



# *Pormpuraaw Aboriginal Shire Council*

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## **MINUTES Council Meeting** **Date: Thurs 26 Oct 2017 at 10.45 am.**

1. **Present:** Mayor Kendall, Cr Conrad, Cr Edwards, Cr Barney, Cr Koo-aga
2. **Apologies:** Nil
3. **Declaration of any Conflict, any perceived or other Potential Conflict of Interest to be declared prior to meeting by Councillors ( Sect 173 of LGovt Act 2009 ):**
4. **Related Party Declaration Form (RPDF), (Sect 171B of LGovt Act 2009):** Confirmation of any changes to RPDF by Councillors & Senior Managers:
5. **Matters arising from the Minutes:** That Council confirm the Minutes of the meeting dated Thur, 27 Sept 2017 as true & correct.  
**Moved:** Cr Koo-aga **Seconded:** Cr Conrad  
**CARRIED.**  
**Resolution: 2017/10/01**
6. **Delegations/Guests:**
7. **Correspondence:** List of inwards correspondence tabled for information:
8. **Reports:**

8.1 Mayor's Report:

- 8.1.1:

8.2 8.1.2: CEO's Report:

- **8.2.1: Attendance Certificate (AC):** see AC dated 26 Oct 2017 and approved for payment at \$1,411.50 each for Cr Barney, Cr Edwards & Cr Koo-Aga.
- **8.2.2: Airport Inspection Oct 2017 (AI):** Council acknowledge AI Report with 12 Correction Action to be undertaken, issue is Work in Progress.  
**Motion:** That Council acknowledges & accepts the AI Report as tabled.  
**Moved: Mayor Kendall Seconded: Cr Edwards CARRIED.**  
**Resolution: 2017/10/02**
- **8.2.3: Council attendance Council Meeting 2016-2017 (CA )** docu tabled on CA for 2016-2017 for inclusion into Annual Report.  
**Motion:** That Council acknowledges & accepts the CA as tabled.  
**Moved: Mayor Kendall Seconded: Cr Conrad CARRIED.**  
**Resolution: 2017/10/03**
- **8.2.4: Drinking Water Quality Management Plan (DWQMP):** docu tabled re DWQMP which is to be reviewed by 01 Mch 2018 & next Audit by 01 Oct 2018.  
**Motion:** That Council acknowledges & accepts the DWQMP as tabled.  
**Moved: Cr Koo-aga Seconded: Cr Edwards CARRIED.**  
**Resolution: 2017/10/04**
- **8.2.5: Planning Scheme, Alignment Amendments ( SPAA ).** Council to resolve that we agree to align our Planning Scheme to Version 1 per *Planning Act 2016, Sect 293, Alignment Amendment Rules.*  
**Motion:** That Council resolves to adopt the SPAA as tabled.

**Moved: Cr Conrad Seconded: Mayor Kendall  
CARRIED.**

**Resolution: 2017/10/05**

- **8.2.6: Purchase Toyota 4X4 purchase (T4x4):** as per Special Report, Council will purchase a replacement T4x4 for Environment Mgr.

**Motion:** That Council acknowledge & confirm purchase.

**Moved: Cr Conrad Seconded: Cr Barney  
CARRIED.**

**Resolution: 2017/10/06**

- **8.2.7: Purchase Toyota 2WD purchase ( T2WD ):** as Special Report on T2WD, Council will purchase a vehicle to be used by Community Service Mgr.

**Motion:** That Council acknowledge & confirm purchase.

**Moved: Mayor Kendall Seconded: Cr Barney  
CARRIED.**

**Resolution: 2017/10/06**

- **Rotating Deputy Mayor role (RDM):** as per SP, Council has to update & revise the RDM resolution for 2017-2018.

**Motion:** That Council acknowledge & confirm the RDM role to continue for the 2017-2018 Financial year.

**Moved: Cr Barney Seconded: Cr Koo-aga  
CARRIED.**

**Resolution: 2017/10/08**

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### **8.3 Finance Manager's Report:**

- **8.3.1: Finance Summary Report (FSR):** Dot Point Summary dated 24 Oct 2017 submitted by Finance covering: General Finance, Grant acquittals & Reporting, Current Finance projects, HR, Admin Store, Guesthouse, Post Office.

**Motion:** That Council accepts the FSR dated 24 Oct 2017 submitted by the Finance Manager & tabled by the CEO.

**Moved: Cr Conrad Seconded: Cr Edwards  
CARRIED.**

**Resolution: 2017/10/09**

- **8.3.2: Financial Statements ended Sept 2017 (FS):** docu on FS tabled for Sept 2017 included:  
Total Operating Revenue: M\$7,072,799.  
Total Operating Expenses: M\$2,754,580.  
Operation Position: M\$4,318,2198.  
Capital Works Programs  
Detail review of Operating Statement.  
Council Cash Position.  
Detail review of Capital items.  
Council Grant Review  
**Motion:** That Council acknowledges & accepts the above FS Report prepared by Finance Mgr  
**Moved: Cr Edwards Seconded: Cr Koo-aga CARRIED.**

**Resolution: 2017/10/10**

- **8.3.3: Annual Audits Sign off (AASO ):** Docu pertaining to AASO on: Management Certificate, Certificate of Accuracy and Certificate of Accuracy ( Long Term ).  
**Motion:** That Council acknowledges & agrees to the AASO on the above docu.  
**Moved: Mayor Kendall Seconded: Cr Koo-aga CARRIED.**

**Resolution: 2017/10/11**

- **8.3.4: Annual Report 2016-2017 (AR):** AR submitted covering the 2016-2017 Financial year plus a summary of all Council activities.  
**Motion:** That Council acknowledges, accepts & adopts the AR as tabled.  
**Moved: Mayor Kendall Seconded: Cr Edwards CARRIED.**

**Resolution: 2017/10/12**

**8.4 Operation Manager's Report:**

- **8.4.1: Operation Report (OR) :** OR covered Annual Report 2016-2017.  
**Motion:** That Council acknowledge & accepts the above OR from the Operations Mgr.  
**Moved: Cr Conrad Seconded: Cr Barney CARRIED.**

**Resolution: 2017/10/13**

**8.5 Community Service Manager's Report:**

- **8.5.1: Community Service Report (CSR):** CSR for Oct 2017 submitted by CS Mgr covering: Indigenous knowledge Centre, Library, Centrelink, Aged Care, Disaster Management, Justice Group, Cultural Fest, and Youth Leadership Group.  
**Motion:** That Council acknowledge & adopts the CSR from the Community Service Mgr & tabled by CEO.  
**Moved: Cr Conrad Seconded: Cr Barney**  
**CARRIED.**  
**Resolution: 2017/10/14**
  
- **8.5.2: Pomppuraaw Aged Care Risk Management Plan (PACRMP ):** PACRMP submitted by CS Mgr as reviewed & updated on 21 Sept 2017.  
**Motion:** That Council acknowledge, accept & adopts the PACRMP.  
**Moved: Cr Koo-aga Seconded: Cr Edwrad**  
**CARRIED.**  
**Resolution: 2017/10/15**

**8.6 Environment Manager's Report:**

- **8.6.1: Environment Report (ER):** ER tabled covering Visitor Management, Weed Control, Drink Water Reporting, Turtles, EHW/AC, Recycling, Staff Development, Wild Croc Egg Harvest, New Reservoir, Outstation development, New Ranger Base, Ranger assist PASC, Refuse Area, Illegal access by commercial Fisherman.  
**Motion:** That Council acknowledge, accept & adopts the ER.  
**Moved: Mayor Kendall Seconded: Cr Conrad**  
**CARRIED.**  
**Resolution: 2017/10/16**
  
- **8.6.2: Environ Heath n Animal Control (EHAC):**EHAC Report tabled covering: Pest Control, Water Sampling, CEQ Store, Anglican Shop, Kiosk, HACC, Refuse Area, Recycle, Vector Control, Animal Control, Dog treatment for Ticks, Animal Health, Dog Bite, Micro chip, Vaccination,

Dog Pound, Dead Dogs, Snake, Ranger Work, Training.  
**Motion:** That Council acknowledge & adopts the EHAC Report as tabled by CEO.

**Moved: Mayor Kendall Seconded: Cr Conrad  
CARRIED.**

**Resolution: 2017/10/17**

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8. Tenders & Quotations:

9. Notice of Motion:

10. Meeting Closed: 2:00pm

11. Next Meeting: 23 Nov 2017.

Minutes accepted as true & correct.

Per: .....  
Ralph Kendall: Mayor. Edward A Natera: CEO. 30 Nov 2017

