



Pormpuraaw Aboriginal Shire Council

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Minutes Council Meeting **Date: Thurs 20 Dec 2018 at 10.10 am.**

- 1. Present:** Mayor Kendall, DMayor/Cr Barney, Cr Koo-Aga, Cr Edwards, Cr Conrad.
- 2. Apologies:** N/A
- 3. Declaration of any Conflict, any perceived or other Potential Conflict of Interest to be declared prior to meeting by Councillors (Sect 173 of LGovt Act 2009): Cr Conrad.**
- 4. Related Party Declaration Form (RPDF), (Sect 171B of LGovt Act 2009):** Confirmation of any changes to RPDF by Councillors & Senior Managers: Nil.
- 5. Matters arising from the Minutes:** That Council confirm the Minutes of the meeting dated Thurs, 29 Nov 2018 as true & correct.
Moved: Cr Conrad. **Seconded:** Cr Koo-Aga.
CARRIED.
Resolution: 2018/12/01.
- 6. Delegations/Guests:** Nil.
- 7. Correspondence:** List of inwards correspondence tabled for information:

8. Reports:

8.1 Mayor's Report:

- Nil.

8.2 CEO's Report:

- **8.2.1: Attendance Certificate (AC):** see AC dated 20 Dec 2018 and approved for payment at \$1,411.50 each for Cr Conrad, Cr Edwards & Cr Koo-Aga.
- **8.2.2: Bally (late Passing):** see Special Report (SP) on the request of Final Pays & Accrued Entitlements to be paid to partner.
Motion: That Council confirms, acknowledge & agrees to the contents of this SP.
Moved: Cr Koo-Aga. **Seconded:** Cr Edwards.
CARRIED.
Resolution: 2018/12/02.
- **8.2.3: Business Continuity & 3 Year Strategic Plans (BC3YSP):** see SP on BC3YSP moving forward to have interim arrangements in Management on Worst Case Scenario.
Motion: That Council confirms, acknowledge & agrees to contents of this SP.
Moved: Mayor Kendall. **Seconded:** Cr Conrad.
CARRIED.
Resolution: 2018/12/03.
- **8.2.4: Post Office Shortage (POS) \$1,343.59 to be Written Off.** See SP on POS.
Motion: That Council confirms, acknowledge & ratify the write off as per SP.
Moved: Cr Edwards. **Seconded:** Cr Koo-Aga.
CARRIED.
Resolution: 2018/12/04.
- **8.2.5: Rotating Deputy Mayor Role (RDMR):** see SP on RDMR & Council must that all Council duties/commitments come first before personal issues.
Motion: That Council confirm, acknowledge & ratify the SP.

Moved: Cr Koo-Aga. **Seconded:** Cr Barney.
CARRIED.
Resolution: 2018/12/05.

- **8.2.6: W4Q, 2019-2021 (W4Q19-21):** see letter dated 13 Dec re W4Q M\$1,440,000 for Job creating maintenance & minor infrastructure project. Identified projects yet to be confirmed by Council.
Motion: That Council confirms, acknowledge & accepts funding of M\$1,440.00.00
Moved: Cr Koo-Aga. **Seconded:** Cr Conrad.
CARRIED.
Resolution: 2018/12/06.

8.3 Finance Manager's Report:

- **8.3.1: Finance General Report ended 30 Nov (FR):** FR for period ended 30 Nov 2018 tabled covering: General Finance, External Audit Milestones, Grant Acquittals, Current Finance Projects, HR.
Motion: That Council accepts the FGR to 30 Nov 2018 as presented .
Moved: Cr Edwards. **Seconded:** Cr Conrad.
CARRIED.
Resolution: 2018/12/07.
- **8.3.2: Finance Report ended 30 Nov (FR):** FR for period ended 30 Nov 2018 tabled covering: Financial Statement at a Glance, 2018-2019 Capital Works Program, Detailed Review of Revenue & Expenditure, Operating Revenue, Operating Expenditure Council Cash Position at 30 Nov 2018, Detailed Review of Capital Items, Council Grant Review at 30 Nov 2018.
Motion: That Council accepts the FR to 30Nov 2018 as presented .
Moved: Mayor Kendall. **Seconded:** Cr Edwards.
CARRIED.
Resolution: 2018/12/08.

- **8.3.3: Finance Report: 90 + Days Aged Debtors Report** ended 31 Oct 2018 tabled.
Motion: That Council accepts the FR on 90+Days Aged Debtors Report to 30 Nov 2018 as presented.
Moved: Mayor Kendall. **Seconded:** Cr Koo-Aga.
CARRIED.
Resolution: 2018/12/09.

8.4 Operation Manager's Report:

- **8.4.1: Operation Report (OR).** Nil Report received.

8.5 Community Service Manager's Report:

- **8.5.1: CSM Report:** CSM Report ended 30 Nov received covering: Library, Post Office, Centrelink, Radio Station, PCYC, Community Services News, Justice Group, Aged Care, Aged Care Staff Attendance.
Motion: That Council adopts the CSM Report ended 30 Nov as tabled.
Moved: Mayor Kendall. **Seconded:** Cr Conrad.
CARRIED.
Resolution: 2018/12/10.
- **8.5.2: Food Licenses(FL):** see SP re Food Safety Program for Aged Care & other Food Business in Pormp.
Motion: That Council confirms that the CSM will oversee & govern FL, its Application & Compliance.
Moved: Mayor Kendall. **Seconded:** Cr Barney.
CARRIED.
Resolution: 2018/12/11.

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8.6 Environment Manager's Report:

- **8.6.1: Environment Report (ER).** ER Report to 17 Dec 2018 received covering: Water/Waste, Staff Absenteeism, Illegal Access North DOGIT, Tourism, Outstation, Refuse Area, New Ranger Base, Weed Control, Wild Eggs Harvest, Community Services, Program/Project Reporting, Qhealth/Food Licensing.
Motion: That Council accepts and adopts the ER as presented.
Moved: Mayor Kendall. **Seconded:** Cr Edwards.

CARRIED.
Resolution: 2018/12/12.

- 8. Tenders & Quotations: Nil.
- 9. Notice of Motion: Nil.
- 10. Meeting Closed: 12.15pm.
- 11. Next Meeting: 30 Jan 2019.

Minutes accepted as true & correct.


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for: **Ralph Kendall: Mayor.**  **Edward A Natera: CEO. 30 Jan 2019**

