



Pormpuraaw Aboriginal Shire Council

24 Thinraathin St, Pormpuraaw QLD 4892

Ph: (07) 40 604 600 or (07) 40 328 221

Email: ceo@pormpuraaw.qld.gov.au

An Ordinary Meeting of the Pormpuraaw Aboriginal Shire Council was held on Wed, 24 Apr 2024 at the Pormpuraaw Council Chambers - 24 Thinraathin St, Pormpuraaw, commencing at 10:00am.

The attendance of each Councillor was requested.

Minutes Council Meeting Date: Wed, 24 Apr at 10.00am.

1. **Present:** Mayor Ralph Kendall, Deputy Mayor Tim Koo-Aga, Cr Keith Barney, Cr Romina Edwards, Cr Lucy Foote.
2. **Apologies:** Nil
3. **Declaration of any Conflict, any perceived or other Potential Conflict of Interest to be declared prior to meeting by Councillors (Sect 150EL and Sect 150EQ of LGovt Act 2009): Nil.**
4. **Related Party Declaration Form , (Sect 150EP of LGovt Act 2009):**
Confirmation of any changes to Related Party Declaration Form by Councillors & Senior Managers: Nil.
5. **Matters arising from the Minutes:** That Council confirm the Minutes of Post -Election meeting dated Thurs, 11 Apr 2024 as true & correct.
Moved: Cr K. Barney. **Seconded:** DMayor/Cr T. Koo-Aga.
CARRIED.
Resolution: 2024/04/01.
6. **Delegations/Guests:** Nil

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7. **Correspondence:** List of inwards correspondence tabled for information:
FYI

8. **Reports:**

8.1 Mayor's Report:

- **8.1.1: CEQ Stores with empty shelves:** see Special Purpose Report (SPR) re CEQ Store with empty Vegies, Fruit & Dairy Products. CEO to take up with Management of CEQ.

Motion: That Council acknowledge & accepts the SPR as tabled.

Moved: Mayor R. Kendall. **Seconded:** Cr L. Foote.
CARRIED.

Resolution: 2024/04/02.

8.2 CEO's Report:

- **8.2.1: Attendance Certificate:** see Attendance Certificate dated 24 Apr 2024 and approved for payment at \$1,594.44 each for Cr Keith Barney, Cr Romina Edwards & Cr Lucy Foote.
- **8.2.2: CEO's Contract:** see SPR as tabled by CEO re CEO's Contract Departure Date & Details after Annual Audits & placement of incoming CEO. Council requested the CEO to exit the Meeting while Council further discussed the SPR.

Motion: That Council acknowledge & accepts the SPR as tabled.

Moved: Mayor R. Kendall. **Seconded:** DMayor/Cr T. Koo-Aga.

CARRIED.

Resolution: 2024/04/03.

- **8.2.3 Determination for Elected Members subject to PAYG Tax:** see SPR re Resolution pursuant to Sect 446-5 of Schedule 1 of Tax Admin Act 1953 for Elected Members Remuneration payment.

Motion: That Council acknowledge & agrees to be

treated as Employees and subject to PAYG Withholding tax.

Moved: DMayor/Cr T. Koo-Aga. **Seconded:** Mayor R. Kendall.

CARRIED.

Resolution: 2024/04/04.

- **8.2.3: Incoming CEO:** see SPR re incoming CEO, Timelines & actual Onboarding to ensure a timely process on placement and Handover/Takeover.
Motion: That Council acknowledge & accepts the SPR as tabled.
Moved: Mayor R.Kendall. **Seconded:** DMayor/Cr T. Koo-Aga
CARRIED.
Resolution: 2024/04/05.
- **8.2.4: Projects & Program 2024-2025.** see SPR as tabled by CEO re Programs & Projects 2024-2025.
Motion: That Council acknowledge & accepts the SPR moving into the 2024-2025 year.
Moved: Mayor R. Kendall. **Seconded:** DMayor T. Koo-Aga.
CARRIED.
Resolution: 2024/04/06.
- **8.2.4: Vehicle for Mayor:** see SPR re new Vehicle for Mayor to be on Budgets 2024-2025. Order to be place to ensure delivery and paid for after 01 Jly 2024.
Motion: That Council acknowledges the SPR re purchase of above noting that Council did not purchase from the recommended supplier as per SPR, but with Mareeba Toyota.
Moved: Cr K. Barney. **Seconded:** DMayor/Cr T. Koo-Aga.
CARRIED.
Resolution: 2024/04/07.

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8.3 Executive Manager Corporate Services (EMCS) Report:

- **8.3.1: Executive Manager Corporate Services:** see Special Purpose Report dated 18 Apr 2024 covering:
General Finance,
Grant Acquittals & Reporting,
Current Corporate Service Project,
WHS,
HR,
Admin Store,
Accommodation
Motion: That Council accepts the Special Purpose Report dated 18 Apr 2024 from EMCS.
Moved: DMayor/Cr T. Koo-Aga. **Seconded:** Cr R. Edwards.
CARRIED.
Resolution: 2024/04/08.
- **8.3.2: Financial Statement for Period Ended 31 Mch 2024:** : Reports received for above Mth end 31 Mch 2024 covering :
Financial Statement at a Glance,
Capital Works Program,
2023/2024 Capital Expenditure,
Detailed Review of Revenue & Expenditure,
Operating Revenue,
Operating Expenses,
Awarded Contracts > \$200,000.00,
Capital Expenditure,
Council Cash Position as at 31 Mch 2024 ,
Summary of Council's Aged Debt,
Financial Sustainability Statement,
Council Controlled Revenue-An Indicator of Financial Flexibility,
Operating Surplus Ratio-A measure of Sustainability,
Operating Cash Ratio,
Unrestricted Cash Expenses Cover Ratio
Council Grant Review,
Statement of Financial Position as at 31 Mch 2024.
Motion: That Council notes & accepts the Financial Statements for period ended 31 Mch 2024 as tabled.
Moved: Mayor R. Kendall. **Seconded:** Cr K. Barney.
CARRIED.

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Resolution: 2024/04/09.

- **8.3.3: Sole Supplier of Pavers- Adbri Masonry:** see SPR on Abri Masonry being the only reasonably available/specialised supplier of the Island Pavers used in Pormpuraaw Township. *Section 235 of Local Government Regulation 2012 applies.* **Motion:** That Council accepts and ratify Adbri Masonry as the sole supplier of pavers.

Moved: DMayor/Cr T.Koo-Aga. **Second:** Mayor R .Kendall.

CARRIED.

Resolution: 2024/04/10.

8.4 Operations Executive Manager's Report:

- **8.4.1: Vacant Position** (Duties taken up by CEO & Corporate Service Mgr in the Interim).

8.5 Community Service Manager's Report:

- **8.5.1: Community Service Executive Manager (CSEM):** Special Purpose Report for Mch 2024 received covering:

BROC MARTIN Alcohol & Other Drug Awareness Program (\$10,000.00),

INDIGENOUS OUTREACH Projects (\$82,500.00).

PHISCH CREATIVE (\$27,600.00)

Motion: That Council acknowledge & accepts the costings to undertake the above Activity under Community Safe Program for a total of \$120,100.00 that must be expended by Jne 2024.

Moved: Mayor R. Kendall. **Seconded:** Cr K. Barney.

CARRIED.

Resolution: 2024/04/11.

8.5.2: WellBeing Coordinator Activities: See Report Jan -Apr 2024, averaging 2 Activity per week, FYI.

Motion: That Council notes & accepts the WellBeing Coordinators Report end dated 08 Apr as tabled.

Moved: Cr K. Barney. **Seconded:** Mayor R. Kendall.
CARRIED.

Resolution: 2024/04/12.

8.6 Environment Report:

- **8.6.1: Ranger: Land & Sea** (joint Co-Ordinators of Clinton & Gavin): Mch Report received covering Ranger activities:

Croc Nest Survey,
Campgrounds RnM at Chapman & Mungkan,
Weed Control,
Sewer Pond Maintenance,
Equipment RnM,
Landfill Inspection & Maintenance,
Tree Lopp.

Motion: That Council acknowledge & accepts 23 Mch Report as tabled.

Moved: Mayor R. Kendall. **Seconded:** DMayor/Cr T. Koo-Aga.

CARRIED.

Resolution: 2024/04/13.

9. Tenders & Quotations: Nil

10. Notice of Motion: Nil

11. Meeting Closed: 1.25pm

12. Next Ordinary Meeting: 29 May 2024.

Minutes accepted as true & correct.



Mayor: Ralph Kendall.



CEO: Edward A Natera: 29 May 2024

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