



Pormpuraaw Aboriginal Shire Council

24 Thinraathin St, Pormpuraaw QLD 4892

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An Ordinary Meeting of the Pormpuraaw Aboriginal Shire Council is to be on Wed, 29 Nov 2023 at the Pormpuraaw Council Chambers - 24 Thinraathin St, Pormpuraaw, commencing at 10:00am.

The attendance of each Councillor is requested.

Agenda Council Meeting

Date: Wed, 29 Nov 2023 at 10.00am.

1. Present:
2. Apologies:
3. Declaration of any Conflict, any perceived or other Potential Conflict of Interest to be declared prior to meeting by Councillors (*Sect 150EL and Sect 150EQ of LGovt Act 2009*):
4. Related Party Declaration Form , (*Sect 150EP of LGovt Act 2009*):
Confirmation of any changes to Related Party Declaration Form by Councillors & Senior Managers:
5. **Matters arising from the Minutes:** That Council confirm the Minutes of the meeting dated Tues, 31 Oct 2023 as true & correct.
Moved: **Seconded:**.....
CARRIED.
Resolution: 2023/11/.....
6. Delegations/Guests:
 - 6.1

7. **Correspondence:** List of inwards correspondence tabled for information:

8. **Reports:**

8.1 Mayor's Report:

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8.2 CEO's Report:

- **8.2.1: Attendance Certificate:** see Attendance Certificate dated 29 Nov 2023 and approved for payment at \$1,594.44 each for Cr Kingi, Cr Conrad & Cr Foote.
- **8.2.2: Audits 2022-2023:Representation Management Letters for Roads to Recovery (R2R) and Local Roads & Community Infrastructure (LRCI) Programs to QAO:** CEO tabled Management Letters to QAO signed off on 27 Oct 2023 for Councils acceptance.
Motion: That Council acknowledge & accepts the Representation Management Letters the CEO.
Moved:.....Seconded:
CARRIED.
Resolution: 2023/11/....
- **8.2.2 CEO InterAgency Address for 12 Dec 2023:** see docu re CEO IA Address since the 26 May address & call for a Review of all NGO's Public Service Funding.
Motion: That Council acknowledge, accepts & approves the docu as table.
Moved:.....Seconded:
CARRIED.
Resolution: 2023/11/....
- **8.2.3: Pormpuraaw Public Holidays 2024 Listing (PPH).** PPH Listing tabled as lodged & approved by IR.
Motion: That Council acknowledge & accepts the PPH as tabled.
Moved:.....Seconded:
CARRIED.
Resolution: 2023/11/....

8.3 Executive Manager Corporate Services (EMCS) Report:

- **8.3.1: Executive Manager Corporate Services:** see Special Purpose Report dated 26 Nov 2023 covering:
General Finance,
Grant Acquittals & Reporting,
Current Corporate Service Project,
WHS,
HR,
Admin Store,
Accommodation
Motion: That Council accepts the Special Purpose Report dated 26 Nov 2023 from EMCS.
Moved:..... Seconded:.....
CARRIED.
Resolution: 2023/11/....
- **8.3.2: Financial Statement for Period Ended 31 Oct 2023:** Reports postpone to 13 Dec Mth Meeting because of staff sickness & time constraints .
Motion: That Council notes & accepts Postponement to 13 Dec Mth Meeting.
Moved:..... Seconded:.....
CARRIED.
Resolution: 2023/11/.....
- **8.3.3: ICE Maker to be installed in Plumbers Shed:** see SPR for ICE Maker to be purchased for \$8,029.09 (outside of Council's Approved Budget 2023-2024) but as per our WHS Heat Policy for Staff safety & Wellbeing.
Motion: That Council notes & accepts the SPR on ICE Maker.
Moved:..... Seconded:.....
CARRIED.
Resolution: 2023/11/.....
- **8.3.4: MOWER for PnG Division:** see SPR for MOWER to be purchased for \$26,327.26 (outside of Council's Approved Budget 2023-2024) but needed for PnG operations. **Motion:**
That Council notes & accepts the SPR on purchase of the MOWER.

Moved:..... Seconded:.....
CARRIED.
Resolution: 2023/11/.....

- **8.3.5 Human Resources Report:** see SPR covering:
Month in Review,
Projects,
New Starts,
Terminations/Resignations,
Recruitment Activity,
Training Program.
Motion: That Council notes & accepts the SPR from HR.
Moved:..... Seconded:.....
CARRIED.
Resolution: 2023/11/.....

8.4 Operations Executive Manager's Report:

- **8.4.1: Gravel Pit (GP):** See docu re new GP along the Northern Road where the Old Cairns Road turnoff. Area sited by Cr George & Cameron & approval given for Road Development. **Motion:** That Council notes & accepts the SPR re GP as tabled.
Moved:..... Seconded:.....
CARRIED.
Resolution: 2023/11/.....

8.5 Community Service Manager's Report:

- **8.5.1: Community Service Executive Manager (CSEM):**
See SPR for Nov 2023 covering: Aged Care,
Justice Group,
Post Office,
Customer Service for Cashier & Post office, Centrelink,
Library,
Pompuraaw Cottages,
Community Safety Plan,
Disaster Management,
PUBSC,
Bakery,
Hall,

Events.

Motion: That Council accepts the Nov Report from CSEM as tabled.

Moved:**Seconded:**.....

CARRIED.

Resolution: 2023/11/....

- **8.5.2: Community ID Application (CIDA):** See docu re CIDA for processing CIDA at a cost of \$25.00 as per our Schedule of Fees.

Motion: That Council notes, accepts & approves the CIDA docu as tabled.

Moved:..... **Seconded:**.....

CARRIED.

Resolution: 2023/11/.....

8.6 Environment Report:

- **8.6.1: Ranger: Land & Sea** (joint Co-Ordinators of Clinton & Gavin): see Special Purpose Report dated 27 Nov covering various activities

Motion: That Council accepts Reports as tabled. **Moved:** **Seconded:**..... Conrad.

CARRIED.

Resolution: 2023/11/.....

10. Tenders & Quotations:

11. Notice of Motion:

12. Meeting Closed:

13. Next Ordinary Meeting: Wednesday 13 Dec 2023.

Minutes accepted as true & correct.

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Mayor: Richard Tarpencha CEO: Edward A Natera: 13 Dec 2023