE SUMMARY

To provide Council with an update of the Corporate Services function as of 26 May 2025.

RESOLUTION NO: 2025/50

That the Council resolve to receive and note the Corporate Services report as tabled.

Moved: Cr Romena Edwards

Seconded: Cr Keith Barney

CARRIED 4/0

17 TENDERS & QUOTATIONS

Nil

18 NOTICE OF MOTION

19 NEXT MEETING

In accordance with the public notice of meetings published by the Council, the next Ordinary Meeting will be held on Wednesday, 25 June 2025, in the Pormpuraaw Aboriginal Shire Council Boardroom, 24 Thinraathin Street, Pormpuraaw.

20 CLOSE OF MEETING

There being no further business the Mayor declared the meeting closed at 1:40 pm.

Unconfirmed