



Pormpuraaw Aboriginal Shire Council

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MINUTES Council Meeting

Date: Thurs 24 Aug 2017 at 10.05 am.

1. **Present:** Mayor Kendall, Cr Edwards, D/Mayor /Cr Barney, Cr Conrad, Cr Koo-Aga.
2. **Apologies:** Nil.
3. **Declaration of any Conflict, any perceived or other Potential Conflict of Interest to be declared prior to meeting by Councillors:** Nil
4. **Related Party Declaration Form (RPDF):** Confirmation of any changes to RPDF by Councillors & Senior Managers: Nil changes
5. **Matters arising from the Minutes:** That Council confirm the Minutes of the meeting dated Thur, 27 July 2017 as true & correct.
Moved: Cr Conrad. **Seconded:** Mayor Kendall.
CARRIED.
Resolution: 2017/08/01.
6. **Delegations/Guests:**
7. **Correspondence:** List of inwards correspondence tabled for information:
8. **Reports:**
 - 8.1 Mayor's Report:

- **8.1.1: CEO Annual Review & Performance Agreement 2017-2018(CEOARPA):** As per Special Report & docu , CEOARPA was presented to Council.
Motion: That Council ratifies , approves & accepts the CEOARPA as presented.
Moved: Cr Edwards. **Seconded:** Cr Conrad.
CARRIED.
Resolution: 2017/08/02.

8.2 CEO's Report:

- **8.2.1: Attendance Certificate (AC):** see AC dated 27 Aug 2017 and approved for payment at \$1,411.50 each for Cr Conrad, Cr Barney & Cr Koo-Aga.
- **8.2.2: CIMA (Membership Fee):** see SP dated 14 Aug re Membership Fee.
Motion: That Council agrees to Budget for & pay the Membership fees when due.
Moved:..... Seconded:.....
CARRIED.
Resolution: 2017/08/... Postpone.
- **8.2.3:CDP new Building re-alignment (CDPRA).** see docu on CDPRA.
Motion: That Council acknowledges & agrees to the above to ensure the rebuild goes ahead.
Moved: Cr Conrad. **Seconded:** Cr Edwards.
CARRIED.
Resolution: 2017/08/03.
- **8.2.4: Independent Living Home (ILH):** as per docu dated 21 July, Council is to consider ILH through Capital Works from Dept Housing.
Motion: That Council ratify its support so that further process can be made.
- **Moved:** Cr Koo-Aga. **Seconded:** Cr Conrad.
CARRIED.
Resolution: 2017/08/04.
- **8.2.5:**

8.3 Finance Manager's Report:

- **8.3.1: Finance Summary Report (FSR):** Dot Point Summary dated 24 Aug 2017 submitted by Finance covering: General Finance, Grant acquittals & Reporting, Current Finance projects,
Motion: That Council accepts the FSR dated 24 Aug 2017 submitted by the Finance Manager & tabled by the CEO.
Moved: Cr Conrad. **Seconded:** Cr Koo-Aga.
CARRIED.
Resolution: 2017/08/05.
- **8.3.2: Audits, Prelim Financial Statements ended 31 July 2017 (PFS).** see docu dated 24 Aug on PFS end 31 July 2017.
Motion: That Council acknowledges & accepts above draft PFS.
Moved: Cr Edwards. **Seconded:** Mayor Ralph.
CARRIED.
Resolution: 2017/08/06.
- **8.3.3: Audits 2016-2017, Business Continuity Plan (BCP):** see docu dated 20 Aug on BCP & part of Audits 2016-2017.
Motion: That Council acknowledges that work has commenced on BCP and is still WIP.
Moved: Cr Koo-Aga. **Seconded:** Cr Edwards.
CARRIED.
Resolution: 2017/08/07.
- **8.3.4 Audits 2016-2017, Risk Management (RM):** see docu dated 20 Aug on RM & part of Audits 2016-2017.
Motion: That Council acknowledges that work has commenced on RM and is still WIP.
Moved: Cr Edwards. **Seconded:** Cr Barney.
CARRIED.
Resolution: 2017/08/08.

8.4 Operation Manager's Report:

- 8.4.1: Front End Loader (FEL) :** see SP dated 15 Aug on a 2nd hand FEL for Council Road Fleet.
Motion: That Council allocate a budget of approximately \$175,000.00 for purchase early in 2018.
Moved: Cr Koo-Aga. **Seconded:** Cr Conrad.
Resolution: 2017/08/09.
- 8.4.2: Main Roads Camp:** see SP on quotes to refurbish MRC under the W4Q.
Motion: That Council agrees & ratify the work to be awarded to NnJ Building (Building) \$165,000.00 and Dean Batze (Electrician) \$76,230.00.
Moved: Cr Conrad. **Seconded:** Cr Barney.
Resolution: 2017/08/10.

8.5 Community Service Manager's Report:

- 8.5.1: Community Service Report (CSR):** Report covered: Indigenous Knowledge Centre, Centrelink, Agedcare, Community Bakery, Disaster Management, and Minister Furner visit.
Motion: That Council receives the CSR as tabled.
Moved: Cr Edwards. **Seconded:** Cr Koo-Aga.
Resolution: 2017/08/11.
- 8.5.2: Local Disaster Management Plan (LDMP):**
The LDMP has been revised & reviewed as per provisions under DM Act 2003.
Motion: That Council accepts the revised LDMP per docu dated 18 Aug.
Moved: Mayor Kendall. **Seconded:** Cr Edwards.
CARRIED.
- Resolution: 2017/08/12.**

8.6 Environment Manager's Report

- 8.6.1 Environment Report (ER):** ER report dated 22 Aug 2017 covering: Visitor Management, Weed Control, Junior Rangers, Turtles, Carbon Abatement, EHW/AC, Recycling, Reporting, Feral Animal Control, Staff Development, EHP Croc Data, New Reservoir,

Water Supply.

Motion: That Council accepts the ER report dated 22 Aug as submitted by Environment Mgr & tabled by CEO.

Moved: Mayor Kendall. **Seconded:** Cr Edwards.

CARRIED.

Resolution: 2017/08/13.

- 8.6.2:

8. Tenders & Quotations: Nil

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9. Notice of Motion: Nil

10. Meeting Closed: 12.35pm.

11. Next Meeting: 28 Sept 2017.

Signed: Mayor:  _____

Signed: CEO:  _____

Minutes Accepted as True & Correct

