



Pormpuraaw Aboriginal Shire Council

C/- Post Office
PORMPURA AW QLD 4871

Ph: (07) 4060 4601
Fax: (07) 4060 4654
Mobile: 0408 155 019

Email: ceo@pormpuraaw.qld.gov.au

Minutes Council Meeting **Date: Wed, 28 July 2021 at 9.00am.**

1. **Present:** Mayor Richard Tarpencha, Cr George Conrad, Cr Ronald Kingi, Cr Andrea Foote, CEO Edward Natera.
2. **Apologies:** D/Mayor/Cr Tim Koo-Aga.
3. **Declaration of any Conflict, any perceived or other Potential Conflict of Interest to be declared prior to meeting by Councillors (Sect 150EL and Sect 150EQ of LGovt Act 2009): Nil.**
4. **Related Party Declaration Form , (Sect 150EP of LGovt Act 2009):**
Confirmation of any changes to Related Party Declaration Form by Councillors & Senior Managers: Nil.
5. **Matters arising from the Minutes:** That Council confirm the Minutes of the meeting dated Wed, 30 June 2021 as true & correct.
Moved: Cr G. Conrad. **Seconded:** Cr R. Kingi.
CARRIED.
Resolution: 2021/07/01.
6. **Delegations/Guests:** Nil.
7. **Correspondence:** List of inwards correspondence tabled for information:

8. Reports:

8.1 Mayor's Report:

- **8.1.1: Budget 2021-2022:** see Special Purpose Report & comprehensive Budget 2021-2022 docu noting that:
Operating Income is to be: M\$14,425,707.00.
Operating Expenses is to be: M\$11,225,778.00.
Net Operating result excluding Depreciation:
M\$3,199,929.00.
Depreciation: M\$5,832,199.00.
Operating Surplus (Deficiency): (M\$2,632,270.00)
Motion: That Council confirms & accepts Budget 2021-2022 docu as tabled.
Moved: Cr R. Kingi. **Seconded:** Cr. G. Conrad.
CARRIED.
Resolution: 2021/07/02.
- **8.1.2: Revenue Statement:** as part of Budget 2021 this docu is required to provide an outline and measures that Council has adopted for raising revenue including Rates, Charges & Concessions for each.
Motion: That Council accepts the Revenue Statement Policy as part of Budget 2021 as tabled.
Moved: Cr G.Conrad. **Seconded:** Cr R. Kingi.
CARRIED.
Resolution: 2021/07/03.
- **8.1.3: Operation Plan:** see Special Purpose Report on Operating Plan which is consistent our Budget 2021-2022 and Corporate Plan 2023.
Motion: That Council confirms & accepts the above docu.
Moved: Cr A. Foote. **Seconded:** Cr R. Kingi.
CARRIED.
Resolution: 2021/07/04.

8.2 CEO's Report:

- **8.2.1: Attendance Certificate:** see Attendance Certificate dated 28 July 2021 and approved for payment at \$1,503.06 each for Cr Conrad, Cr Kingi &

Cr Foote.

- **8.2.2: Audits: Audit Committee Meeting Minutes, 24 June 2021:** see Agenda presented to Council on 24 June & docu re Audit Committee Meeting Minutes on 24 June for Council info & adoption.
Motion: That Council confirms & accepts docu re above.
Moved: Cr R. Kingi. **Seconded:** Cr. G. Conrad.
CARRIED.
Resolution: 2021/07/05.

- **8.2.3: Audits: 2021 Interim report to Mayor dated, 21 June 2021:** see docu presented to Council on 09 Jly for Council info & adoption.
Motion: That Council confirms & accepts docu re above.
Moved: Mayor R. Tarpencha. **Seconded:** Cr G. Conrad.
CARRIED.
Resolution: 2021/07/06.

- **8.2.4: Airport Fencing:** see Special Report re award of Contract on replacement of Airport Fencing Project.
Motion: That Council confirms & accepts Special Report on contract award to HMB Construction for a total of \$146,050.00.
Moved: Cr G. Conrad. **Seconded:** Cr R. Kingi.
CARRIED.
Resolution: 2021/07/07.

- **8.2.5: Council Remuneration from 01 Jly 2021 to 30 June 2022:** see per Special Report dated 01 Jly on Council Remuneration as set by the Remuneration Tribunal and remains the same as 2020.
Motion: That Council confirms & accepts Special Report.
Moved: Mayor R. Tarpencha. **Seconded:** Cr G. Conrad.
CARRIED.
Resolution: 2021/07/08.

- **8.2.6: DOGIT, Land Holding Act:** see docu from Home Ownership re transfer of 111Yalu St to Elvira Ballie under LHA.
Motion: That Council (as Trustee) confirms & accepts the transfer.
Moved: Cr R. Kingi. **Seconded:** Cr G. Conrad.
CARRIED.
Resolution: 2021/07/09.
- **8.2.7: Insurance 2021-2022 Premium Coverage:** see Special Purpose Report re Insurance.
Motion: That Council accepts & ratify the payment of \$810, 400.14 for Insurance Coverage 2021-2022 as tabled.
Moved: Mayor R. Tarpencha. **Seconded:** Cr R. Kingi.
CARRIED.
Resolution: 2021/07/10.
- **8.2.8: Old Womens Shelter Building:** see Special Purpose Report for the Rents to remain as “residential” on the old Womens Shelter- now Youth Hub.
Motion: That Council accepts & acknowledge that Special Purpose Report on the old Womens Shelter rent rates.
Moved: Cr R. Kingi. **Seconded:** Cr G. Conrad.
CARRIED.
Resolution: 2021/07/11.

8.3 Governance & Admin (GnA) Report:

- **8.3.1: Gifts, Benefits & Hospitality Policy:** see docu re Gifts, Benefits & Hospitality. As part of Audits 2021, this Policy is required to be reviewed each 2 years.
Motion: That Council accepts that the review & update has been completed and Policy accepted as tabled.
Moved: Cr A. Foote. **Seconded:** Mayor R. Tarpencha.
CARRIED.
Resolution: 2021/07/12.

- **8.3.2: Investigation of Complaints against Councillors Policy:** see docu re Investigation of Complaints against Councillors. As part of Audits 2021, this Policy is required to be reviewed each 2 years.
Motion: That Council accepts that the review & update has been completed and Policy accepted as tabled.
Moved: Cr R. Kingi. **Seconded:** Mayor R. Tarpencha.
CARRIED.
Resolution: 2021/07/13.
- **8.3.3: Procurement Policy:** see docu re Procurement Policy. As part of Audits 2021, this Policy is required to be reviewed annually for relevance & effectiveness.
Motion: That Council accepts that the review & update has been completed and Policy accepted as tabled.
Moved: Cr R. Kingi. **Seconded:** Cr G. Conrad.
CARRIED.
Resolution: 2021/07/14.
- **8.3.4: Plant Hire Tender-Pre Quals:** see Pre-Qualified Supplier Register of Plant, Evaluation Report.
Motion: That Council accepts the Plant Hire Evaluation Plant as tabled.
Moved: Cr G. Conrad. **Seconded:** Cr R. Kingi.
CARRIED.
Resolution: 2021/07/15.

•

8.4 Executive Manager Corporate Services (EMCS) Report:

- **8.4.1: Executive Manager Corporate Services:** see Special Report dated 25 Jly 2021 covering:
 General Finance,
 Grant Acquittals & Reporting,
 Current Corporate Service Project,
 HR,
 Admin Store,

Guesthouse.

Motion: That Council accepts the Special Report dated 25 Jly 2021 from Ex Mgr Corp Services.

Moved: Cr R. Kingi. **Seconded:** Cr G. Conrad.

CARRIED.

Resolution: 2021/07/16.

- **8.4.2: Internal Audit Charter:** see docu which is required under *LG Act 2009 & LG Regulation 2012* and is reviewed once every two years and has an Independent Audit Chair.

Motion: That Council accepts the above docu as tabled.

Moved: Mayor R. Tarpencha. **Seconded:** Cr R. Kingi.

CARRIED.

Resolution: 2021/07/17.

- **8.4.3: Debt Policy (D001):** as part of Audits 2021 this docu is required to be review & updated annually.

Motion: That Council accepts that the Debt Policy has been reviewed updated as tabled.

Moved: Cr A. Foote. **Seconded:** Cr R.Kingi.

CARRIED.

Resolution: 2021/07/18.

- **8.4.4: Internal Audit Policy (I002):** see docu which was identified by Internal Audits as expired & required review & updated.

Motion: That Council accepts the Internal Audit Policy has been reviewed & updated as tabled.

Moved: Cr R. Kingi. **Seconded:** Cr G. Conrad.

CARRIED.

Resolution: 2021/07/19.

- **8.4.5: Investment Policy (I001):** see docu which was identified by Internal Audits as expired & required review & updated.

Motion: That Council accepts the Internal Audit Policy has been reviewed & updated as tabled.

Moved: Cr G. Conrad. **Seconded:** Mayor R. Tarpencha.

CARRIED.

Resolution: 2021/07/20.

- **8.4.6: Revenue Policy (R001):** as part of Audits 2021 this docu is required to be reviewed & updated annually for relevance & effectiveness.
Motion: That Council accepts the Revenue Policy as reviewed & updated as tabled.
Moved: Cr R. Kingi. **Seconded:** Mayor R. Tarpencha.
CARRIED.
Resolution: 2021/07/21.
- **8.4.7: Register of Financial Authority Limit Delegations 2021-2022:** as part of Audits 2021 this docu is required to be reviewed & updated annually for relevance & effectiveness.
Motion: That Council accepts the Register of Financial Authority Limit Delegations 2021-2022 as reviewed & updated as tabled.
Moved: Mayor R. Tarpencha. **Seconded:** Cr G. Conrad.
CARRIED.
Resolution: 2021/07/22.
- **8.4.8: Schedule of Fees & Charges 2021 -2022:** as part of Audits 2021 this docu is required to be reviewed & updated annually for Cost Capture & Financial Sustainability.
Motion: That Council accepts the Schedule of Fees & Charges 2021-2022 as reviewed & updated as tabled.
Moved: Cr G. Conrad. **Seconded:** Cr A. Foote.
CARRIED.
Resolution: 2021/07/23.
-

8.5 Operations Executive Manager's Report:

8.5.1: Operation Executive Manager Report: No Formal Report received but largely involved in:
 Boat Ramp RnM,
 CYRPackage 2 Roads,
 Risk assessment for Insurance (Thermographics),
 W4Q various projects.
Motion: That Council accepts Verbal Report as tabled

by CEO.

Moved: Cr R. Kingi. **Seconded:** Cr G. Conrad.

CARRIED.

Resolution: 2021/07/24.

8.6 Community Service Manager's Report:

8.6.1: Community Service Executive Manager (CSEM): No Reports , Position vacant.

8.7 Environment Manager's Report:

- **8.7.1: Environment Executive Manager Report:** No Formal Report received but largely involved in:
Incendiary Burns,
Silver Canisters (Aluminium Phosphide) clean up,
Water excess uses
Water Analysis issues at Water Treatment Plant.

Motion: That Council accepts Verbal Report by CEO.

Moved: Cr G. Conrad. **Seconded:** Cr R. Kingi.

CARRIED.

Resolution: 2021/07/25.

10. Tenders & Quotations: Nil.

11. Notice of Motion: Nil.

12. Meeting Closed: 12.00noon

13. Next Meeting: 25 Aug 2021.

Minutes accepted as true & correct.


.....
Mayor: Richard Tarpencha. CEO: Edward Natera. 25 Aug 2021