



Pormpuraaw Aboriginal Shire Council

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Minutes Council Meeting

Date: Thurs, 20 Feb 2020 at 10.20am.

1. **Present:** Mayor Ralph Kendall, D/Mayor Keith Barney, Cr George Conrad, Cr Tim Koo-Aga, CEO Edward Natera (Minute Secretary).
2. **Apologies:** Nil.
3. **Declaration of any Conflict, any perceived or other Potential Conflict of Interest to be declared prior to meeting by Councillors (Sect 173 of LGovt Act 2009): Nil.**
4. **Related Party Declaration Form (RPDF), (Sect 171B of LGovt Act 2009):** Confirmation of any changes to RPDF by Councillors & Senior Managers: Nil.
5. **Matters arising from the Minutes:** That Council confirm the Minutes of the meeting dated Thurs, 23 Jan 2020 as true & correct.
Moved: Cr Conrad. **Seconded:** Mayor Kendall.
CARRIED.
Resolution: 2020/02/01.
6. **Delegations/Guests:**
7. **Correspondence:** List of inwards correspondence tabled for information:

8. Reports:

8.1 Mayor's Report:

- 8.1.1: Nil

8.2 CEO's Report:

- **8.2.1: Attendance Certificate (AC):** see AC dated 20 Feb 2020 and approved for payment at \$1,473.60 each for Cr Conrad & Cr Koo-Aga.
- **8.2.2: AirServices:** see docu re AVMIN & note Council will support an "In Principle" endorsement of the proposal from AVMIN, this follows from Resolution 2020/01/02.
Motion: That Council confirms SR on AVMIN for Airservices.
Moved: Cr Conrad. **Seconded:** Cr Koo-Aga.
CARRIED.
Resolution: 2020/02/02.
- **8.2.3: AACAP (Sidetrack to establish 5 Lots on Northside & 5 Lots on Southside:** see SR on 5x5 Lots for ease of operating heavy equipment.
Motion: That Council confirms & accepts the SR after speaking to our TO Elder & receiving approval.
Moved: Mayor Ralph. **Seconded:** D/Mayor Barney.
CARRIED.
Resolution: 2020/02/03.
- **8.2.4: AACAP (Orchids transfer-OT)** see SR on OT as discussed with TO Elder for transfer to Southside of township.
Motion: That Council confirms & accepts the SR after given approval by TO Elder.
Moved: Cr Conrad. **Seconded:** Cr Koo-Aga.
CARRIED.
Resolution: 2020/02/04.
- **8.2.5: Audit Committee Chairperson (ACC):** see SR on ACC to be effective immediately. Council passes appreciation & gratitude to outgoing ACC.
Motion: That Council acknowledges, confirms & ratify the SR as tabled.

Moved: Cr Koo-Aga. **Seconded:** Cr Conrad.
CARRIED.

Resolution: 2020/02/05.

- **8.2.6: Black n More (BM) Project Management:** see SR on BM Project Management of Social Housing, Southside, 13 Ngurrin St & Croc Farm House.

Motion: That Council acknowledges, confirms & ratify the SR as tabled.

Moved: Cr Conrad. **Seconded:** Mayor Kendall.
CARRIED.

Resolution: 2020/02/06.

- **8.2.7: Cairns Office refurbish (COR):** see SR dated 22 Jan 2020 on COR and note that the move to 28 Scott St will take place on 27 Feb with an official opening maybe aligned with LGovt Councillor training.

Motion: That Council acknowledges, confirms & accepts the SR noting that the Office will have a official opening after the Mch 2020 Election.

Moved: Mayor Kendall. **Seconded:** Cr Conrad.
CARRIED.

Resolution: 2020/02/07.

- **8.2.8: Housing Allocation (HA):** see Listing as recommended by Tenancy Housing for Feb 2020.

Motion: That Council acknowledges, confirms & approves allocation as tabled.

Moved: Cr Koo-Aga. **Seconded:** Cr Conrad.
CARRIED.

Resolution: 2020/02/08.

- **8.2.9: Informal Meeting Regulation-(IMR) LGovt:** see SR on IMR and docu from LGMA.

Motion: That Council acknowledges, confirms that we will not support the LGovt proposal to regulate Informal Meetings.

Moved: Mayor Kendall. **Seconded:** Cr Conrad.
CARRIED.

Resolution: 2020/02/09.

- **8.2.10: Solar (Renewal Energy) Project-SRE:** see SR on SRE which will cover 6 main Councils

Buildings & in stages rollout to Street Lightings.

Motion: That Council acknowledges & accepts SRE project amounting to \$550,000.00.

Moved: Cr Koo-Aga. **Seconded:** Cr Barney.
CARRIED.

Resolution: 2020/02/10.

- **8.2.11: Staff Recruitment & potential risk to Council (SP):** see SR on SP employment.
Motion: That Council acknowledges the SR and moves to accept the Report.
Moved: Cr Conrad. **Seconded:** Cr Barney.
CARRIED.
Resolution: 2020/02/11.

- **8.2.12: Workshop Purchase (Telehandler-TH):** see SR on TH purchase costing \$179,850.00 (incl GST).
Motion: That Council acknowledges, accepts & ratify purchase as per SP.
Moved: Mayor Kendall. **Seconded:** Cr Conrad.
CARRIED.
Resolution: 2020/02/12.

- **8.2.13: Workshop Purchase (Tipper Truck-TT):** see SR on TT purchase costing \$149,097.77 (incl GST).
Motion: That Council acknowledges, accepts & ratify purchase as per SR.
Moved: Mayor Kendall. **Seconded:** Cr Conrad.
CARRIED.
Resolution: 2020/02/13.

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8.3 Deputy CEO's Report:

- **8.3.1: Commercial Leases (CL):** see SR on CL as Council ensures that Rental are collected.
Motion: That Council accepts the DCEO CL Report & resolves to instruct the CEO to finalise CL.
Moved: Cr Conrad. **Seconded:** Mayor Kendall.
CARRIED.
Resolution: 2020/02/14.

- **8.3.2: Local Laws:** see SR on LL to be reviewed & amend & introduce Model Local Law & Subordinate Local Law as required.
Motion: That Council accepts the DCEO LL Report & instructs the CEO to review, update & introduce Council Local Laws as required.
Moved: Cr Conrad. **Seconded:** Cr Koo-Aga.
CARRIED.
Resolution: 2020/02/15.
- **8.3.3: Qrt Review, Operational Plans 2019-2020(QROP):**correct wording to above on KPI 23 and KPI 31 as per Resolution 2020/01/10.
Motion: That Council accepts the QRP as tabled.
Moved:
 • Mayor Kendall. **Seconded:** Cr Conrad.
CARRIED.
Resolution: 2020/02/16.
- **8.3.4: Tender for Prequalified Suppliers & Preferred Suppliers Arrangements (TPSPSA):** see SR on TPSPSA.
Motion: That Council accepts the DCEO TPSPSA Report & the CEO may add additional Supplier/Services as the need arises.
Moved: Cr Koo-Aga. **Seconded:** Cr Conrad.
CARRIED.
Resolution: 2020/02/17.
- **8.3.5: Final Presentation by Management at 11.50am-12.15noon:**
 Deputy CEO (Janelle Menzies),
 Corporate Service Executive Mgr (Tracey Bru),
 Community Service Executive Mgr (Karyn Vick),
 Operations Executive Mgr (Bruce Brockhurst),
 Environment Executive Mgr (Robbie Morris)

8.4 Corporate Services Executive Manager's Report:

- **8.4.1: Corporate Service Executive Manager, General Report dated 18 Feb 2020, received (CSEM-GR):** CSEM-GR for Feb 2020 tabled covering:

RW

General Finance,
Grant Acquittals & Reporting
Current Corporate Services Projects
HR,
Admin Store
Guesthouse

Motion: That Council accepts the CSEM-GR dated 18 Feb 2020 as presented .

Moved: Cr Conrad. **Seconded:** D/Mayor/Cr Barney.
CARRIED.

Resolution: 2020/02/18.

- **8.4.2: CSEM Financial Report (CSEM-FR) ended 31 Jan 2020 (CSEM-FR):** CSEM-FR for period 31 Jan 2020 tabled covering:
Finance Statements at a Glance,
Capital Works Program,
2019-2020 Capital Expenditure
Detailed review of Revenue & Expenditure
Operating Revenue
Operating Expenditure
Council Cash Position
Detailed review of Capital items
Council Grant Review
Statement of Financial Position
Motion: That Council accepts the CSEM-FR to 31 Jan 2020 as presented .
Moved: Cr Conrad. **Seconded:** Mayor Kendall.
CARRIED.
Resolution: 2020/02/19.
- **8.4.3: CSEM, 90 Days Debtors at 31 Jan 2020 (CSEM-90 DD):** CSEM-90DD at 31 Jan 2020 tabled.
Motion: That Council accepts the CSEM-90DD as tabled.
Moved: D/Mayor/Cr Barney. **Seconded:** Mayor Kendall.
CARRIED.
Resolution: 2020/02/20.
- **8.4.4: Human Resource: (HR):** HR report for Jan 2020 tabled covering: Month in Review, Projects, Reporting, New Starters, Terminations/Resignations, Recruitment,

Training & Breakdown of Wages.

Motion: That Council accepts the HR report for Jan 2020.

Moved: Cr Conrad. **Seconded:** Cr Koo-Aga.
CARRIED.

Resolution: 2020/02/21.

- **8.4.5: Internal Audit Plan (IAP):** IAP for Strategic 3 Yr IAP 2019-2022 and Detailed IAP 2019-2022 presented to Council.

Motion: That Council accepts the IAP as presented by Corporate Service EM for adoption.

Moved: Mayor Kendall. **Seconded:** Cr Conrad.
CARRIED.

Resolution: 2020/02/22.

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8.5 Operation Manager's Report:

- **8.5.1 Operation Manager Report (OMR):** OMR received on 19 Feb covering: Airport, RnM, Main Roads, Parks n Garden, Plumbing, Workshop, Splash Park, Bakery.

Motion: That Council accepts the OMR as presented for adoption.

Moved: Cr Conrad. **Seconded:** Cr Koo-Aga.
CARRIED.

Resolution: 2020/02/23.

- **8.5.2 Roads, Station Creek:** see SR on Roadworks that may require an allocation of \$80,000.00 from Councils Budgets 2020-2021 as 50% contribution.

Motion: That Council accepts the SR & will make Budget allocation of \$80,000.00 in 2020-2021 Budgets.

Moved: Cr Conrad. **Seconded:** D/Mayor/Cr Barney.
CARRIED.

Resolution: 2020/02/24.

8.6 Community Service Manager's Report:

- **8.6.1: Community Service Manager (CSM):** CSM Summary Report dated 17 Feb covering: Justice Centre, Centrelink, Post Office, Age Care, Library.

RM

Motion: That Council confirms receipt & adoption of CSM Report.

Moved: Cr Koo-Aga. **Seconded:** D/Mayor/Cr Barney.
CARRIED.

Resolution: 2020/02/25.

8.7 Environment Manager's Report:

- **8.7.1: Environment Mgr (EM) Report:** EM Report received dated 18 Feb covering: ICCIP, Vet, Weeds, Croc Eggs, Chapman/Mungkan Camping, Community Assistance, Staff Development, Equipment Maint, Training, Program Reporting.

Motion: That Council confirms & accepts the EM Report dated 18 Feb 2020 as tabled.

Moved: Mayor Kendall. **Seconded:** Cr Conrad.
CARRIED.

Resolution: 2020/02/26.

10. Tenders & Quotations: Nil

11. Notice of Motion: Nil

12. Meeting Closed: 2.15pm.

13. Next Meeting: TBC after 28 Mch Council Election.

Minutes accepted as true & correct.


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Ralph Kendall: Mayor Edward A Natera. CEO. 02 Mch 2020.

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