



Pormpuraaw Aboriginal Shire Council

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MINUTES Council Meeting **Date: Thurs 25 Aug 2016 at 10.02 am.**

1. **Present:** Mayor Kendall, Cr Barney, Cr Conrad, Cr Edwards
Apologies: Cr Koo-aga
Absent: Nil

2. **Minutes of Council Meeting dated 21 July 2016.**
Motion:
That Council confirm the Minutes of the meeting held on 21 July 2016 as a true and correct record.
Moved: Cr Edwards. **Seconded:** Cr Conrad.
CARRIED.
Resolution: 2016/08/01.

3. **Matters arising from the minutes:**

4. **Delegations/Guests:** Nadine Oosen (Local Disaster Management Group): LDMG Updated Plan presented.

5. **Correspondence:**
List of inwards correspondence tabled for information: FYI

6. **Reports**
 - 6.1 Mayor's Report:
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 - 6.2 CEO's Report
 - **Attendance Certification (AC):** See AC dated 25 Aug 2016 and Approval for payment.

Motion: That Mayor & CEO sign off on the Meeting fee payment of:
Councillors Conrad, Edwards & Koo-Aga at \$1,383.83 each.
No Resolution required.

- **Airport Mock Exercise (AME):** see docu on AME & De-brief notes.

Motion: That Council acknowledge the AME & De-Brief notes & that the CEO confirms with CASA.

Moved: Mayor Kendall. Seconded: Cr Barney.
CARRIED.

Resolution: 2016/08/02.

- **Building our Region R2 Funding (BOR):** see Special Report on BOR application on Sewer Upgrades.
Motion: That Council acknowledge supports & approves the BOR application as required by the Funding Body.
Moved: Cr Conrad. Seconded: Cr Edwards.
CARRIED.
Resolution: 2016/08/03.

- **Bull Catching proposal (BC):** see docu re BC from Eddie Kendall & Bronwyn Gilbo as noted in Council Brief 08 Aug.
Motion: That Council acknowledge BC proposal by return letter and that Council discuss its contents for an agreement.
Moved: Cr Conrad. Seconded: Cr Edwards.
CARRIED.
Resolution: 2016/08/04.

Mayor Ralph excused himself & discussion continued on the BC proposal.

Motion: That Council agrees to the BC proposal for Muster on the South side of Edward River and borders along the Pormpuraaw Road to Musgrave. CEO to take up detail with Lawyers.

Moved: Cr Edwards. Seconded: Cr Koo-Aga. Resolution: 2016/08/04/29.

- **Council Briefs (CB):** see Special Report on CB days which are on each Fortnight of the Payweek.
Motion: That Council acknowledge & adopts the CB days.
Moved: Cr Conrad. Seconded: Cr Edwards.
CARRIED.

Resolution: 2016/08/05.

- **CEO Annual Performance Review (CEOAPR):** see Special Report (SP) & docu on CEOAPR.

Motion: That Council acknowledge the SP & that CEOAPR is an annual require in LG Act & that the Mayor & D/Mayor will take part.

Moved: Mayor Kendall. Seconded: Cr Conrad.

CARRIED.

Resolution: 2016/08/06.

- **Community Service Manager (CSM):** see Special Report (SP) on appointment of CSM.

Motion: That Council acknowledge the SP & ratify the appointment of CSM.

Moved: Cr Barney. Seconded: Cr Edwards.

CARRIED.

Resolution: 2016/08/07.

- **Justice Group Coordinator (JGC):** see Special Report (SP) on appointment of JGC.

Motion: That Council acknowledge the SP ratify the appointment of CSM.

Moved: Cr Conrad. Seconded: Cr Barney.

CARRIED.

Resolution: 2016/08/08.

- **Housing allocation:** see docu, copied to Council Brief on 05 Aug.

Motion: That Council agrees to the allocation.

Moved: Cr Conrad. Seconded: Cr Edwards.

CARRIED.

Resolution: 2016/08/09.

- **New vehicle for Mayor:** see Special Report on vehicle and note that Council Resolution 2016/06/04 applies.

Motion: That Council agrees to the new cost of \$70,746.20 which is a difference of \$2,382.29.

Moved: Cr Edwards. Seconded: Cr Barney.

CARRIED.

Resolution: 2016/08/10.

- **Operations Manager (OM):** see Special Report (SP) copied on Council Brief 14 Aug.

Motion: That Council acknowledge the SP & ratify the appointment of OM.

Moved: Cr Barney. Seconded: Cr Conrad.

CARRIED.

Resolution: 2016/08/11.

- **Purchase of Fuso Canter 4x4:** see Special Report (SP) copied on Council Brief 08 Aug.

Motion: That Council acknowledge the SP & agrees to the purchase of the Fuso Canter 4X4.

Moved: Cr Edwards. Seconded: Mayor Kendall.

CARRIED.

Resolution: 2016/08/12.

- **Pormpuraaw is One Community:** see Special Report (SP) copied on Council Brief 08 Aug.

Motion: That Council acknowledge the SP & agrees to the SP that Pormpuraaw is One Community.

Moved: Cr Barney. Seconded: Cr Edwards.

CARRIED.

Resolution: 2016/08/13.

- **TO letter of request re Tourist monies:** see letters from the Chapman TO Group (copied to Council Brief on 06 Aug) & Coleman TO Groups (copied to Council Brief on 14 Aug).

Motion: That Council acknowledge the letter but have to await the ILUA sign off & process.

Moved: Cr Conrad. Seconded: Cr Edwards.

CARRIED.

Resolution: 2016/08/14.

6.3 Governance & Admin

- **Governance Report (GR):** Nil Report.

6.4 Financial Report.

- **Finance Summary Report (FSR):** Dot Point Summary dated 23 Aug 2016 by Finance Manager covering: Annual Audit WIP, General Finance, HR, Post Office, Guesthouse, AdminStore.
Motion: That Council adopts & accepts the above FSR submitted by Finance Manager.
Moved: Cr Edwards. Seconded: Cr Barney.
CARRIED.
Resolution: 2016/08/15.
- **Finance Report Bar Graph (FRBG):** FRBG dated 23 Aug 2016 by Finance Manager covering: Net Operating Profit, Income Categories, Expenditure Categories & Cash Position as at 30 June 2016.
Motion: That Council adopts & accepts the above FRBG submitted by Finance Manager.
Moved: Cr Conrad. Seconded: Cr Barney.
CARRIED.
Resolution: 2016/08/16.
- **Finance Report, Grant Report (FRGR):** FRGR dated 23 Aug 2016 for period 01 July 2015 to 30 June 2016 by Finance Manager.
Motion: That Council adopts & accepts the above FRGR submitted by Finance Manager.
Moved: Cr Edwards. Seconded: Cr Barney.
CARRIED.
Resolution: 2016/08/17.
- **Annual Certificate Notional GST (ACN):** Sign off on ACN from 01 July 2015 to 30 June 2016.
Motion: That Council ratify the ACN & sign off the document.
Moved: Mayor Kendall. Seconded: Cr Conrad.
CARRIED.
Resolution: 2016/08/18.
- **Revenue Policy R001 (RP-R001):** As per LG Act 2009 & LG Reg 2012, Council must set out Policy & Principal on RP each year.

Motion: That Council adopts & accepts the RP-R001.

Moved: Cr Conrad. **Seconded:** Cr Edwards.

CARRIED.

Resolution: 2016/08/19.

- **Debt Policy D001 (DP-D001):** As per LG Act 2009 & LG Reg 2012, Council must set out Policy & Principal on DP-D001.

Motion: That Council adopts & accepts the DP-D001.

Moved: Cr Conrad. **Seconded:** Cr Barney.

CARRIED.

Resolution: 2016/08/20.

- **QAO Interim Management Report to CEO:** see docu copied to Council Brief on 05 Aug.

Motion: That Council acknowledge & agrees to the replies to QAO on the Interim Management report.

Moved: Mayor Kendall. **Seconded:** Cr Conrad.

CARRIED.

Resolution: 2016/08/21.

- **Building Assets (BA):** see docu re BA to be removed from Council Asset Register.

Motion: That Council agrees to the removal of assets as per BA listing.

Moved: Cr Conrad. **Seconded:** Cr Barney.

CARRIED.

Resolution: 2016/08/22.

- **Related Party Disclosure Declaration Form and Related Party Disclosure Fact Sheet (RPD).** Docu docu tabled on RPD effective from 01 July 2016.

Motion: That Council acknowledge, accepts & agrees the RPD.

Moved: Cr Conrad. **Seconded:** Mayor Kendall.

CARRIED.

Resolution: 2016/08/23.

- **Human Resources (HR):** HR report tabled covering: Recruitment, Training, Payroll, Staffing and Performance Appraisals.

Motion: That Council accepts the HR Aug Report.

Moved: Mayor Kendall. Seconded: Cr Edwards.

CARRIED.

Resolution: 2016/08/24.

- **Admin Store (AS):** AS report **tabled** covering: WHS, Admin Store, Stock take, Request for Budget 16/17, Additional Admin Store requirement for the future, Staff Training, Forklift license training.

Motion: That Council accepts the AS Aug Report.

Moved: Cr Conrad. Seconded: Cr Barney.

CARRIED.

Resolution: 2016/08/25.

6.5 Operations Managers Report (OM):

- Special Report dated 19 Aug table covering: Airport, Housing, Main Roads, Parks & Gardens, Plumbing, Repairs n Maintenance, Workshop, and General.

Motion: That Council accepts the Operations Managers 19 Aug Report.

Moved: Cr Conrad. Seconded: Cr Edwards.

CARRIED.

Resolution: 2016/08/26.

6.6 Community Services Managers Report (CSM):

- Special Report dated 19 Aug table covering: Indigenous Knowledge Centre, Aged Care & Disability Services, NAIDOC, Seniors Week, Justice Centre, LDMG, Club, Community Hall, Matty Bowen/Skytrans visitCommunity Bus, Centrelink.

Motion: That Council accepts the CSM Report dated 24 Aug.

Moved: Mayor Kendall. Seconded: Cr Conrad.

CARRIED.

Resolution: 2016/08/27.

- **Local Disaster Management Plan (LDMP):** Updated LDMP completed by CSM & & our LDMG nominee Nadine Oosen.

Motion: That Council accepts the updated LDMP as tabled.

**Moved: Cr Edwards. Seconded: Cr Barney.
CARRIED.
Resolution: 2016/08/28.**

6.7 Environment Reports:

- **Ranger Report to 15 Aug 2016:** Special Ranger Report dated 15 Aug 2016 received covering: Visitor Management, Weed Control, Carbon Abatement, WCTTAA, Crocodile Management, Feral Fencing Maintenance, AQIS, Commercial Fisherman, Cultural Site maintenance, Junior Rangers, Tree Lopping & Staff development.
Motion: That Council accepts the Ranger Report dated 15 Aug 2016.
**Moved: Cr Barney. Seconded: Mayor Kendall.
CARRIED.
Resolution: 2016/08/29.**

7 Tenders and Quotations.

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8 Notices of Motion

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9 General Business

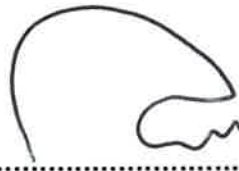
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**Meeting Closed: 12:25pm.
Next meeting: 22 Sept 2016.**

Minutes accepted as true & correct.



Ralph Kendall: Mayor



Edward A Natera: CEO. 22 Sept 2016