

Pormpuraaw Aboriginal Shire Council

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Minutes Council Meeting **Date: Wed, 24 June 2020 at 10.05am.**

- 1. Present:** Mayor Richard Tarpencha, D/Mayor/Cr Tim Koo-Aga, Cr George Conrad, Cr Ronald Kingi, Cr Andrea Foote, CEO Edward Natera (Minute Secretary).
- 2. Apologies:** Nil.
- 3. Declaration of any Conflict, any perceived or other Potential Conflict of Interest to be declared prior to meeting by Councillors (Sect 173 of LGovt Act 2009): Nil.**
- 4. Related Party Declaration Form (RPDF), (Sect 171B of LGovt Act 2009):** Confirmation of any changes to RPDF by Councillors & Senior Managers: Mayor Richard Tarpencha declared RPDF.
- 5. Matters arising from the Minutes:** That Council confirm the Minutes of the meeting dated Wed, 27 May 2020 as true & correct.
Moved: Cr George Conrad. **Seconded:** Cr Ronald Kingi.
CARRIED.
Resolution: 2020/06/01.
- 6. Delegations/Guests:**

7. **Correspondence:** List of inwards correspondence tabled for information:

8. **Reports:**

8.1 Mayor's Report:

- **8.1.1: Funeral arrangements:** see SPR request from May Ballie & Vallerie Tarpencha support by Res: 2020/06/08/01.

Motion: That Council approves usages of Council assets for the above Funeral noting that Mayor Richard Tarpencha declared a COI.

Moved: Cr Ronald Kingi. **Seconded:** Cr Andrea Foote.

CARRIED.

Resolution: 2020/06/02.

- **8.1.2: Docu titled Special Project Officer:** Docu table by Mayor Tarpencha to the CEO without notice. CEO informed Council that Docu to be further discussed & deliberated before next Council meeting on Wed, 29 July.

8.2 CEO's Report:

- **8.2.1: Attendance Certificate (AC):** see AC dated 24 June 2020 and approved for payment at \$1,473.60 each for Cr Conrad, Cr Foote & Cr Kingi.

- **8.2.2: Covid 19 Roadmap Stage 2 & 3**

Consultation (C19RM): see docu on C19RM for Council adoption.

Motion: That Council confirms receipt, acceptance and adoption of C19RM as accepted by the PLDMG on 04 June 2020.

Moved: Cr George Conrad. **Seconded:** Cr Ronald Kingi.

CARRIED.

Resolution: 2020/06/03.

- **8.2.3: Covid 19 W4Q 2020-2021 Funding (CW4Q20-21) :** see SPR on CW4Q20-21.

Motion: That Council reconfirms the SPR on CW4Q20-21. Project must be "Shovel ready" and

completed by Jne 2021.

Moved: D/Mayor/Cr Tim Koo-Aga. **Seconded:** Cr George Conrad.

CARRIED.

Resolution: 2020/06/04.

- **8.2.4: Council Schedules & Identified Meetings (CSIM):** see SPR on CSIM. Council members must make every effort to attend meetings as per SPR.
Motion: That Council acknowledge the above SPR which was also on **Resolution 2020/05/02.**
Attendance is a requirement under **Local Govt Act 2009 Sect 12.**
Moved: Cr George Conrad. **Seconded:** D/Mayor Tim Koo-Aga.
CARRIED.
Resolution: 2020/06/05.

- **8.2.5: Confirmation of Probation (Operations Mgr) & Re-Appointment of placement (Corporate Service Mgr)-COPnRA:** see SPR on COPnRA dated 19 June 2020.
Motion: That Council confirms & accepts the SPR as tabled.
Moved: Cr Ronald Kingi. **Seconded:** Cr George Conrad.
CARRIED.
Resolution: 2020/06/06.

- **8.2.6: Staff, potential risk notice (SDG):** see SPR on SDG and process undertaken t limit Risk.
Motion: That Council confirms & accepts the SPR and makes itself aware of the SDG issue and our endeavours to give local staff a second chance in life & capacity build individuals.
Moved: Cr George Conrad. **Seconded:** Ronald Kingi.
CARRIED.
Resolution: 2020/06/07.

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8.3 Deputy CEO's Report:

- **8.3.1: Governance (DCEO):** Council notes that position is vacant and placement is WIP. Duties are shared between Corporate Services Mgr & CEO.
Motion: That Council notes and accepts above arrangements.
Moved: Cr George Conrad. **Seconded:** D/Mayor Tim Koo-Aga.
CARRIED.
Resolution: 2020/06/08.

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8.4 Corporate Services Executive Manager's Report:

- **8.4.1: Corporate Service Executive Manager (CSEM):** General Report dated 19 June 2020 received and covered:
 General Finance,
 Grant Acquittals & Reporting,
 Current Corporate Service Projects,
 HR,
 Admin Store,
 Guest House.
Motion: That Council accepts the CSEM report as tabled.
Moved: Cr George Conrad. **Seconded:** Cr Ronald Kingi.
CARRIED.
Resolution: 2020/06/09.
- **8.4.2: CSEM Financial Report (CSEM-FR) ended 31 Mch (CSEM-FR):** CSEM-FR for period 31 May 2020 tabled covering:
 Finance Statements at a Glance,
 Capital Works Program,
 2019-2020 Capital Expenditure
 Detailed review of Revenue & Expenditure
 Operating Revenue
 Operating Expenditure
 Council Cash Position
 Capital Expenditure
 Council Grant Review

Statement of Financial Position

Motion: That Council accepts the CSEM-FR to 31 May 2020 as presented .

Moved: Cr George Conrad. **Seconded:** Cr Ronald Kingi.

CARRIED.

Resolution: 2020/06/10.

- **8.4.3: CSEM, 90 Days Debtors at 31 May 2020 (CSEM-90 DD):** CSEM-90DD at 31 May 2020 tabled.
Motion: That Council accepts the CSEM-90DD as tabled.
Moved: Cr George Conrad. **Seconded:** Cr Ronald Kingi.
CARRIED.
Resolution: 2020/06/11.
- **8.4.4: Register of Financial Authority Limit Delegations 2020-2021 (RFALD):** see docu on RFALD for 2020-2021.
Motion: That Council accepts the RFALD as tabled.
Moved: D/Mayor Tim Koo-Aga. **Seconded:** Cr George Conrad.
CARRIED.
Resolution: 2020/06/12.
- **8.4.5: Human Resource: (HR):** HR report for May 2020 tabled covering:
Month in Review,
HR Training/Conference,
Projects,
Reporting,
New Starters,
Terminations/Resignations,
Recruitment,
Training,
Breakdown of Wages.
Motion: That Council accepts the HR report for May 2020.
Moved: Cr Ronald Kingi. **Seconded:** Cr George Conrad.
CARRIED.
Resolution: 2020/06/13.

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8.5 Operations Executive Manager's Report:

- **8.5.1: Operation Executive Manager Report (OEMR):**
OEMR received dated 15 May 2020 covering:
Airport,
RnM,
Main Roads,
Parks n Garden,
Plumbing,
Housing,
Workshop,
Splash Park,
Bakery,
Library Upgrade,
New Playground equipment.
Motion: That Council accepts the OEMR dated 17 June 2020 as presented for adoption.
Moved: Mayor Richard Tarpencha. **Seconded:** Cr George Conrad.
CARRIED.
Resolution: 2020/06/14.

8.6 Community Service Manager's Report:

- **8.6.1: Community Service Executive Manager (CSEM):** Council to note that this position is vacant (advt currently WIP). Duties are being spread across DCEO, Finance & CEO)
Motion: That Council notes above arrangements.
Moved: Cr George Conrad. **Seconded:** D/Mayor/Cr Tim Koo-Aga.
CARRIED.
Resolution: 2020/06/15.

8.7 Environment Manager's Report:

- **8.7.1: Environment Exec Mgr (EEM) Report:** EEM Report received dated 16 June 2020 covering:
Community & PASC Infrastructure Fire Breaks,
ICCIP,
Weeds,

Training,
Program Reporting.

Motion: That Council confirms & accepts the EEM
Report dated 17 June 2020 as tabled.

Moved: Cr Ronald Kingi. **Seconded:** Cr George
Conrad.

CARRIED.

Resolution: 2020/06/16.

10. Tenders & Quotations:


11. Notice of Motion:

12. Meeting Closed:

13. Next Meeting: **29 July 2020.**

Minutes accepted as true & correct.


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Richard Tarpencha: Mayor.


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Edward A Natera. CEO. 29 Jly 2020.

