



Pormpuraaw Aboriginal Shire Council

C/- Post Office
PORMPURA AW QLD 4871

Ph: (07) 4060 4601
Fax: (07) 4060 4654
Mobile: 0408 155 019

Email: ceo@pormpuraaw.qld.gov.au

MINUTES Council Meeting **Date: Thurs 27 April 2017 at 10.00 am.**

1. **Present:** Mayor Kendall, Cr Edwards, Cr Koo-Aga, Cr Barney.
2. **Apologies:** Cr Conrad (on holidays)
3. **Declaration of any Conflict, any perceived or other Potential Conflict of Interest to be declared prior to meeting by Councillors:** Mayor Kendall, Cr Koo-Aga.
4. **Related Party Declaration Form (RPDF):** Confirmation of any changes to RPDF by Councillors & Senior Managers: Nil
5. **Matters arising from the Minutes:** That Council confirm the Minutes of the meeting dated Thur, 30 Mch 2017 as true & correct.
Moved: Cr Koo-Aga. **Seconded:** Cr Edwards
CARRIED.
Resolution: 2017/04/01
6. **Delegations/Guests:**
7. **Correspondence:** List of inwards correspondence tabled for information:
8. **Reports:**
 - 8.1 Mayor's Report:

- **8.1.1:**

8.2 8.1.2: CEO's Report:

- **8.2.1: Attendance Certificate (AC):** see AC dated 27 Apr 2017 and approved for payment at \$1,383.83 each for Cr Barney, Cr Conrad & Cr Koo-Aga.
- **8.2.2: DATSIP Stores:** as per email & docu dated 31 Mch, Proposed Head of Agreement on Lease of Retail Store.
Motion: That Council further negotiate the "General Lease Terms: How will the Lease be renewed" before confirmation of HoA.
Moved: Cr Edwards. **Seconded:** Cr Koo-Aga.
CARRIED.
Resolution: 2017/04/02
- **8.2.3: E Holroyd Special Lease (EH)** as per email docu dated 04 Apr EH becomes due on 30 June 2018.
Motion: That Council confirms intent to further issue new lease under ALA 1991 for 99 years.
Moved: Cr Edwards. **Seconded:** Cr Barney.
CARRIED.
Resolution: 2017/04/03

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8.3 Finance Manager's Report:

- **8.3.1: Finance Summary Report (FSR):** Dot Point Summary dated 29 Mch 2017 submitted by Finance covering: General Finance, Grant acquittals & Reporting, Current Finance projects, HR, Post Office, Guesthouse, AdminStore.
Motion: That Council accepts the FSR dated 26 April 2017 submitted by the Finance Manager & tabled by the CEO.
Moved: Mayor Kendall. **Seconded:** Cr Edwards.
CARRIED.
Resolution: 2017/04/04
- **8.3.2: HR Report (HR):** Dot Point Summary for Mch 2017 submitted by HR covering: Daily Activities, New Starters,

Terminations, Employee Probation, Recruitment Activity, Police Checks, Inductions, Headcount, Training/Conference/Workshop, Performance Appraisals
Motion: That Council accepts the HR report for April as submitted by the Finance Manager & tabled by the CEO.

Moved: Cr Koo-Aga. **Seconded:** Cr Edwards.

CARRIED.

Resolution: 2017/04/05

- **8.3.3: Domestic & Family Violence Policy-DFV001:** as per docu submitted by Finance Manager on DFV001, Council is to adopt a DV policy.
Motion: That Council moved by Resolution to adopt DFV 001 as Policy.
Moved: Cr Koo-Aga. **Seconded:** Cr Barney
CARRIED.
- **Resolution: 2017/04/06**

8.4 Operation Manager's Report:

- **8.4.1: Operation Report (OR) :** Nil OR received.

8.5 Community Service Manager's Report:

- **8.5.1: Community Service Report (CSR):** CSR for April 2017 submitted by CS Mgr covering: Indigenous Knowledge Centre, Aged Care, Bakery, Justice Group, Centrelink, Community Employment Strategy, QCU (Transition for students) and Disaster Management.
Motion: That Council acknowledge & adopts the CSR from the Community Service Mgr & tabled by CEO.
Moved: Cr Edwards. **Seconded:** Cr Barney.
CARRIED.
Resolution: 2017/04/07

8.6 Environment Manager's Report:

- **8.6.1: Environment Report (ER):** ER report dated 24 Apr 2017 covering: Tourist Camp Maint, Weed Control, 20/20 Shore Bird Monitoring, Croc Nest monitor, Fisheries compliance, Long Term Fisheries

monitor, Junior Rangers, QILASRP /Turtle Program
Media Promotion, QILASRP Co-ord meeting, TSRA
invite to Yam Island, FFS (NAQS), Funding Proposals,
Fire Breaks, Recycling, Refuse area.

Motion: That Council accepts the ER report as submitted
by Environment Mgr & tabled by CEO.

Moved: Cr Koo-Aga. **Seconded:** Cr Edwards
CARRIED.

Resolution: 2017/04/08

8. Tenders & Quotations:

- **8.1.1: Expression of Interest, Electrical Contractor (EOI):** as per EOI docu, advt placed on 22 Apr for Electrical Contractor.

Motion: That Council acknowledge & ratifies the EOI docu
as tabled.

Moved: Cr Edwards. **Seconded:** Cr Barney.
CARRIED.

Resolution: 2017/04/09

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9. Notice of Motion: Nil

10. Meeting Closed: 12:38pm

11. Next Meeting: 25 May 2017.

Minutes accepted as true & correct.


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Ralph Kendall: Mayor


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Edward A Natera: CEO. 25 May 2017