

# *Pormpuraaw Aboriginal Shire Council*

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## **Minutes Council Meeting** **Date: Wed, 25 Nov 2020 at 10.00am.**

1. **Present:** Mayor Richard Tarpencha, D/Mayor Andrea Foote ( Online ), Cr Tim Koo-Aga, Cr George Conrad, Cr Ronald Kingi.
2. **Apologies:** Nil.
3. **Declaration of any Conflict, any perceived or other Potential Conflict of Interest to be declared prior to meeting by Councillors ( Sect 150EL and Sect 150EQ of LGovt Act 2009 ): Nil.**
4. **Related Party Declaration Form , (Sect 150EP of LGovt Act 2009):**  
Confirmation of any changes to Related Party Declaration Form by Councillors & Senior Managers: Nil.
5. **Matters arising from the Minutes:** That Council confirm the Minutes of the meeting dated Wed, 28 Oct 2020 as true & correct.  
**Moved:** Cr T. Koo-Aga. **Seconded:** Cr G. Conrad.  
**CARRIED.**  
**Resolution: 2020/11/01.**
6. **Delegations/Guests:**
7. **Correspondence:** List of inwards correspondence tabled for information:

## 8. Reports:

### 8.1 Mayor's Report:

- **8.1.2: Apunipima CY Health Council:** as per email & docu copy to Council dated 12 Nov. Council is awaiting Minutes of the Meeting dated 02 July 2020 to take this further.

**Motion:** That Council confirms receipt of the email & docu but will require full documentation & discussions moving forward with HAT in Pompokuraaw.

**Moved:** Cr R. Kingi. **Seconded:** Cr G. Conrad.

**CARRIED.**

**Resolution: 2020/11/02.**

### 8.2 CEO's Report:

- **8.2.1: Attendance Certificate:** see Attendance Certificate dated 28 Oct 2020 and approved for payment at \$1,503.06 each for Cr Conrad, Cr Kingi & Cr Koo-Aga.

- **8.2.2: Audits Airport under CASA:** see docu re Audits Airport, the Accountable Manager will be the Operations Manager of Council, the position not the person.

**Motion:** That Council confirms receipt, acceptance and adopts the Audits Airport Report as tabled.

**Moved:** Cr T. Koo-Aga. **Seconded:** Cr R. Kingi.

**CARRIED.**

**Resolution: 2020/11/03.**

- **8.2.3: Council new Logo:** see docu re new Logo that was discussed on Council Brief 27 Apr 2020 with final design ( to include Cabbage Tree ).

**Motion:** That Council confirms receipt, acceptance and adopts the final design ( include Cabbage Tree ) as tabled.

**Moved:** Cr G. Conrad. **Seconded:** Cr T. Koo-Aga.

**CARRIED.**

**Resolution: 2020/11/04.**

- **8.2.4: Police Station:** removal of 3 decaying trees on Police Station survey lots.

**Motion:** That Council confirms the discussions on 09

Nov in Council Brief on the above Tree Removal.

**Moved:** D/Mayor/Cr A. Foote. **Seconded:** Cr R. Kingi.

**CARRIED.**

**Resolution: 2020/11/05.**

- **8.2.5: Social Homes 4 at new St to be named "Maanhk-Ngunch" St**, in memory of the late Cr Edwards ( opening of Roads deferred ).

**Motion:** That Council confirms the name of the new Street at the end of Thiraanthin St.

**Moved:** Cr T. Koo-Aga. **Seconded:** Cr G. Conrad.

**CARRIED.**

**Resolution: 2020/11/06.**

- **8.2.6: Xmas Break & Appreciation Payments:** see docu dated 08 Nov re Xmas Break & Appreciation Payments.

**Motion:** That Council confirm & ratify the Xmas Break & Appreciation Payments which will include an extra \$100.00 CEQ voucher for each of the graduation Students from Boarding School, one of who is a School Prefect.

**Moved:** Cr G. Conrad. **Seconded:** Cr R. Kingi.

**CARRIED.**

**Resolution: 2020/11/07.**

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### **8.3 Deputy CEO's Report:**

- **8.3.1: Governance ( DCEO ):** DCEO Report dated 19

Nov covered:

Administration,  
Disaster Management,  
Interagency Meeting,  
Training,  
Community Clean Up,  
Aust Day Celebration.

**Motion:** That Council notes DCEO Report with Aust Day Celebration to have only be a holiday and the Xmas Event moved to School Return Event in late Jan 2021 ).

**Moved:** Cr G. Conrad. **Seconded:** Cr R. Kingi.

**CARRIED.**

**Resolution: 2020/11/08.**

**8.4 Executive Manager Corporate Services (EMCS) Report:**

- **8.4.1: Executive Manager Corporate Services**

**General Report:** see SPR dated 19 Nov 2020

Covering:

General Finance,

Grant Acquittals & Reporting,

Current Corporate Service Project,

HR,

Admin Store,

Guesthouse.

**Motion:** That Council accepts the SPR dated 19 Nov 2020 from Executive Manager Corporate Services.

**Moved:** Cr G. Conrad. **Seconded:** Cr R. Kingi.

**CARRIED.**

**Resolution: 2020/11/09.**

- **8.4.2: PASC Financial Statement to 31 Oct 2020:**

see docu on Financial Statement to 31 Oct covering:

Financial Statement at a Glance,

Capital Works Program,

2020-2021 Capital Expenditure,

Detailed review of Revenue & Expenditure,

Operating Revenue,

Operation Expenditure,

Council Cash Position,

Capital Expenditure,

Council Grant Review,

Grant Review,

Statement of Financial.

**Motion:** That Council accepts the Financial Statement to 31 Oct as presented by Executive Manager Corporate Service.

**Moved:** Cr G. Conrad. **Seconded:** D/Mayor Cr A. Foote.

**CARRIED.**

**Resolution: 2020/11/10.**

- **8.4.3: 90 Days aged Debtors to 31 Oct 2020:** see SPR to 31 Oct re 90 Days Debtors.

**Motion:** That Council accepts the SPR dated 31 Oct on 90 Days Debtors.

**Moved:** Cr T. Koo-Aga. **Seconded:** Cr G. Conrad.  
**CARRIED.**

**Resolution: 2020/11/11.**

- **8.4.4: Debtors Bob Holroyd Write Off:** The amount of Write Off should have been \$632.25 and not \$403.75 as per Resolution 2020/09/12.

**Motion:** That Council ratifies the amount of \$632.25 was the full amount of Write Off .

**Moved:** Cr R. Kingi. **Seconded:** Cr G. Conrad.  
**CARRIED.**

**Resolution: 2020/11/12.**

- **8.4.5: Human Resource Sept 2020 (HR):** see SPR to 30 Sept covering:

Mth in Review,  
HR Training,  
Reporting,  
Projects,  
New Starters,  
Terminations/Resignations,  
Recruitment,  
Training & Conferences,  
Breakdown of Wages.

**Motion:** That Council accepts the SPR for Oct from HR.

**Moved:** Cr. G. Conrad. **Seconded:** Cr T. Koo-Aga.  
**CARRIED.**

**Resolution: 2020/11/13.**

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## **8.5 Operations Executive Manager's Report:**

- **8.5.1: Operation Executive Manager Report:** Report received dated 16 Nov 2020 covering:  
Airport,  
RnM,  
Main Roads,  
Parks n Garden,  
Plumbing,

Housing,  
Projects,  
Workshop,  
Splash Park,  
Bakery,  
Library Upgrade,  
New Playground equipment.

**Motion:** That Council accepts the Operations Executive Manager Report dated 16 Nov 2020 as tabled for adoption.

**Moved:** Cr T. Koo-Aga. **Seconded:** Cr G. Conrad.  
**CARRIED.**

**Resolution: 2020/11/14.**

**8.6** Community Service Manager's Report:

- **8.6.1: Community Service Executive Manager (CSEM):** Council notes Report from Act CSEM covering:

Aged Care,  
Justice Group,  
CentreLink,  
Post Office,  
IKC,  
Community Xmas Party,  
Training.

**Motion:** That Council notes & accepts above Report.

**Moved:** Cr G. Conrad. **Seconded:** Cr R. Kingi.  
**CARRIED.**

**Resolution: 2020/11/15.**

**8.7** Environment Manager's Report:

- **8.7.1: Environment Executive Manager Report:**

Environment Executive Manager Report dated 18 Nov covering:

Carbon Abatement,  
Sea Turtle,  
ICCIP,  
DWQMP Review,  
Weed Control,  
Training,  
Program Reporting,

Outstation work,  
Bull Lake work.

**Motion:** That Council confirms & accepts the Environment Executive Manager dated 18 Nov 2020 as tabled.


**Moved:** Cr G. Conrad. **Seconded:** Mayor R. Tarpencha.

**CARRIED.**

**Resolution: 2020/11/16.**

- 10. Tenders & Quotations: Nil.
- 11. Notice of Motion: Nil.
- 12. Meeting Closed: 12.11pm.
- 13. Next Meeting: 16 Dec 2020.

Minutes accepted as true & correct.

  
Richard Tarpencha :

  
Edward Nateng

