

# *Pormpuraaw Aboriginal Shire Council*



C/- POST OFFICE  
Pormpuraaw Q 4892  
Phone: (07) 4060 4600  
Email: ceo@pormpuraaw.qld.gov.au  
ABN 34 103 787 081

## **Minutes Council Meeting** **Date: Wed, 14 Dec 2022 at 10.10am.**

1. **Present:** Mayor Richard Tarpencha, Cr Ronald Kingi, Cr Andrea Foote, Cr Tim Koo-Aga ( On Telelink ). CEO Edward Natera ( Minutes )
2. **Apologies:** DMayor/Cr George Conrad.
3. **Declaration of any Conflict, any perceived or other Potential Conflict of Interest to be declared prior to meeting by Councillors ( Sect 150EL and Sect 150EQ of LGovt Act 2009 ):**
4. **Related Party Declaration Form , (Sect 150EP of LGovt Act 2009):**  
Confirmation of any changes to Related Party Declaration Form by Councillors & Senior Managers:
5. **Matters arising from the Minutes:** That Council confirm the Minutes of the meeting dated Wed, 23 Nov 2022 as true & correct.  
**Moved:** Mayor R. Tarpencha. **Seconded:** Cr R. Kingi.  
**CARRIED.**  
**Resolution: 2022/12/01.**
6. **Delegations/Guests:** Health Action Team (HAT) to make a presentation on the Community Controlled Primary Health Care Centre and the proposed Land site.  
Council to note that no Business Plans nor Building Plans were submitted

at this stage in time. Council to received presentation for further deliberation. **Council notes that the HAT did not present nor made any phone contact to advise of non presentation.**

7. **Correspondence:** List of inwards correspondence tabled for information:

8. **Reports:**

8.1 Mayor's Report:

- 8.1.1: Nil

8.2 CEO's Report:

- **8.2.1: Attendance Certificate:** see Attendance Certificate dated 14 Dec 2022 and approved for payment at \$1,533.11 each for Cr. Koo-Aga, Cr Kingi & Cr Foote.

- **8.2.2: Social Housing (SH ):** as per docu dated 23 Sept, on next Capital Social Housing for 2,3 & 4 Rooms.

**Motion:** That Council gives consideration on the number of Bed Rooms & Designs so that we could move to next stage of the Project.

**Moved:** Cr R. Kingi. **Seconded:** Mayor R.Tarpencha.  
**CARRIED.**

**Resolution: 2022/12/02.**

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8.3 Governance & Admin ( GnA ) Report:

- **8.3.1:** Position vacant and currently oversight by Executive Mgr Corporate Service & CEO. FYI only.

8.4 Executive Manager Corporate Services (EMCS) Report:

- **8.4.1: Executive Manager Corporate Services:** see Special Purpose Report dated 13 Dec 2022 covering:  
General Finance,  
Grant Acquittals & Reporting,  
Current Corporate Service Project,  
HR,  
Admin Store,  
Accommodation.

**Motion:** That Council accepts the Special Purpose Report dated 13 Dec 2022 from EMCS.

**Moved:** Mayor R. Tarpencha. **Seconded:** Cr Andrea Foote.

**CARRIED.**

**Resolution: 2022/12/03.**

- **8.4.2: Financial Statement for Period Ended 13 Dec 2022:** Reports on the following postpone to Jan 2023:

Financial Statement at a Glance,  
Capital Works Program,  
2022/2023 Capital Expenditure,  
Detailed Review of Revenue & Expenditure,  
Operating Revenue,  
Operating Expenses,  
Capital Expenditure,  
Council Cash Position as at 31 Dec 2022,  
Council Grant Review,  
Council Cash Coverage Review,  
Operating Surplus Ratio-A Measurement of Sustainability,  
Statement of Financial Position as at 31 Dec 2022.  
Tied Grants by Projects.

**Motion:** That Council notes because of the short 2 weeks before Xmas break up Reports are postpone to Jan 2023.

**Moved:** Cr R. Kingi. **Seconded:** Mayor R. Tarpencha.  
**CARRIED.**

**Resolution: 2022/12/04.**

**8.5 Operations Executive Manager's Report:**

- **8.5.1: Operation Executive Manager Report:** no Report for Dec 2022 received but Activities covered: 2022/2023 ATSI TIDS, Container Refunds, LCRI Funding & Allocations.  
**Motion:** That Council note & accepts the verbal Operation Executive Managers Report.  
**Moved:** Cr R. Kingi. **Seconded:** Cr Andrea Foote.  
**CARRIED.**  
**Resolution: 2022/12/05.**

**8.6 Community Service Manager's Report:**

- **8.6.1: Community Service Executive Manager (CSEM):** See Report for Dec 2022 covering: Aged Care, Justice Group, Post Office, Customer Service, Centrelink, Library, Pormpuraaw Cottages, Community Safe Plan, Thriving Communities, PUBSC, Bakery, Hall, Disaster Management, Events.  
**Motion:** That Council accepts Oct 2022 Report as tabled.  
**Moved:** Mayor Richard Tarpencha. **Seconded:** Cr Andrea Foote.  
**CARRIED.**  
**Resolution: 2022/12/06.**

**8.7 Environment Manager's Report:**

- **8.7.1: Environment Executive Manager Report:**  
**Environment:** Public Health ( Foods Centres & Animal Control ): Public Health to be covered by Glen & Ralph: Nil Report.
- **Water/Sewer/Waste** being oversight by Jason, Andrew & Team: Nil Report.  
**Ranger:** the Joint Co-ordinators of Clinton & Gavin are still coming to terms with their duties. Reporting Format are still being worked out with daily activities still being carried out: see Report titled: Ranger Activities: Nil Report.  
**Motion:** That Council notes that there was no Report for Dec 2022.  
**Moved:** Cr. R. Kingi. **Seconded:** Cr. Andrea Foote.  
**CARRIED.**  
**Resolution: 2022/12/07.**

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- 10. Tenders & Quotations: Nil
- 11. Notice of Motion: Nil
- 12. Meeting Closed: 11.45am
- 13. Next Meeting: 25 Jan 2023.

**Minutes accepted as true & correct.**



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**Mayor: Richard Tarpencha**



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**CEO: Edward A Natera: 25 Jan 2023**

