



## **Pormpuraaw Aboriginal Shire Council**

24 Thinraathin St, Pormpuraaw QLD 4892

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**An Ordinary Meeting of the Pormpuraaw Aboriginal Shire Council was held on Wed, 30 Oct 2024 at the Pormpuraaw Council Chambers - 24 Thinraathin St, Pormpuraaw, commencing at 9.00am.**

**The attendance of each Councillor was requested.**

### **Minutes ( DRAFT ) Council Meeting Date: Wed, 30 Oct at 9.00am.**

- 1. Present:** Mayor Ralph Kendall, DMayor/Cr Tim Koo-Aga, Cr Keith Barney, Cr Romena Edwards, Cr Lucy Foote (OnLine).
- 2. Apologies:** Nil
- 3. Declaration of any Conflict, any perceived or other Potential Conflict of Interest to be declared prior to meeting by Councillors ( Sect 150EL and Sect 150EQ of LGovt Act 2009 ):** Mayor Kendall declared COI & exited meeting on Agenda: 8.2.7 and Agenda: 8.2.11
- 4. Related Party Declaration Form , (Sect 150EP of LGovt Act 2009):** Confirmation of any changes to Related Party Declaration Form by Councillors & Senior Managers: Nil.
- 5. Matters arising from the 25 Sept 2024 Meeting:** That Council confirm the Minutes of Council Meeting dated Wed, 25 Sept 2024 as true & correct.  
**Moved:** Cr L. Foote. **Seconded:** Cr K. Barney.  
**CARRIED.**  
**Resolution: 2024/10/01.**

- 6. Delegations/Guests:** A/Sarge Sean presented for a courtesy meet & greet after Sarge Darren departed on holidays without a Handover/Takeover.
- 7. Correspondence:** List of inwards correspondence tabled for information:  
FYI
- 8. Reports:**
- 8.1 Mayor's Report:**
- **8.1.1: ACYHC re new build Proposed Primary Health Care Centre:** see letter to be sent to ACYHC on above after due consideration by Council.  
**Motion:** That Council acknowledge, ratify & resolve to send letter on the proposed Primary Health Care Centre.  
**Moved:** DMayor/Cr T. Koo-Aga. **Seconded:** Cr K. Barney.  
**CARRIED.**  
**Resolution: 2024/10/02.**
- 8.2 CEO's Report:**
- **8.2.1: Attendance Certificate:** see Attendance certificate dated 30 Oct 2024 and approved for payment at \$1,658.00 each for Cr Keith Barney, Cr Romina Edwards & Cr Lucy Foote.
  - **8.2.2: Annual Report 2023-2024 ( AR 2023-2024):** see Summary Report for AR 2023-2024 adopted on Resolution 2024/10/10/01 for attachment to Audit Financial Statements.  
**Motion:** That Council acknowledge, ratify & confirm adoption of AR 2023-2024 as tabled.  
**Moved:** Cr R. Edwards. **Seconded:** Cr K. Barney.  
**CARRIED.**  
**Resolution: 2024/10/03.**
  - **8.2.3: Bus ( Community & Events Bus ):** See Special Purpose Report (SPR) for Council directions to purchase a Community Bus.  
**Motion:** That Council acknowledge, ratify & confirm directions to the CEO for the purchase of a Community Bus after Due Process is undertaken.  
**Moved:** Cr R. Edwards. **Seconded:** Cr K. Barney.  
**CARRIED.**  
**Resolution: 2024/10/04.**

- **8.2.4: CEO Extension of Departure Date:** as per SPR the CEO's Departure Date is extended to 31 Jan 2025 to allow a timely Handover/Takeover of the role.  
**Motion:** That Council notes & accepts the extended CEO's Departure Date of 31 Jan 2025.  
**Moved:** Cr R. Edwards. **Seconded:** DMayor/Cr T. Koo-Aga.  
**CARRIED.**  
**Resolution: 2024/10/05.**
- **8.2.5: David Kempton:** as per SPR and the visit from candidate David Kempton (DK) on 26 Sept a Community Donation is to be received for any Community Project should DK win.  
**Motion:** That Council notes & accepts the Community Project Donation should DK wins the Cook Election.  
**Moved:** Cr R. Edwards. **Seconded:** Cr K. Barney.  
**CARRIED.**  
**Resolution: 2024/10/06.**
- **8.2.6: Garbage Truck Purchase ( GTP):** as per SPR a new GTP is required to replace the failing unit with a reliable one secured.  
**Motion:** That Council notes & accepts the SPR on a GTP and that Due Process to be undertaken to purchase.  
**Moved:** Mayor R. Kendall. **Seconded:** Cr K. Barney.  
**CARRIED.**  
**Resolution: 2024/10/07.**
- **8.2.7: Kendall Outstation Track:** as per SPR Road Works to be carried along this Track with funding to be allocated from Carbon Revenue. It is noted that Mayor Kendall exited while voting on recommendation took place.  
**Motion:** That Council notes SPR & that Budgets 2024-2025 to be adjusted to allow for this expenditure.  
**Moved:** DMayor/Cr T. Koo-Aga. **Seconded:** Cr K. Barney.  
**CARRIED.**  
**Resolution: 2024/10/08.**
- **8.2.8: Local Govt Visit 08-09 Oct.** Council notes & accepts the SPR after the LGovt Team visit on 08-09 Oct noting that there will be more training on Governance &

Risk Management moving forward.

**Motion:** That Council notes SPR & in particular around Code of Conduct.

**Moved:** Cr R. Edwards. **Seconded:** Cr K. Barney.

**CARRIED.**

**Resolution: 2024/10/09.**

- **8.2.9: Operations Plan 2023-2024 ( Qrt Review, Sept ):** see Qrt Review on above. Report is required as per LGovt Reg 2012, Sect 174 (3) to be reported on progress each Qrt.

**Motion:** That Council notes & accepts the Qrt Operation Plan 2024 review.

**Moved:** Cr R. Edwards. **Seconded:** Cr K. Barney.

**CARRIED.**

**Resolution: 2024/10/10.**

- **8.2.10: Pormp Public Holidays 2025:** see docu on 2025 Public Holidays & in particular Special Holidays for 11 Apr 2025 Fishing Day, 02 May 2025, MABO Day & 26 Sept 2025, RODEO Day.

**Motion:** That Council accepts the Holidays Dates for year 2025 as tabled.

**Moved:** Cr R. Edwards. **Seconded:** Cr K. Barney.

**CARRIED.**

**Resolution: 2024/10/11.**

- **8.2.11: Waylon Kendall (Temp resid at ILF & 204 Pithamp St:** as per SPR, Council is notified of CEO's decision to accommodate Waylon K in extraordinary circumstances. Mayor Ralph to declare COI & exit meeting when voting take place.

**Moved:** DMayor/Cr T. Koo-Aga. **Seconded:** Cr K. Barney.

**CARRIED.**

**Resolution: 2024/10/12.**

- **8.2.12: Yunmen ( Warratha Outstation: George Conrad );** as per SPR, the road to Yunmen ( Warratha Outstation-George Conrad is to be graded while the Road Team is in the area.

**Moved:** Mayor R. Kendall. **Seconded:** Cr R. Edwards.

**CARRIED.**

**Resolution: 2024/10/13.**

**8.3 Executive Manager Corporate Services (EMCS) Report:**

- **8.3.1: Executive Manager Corporate Services:** see Special Purpose Report dated 25 Oct 2024 covering: General Finance, Grant Acquittals & Reporting, Current Corporate Service Project, WHS, HR, Admin Store, Accommodation  
**Motion:** That Council accepts the Special Purpose Report dated 25 Oct 2024 from EMCS.  
**Moved:** DMayor T. Koo-Aga. **Seconded:** Cr K. Barney.  
**CARRIED.**  
**Resolution: 2024/10/14.**
- **8.3.2: Financial Statement for Period Ended 30 Sept 2024:** Reports received for above Mth end 30 Sept 2024 covering :  
Financial Statement at a Glance,  
Capital Works Program,  
Detailed Review of Revenue & Expenditure,  
Operating Revenue, Operating Expenses,  
Capital Expenditure,  
Council Cash Position as at 30 Sept 2024 ,  
Summary of Council's Aged Debt,  
Financial Sustainability Statement,  
Council Controlled Revenue-An Indicator of Financial Flexibility,  
Operating Surplus Ratio-A measure of Sustainability,  
Operating Cash Ratio,  
Unrestricted Cash Expenses Cover Ratio  
Council Grant Review,  
Statement of Financial Position as at **30 Sept 2024.**  
**Motion:** That Council notes & accepts the Financial Statements for period ended 30 Sept 2024 as tabled.  
**Moved:** Mayor R.Kendall. **Seconded:** DMayor/Cr T. Koo-Aga.  
**CARRIED.**  
**Resolution: 2024/10/15.**
- **8.3.3: QAO Final External Audit Management Report for 2023/24 FY:** See final summary report from QAO tabled which confirms our external audits for the 2023/24 FY fully completed and that there were no further issues

identified since the final external audit closing report tabled to Council at last meeting (Sept 2024).

**Motion:** That Council notes & accepts the QAO Management Report as tabled.

**Moved:** Mayor R.Kendall. **Seconded:** Cr R. Edwards.  
**CARRIED.**

**Resolution: 2024/10/16.**

**8.4** Operations Executive Manager's Report:

- **8.4.1: Position now filled & successful applicant to commence on 14 Nov 2024:** see SPR on placement.

**Motion:** That Council notes & ratifies placement.

**Moved:** Cr R. Edwards. **Seconded:** Cr K. Barney.  
**CARRIED.**

**Resolution: 2024/10/17.**

- **8.4.2: Oct ATSI TIDS Mthly Report:** see Report re ATSI TIDS Oct Report. **Motion:** That Council notes & accepts the Report as tabled.

**Moved:** Cr K. Barney. **Seconded:** Cr R. Edwards.  
**CARRIED.**

**Resolution: 2024/10/18.**

**8.5** Community Service Manager's Report:

- **8.5.1: Executive Manager Community Services (EMCS):** See Special Purpose Report for Sept 2024 received covering:

Aged Care,  
Justice Group,  
Post Office,  
Customer Service Officer for Cashier & PO, Centrelink,  
Library,  
Disaster Management,  
PUB,  
Bakery,  
Hall,  
Events,

**Motion:** That Council acknowledge & accepts the Sept Comm Service Report as tabled.

**Moved:** Mayor R. Kendall. **Seconded:** Cr K. Barney.  
**CARRIED.**

**Resolution: 2024/10/19.**

- **8.5.2: Aged Care Management Mth Report for Sept (ACMR ).** See above Aged Care Report for Sept.

**Motion:** That Council acknowledge & accepts the Sept  
ACMR as tabled.

**Moved:** Cr K. Barney. **Seconded:** Cr R. Edwards.  
**CARRIED.**

**Resolution: 2024/10/20.**

- **8.5.3:Community Christmas Event:** see SPR re  
Christmas Event for allocation of \$10,000.00 from  
Community Events Budgets.

**Motion:** That Council acknowledge & approves the  
\$10,000.00 as requested from Community Events Fund.

**Moved:** Mayor R. Kendall. **Seconded:** Cr R. Edwards.  
**CARRIED.**

**Resolution: 2024/10/21.**

- **8.5.4: Primary School Graduates & 6 Year 12  
Graduates:** See Listing of graduates from Year 6 ( 8  
Students ) & Year 12 ( 5 Students ) from Comm Service  
Mgr.

**Motion:** That Council acknowledge & approves the  
\$100.00 Gift Vouchers for the Graduates as per Listing  
from CommService Mgr. Mayor & CEO to make  
presentation with Congratulation Letter.

**Moved:** Mayor R. Kendall. **Seconded:** Cr R. Edwards.  
**CARRIED.**

**Resolution: 2024/10/22.**

## **8.6 Environment Report:**

- **8.6.1: Ranger: Land & Sea** ( joint Co-Ordinators of  
Clinton & Gavin ): Oct Report received covering  
Junior Ranger,  
Turtle,  
Outstations,  
Pest Management,  
Vehicle Servicing,  
Tree Lopping,  
New Animal Control Officer ( Kagan Conrad )  
Maintenance.

**Motion:** That Council acknowledge & accepts Sept  
Report as tabled.

**Moved:** .....**Seconded:**.....  
**CARRIED.**

**Resolution: 2024/10/....Late Reporting:** deferred to Nov.

## **9. Tenders & Quotations: Nil.**

10. Notice of Motion: **Nil.**
11. Meeting Closed: **12.10noon.**
12. Next Ordinary Meeting: **27 Nov 2024**

**Minutes accepted as true & correct.**

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**Mayor: Ralph Kendall.**  
**27 Nov 2024**

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**CEO: Edward A Natera**  
**27 Nov 2024**

**DRAFT**