

# Pormpuraaw Aboriginal Shire Council



C/- POST OFFICE  
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## Minutes Council Meeting Date: Wed, 27 July 2022 at 10.25am.

1. **Present:** Mayor R. Tarpencha, D/Mayor/Cr T. Koo-Aga, Cr G. Conrad, Cr R. Kingi, Cr A. Foote.
2. **Apologies:** Nil.
3. **Declaration of any Conflict, any perceived or other Potential Conflict of Interest to be declared prior to meeting by Councillors ( Sect 150EL and Sect 150EQ of LGovt Act 2009 ): Nil.**
4. **Related Party Declaration Form , (Sect 150EP of LGovt Act 2009):**  
Confirmation of any changes to Related Party Declaration Form by Councillors & Senior Managers: Nil.
5. **Matters arising from the Minutes:** That Council confirm the Minutes of the meeting dated Wed, 29 June 2022 as true & correct.  
**Moved:** Cr R. Kingi. **Seconded:** Cr G. Conrad.  
**CARRIED.**  
**Resolution: 2022/07/01.**
6. **Delegations/Guests:** Nil
7. **Correspondence:** List of inwards correspondence tabled for information:

## 8. Reports:

### 8.1 Mayor's Report:

- **8.1.1: Budget 2022-2023:** see Special Purpose Report & comprehensive Budget 2022-2023 docu noting that:  
Operating Income is to be: M\$17,078,806.00.  
Operating Expenses is to be: M\$11,749,385.00.  
Net Operating result excluding Depreciation: M\$5,329,422.00.  
Depreciation: M\$6,055,450.00.  
Operating Surplus (Deficiency ): (M\$762,028.00)  
**Motion:** That Council confirms & accepts Budget 2022-2023 docu as tabled.  
**Moved:** D/Mayor/Cr T. Koo-Aga. **Seconded:** Cr R. Kingi.  
**CARRIED.**  
**Resolution: 2022/07/02.**
- **8.1.2: Revenue Statement:** as part of Budget 2022-2023, this docu is required to provide an outline and measures that Council has adopted for raising revenue including Rates, Charges & Concessions for each.  
**Motion:** That Council accepts the Revenue Statement Policy as part of Budget 2022-2023 as tabled.  
**Moved:** D/Mayor/Cr T. Koo-Aga. **Seconded:** Cr R. Kingi.  
**CARRIED.**  
**Resolution: 2022/07/03.**
- **8.1.3: Schedule of Fees & Charges 2022-2023 ( SFC 2022-2023).** see Special Purpose Report on SFC 2022-2023 which is consistent our Budget 2022-2023, Operations Plan 2022-2023 and Corporate Plan 2023 and reviewed annually.  
**Motion:** That Council confirms & accepts the above docu.  
**Moved:** Cr G. Conrad. **Seconded:** Mayor R. Tarpencha.  
**CARRIED.**  
**Resolution: 2022/07/04.**

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## 8.2 CEO's Report:

- **8.2.1: Attendance Certificate:** see Attendance Certificate dated 27 July 2022 and approved for payment at \$1,503.06 each for Cr Conrad, Cr Kingi & Cr Foote.

- **8.2.2: Operation Plan:** see Special Purpose Report on Operating Plan which is consistent our Budget 2022-2023 and Corporate Plan 2023.

**Motion:** That Council confirms & accepts the above docu.

**Moved:** Cr G. Conrad. **Seconded:** Mayor R. Tarpencha.

**CARRIED.**

**Resolution: 2022/07/05.**

- **8.2.3: Local Disaster Management Plan (LDMP ) review:** See SPR on council LDMP along with the Observation Collection Tool & Resupply Training by EM Coordinator Nadine Oosen on Wed, 20 Jly 2022..

**Motion:** That Council notes above and SPR and accepts the reviewed LDMP as tabled.

**Moved:** D/Mayor/Cr T.Koo-Aga. **Seconded:** Cr A. Foote.

**CARRIED.**

**Resolution: 2022/07/06.**

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## 8.3 Governance & Admin ( GnA ) Report:

- **8.3.1:** Position vacant and currently oversight by Executive Mgr Corporate Service & CEO. FYI only.

#### 8.4 Executive Manager Corporate Services (EMCS) Report:

- **8.4.1: Executive Manager Corporate Services:** see Special Purpose Report dated 23 Jly 2022 covering:  
General Finance,  
Grant Acquittals & Reporting,  
Current Corporate Service Project,  
HR,  
Admin Store,  
Accommodation.  
**Motion:** That Council accepts the Special Purpose Report dated 23 Jly 2022 from EMCS.  
**Moved:** Mayor R. Tarpencha. **Seconded:** D/Mayor/Cr T.Koo-Aga.  
**CARRIED.**  
**Resolution: 2022/07/07.**
  
- **8.4.2: Insurance Renewals bill:** see SPR re Insurance of \$811,584.41 for 2022-2023.  
**Motion:** That Council accepts the Special Purpose Report on Insurance Renewals for a total cost of \$811,584.41.  
**Moved:** D/Mayor/Cr T. Koo-Aga. **Seconded:** Mayor R. Tarpencha.  
**CARRIED.**  
**Resolution: 2022/07/08.**
  
- **8.4.3: Audits: Audit Committee Meeting Minutes, 29 June 2022:** as per Council Schedule 27 Jne, 04 Jly, see Minutes of Audit Committee that must be presented to Council at next Council Meeting after the Audit Committee Meeting, FYI & acceptance by Council.  
**Motion:** That Council confirms & accepts Audit Committee Meeting Minutes as tabled.  
**Moved:** Mayor R. Tarpencha. **Seconded:** Cr G. Conrad.  
**CARRIED.**

**Resolution: 2022/07/09.**

- **8.4.4: QAO 2022 Interim Report (QAO-2022 IR ):**  
see QAO -2022 IR which continues from docu dated 04 Apr and 15 Apr on Weekly Schedule.

**Motion:** That Council accepts QAO -2022 IR as tabled.

**Moved:** Cr A. Foote. **Seconded:** Mayor R. Tarpencha.

**CARRIED.**

**Resolution: 2022/07/10.**

#### **8.5 Operations Executive Manager's Report:**

- **8.5.1: Operation Executive Manager Report:** Report received covering period to 22 Jly 2022:

Work for Month,  
WHS,  
Main Roads,  
Parks & Gardens,  
Plumbing,  
Housing,  
Special Projects,  
Airport,

**Motion:** That Council note & accepts the above Report to 22 Jly 2022.

**Moved:** Cr G. Conrad. **Seconded:** Cr R. Kingi.

**CARRIED.**

**Resolution: 2022/07/11.**

#### **8.6 Community Service Manager's Report:**

- **8.6.1: Community Service Executive Manager (CSEM):** See Report for Jly 2022 covering:

Aged Care,  
Justice Group,

Post Office,  
Customer Service,  
Centrelink,  
Independent Living,  
Community Safe Plan, Thriving Communities,  
PUBSC,  
Bakery,  
Hall,  
Disaster Management.

**Motion:** That Council accepts Jly 2022 Report as tabled.

**Moved:** Cr G. Conrad. **Seconded:** D/Mayor/Cr T. Koo-Aga.

**CARRIED.**

**Resolution: 2022/07/12.**

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**8.7 Environment Manager's Report:**

• **8.7.1: Environment Executive Manager Report:**

No EEM Report received as preparations underway for Sick Leave. Largely worked with his team to plan Activities over the next 6 weeks of Sick Leave.

**Motion:** That Council notes no EEM Report because of Sick Leave.

**Moved:** Cr G. Conrad. **Seconded:** Cr A. Foote.

**CARRIED.**

**Resolution: 2022/07/13.**

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**10. Tenders & Quotations:**

**11. Notice of Motion:**

**12. Meeting Closed:**

**13. Next Meeting: 31 Aug 2022.**

**Minutes accepted as true & correct**



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**Mayor: Richard Tarpencha.**



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**Edward A Natera. 31 Aug 2022**