



Pormpuraaw Aboriginal Shire Council

24 Thinraathin St, Pormpuraaw QLD 4892

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An Ordinary Meeting of the Pormpuraaw Aboriginal Shire Council was held on Wednesday 26th Apr 2023 at the Pormpuraaw Council Chambers - 24 Thinraathin St, Pormpuraaw, commencing at 10:10am.

The attendance of each Councillor is requested.

Minutes Council Meeting Date: Wed, 26 Apr 2023 at 10.10am.

- 1. Present:** Mayor Richard Tarpencha, D/Mayor/Cr Ronald Kingi, Cr Tim Koo-Aga, Cr George Conrad, Cr Andrea Foote.
- 2. Apologies:** Nil
- 3. Declaration of any Conflict, any perceived or other Potential Conflict of Interest to be declared prior to meeting by Councillors (Sect 150EL and Sect 150EQ of LGovt Act 2009): Nil**
- 4. Related Party Declaration Form , (Sect 150EP of LGovt Act 2009):**
Confirmation of any changes to Related Party Declaration Form by Councillors & Senior Managers: Nil.
- 5. Matters arising from the Minutes:** That Council confirm the Minutes of the meeting dated Wed, 29 Mch 2023 as true & correct.
Moved: Cr R. Kingi. **Seconded:** Cr G. Conrad.
CARRIED.
Resolution: 2023/04/01.
- 6. Agenda carried over from 29 Mch 2023:**

6.1.1: Councillors requesting Character Reference Letter for Court Appearance from CEO: As per SPR, elected Members are expected to own their individual actions.

Motion: That Council confirms, notes & accepts this SPR which has also been forwarded to LGovt.

Moved: Cr G. Conrad. **Seconded:** Cr R. Kingi.

CARRIED.

Resolution: 2023/04/26/01.....Deferred from Mch.

6.1.2: : Preferred Supplier Tender Arrangement for Plant Hire (No: PASC2021-T01) see docu re Preferred Supplier Tender.

Motion: That Council accepts this docu for Extension of the current tender to June 2024.

Moved: Cr R. Kingi. **Seconded:** Cr T. Koo-Aga.

CARRIED.

Resolution: 2023/04/26/02..... Deferred from Mch.

7. Delegations/Guests: Nil

8. Correspondence: List of inwards correspondence tabled for information:
FYI

9. Reports:

9.1 Mayor's Report:

- **9.1.1: Late Entry Item: Rotating Deputy Mayor role (RDM):** as per Special Purpose Report the RDM role is handed to Cr Ronald Kingi at 26 Apr 2023.

Motion: That Council acknowledges & ratifies the SPR for Rotating Deputy Mayor role as tabled.

Moved: Mayor R. Tarpencha. **Seconded:** Cr G. Conrad.

CARRIED.

Resolution: 2023/04/26/03.

9.2 CEO's Report:

- **9.2.1: Attendance Certificate:** see Attendance Certificate dated 26 Apr 2023 and approved for payment at \$1,533.11 each for Cr Koo-Aga, Cr Foote

& Cr Conrad.

- **9.2.2: Budget 2022-2023 Amended, re 11A Ngurrin St Bathroom Upgrade:** As per SPR the sum of \$30,000.00 is to be amended for the above work.
Motion: That Council acknowledges & ratifies the SPR for allocation.
Moved: DMayor/Cr R. Kingi. **Seconded:** Cr A Foote.
CARRIED.
Resolution: 2023/04/02.

- **9.2.3: Budget 2022-2023 Amended, re 11B Ngurrin St Bathroom Upgrade:** As per SPR the sum of \$30,000.00 is to be amended for the above work.
Motion: That Council acknowledges & ratifies the SPR for allocation.
Moved: Cr G. Conrad. **Seconded:** DMayor/Cr R. Kingi.
CARRIED.
Resolution: 2023/04/03.

- **9.2.4: Discounts against Schedule of Fees:** As per SPR, Council approves the CEO to give a 10% Discount to NPF for accommodation for a month or longer. n
Motion: That Council confirms, notes & approves this SPR.
Moved: Cr G. Conrad. **Seconded:** Cr A.Foote.
CARRIED.
Resolution: 2023/04/04.

- **9.2.5 Operations Plan 2022-2023 (Review Jly 2022 -Mch 2023):** see SPR detailing Review of Status of Operations, Jly 2022- Mch 2023.
Motion: That Council accepts & ratify the SPR as tabled..
Moved: Mayor R. Tarpencha. **Seconded:** Cr A. Foote.
CARRIED.
Resolution: 2023/04/05.

9.3 Executive Manager Corporate Services (EMCS) Report:

- **9.3.1: Executive Manager Corporate Services:** see Special Purpose Report dated 18 Apr 2023 covering:
General Finance,
Grant Acquittals & Reporting,
Current Corporate Service Project,
WHS,
HR,
Admin Store,
Accommodation.
Motion: That Council accepts the Special Purpose Report dated 18 Apr 2023 from EMCS.
Moved: DMayor/Cr R. Kingi. **Seconded:** Cr. T. Koo-Aga.
CARRIED.
Resolution: 2023/04/06.
- **9.3.2: Financial Statement for Period Ended 31 Mch 2023:** Reports received for above covering Mth end 31 Mch 2023 :
Financial Statement at a Glance,
Capital Works Program,
2022/2023 Capital Expenditure,
Detailed Review of Revenue & Expenditure,
Operating Revenue,
Operating Expenses,
Capital Expenditure,
Council Cash Position
Operating Surplus Ratio,
Council's Unconstrained Funds, 31 Mch 2023,
Council Grant Review,
Statement of Financial Position at 31 Mch 2023.
Motion: That Council notes & accepts the Financial Statements for period ended 31 Mch 2023 as tabled.
Moved: Cr G. Conrad. **Seconded:** Cr T. Koo-Aga.
CARRIED.
Resolution: 2023/04/07.
- **9.3.3: Strategic 3 Year Internal Audit Plan 2022-2023:** see docu re above which will focus on Review of Systems, Review of RISE Arrangements, Review of Asset Valuation.

Motion: That Council accepts & adopts the Strategic 3 Year Internal Audit Plan 2022-2023.

Moved: DMayor R. Kingi. **Seconded:** Cr T. Koo-Aga.
CARRIED.

Resolution: 2023/04/08.

- **9.3.4: WHS Report Mch:** as SPR dated 31 Mch 2023 Mch WHS Report received.

Motion: That Council accepts this Report as tabled.

Moved: Cr G. Conrad. **Seconded:** DMayor/Cr R. Kingi.

CARRIED.

Resolution: 2023/04/09.

9.4 Operations Executive Manager's Report:

- **9.4.1: Operation Executive Manager Report (OEMR):** see Report dated 20 Apr 2023 received from Operation Mgr covering:

Work for Month,
Waste n Recycling,
Workshop,
Main Roads,
Parks & Garden,
Water Supply & Sewer,
Plumbing,
Housing,
Airport,
Special Projects.

Motion: That Council notes & accepts the OEMR as tabled.

Moved: Cr G. Conrad. **Seconded:** DMayor/Cr R. Kingi.

CARRIED.

Resolution: 2023/04/10.

9.5 Community Service Manager's Report:

- **9.5.1: Community Service Executive Manager (CSEM):** See Report for Apr 2023 covering:

Aged Care,
Justice Group,
Post Office,
Customer Service,
Centrelink,
Library,
Pompuraaw Cottages
Community Safe Plan,
Don't Buy Sly,
Thriving Communities,
PUBSC,
Bakery,
Hall,
Disaster Management,
Events.

Motion: That Council accepts Mch 2023 Report as tabled.

Moved: DMayor/Cr R. Kingi. **Seconded:** Cr G. Conrad.

CARRIED.

Resolution: 2023/04/11.

9.6 Environment Report:

- **9.6.1: Ranger: Land & Sea** (joint Co-Ordinators of Clinton & Gavin): see Special Purpose Report dated 14 Apr 2023 covering various activities.

Motion: That Council accepts Reports as tabled.

Moved: Cr A. Foote. **Seconded:** DMayor/Cr R. Kingi.

CARRIED.

Resolution: 2023/04/12.

- **9.6.2: Public Health: Food Centres & Animal Control** (covered by Glen & Ralph). No Report received as the team covered Staff shortages in the Land & Sea Team.

Motion: That Council notes the No Report & Staff Shortages .

Moved: Cr A. Foote. **Seconded:** DMayor/Cr R. Kingi.

CARRIED.

Resolution: 2023/04/13.

10. Tenders & Quotations: Nil

11. Notice of Motion: Nil

12. Meeting Closed: 1.45pm.

13. Next Ordinary Meeting: ~~Wednesday 31-May 2023.~~

Thurs 1 Jne

Minutes accepted as true & correct.

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Mayor: Richard Tarpencha

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CEO: Edward A Natera: ~~31-May 2023~~

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