



Pormpuraaw Aboriginal Shire Council

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MINUTES Council Meeting **Date: Thurs 30 Mch 2017 at 10.00 am.**

1. Present: R Kendall, T Koo-Aga, K Barney, G Conrad, B Edwards
2. Apologies: Nil
3. Declaration of any Conflict, any perceived or other Potential Conflict of Interest to be declared prior to meeting by Councillors: Nil
4. Related Party Declaration Form (RPDF): Confirmation of any changes to RPDF by Councillors & Senior Managers: Nil
5. **Matters arising from the Minutes:** That Council confirm the Minutes of the meeting dated Thur, 23 Feb 2017 as true & correct.
Moved: Cr Conrad. **Seconded:** Cr Edwards.
CARRIED.
Resolution: 2017/03/01
6. Delegations/Guests:
7. Correspondence: List of inwards correspondence tabled for information:
8. Reports:
 - 8.1 Mayor's Report:

- **8.1.1:**

8.2 8.1.2: CEO's Report:

- **8.2.1: Attendance Certificate (AC):** see AC dated 30 Mch 2017 and approved for payment at \$1,383.83 each for Cr Barney, Cr Conrad & Cr Edwards.

- **8.2.2: Audit Plan end June 2017: External (AP):** AP given to Mayor & Audit Committee members to brief.
Motion: That Council accepts the above and that AP are in place for year end June 2017.

Moved: D/Mayor Cr Koo-Aga. **Seconded:** Cr Conrad.
CARRIED.

Resolution: 2017/03/02

- **8.2.3: Budget Amended Special Meeting (BA):** As per Minutes dated 03 Mch Council has received confirmed grants of M\$2,755,046.00 and Budgets are to be amended accordingly.

Motion: That Council approves Minutes on above and Budgets adjusted accordingly.

Moved: Mayor Kendall. **Seconded:** Cr Edwards.
CARRIED.

Resolution: 2017/03/03

- **8.2.4: Building our Region R2 (BOR):** see Special Report on BOR, Pormpuraaw Land & Sea Management Base.

Motion: That Council accepts Resolution as per Special Report tabled.

Moved: D/Mayor/Cr Koo-Aga. **Seconded:** Mayor Kendall. **CARRIED.**

Resolution: 2017/03/04

- **8.2.5: Building our Region R3 (BOR):** see Special Report on BOR, Pormpuraaw Workshop Upgrade.

Motion: That Council accepts Resolution as per Special Report tabled.

Moved: Cr Conrad. **Seconded:** D/Mayor/Cr Koo-Aga.
CARRIED.

Resolution: 2017/03/05

- **8.2.6: Building our Region R3 (BOR):** see Special Report on BOR, Pormpuraaw Sporting Facilities.
Motion: That Council accepts Resolution as per Special Report tabled.
Moved: Mayor Kendall. **Seconded:** Cr Conrad.
CARRIED.
- **Resolution: 2017/03/06**
- **8.2.7: EMU, Public Speaking & preparation for Diploma in LG (EMU, PS n DLG):** see Special Report on EMU, PS n DLG.
Motion: That Council accepts Resolution as per Special Report.
Moved: Cr Conrad. **Seconded:** Cr Barney.
CARRIED.
Resolution: 2017/03/07
- **8.2.8: Why Fraud Management is Important:** see docu from LGAQ on above.
Motion: That Council acknowledges that the above topic is important & that Council's Fraud Policy to be reviewed & updated.
Moved: Cr Edwards. **Seconded:** Cr Barney.
CARRIED.
Resolution: 2017/03/08
- **8.2.8: Xmas break Dec 2017 (XB2017):** see Special Report on XB2017.
Motion: That Council acknowledges above Special report & that staff are notified by 01 May of the breakup date of 20 Dec 2017 & return to work date of 04 Jan 2018.
Moved: Mayor Kendall. **Seconded:** Cr Conrad.
CARRIED.
Resolution: 2017/03/09
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8.3 Finance Manager's Report:

- **8.3.1: Finance Summary Report (FSR):** Dot Point Summary dated 29 Mch 2017 submitted by Finance covering: General Finance, Grant acquittals & Reporting, Current Finance projects, HR, Post Office, Guesthouse,

AdminStore and Graphs for Income & Expenditure and Cash position at 28 Feb 2017.

Motion: That Council accepts the FSR dated 29 Mch 2017 submitted by the Finance Manager & tabled by the CEO.

Moved: Cr Edwards. **Seconded:** Cr Conrad.

CARRIED.

Resolution: 2017/03/10

- **8.3.2: HR Report (HR):** Dot Point Summary for Mch 2017 submitted by HR covering: Daily Activities, New Starters, Terminations, Employee Probation, Recruitment Activity, Police Checks, Inductions, Headcount, Training/Conference/Workshop, Performance Appraisals
Motion: That Council accepts the HR report for Mch 2017 as submitted by the Finance Manager & tabled by the CEO.
Moved: D/Mayor Koo-Aga. **Seconded:** Cr Edwards.
CARRIED.
Resolution: 2017/03/11

8.4 Operation Manager's Report:

- **8.4.1: Operation Report (OR):** OR received dated 14 Mch covering: Airport, Housing, Main Roads, Parks n Gardens, Plumbing/Water, RnM, Workshop, Grant Applications & General.
Motion: That Council accepts OR for 14 Mch as submitted by the Operations Manager & tabled by the CEO.
Moved: Cr Edwards. **Seconded:** Cr Conrad.
CARRIED.
Resolution: 2017/03/12

8.5 Community Service Manager's Report:

- **8.5.1: Community Service Report (CSR):** CSR for xxxx submitted by CS Mgr covering: Indigenous Knowledge Centre, Aged Care, Justice Group, Community Hall, Community Bus, Centrelink.
Motion: That Council acknowledge & adopts the CSR from the Community Service Mgr & tabled by CEO.
Moved: D/Mayor Koo-Aga. **Seconded:** Cr Barney.
CARRIED.
Resolution: 2017/03/13

8.6 Environment Manager's Report:

- **8.6.1: Environment Report (ER):** ER report dated 24 Mch 2017 covering: Tourist Camp Maint, Weed Control, 20/20 Shore Bird Monitoring, Croc Nest monitor, Fisheries compliance, Long Term Fisheries monitor, Contractor Camp Clean Up, Junior Rangers, QILASRP /Turtle Program Media Promotion, QILASRP Co-ord meeting, TSRA invite to Yam Island, Recycling, Refuse area.

Motion: That Council accepts the ER report as submitted by Environment Mgr & tabled by CEO.

Moved: Cr Conrad. **Seconded:** Cr Edwards.

CARRIED.

Resolution: 2017/03/14

- **8.6.2: EHW/AC Report :** EHW/AC Report Mch 2017 covering: Pest Control, Animal Control, Water Sampling, Food Inspection, DATSIP Retail Stores, HACCP, Kiosk, Anglican Shop, Sewage Pond, Refuse ADAFF, Recycling, Vector control, Public Health Team, Animal Control, Animal health & welfare, Dog Bite Incident, Vet visit, Desexed, Micro chip, Vaccination, Euthanise, Dog Pound, Micro Chip, Dead dogs Water Sampling.

Motion: That Council acknowledge & accepts the EHW/AC report as submitted by the EHW/AC team & tabled by CEO.

Moved: Cr Conrad. **Seconded:** Cr Edwards.

CARRIED.

Resolution: 2017/03/15

8. Tenders & Quotations:

- **8.1.1: Tender Document PASC2017-T01 Plant Hire (TD):** Tender document TD to be advertised soonest for next 12 months as per Sect 232 of LGovt Regulation 2012.

Motion: That Council acknowledge & ratifies the TD as tabled.

Moved: Cr Conrad. **Seconded:** Mayor Kendall

CARRIED.

Resolution: 2017/03/16

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9. Notice of Motion:

10. Meeting Closed: 11:55 AM

11. Next Meeting: 27 Apr 2017.

Minutes accepted as true & correct.



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Ralph Kendall: Mayor



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Edward A Natera: CEO . 27 Apr 2017