



Pormpuraaw Aboriginal Shire Council

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MINUTES Council Meeting

Date: Thurs 25 May 2017 at 10.00 am.

1. **Present:** Mayor Kendall, Cr Edwards, Cr Conrad, Cr Barney, Cr Koo-aga
2. **Apologies:** Nil
3. **Declaration of any Conflict, any perceived or other Potential Conflict of Interest to be declared prior to meeting by Councillors:**
4. **Related Party Declaration Form (RPDF):** Confirmation of any changes to RPDF by Councillors & Senior Managers:
5. **Matters arising from the Minutes:** That Council confirm the Minutes of the meeting dated Thur, 27 Apr 2017 as true & correct.
Moved: Cr Edwrad. **Seconded:** Cr Koo-aga.
CARRIED.
Resolution: 2017/05/01.
6. **Delegations/Guests:**
7. **Correspondence:** List of inwards correspondence tabled for information:
8. **Reports:**
 - 8.1 Mayor's Report:

- **8.1.1:**

8.2 8.1.2: CEO's Report:

- **8.2.1: Attendance Certificate (AC):** see AC dated 25 May 2017 and approved for payment at \$1,383.83 each for Cr Barney, Cr Conrad & Cr Koo-Aga.
- **8.2.2: Aggregate (Bitumen)** as per Special Report, the cost of AB is above CEO's cost delegation & requires Mayor to counter-sign.
Motion: That Council approves the above SP for purchase of aggregate from Boral.
Moved: Mayor Kendall. Seconded: Cr Barney. CARRIED.
Resolution: 2017/05/02.
- **8.2.3: Anti-Social behaviour Special Report:** as per SP, Council to take up further at next Interagency Meeting.
Motion: That Council confirms intent to further raise this issue at next IA meeting and work towards a solution.
Moved: Mayor Kendall. Seconded: Cr Barney. CARRIED.
Resolution: 2017/05/03.
- **8.2.4: CIMA surplus allocation:** as per SP, Council formally applied to TMR to retain the savings on our CIMA CYRoad allocation to further develop Murray Creek crossing.
Motion: That Council ratify SP by Resolution.
solution.
Moved: Cr Edwards. Seconded: Cr Koo-aga. CARRIED.
Resolution: 2017/05/04.
- **8.2.4: Cook Shire Letter of support:** Council forwarded a formal letter of support to Cook Shire for their Bridge Renewal Application for Kings River Bridge refurbishment.
Motion: That Council ratify the letter of support by Resolution. Solution.

**Moved: Cr Koo-aga. Seconded: Cr Edwards.
CARRIED.
Resolution: 2017/05/05.**

- **8.2.5: Delegation Register (Council to CEO-DR):**
DR docu reviewed as per Local Govt Act 2009 Sect 257 & distributed on 28 Apr to Council.
Motion: That Council moves by Resolution to accept DR.

**Moved: Cr Conrad. Seconded: Cr Barney.
CARRIED.
Resolution: 2017/05/06.**

- **8.2.6: Delegation Register (CEO to Senior Management):** DR docu reviewed as per Local Govt Act 2009 Sect 259 & distributed on 21 & 30 Apr to Council.
Motion: That Council moves by Resolution to accept DR.

**Moved: Cr Conrad. Seconded: Cr Koo-aga.
CARRIED.
Resolution: 2017/05/07.**

- **8.2.7: Women's Shelter update:** docu tabled re WS, with Site Survey on 5 May completed.
Motion: That Council acknowledge status of progress on WS.

**Moved: Cr Conrad. Seconded: Cr Koo-aga.
CARRIED.
Resolution: 2017/05/08.**

- **8.2.7: Water Truck purchase:** as per Special Report, WT will be budget for in upcoming 2017-2018 Budgets & process now underway.
Motion: That Council ratify above purchase by Resolution.

- **Moved: Cr Edwards. Seconded: Cr Barney.
CARRIED.
Resolution: 2017/05/09.**

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8.3 Finance Manager's Report:

- **8.3.1: Finance Summary Report (FSR):** Dot Point Summary dated 23 May 2017 submitted by Finance covering: General Finance, Grant acquittals & Reporting, Current Finance projects, HR, Post Office, Guesthouse, AdminStore.
Motion: That Council accepts the FSR dated 23 May 2017 submitted by the Finance Manager & tabled by the CEO.
Moved: Cr Conrad. Seconded: Cr Edwards.
CARRIED.
Resolution: 2017/05/10.
- **8.3.2: Internal Audit Plan for 2017 (Altius-IAP):** see docu on IAP that covers Related Party Transactions & Disclosures.
Motion: That Council accepts the IAP as submitted by the Finance Manager & tabled by the CEO.
Moved: Cr Koo-aga. Seconded: Cr Conrad.
CARRIED.
Resolution: 2017/05/11.
- **8.3.3: 1st Visit Internal Audit Report on Related Parties (IARRP):** see docu on IARRP covering areas of significant risk to Council.
Motion: That Council accepts the IARRP as submitted by the Finance Manager & tabled by the CEO.
Moved: Cr Conrad. Seconded: Cr Koo-aga.
CARRIED.
Resolution: 2017/05/12.
- **8.3.4: Asset Val Indexation Report (AIR):** see docu dated 18 May re AIR to 30 June 2017 to comply with LG Act 2009 & LG Regulation 2012 covering Building, Infrastructure & Roads.
Motion: That Council accepts the AIR as submitted by the Finance Manager & tabled by the CEO.
Moved: Cr Koo-aga. Seconded: Cr Barney.
CARRIED.
Resolution: 2017/05/13.
- **8.3.5: HR Report (HR):** Dot Point Summary for May 2017 submitted by HR covering: Daily Activities, New Starters, Terminations, Employee Probation, Recruitment Activity,

Police Checks, Inductions, Headcount, Training/Conference/Workshop and Future HR Focus.
Motion: That Council accepts the HR report for May as submitted by the Finance Manager & tabled by the CEO.

Moved: Cr Barney . Seconded: Cr Conrad.
CARRIED.

Resolution: 2017/05/14.

- **8.3.6: Defence Force Reserves Leave Policy (DFR001):** as per docu submitted by HR, Council will now apply DFR001 for staff members who are worth ADF Reserves.
Motion: That Council moves by Resolution to adopt DFR001 as Policy.
Moved: Mayor Kendall. Seconded: Cr Edwards.
CARRIED.
- **Resolution: 2017/05/15.**

8.4 Operation Manager's Report:

- **8.4.1: Operation Report (OR) :** OR dated 25 May 2017 submitted by OR covering: Airport, Housing, Mainroads, Parks & Garden, Plumbing/Water, Repairs & Maintenance, Workshop, Grant Applications: BOR R2, W4Q, BOR R3 received.
Motion: That Council acknowledge & adopts the OR dated 25 May 2017 from the Operations Mgr & tabled by CEO.
Moved: Cr Conrad. Seconded: Cr Edwards.
CARRIED.
Resolution: 2017/05/16.
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8.5 Community Service Manager's Report:

- **8.5.1: Community Service Report (CSR):** CSR for May 2017 submitted by CS Mgr covering: Indigenous Knowledge Centre, Community Newsletter, Aged Care, Justice Group, Community Cafe & Bakery, QCU (Transition for students) Centrelink and Disaster Management.
Motion: That Council acknowledge & adopts the CSR from the Community Service Mgr & tabled by CEO.
Moved: Cr Conrad. Seconded: Cr Barney.
CARRIED.

Resolution: 2017/05/17.

8.6 Environment Manager's Report:

- **8.6.1: Environment Report (ER):** ER report dated 22 May 2017 covering: Tourist Camp Maint, Weed Control, 20/20 Shore Bird Monitoring, Training/Staff development, Fisheries Monitoring, Long Term Fisheries monitor, Junior Rangers, Turtle Monitoring, Torres Strait Regional Authority visit, QILASRP, Fee for Service, Fire Breaks, Recycling, Refuse area.
Motion: That Council accepts the ER report as submitted by Environment Mgr & tabled by CEO.
Moved: Cr Conrad. Seconded: Cr Edwards.
CARRIED.
Resolution: 2017/05/18.

8. Tenders & Quotations:

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9. Notice of Motion:

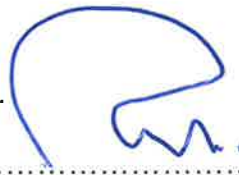
10. Meeting Closed: 1:15pm.

11. Next Meeting: 29 June 2017.

Minutes accepted as true & correct.



Ralph Kendall: Mayor



Edward A Natera: CEO. 29 June 2017