

Pormpuraaw Aboriginal Shire Council Annual Budget 2017-2018



Adopted by Council on 27/07/2017 - Resolution # 2017/07/02

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BUDGET FRAMEWORK

The budget document for the 2017-18 financial years has been prepared in accordance with the Local Government Regulation 2012, section 169. The following documents are included in the budget presented to Council:

1. A local government's budget for each financial year must:-
 - (a) Be prepared on an accrual basis; and
 - (b) Include statements of the following for the financial year for which it is prepared and the next 2 financial years:-
 - (i) financial position;
 - (ii) cash flow;
 - (iii) income and expenditure;
 - (iv) changes in equity.

2. The budget must also include:-
 - (a) a long-term financial forecast; and
 - (b) a revenue statement; and
 - (c) a revenue policy.

3. The statement of income and expenditure must state each of the following:-
 - (a) rates and utility charges excluding discounts and rebates;
 - (b) contributions from developers;
 - (c) fees and charges;
 - (d) interest;
 - (e) grants and subsidies;
 - (f) depreciation;
 - (g) finance costs;
 - (h) net result;
 - (i) the estimated costs of:-
 - (i) the local government's significant business activities carried on using full cost pricing basis; and
 - (ii) the activities of the local government's commercial business units; and
 - (iii) the local government's significant business activities.

4. The budget must include each of the following (the relevant measures of financial sustainability) for the financial year for which it is prepared and the next 9 financial years.

5. The relevant measures of financial sustainability are the following measures as described in the financial management (sustainability) guideline:-
 - (a) asset sustainability ratio;
 - (b) net financial liabilities ratio;
 - (c) operating surplus ratio.

6. The budget must include the total value of the change, expressed as a percentage, in the rates and utility charges levied for the financial year compared with the rates and utility charges levied in the previous budget.

7. For calculating the rates and utility charges levied for a financial year, any discounts and rebates must be excluded.

8. The budget must be consistent with the following documents of the local government:-
 - (a) its 5 year Corporate Plan;
 - (b) its Annual Operational Plan.

9. In this section – financial management (sustainability) guideline means the document called "Financial Management (Sustainability) Guideline 2013', version 1, made by the department.

BUDGET PRINCIPLES

Pormpuraaw Aboriginal Shire Council (PASC) recognises the importance of Federal and State funding and the effect on Council's financial sustainability.

PASC will continue to comply with all funding terms and conditions to ensure timely availability of grant funding.

Council will seek written approval from any funding bodies to retain surplus funds from the prior financial year/s before including these surplus funds into their budget forecast.

This budget is a continuation of all Council's Corporate Plans such as: Operational Plan, Corporate Plan, Community Plan, Asset Management Plans and Long Term Financial Forecast Model.

The budgets set by Council must correspond with all intentions of these strategic documents.

Operational sustainability is the vital goal of this budget and Council's spending must be consistent with affordability.

Regular reviews of Council's fees and charges should reflect the market trend and additional sources of revenue should be encouraged and supported. The 2017-18 Revenue Statement, Revenue Policy and Schedule of Fees & Charges will provide guidelines to this effect.

Council's Assets (Property, Plant and Equipment) should be managed and used optimally to the benefits of the Pormpuraaw Community.

SIGNIFICANT BUDGET ASSUMPTIONS

Pormpuraaw Aboriginal Shire Council (PASC) is highly dependent on Federal and State grant funding for operational and capital expenditure to meet the service requirements for the community members and visitors of Pormpuraaw Shire.

PASC will treat depreciation according to the requirements of the relevant Accounting Standards. Where applicable non-current assets have been comprehensively componentised which significantly improves the accuracy of the depreciation expense. PASC will continue the encounter of being able to fund depreciation fully.

PASC currently invests surplus funds with QTC. The interest rates on monies invested with QTC is assumed to earn interest income at approx. 2.3% annually. Council does not invest with any other financial institutions.

PASC has no existing borrowing and retains a view of not borrowing into the future. The existing liabilities consist of employee liabilities (current and non-current) and ordinary business creditors.

Employment costs have been adjusted to accommodate the following Awards:

- Queensland Local Government Industry (Stream A) Award – State 2017
- Queensland Local Government Industry (Stream B) Award – State 2017
- Queensland Local Government Industry (Stream C) Award – State 2017

Employment costs captured are also reflective of the State Wage Increase of 3.3%. Attendance for employees is assumed to be 100%.

The increase for Councillor Remuneration has also been incorporated as per the Queensland Government Gazette, Local Government Remuneration & Discipline Tribunal, Local Government Remuneration Schedule 2016 (Vol. 373, No. 77, Issued on Thursday 8 December, 2016).

PASC's schedule of fees and charges are reviewed annually and increased as required to accommodate the increasing costs of providing these particular services for the community. PASC considers the economic impact of increasing fees and charges to the community members of Pormpuraaw and endeavours to minimise these increases where possible.

NDRRA restoration works due to natural disaster events are funded 100% by the Queensland Reconstructive Authority (QRA) and have been budgeted to reflect current submission values. Any future natural disaster damage is highly unpredictable hence has been included in the future budgets at best practice estimates. PASC has gained sufficient experience in preparing successful submissions and providing satisfactory acquittals. This is authentication that budgeted works will be funded accordingly by QRA for any future events.

OPERATIONAL BUDGETS

The operational budgets for the 2017/18 financial year remain consistent in comparison to previous financial years and there is no significant changes to the way PASC will conduct its operations in the 2017/18 financial year.

All service levies (general including waste, water and sewerage) for residential properties have increased by 10%. Water service levies for commercial properties have also increased by 10%. The water service levy charge for commercial properties is inclusive of 5,000 kilolitres of water and excess usage over this per annum will result in an additional charge of \$1.50 per kilolitre. The basis for water service levies increasing by 10% is due to the new water infrastructure and SCADA system, along with the capital addition of the water reservoir to be completed in this financial year. General Service levies (including waste) and Sewerage levies for commercial properties have increased by 3%.

The charge for 45kg gas bottles has increased by approx. 20% due to the costs of providing this service in the past not being met from the previous charge rate.

There is an increase in accommodation revenue by approx. 95% due to the Land & Sea Guesthouse now being completely renovated inside with the external yard beautification works to be completed in the coming months. The increase in accommodation revenue is also due to the contractor's camps that are being refurbished under W4Q funding. This has resulted in an increase in the charge per night for the contractor's dongas which will also be applied to internally charged accommodation provided to contractors for capital works programs such as NDRRA, TIDS, R2R, W4Q, etc.

Wages budgets have been applied as per the notations in the significant budget assumptions section on the previous page. There has been an additional admin/finance position budgeted for due to the significant increase in capital works for 2017/18 and the 2 consecutive years following. Capital expenditure has been budgeted to increase by over 160% from the 2016/17 FY initial budgets. This will obviously increase the output required for administration and finance duties.

Council should also consider an additional position for the Operations department to assist with the project management of these capital works. Funding from the W4Q allocation could be utilised for this position.

The HR Officer position has had a significant salary increase as this position will now be located in Pormpuraaw. The position will potentially be titled HR & Compliance Manager, who will undertake the complete HR function from Pormpuraaw (payroll will remain in Cairns) and work on compliance closely with the CEO.

Constrained operational funding received in 2016/17 is as follows and will be utilised in the 2017/18 financial year:

- FAG - Advance Biannual Funding Release = \$823,692
- First Start Traineeship Program = \$21,719
- NJCP Aged Care – Surplus Funds Approved to be Retained = \$125,607

The long term financial forecasts for operations have been based on a consistent approach year after year. PASC has some certainty in the 3 year budget forecast however the following 7 years after this has been based on best practice assumptions due to there being no ongoing certainty around the grants and funding that PASC could receive over this long term forecasted period.

CAPITAL WORKS

The 2017/18 financial year will see Pormpuraaw Aboriginal Shire Council undertake capital works projects to the value of just over \$12 Million, which is an increase of 160% from the initial budgets set in the previous financial year.

Constrained capital works funding received in 2016/17 are as follows and will be utilised in the 2017/18 financial year:

- Works for Queensland (W4Q) = \$546,305
- Building Our Regions = (\$48,240)
- Remote Australia Strategy = \$740,000
- DILGP Grants & Subsidies Program = \$122,850

PASC has allocated capital works funds for the 2017/18 financial year in which the funding has been provided by Federal and/or State Government for the following capital works projects as listed below by asset category:

BUILDINGS/HOUSING:

Pormpuraaw Community HUB Building
Cairns Office Acquisition
Land & Sea Ranger Base
Refurbishment of Contractor's Camps x 2
Upgrade of Land & Sea Guest House including External Works
Replacement of Mungkan Amenities
Eddie Davey Guesthouse Extension Design
Staff Carports for 5 x Staff Houses
Repairs & Maintenance of 19 & 49 Pormpuraaw St
Men's Shed

INFRASTRUCTURE – OTHER

Strathgordon Rd - Install Drainage Structures (33a, 40a, 40b, 46)
Paving of Town Roads
5km Seal on Strathgordon Rd
Guard Rails to Station Creek Culverts
Barge Ramp Access Road Design & Car Park at Barge Ramp
Airport Rd Reseal
Restoration of Roads from 2017 Heavy Rainfall Events

INFRASTRUCTURE – WATER

Water Infrastructure Additional Works/Upgrade
New Water Reservoir (Donated Asset from DILGP)

PLANT & EQUIPMENT

Water Truck (Used)
New EM Vehicle (EM Vehicle Transferred to Another Dept)
Quad ATV
Van (Airport)
Road Sweeper/Broom
Can Crushing Machine

The long term financial forecasts for capital works have been based on confirmed and/or known capital funding and capital works requirements for the next 3 years. PASC has some certainty in the 3 year budget forecast however the following 7 years after this has been based on best practice assumptions due to there being no ongoing certainty around the capital grants and funding that PASC could receive over this long term forecasted period.

Capital expenditure has been based on the current asset management plans and community service requirements. In the coming financial year the asset management plans will be reviewed and set for the next 4 years. Each department within Council has identified asset management requirements specifically for the next 3 years and has forecasted requirements for the following 7 years after this.

Some of the significant capital works included in the 3 year budget forecast are as follows:

- NDRRA
- TIDS
- PASC Council Office
- R2R
- Motor Vehicles, Plant & Equipment
- Aged Care Facility
- New Bore
- Cairns Office Refurb
- Community Hall Upgrade
- Sports Field
- Workshop Shed

PORMPURAAB ORIGINAL SHIRE COUNCIL

BUDGETED INCOME STATEMENT FOR THE YEARS FROM 1 JULY 2017 TO 30 JUNE 2020

	2017/18	2018/19	2019/20
Operating Income			
<i>Levies & Charges</i>	247,500	259,875	272,868
<i>Fees & Charges</i>	392,575	412,204	432,814
<i>Rental income</i>	1,205,000	1,265,250	1,328,513
<i>Interest Received</i>	345,000	351,900	369,495
<i>Sales Revenue</i>	3,595,250	3,775,013	3,963,763
<i>Other Income</i>	370,000	377,400	384,948
<i>Grants, Subsidies, Contributions & Donations</i>	5,372,872	6,319,789	6,446,185
Total Income	11,528,196	12,761,430	13,198,586
Operating Expenses			
<i>Employment Costs</i>	-5,134,259	-5,236,945	-5,341,683
<i>Cost of Sales</i>	-637,000	-649,740	-662,735
<i>Materials & Supplies</i>	-3,066,495	-3,127,825	-3,190,381
<i>Finance Costs</i>	-25,800	-26,316	-26,842
Total Expenses	-8,863,554	-9,040,825	-9,221,642
Net Operating Result Excluding Depreciation	2,664,642	3,720,604	3,976,944
<i>Depreciation</i>	-4,637,709	-4,730,463	-4,825,072
Operating Surplus / (Deficiency)	-1,973,067	-1,009,858	-848,128
Capital			
<i>Capital Revenue</i>	11,018,367	8,359,914	3,900,000
<i>Capital Expenses</i>	-12,299,514	-7,709,914	-9,765,000
Capital Surplus / (Deficiency)	-1,281,147	650,000	-5,865,000
Net Result	-3,254,213	-359,858	-6,713,128
<i>Constrained Funds 2016/17 from Retained Earnings</i>	2,331,933		
<i>Review of Net Result Less Constrained Funds</i>	-922,280		

BUDGETED MEASURES OF FINANCIAL SUSTAINABILITY FOR THE YEARS FROM 1 JULY 2017 TO 30 JUNE 2020

Asset Sustainability Ratio	97%	96%	88%
Operating Surplus Ratio	-17%	-8%	-6%
Net Financial Liabilities Ratio	-155%	-148%	-132%

BUDGETED CASHFLOW STATEMENT FOR THE YEARS FROM 1 JULY 2017 TO 30 JUNE 2020

Cashflows from Operating Activities			
Receipts from Customers	5,810,325	6,089,741	6,382,906
Payments to Suppliers & Employees	-8,863,554	-9,040,825	-9,221,642
Interest Received	345,000	351,900	369,495
Grants, Subsidies, Contributions & Donations	5,372,872	6,319,789	6,446,185
Net cash inflow /(outflow) from operating activities	2,664,642	3,720,604	3,976,944
Cashflows from Investing Activities			
Payments for Property Plant & Equipment	-12,299,514	-7,709,914	-9,765,000
Grants, Subsidies, Contributions & Donations	9,518,367	4,559,914	3,900,000
Other	378,620	397,551	417,429
Net cash inflow /(Outflow) from investing activities	-2,402,527	-2,752,449	-5,447,571
Net increase (decrease) in cash held	262,115	968,155	-1,470,628
Cash & equivalents at beginning of financial year	18,218,384	18,480,499	19,448,654
Cash & equivalents at end of financial year	18,480,499	19,448,654	17,978,027

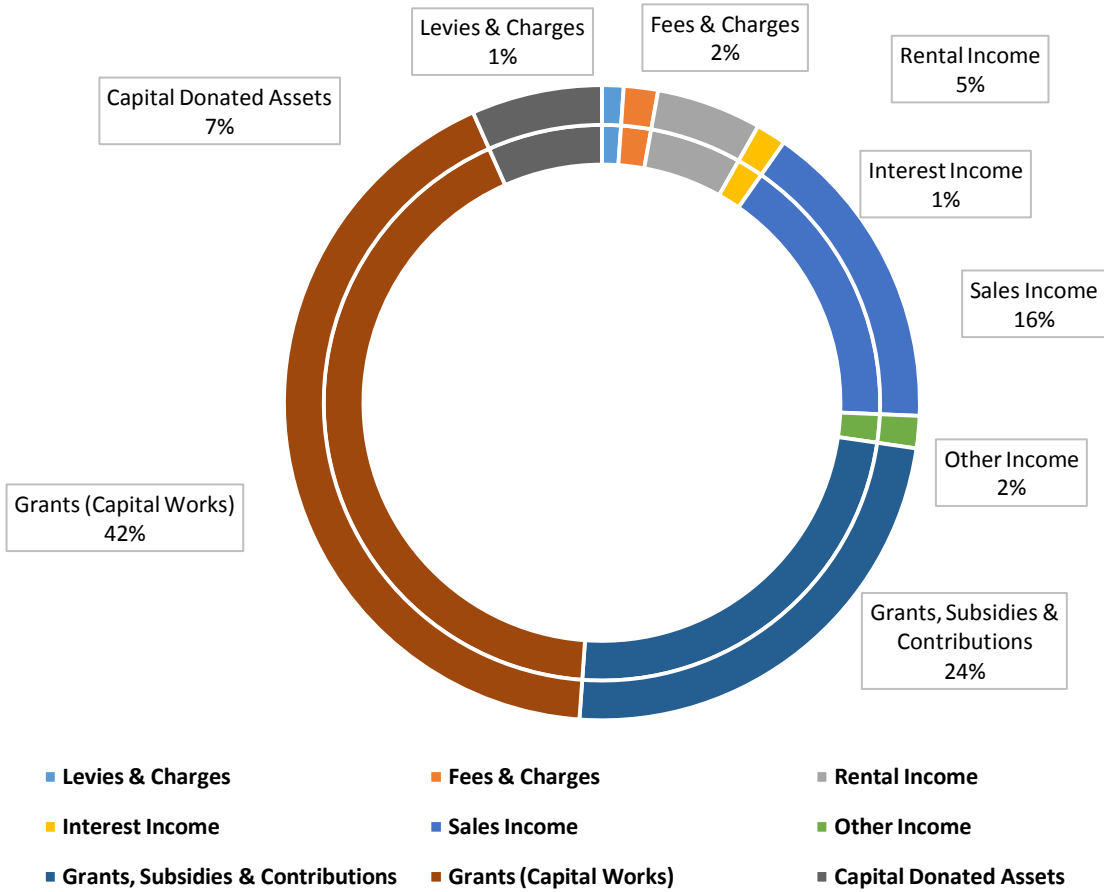
BUDGETED STATEMENT OF CHANGES IN EQUITY FOR THE YEARS 1 JULY 2017 TO 30 JUNE 2020

Statement of Changes in Equity	Total	Retained Surplus	Asset Revaluation Reserve
Balance at 30/06/2017	133,419,493	42,385,972	91,033,521
Net Result for this period	-3,254,213	-3,254,213	
Asset Revaluation adjustment			
Balance at 30/06/2018	130,165,280	39,131,759	91,033,521
Net Result for this period	-359,858	-359,858	
Asset Revaluation adjustment			
Balance at 30/06/2019	129,805,421	38,771,900	91,033,521
Net Result for this period	-6,713,128	-6,713,128	
Asset Revaluation adjustment			
Balance at 30/06/2020	123,092,293	32,058,772	91,033,521

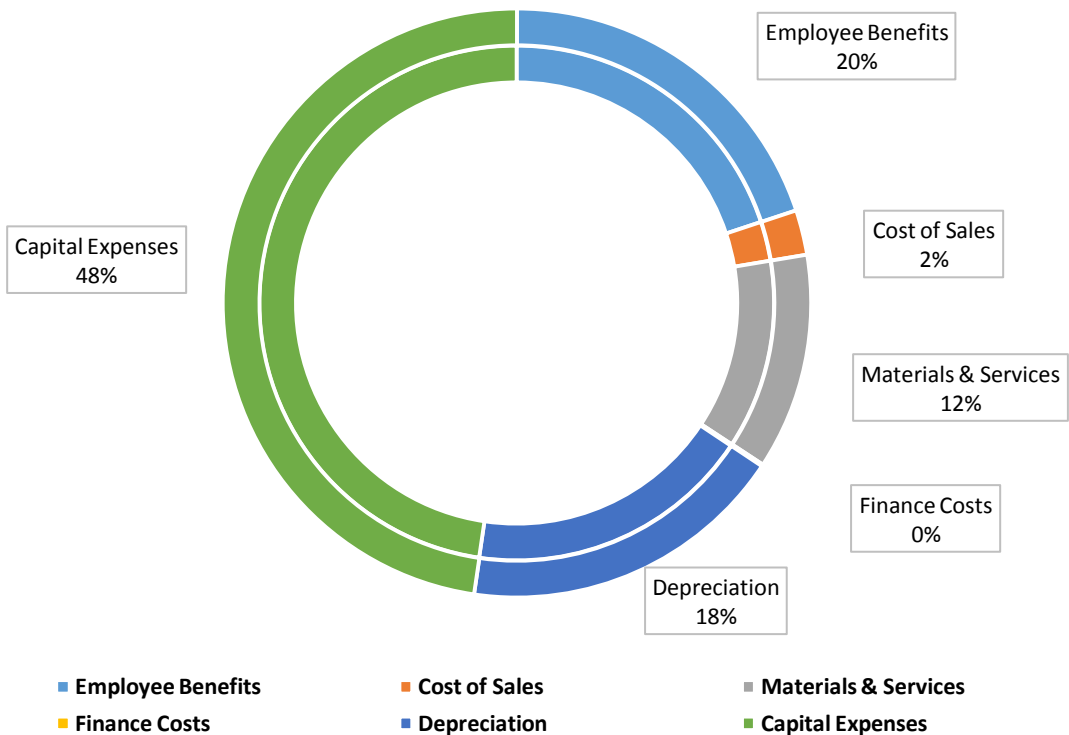
BUDGETED STATEMENT OF FINANCIAL POSITION FOR THE YEARS 1 JULY 2017 TO 30 JUNE 2020

	2017/18	2018/19	2019/20
BALANCE SHEET			
Current Assets			
Cash at Bank	18,480,499	19,448,654	17,978,027
Stock on Hand	355,000	355,000	355,000
Receivables	450,000	450,000	450,000
Total Current assets	19,285,499	20,253,654	18,783,027
Non-Current Assets			
Property Plant & Equipment	100,675,433	99,347,419	94,104,918
Other Financial Assets	11,599,348	11,599,348	11,599,348
Total Non-Current Assets	112,274,781	110,946,767	105,704,266
TOTAL ASSETS	131,560,280	131,200,421	124,487,293
Current Liabilities			
Overdraft	0	0	0
Trade Payables	1,250,000	1,250,000	1,250,000
Other provisions	75,000	75,000	75,000
Total Current Liabilities	1,325,000	1,325,000	1,325,000
Non-Current Liabilities			
Employee Provisions	70,000	70,000	70,000
Total Non-Current Liabilities	70,000	70,000	70,000
TOTAL LIABILITIES	1,395,000	1,395,000	1,395,000
Net Community Assets	130,165,280	129,805,421	123,092,293
Equity			
Asset Revaluation Reserve	91,033,521	91,033,521	91,033,521
Other Reserves	0	0	0
Retained Surplus (Deficiency)	39,131,759	38,771,900	32,058,772
	130,165,280	129,805,421	123,092,293

2017/18 Income Budget



2017/18 Expenditure Budgets



LONG TERM FINANCIAL FORECAST
PORMPURAAW ABORIGINAL SHIRE COUNCIL
BUDGETED INCOME STATEMENT
FOR THE YEARS FROM 1 JULY 2017 TO 30 JUNE 2027

	2017/18	2018/19	2019/20	2020/21	2021/22	2022/23	2023/24	2024/25	2025/26	2026/27
Operating Income										
Levies & Charges	247,500	259,875	272,868	276,961	281,116	285,333	289,613	293,957	298,366	302,842
Fees & Charges	392,575	412,204	432,814	439,306	445,896	452,584	459,373	466,264	473,257	480,356
Rental income	1,205,000	1,265,250	1,328,513	1,348,440	1,368,667	1,389,197	1,410,035	1,431,185	1,452,653	1,474,443
Interest Received	345,000	351,900	369,495	375,037	380,663	386,373	392,169	398,051	404,022	410,082
Sales Revenue	3,595,250	3,775,013	3,963,763	4,023,220	4,083,568	4,144,821	4,206,994	4,270,099	4,334,150	4,399,162
Other Income	370,000	377,400	384,948	390,722	396,583	402,532	408,570	414,698	420,919	427,233
Grants, Subsidies, Contributions & Donations	5,372,872	6,319,789	6,446,185	6,542,878	6,641,021	6,740,636	6,841,746	6,944,372	7,048,537	7,154,265
Total Income	11,528,196	12,761,430	13,198,586	13,396,565	13,597,513	13,801,476	14,008,498	14,218,625	14,431,905	14,648,383
Operating Expenses										
Employment Costs	-5,134,259	-5,236,945	-5,341,683	-5,421,809	-5,503,136	-5,585,683	-5,669,468	-5,754,510	-5,840,828	-5,928,440
Cost of Sales	-637,000	-649,740	-662,735	-672,676	-682,766	-693,007	-703,403	-713,954	-724,663	-735,533
Materials & Supplies	-3,066,495	-3,127,825	-3,190,381	-3,238,237	-3,286,811	-3,336,113	-3,386,155	-3,436,947	-3,488,501	-3,540,829
Finance Costs	-25,800	-26,316	-26,842	-27,245	-27,654	-28,068	-28,489	-28,917	-29,351	-29,791
Total Expenses	-8,863,554	-9,040,825	-9,221,642	-9,359,967	-9,500,366	-9,642,872	-9,787,515	-9,934,327	-10,083,342	-10,234,592
Net Operating Result Excluding Depreciation	2,664,642	3,720,604	3,976,944	4,036,598	4,097,147	4,158,604	4,220,983	4,284,298	4,348,562	4,413,791
Depreciation	-4,637,709	-4,730,463	-4,825,072	-4,897,448	-4,970,910	-5,045,474	-5,121,156	-5,197,973	-5,275,943	-5,355,082
Operating Surplus / (Deficiency)	-1,973,067	-1,009,858	-848,128	-860,850	-873,763	-886,870	-900,173	-913,675	-927,380	-941,291
Capital										
Capital Revenue	11,018,367	8,359,914	3,900,000	3,500,000	3,500,000	3,500,000	3,500,000	3,500,000	3,500,000	3,500,000
Capital Expenses	-12,299,514	-7,709,914	-9,765,000	-4,000,000	-4,000,000	-4,000,000	-4,000,000	-4,000,000	-4,000,000	-4,000,000
Capital Surplus / (Deficiency)	-1,281,147	650,000	-5,865,000	-500,000	-500,000	-500,000	-500,000	-500,000	-500,000	-500,000
Net Result	-3,254,213	-359,858	-6,713,128	-1,360,850	-1,373,763	-1,386,870	-1,400,173	-1,413,675	-1,427,380	-1,441,291

**PORMPURAAW ABORIGINAL SHIRE COUNCIL
BUDGETED MEASURES OF FINANCIAL SUSTAINABILITY
FOR THE YEARS FROM 1 JULY 2017 TO 30 JUNE 2027**

Asset Sustainability Ratio	97%	96%	88%	82%	80%	79%	78%	77%	76%	75%
Operating Surplus Ratio	-17%	-8%	-6%	-6%	-6%	-6%	-6%	-6%	-6%	-6%
Net Financial Liabilities Ratio	-155%	-148%	-132%	-148%	-164%	-181%	-197%	-213%	-229%	-245%

**PORMPURAAW ABORIGINAL SHIRE COUNCIL
BUDGETED CASHFLOW STATEMENT
FOR THE YEARS FROM 1 JULY 2017 TO 30 JUNE 2027**

	2017/18	2018/19	2019/20	2020/21	2021/22	2022/23	2023/24	2024/25	2025/26	2026/27
Cashflows from Operating Activities										
Receipts from Customers	5,810,325	6,089,741	6,382,906	4,978,650	5,053,329	5,151,967	5,252,084	5,353,703	5,456,846	5,561,536
Payments to Suppliers & Employees	-8,863,554	-9,040,825	-9,221,642	-9,359,967	-9,500,366	-9,642,872	-9,787,515	-9,934,327	-10,083,342	-10,234,592
Interest Received	345,000	351,900	369,495	375,037	380,663	386,373	392,169	398,051	404,022	410,082
Grants, Subsidies, Contributions & Donations	5,372,872	6,319,789	6,446,185	6,542,878	6,641,021	6,740,636	6,841,746	6,944,372	7,048,537	7,154,265
Net cash inflow / (outflow) from operating activities	2,664,642	3,720,604	3,976,944	2,536,598	2,574,647	2,636,104	2,698,483	2,761,798	2,826,062	2,891,291
Cashflows from Investing Activities										
Payments for Property Plant & Equipment	-12,299,514	-7,709,914	-9,765,000	-4,000,000	-4,000,000	-4,000,000	-4,000,000	-4,000,000	-4,000,000	-4,000,000
Grants, Subsidies, Contributions & Donations	9,518,367	4,559,914	3,900,000	3,500,000	3,500,000	3,500,000	3,500,000	3,500,000	3,500,000	3,500,000
Other	378,620	397,551	417,429	423,690	430,045	436,496	443,043	449,689	456,434	463,281
Net cash inflow / (Outflow) from investing activities	-2,402,527	-2,752,449	-5,447,571	-76,310	-69,955	-63,504	-56,957	-50,311	-43,566	-36,719
Net increase (decrease) in cash held	262,115	968,155	-1,470,628	2,460,288	2,504,692	2,572,600	2,641,527	2,711,487	2,782,497	2,854,572
Cash & equivalents at beginning of financial year	18,218,384	18,480,499	19,448,654	17,978,027	20,438,315	22,943,007	25,515,607	28,157,134	30,868,621	33,651,117
Cash & equivalents at end of financial year	18,480,499	19,448,654	17,978,027	20,438,315	22,943,007	25,515,607	28,157,134	30,868,621	33,651,117	36,505,689

**PORMPURAAB ABORIGINAL SHIRE COUNCIL
BUDGETED STATEMENT OF FINANCIAL POSITION
FOR THE YEARS FROM 1 JULY 2017 TO 30 JUNE 2027**

	2017/18	2018/19	2019/20	2020/21	2021/22	2022/23	2023/24	2024/25	2025/26	2026/27
Current Assets										
Cash at Bank	18,480,499	19,448,654	17,978,027	20,438,315	22,943,007	25,515,607	28,157,134	30,868,621	33,651,117	36,505,689
Stock on Hand	355,000	355,000	355,000	355,000	355,000	355,000	355,000	355,000	355,000	355,000
Receivables	450,000	450,000	450,000	450,000	450,000	450,000	450,000	450,000	450,000	450,000
Total Current assets	19,285,499	20,253,654	18,783,027	21,243,315	23,748,007	26,320,607	28,962,134	31,673,621	34,456,117	37,310,689
Non-Current Assets										
Property Plant & Equipment	100,675,433	99,347,419	94,104,918	91,644,630	89,139,938	86,567,338	83,925,811	81,214,324	78,431,827	75,577,256
Other Financial Assets	11,599,348	11,599,348	11,599,348	11,599,348	11,599,348	11,599,348	11,599,348	11,599,348	11,599,348	11,599,348
Total Non-Current Assets	112,274,781	110,946,767	105,704,266	103,243,978	100,739,286	98,166,686	95,525,159	92,813,672	90,031,175	87,176,604
TOTAL ASSETS	131,560,280	131,200,421	124,487,293	124,487,293	124,487,293	124,487,293	124,487,293	124,487,293	124,487,293	124,487,293
Current Liabilities										
Overdraft										
Trade Payables	1,250,000	1,250,000	1,250,000	1,250,000	1,250,000	1,250,000	1,250,000	1,250,000	1,250,000	1,250,000
Other provisions	75,000	75,000	75,000	75,000	75,000	75,000	75,000	75,000	75,000	75,000
Total Current Liabilities	1,325,000	1,325,000	1,325,000	1,325,000	1,325,000	1,325,000	1,325,000	1,325,000	1,325,000	1,325,000
Non-Current Liabilities										
Employee Provisions	70,000	70,000	70,000	70,000	70,000	70,000	70,000	70,000	70,000	70,000
Total Non-Current Liabilities	70,000	70,000	70,000	70,000	70,000	70,000	70,000	70,000	70,000	70,000
TOTAL LIABILITIES	1,395,000	1,395,000	1,395,000	1,395,000	1,395,000	1,395,000	1,395,000	1,395,000	1,395,000	1,395,000
Net Community Assets	130,165,280	129,805,421	123,092,293	123,092,293	123,092,293	123,092,293	123,092,293	123,092,293	123,092,293	123,092,293
Equity										
Asset Revaluation Reserve	91,033,521	91,033,521	91,033,521	91,033,521	91,033,521	91,033,521	91,033,521	91,033,521	91,033,521	91,033,521
Retained Surplus (Deficiency)	39,131,759	38,771,900	32,058,772	30,697,921	29,324,158	27,937,289	26,537,116	25,123,441	23,696,061	22,254,770
	130,165,280	129,805,421	123,092,293	123,092,293	123,092,293	123,092,293	123,092,293	123,092,293	123,092,293	123,092,293



Pormpuraaw Aboriginal Shire Council

Revenue Policy R001

Policy Authorised by: Edward Natera, Chief Executive Officer
 Implementation Officer: Tracey Bru, Finance Manager
 Implementation Department: Finance
 Scheduled Review Date: Annual

Version	Approval Date	Resolution Number	Signature	Due for Revision	Comments
1	1/03/2012				
4	1/8/2016	2016/08/19		June 2017	
5	22/06/2017	2017/06/15		June 2018	

AUTHORITY

Local Government Act 2009
Local Government Regulation 2012

OBJECTIVE

To adopt and implement an equitable system for the levying and collection of rates and charges by the Council.

APPLICATION

This policy applies to Pormpuraaw Aboriginal Shire Council and its local government area.

POLICY STATEMENT

Council administers the local government area under a Deed of Grant in Trust (DOGIT) and no rates have been levied within the local government area in the previous year. No rates charges are expected to be levied in the coming financial year and all reference to 'charges' shall refer to service levies.

This policy encompasses the principles applied by the Council for:

- The making of fees and charges
- The levying of fees and charges
- Recovering overdue fees and charges
- Granting concessions for fees and charges
- The establishment of cost-recovery methods

Council is endeavoring to meet the significant and broad demands for services with no corresponding increase in revenue. Delivery of essential council services in Pormpuraaw is reliant on adequate funding from State Government and conditional grants for specific projects from the Commonwealth Government. During periods where government decreases revenue, due to limited fund raising abilities Council may adjust their revenue policy to best meet community needs.

1. Making of Charges

In the making of charges Council will be guided by the principles of user pays so as to minimise the impact of charges on the efficiency of the local economy.

1.1 Council will also have regard to the principles of:

- transparency in the making of charges;
- having in place a charging system that is simple and inexpensive to administer;
- equity by taking account of the different levels of capacity to pay within the local community; and
- flexibility to take account of changes in the local community.

2. Levying of Charges

To ensure there is a clear understanding on what is the Council's and each payer's responsibility to the charging system, the following principles will be applied:

- the levying system will be simple and inexpensive to administer;
- the timing for levying of charges must take into account the financial cycle of the local economy; and
- allowing for a flexible payment arrangement for organisations and community members with a lower capacity to pay.

3. Recovery of Overdue Charges

In exercising its charge recovery powers and to reduce the overall burden on payers, council will be guided by the following principles:

- ensuring there is transparency in the processes used by council to meet financial obligations;
- payers are clear of their obligations;
- ensuring processes used to recover outstanding charges are clear, simple to administer and cost effective;
- ensuring capacity of payers is considered in determining arrangements for payment;
- ensuring there is equity in arrangements for payers with similar circumstance; and
- ensuring flexibility to respond to local economic issues.

4. Concessions for Charges

In considering the application of concessions, council will be guided by the following principles:

- ensuring equity by having regard to the different levels of capacity to pay within the local community;
- ensuring the same treatment for payers with similar circumstances;
- ensuring transparency by clearly setting out the requirements necessary to receive concessions; and
- ensuring flexibility to respond to local economic issues.

5. Establishment of Cost Recovery Fees

In considering the application of concessions, Council will be guided by the following principles:

- ensuring that when setting the fee levels that Council has due regard for the need to ensure that they have not exceeded the cost of providing the service; and
- ensuring equity by having regard to the different levels of capacity to pay within the local community.

ASSOCIATED DOCUMENTS

- R001 - Risk Management Policy
- D002 - Council Debtors Policy



Pormpuraaw Aboriginal Shire Council Revenue Statement

Policy Authorised by: Edward Natera, Chief Executive Officer
 Implementation Officer: Finance Manager
 Implementation Department: Finance
 Scheduled Review Date: Annual

Version	Approval Date	Resolution Number	Signature	Due for Revision	Comments
1	1/03/2012				
5	27/07/2017	2017/07/10		June 2018	

AUTHORITY

Local Government Act 2009
Local Government Regulation 2012

OBJECTIVE

To provide an outline and measures that Council has adopted for raising revenue including the rates, charges and concessions for each.

APPLICATION

This policy applies to Pormpuraaw Aboriginal Shire Council and its local government area.

POLICY STATEMENT

This statement is adopted pursuant to Local Government Regulation 2012; Section 172 which summarises what must be stated in the Revenue Statement.

RATES & CHARGES

PASC is required to raise an amount of revenue it sees as being appropriate to maintain assets and provide essential services to Pormpuraaw Shire. PASC's ability to raise general rates is limited as the Shire controls the land, which is predominately Deed of Grant in Trust with Council as the Trustee. Council is unable to levy general rates based on the unimproved capital value of the land as is the case with all other local governments in Queensland.

Whilst legislation was amended during 2014/15 to allow valuations of properties for rates to be adopted by Council as from 1 July 2016, the implementation of this was postponed by DILGP. Therefore PASC will not charge general rates for 2017/18.

PASC will be guided by the principle user pays in the making of any charges. Fees and charges are determined by resolution at Council's budget meeting each year.

1. GENERAL RATES

Not applicable to Pormpuraaw Aboriginal Shire Council

2. SERVICE LEVIES

PASC has determined that it will make and levy charges for the supply of water, sewerage and waste in accordance with the provisions set out in Section 99 of the LG Regulation 2012. Service levies have been marginally increased for 2017/18.

a. General Service Levy including Waste

A bi-annual charge for general service levy including waste are made and levied to cover the costs associated with the operation and maintenance of these services. PASC adopted the following general levy including waste for 2017/18:

Category	Class	Biannual Charge 2017/18	% Change from 2016/17
Residential	Per Dwelling	\$950	10%
Commercial	Per Building	\$8,320	3%

b. Water

Water charges are not based on land values and are therefore made and levied to cover the costs associated with the operation and maintenance of services. PASC has adopted the following water charges for 2017/18:

Category	Class	Biannual Charge 2017/18	% Change from 2016/17
Residential	Per Dwelling	\$1,040	10%
Commercial	Per Building	\$1,570	10%

c. Sewerage

Sewerage charges are not based on land values and are therefore made and levied to cover the costs associated with the operation and maintenance of these services. PASC adopted the following sewerage charges for 2017/18:

Category	Class	Biannual Charge 2017/18	% Change from 2016/17
Residential	Per Dwelling	\$105	10%
Commercial	Per Building	\$970	3%

3. FEES AND CHARGES

PASC's adopted schedule of fees and charges includes a mix of regulatory and user pays fees. The regulatory charges are identified as such in PASC's 2017/18 Schedule of Fees and Charges and have been determined with reference to the relevant legislation and where applicable recover the cost of performing the function.

Generally, the Goods & Services Tax (GST) is not applicable to cost-recovery fees. All fees and charges are detailed in PASC's 2017/18 Schedule of Fees & Charges.

4. DEPRECIATION

PASC has budgeted to partially fund depreciation on its assets for the 2017/18 financial year. PASC will continue to work on meeting the requirement to fully fund depreciation in the coming years.

5. COMMERCIAL CHARGES

PASC has set charges for services and facilities as per Section 262 of the Local Government Act 2009 (other than a service or facility for which a cost-recovery fee may be fixed). These charges are commonly referred as Commercial Charges. Commercial charges are applied to business activities such as: Fuel Depot, Gas, Accommodation, Postal Agency, Workshop, Airport, etc. Goods & Services Tax (GST) will be added to commercial charges for the provision of goods and services to which GST is applicable. All commercial charges are detailed in PASC's 2017/18 Schedule of Fees & Charges.

Pormpuraaw Aboriginal Shire Council
Schedule of Fees & Charges 2017-2018

		Unit	Fee	GST	Notes
SERVICE LEVIES & FEES					
WASTE					
General Service Levy including Waste	Biannual	Residential	\$ 950.00		Exempt
General Service Levy including Waste	Biannual	Commercial	\$ 8,320.00		Exempt
Bulk Refuse Removal		Per Month	\$ 500.00		Exempt
Replacement Wheelie Bin		Per Occasion	\$ 120.00		Exempt
WATER					
Water Service Levy	Biannual	Residential	\$ 1,040.00		Exempt
Water Service Levy - Base Rate Incl 5,000 Kilolitres	Biannual	Commercial	\$ 1,570.00		Exempt
Supply and Install - 20mm water meter			\$ 1,650.00		Exempt
Supply and Install - 32mm water meter			\$ 2,000.00		Exempt
Supply and Install - Over 32mm water meter			POA		Exempt
Water Disconnect		Per Site	\$ 550.00		Exempt
Water Reconnect		Per Site	\$ 120.00		Exempt
Water Call Out - Inspection Fee		Inspection	\$ 120.00		Exempt
Replace Damaged Water Metre			\$ 1,100.00		Exempt
Commercial Excess Water Charge (Over 5,000 Kilolitres)		Per Kilolitre	\$ 1.50		Exempt
SEWERAGE					
Sewerage Service Levy	Biannual	Residential	\$ 105.00		Exempt
Sewerage Service Levy	Biannual	Commercial	\$ 970.00		Exempt
New Dwelling Sewer Application & Inspection		Per Site	\$ 430.00		Exempt
New Sewer Connection – Residential		Per Site	\$ 1,320.00		Exempt
New Sewer Connection – Commercial		Per Site	\$ 3,200.00		Exempt
Sewer Disconnect		Per Site	\$ 660.00		Exempt
Sewer Reconnect		Per Site	\$ 1,320.00		Exempt
Sewer Call Out - Inspection Fee		Inspection	\$ 120.00		Exempt
OTHER					
Non-Carrier Facilities Charges (Telstra)	Monthly	Per Business Office/Residence	\$ 95.27		Including
Can Crushing	Monthly	Per Cage	\$ 150.00		Including

HOUSING, ACCOMMODATION & PROPERTY CHARGES

Leases: Staff Housing 2 bedroom		Rent per week	\$ 130.00	Input Taxed	Excludes Utilities
Leases: Staff Housing 3 bedroom		Rent per week	\$ 150.00	Input Taxed	Excludes Utilities
Leases: Staff Housing 4 bedroom		Rent per week	\$ 170.00	Input Taxed	Excludes Utilities
Leases: Residential Housing 2 bedroom	+ 4 weeks bond	Rent per week	\$ 200.00	Input Taxed	Excludes Utilities
Leases: Residential Housing 3 bedroom	+ 4 weeks bond	Rent per week	\$ 240.00	Input Taxed	Excludes Utilities
Leases: Residential Housing 4 bedroom	+ 4 weeks bond	Rent per week	\$ 280.00	Input Taxed	Excludes Utilities
Shipping / Storage Containers on Council Land	Per Container	Per week < 8 weeks	\$ 240.00	Including	Minimum 1 Week Charge
Shipping / Storage Containers on Council Land	Per Container	Per week > 8 weeks	\$ 200.00	Including	
Vacate House Cleaning Fee (Residential Leases)		Per property	\$ 500.00	Including	Maximum charge - Not BAS **Property Damages Additional**
Key Cutting		Per key	\$ 15.00	Including	
Guesthouse - Eddie Davey	Single Occupancy	Per Night	\$ 200.00	Including	
Guesthouse - Eddie Davey	Double Occupancy	Per Night	\$ 220.00	Including	* Max 2 Occupants*
Guesthouse - Land & Sea	Single Occupancy	Per Night	\$ 150.00	Including	
Guesthouse - Land & Sea	Double Occupancy	Per Night	\$ 170.00	Including	* Max 2 Occupants*
Guesthouse - Land & Sea	Self-Contained Section	Per Night	\$ 190.00	Including	* Max 2 Occupants*
Guesthouse - Seabreeze	Per Room	Per Night	\$ 150.00	Including	* Max 2 Occupants*
Contractors Camps - Ensuted Donga	Per room	Per Night / Short Stay <7 Days	\$ 110.00	Including	
Contractors Camps	Per room	Per Night / Short Stay <7 Days	\$ 95.00	Including	
Contractors Camps - Ensuted Donga	Per room	Per Night / Medium Stay >7 Days	\$ 90.00	Including	
Contractors Camps	Per room	Per Night / Medium Stay >7 Days	\$ 80.00	Including	
Contractors Camps - Ensuted Donga	Per room	Per Night / Long Stay >28 Days	\$ 75.00	Including	
Contractors Camps	Per room	Per Night / Long Stay >28 Days	\$ 65.00	Including	
Lost Key Charge		per room	\$ 60.00	Including	

Lock Out Fee	per room	\$ 30.00	Including
After Hours check-in charge	per room	\$ 50.00	Including
Late Check Out Fee (If Room is Vacated after 10am)	per room	\$ 70.00	Including

**Other fees may be charged as deemed suitable by PASC for damages to room, cooking inside room, etc.*

COUNCIL FEES

ANIMAL REGISTRATION FEES

Dog Registration - Desexed	Per animal	\$ 30.00	Exempt
Dog Registration - Entire	Per animal	\$ 200.00	Exempt
Excess Animals - Registration Fee	Desexed	\$ 240.00	Exempt
Impound Fee	Per day	\$ 15.00	Including

ADMINISTRATION FEES

Copies of Council Documents (Budgets, Annual Report & Disaster Management Plan)	Per copy	\$ 10.00	Including
CEO / Senior Management Advice	Per hour	\$ 150.00	Including
Workplace Health & Safety Induction	Half day	\$ 250.00	Including
Cultural Induction	Per hour	\$ 120.00	Including
Copies of Local Laws	Law / Subordinate Set	\$ 10.00	Including
Interest on Overdue Payments (> 60 Days Outstanding)	Per Annum	8%	Input Taxed

GOVERNANCE - RIGHT TO INFORMATION FEES

RTI Applications: Non - Personal application	Per application	\$ 40.00	Including
RTI Documents Copies	Per page	\$ 0.50	Including
RTI Documents Copies with Colour Photos	Per page	\$ 2.00	Including

LOCAL LAWS FEES

Inspect Overgrown Lot	Per Lot	Per visit	\$ 120.00	Including
Application Fee for Advertising Signs		Per sign	\$ 100.00	Including

ADMINISTRATION LEVY

Administration Levy - Contracts / Programs - Percentage of contract value - Internal Charge	Per Contract/Program	Max 15%	Exempt
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COMMUNITY SERVICES & CHARGES

AGED CARE

Meals on Wheels	Per Day Pack	\$ 10.00	Exempt
Weekend Meal Pack, approved clients	Per Pack	\$ 20.00	Exempt
Home Care Package Exit Fee	Per Client Occasion	\$ 500.00	Exempt

CEMETARY

Gravesite - Admin & Burial	Including coffin	Per plot	\$ 1,500.00	Including
Gravesite - Admin & Burial	Excluding coffin	Per plot	\$ 750.00	Including

CLEANING

Commercial Cleaning, per cleaner	Per Hour	POA	Including
Residential Cleaning, per cleaner	Per Hour	\$ 90.00	Including

COUNCIL, LIBRARY & POST OFFICE

Fuel Card Deposit Fee	Refunded on return	\$ 10.00	Including
Fax / Copy Charges	Per page	\$ 1.00	Including
Library Card	Per card	\$ 10.00	Including
Community ID Cards	Per card	\$ 20.00	Including
Conference or Training Room Hire (Council Chambers or Works Compound Training Room)	Per hour	\$ 22.00	Including

COUNCIL ADMISTRATION STORE

Storage	Per m2 / per month	\$ 42.00	Including
Delivery Rates in Pormpuraaw Business District	Per Pallet using Std Forklift	\$ 55.00	Including
Delivery Rates outside Pormpuraaw Business District	Per Pallet using Std Forklift	\$ 110.00	Including
Delivery Rates in Pormpuraaw Business District	Per Pallet using 4WD Forklift	\$ 100.00	Including
Delivery Rates outside Pormpuraaw Business District	Per Pallet using 4WD Forklift	\$ 180.00	Including

AIRPORT

Ground Handling Fee	Dash 8	\$ 250.00	Including	
Ground Handling Fee	Caravan	\$ 137.50	Including	
Ground Handling Fee	Beechcraft 9 to 15	\$ 137.50	Including	
Ground Handling Fee	King Air	\$ 150.00	Including	
Airport Bus	Per trip	\$ 1.00	Including	
Landing Fee (Collected by Avdata)	Per landing	\$ 29.15	Including	Dept of Defence, RFDS & RSCU Flights Exempt from Landing Fees
After Hours Call-Out	Per Occasion	\$ 220.00	Including	Dept of Defence, RFDS & RSCU Flights Exempt from Call-Out Fees

GAS SERVICES

Gas Bottles - 4.5kg or less		\$ 35.00	Including
Gas Bottles - 9kg		\$ 65.00	Including
Gas Bottles - 45kg (Delivered & Fitted)		\$ 260.00	Including
Gas Maintenance Call Out Fee - Inspection only	After Hours	\$ 120.00	Including
After Hours Call Out & Delivery	Does not include price of gas	\$ 150.00	Including

COMMUNITY HALL HIRE

Hall Hire	Per Night	\$ 150.00	Including
Clean Up Fee	Post Event	\$ 500.00	Including
Key Replacement		\$ 200.00	Including

ENVIRONMENTAL FEES & CHARGES**CAMPING PERMITS**

Camping Fees	Per vehicle	Per night	\$ 55.00	Including
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PEST MANAGEMENT

Feral Animal Aerial Culling	Quote	POA	Including
Pest Control - Residential	Per residence	\$ 250.00	Including
Pest Control - Commercial	Quote	POA	Including

WASTE FACILITY

Processing Fee	Per application	\$ 82.50	Including
Inspection Fee	Per property	\$ 192.50	Including
Clean Up Fee	Minimum charge	\$ 550.00	Including
Refuse Tip Fees - Commercial Dry Waste	1 Tonne Ute or Box Trailer	\$ 110.00	Including
Refuse Tip Fees - Commercial Dry Waste	2 Tonne Trailer	\$ 220.00	Including
Refuse Tip Fees - Commercial Dry Waste	6 Tonne Truck	\$ 660.00	Including
Refuse Tip Fees - Commercial Dry Waste	8 Tonne Truck	\$ 880.00	Including
Refuse Tip Fees - Commercial Dry Waste	Side Tipper	\$ 1,320.00	Including
Vehicle Disposal	Per Vehicle	\$ 150.00	Including
Vehicle Street Removal & Dumping Fee	Per Vehicle	\$ 450.00	Including
Waste Incineration Service		\$ 450.00	Including

**Commercial Dry Waste refers to clean concrete, timber, steel and/or iron.*

WORKSHOP, BUILDING & ENGINEERING SERVICES**CONCRETE BATCHING**

Concrete Batching 25mpa	Less than 2m3	Per Cubic Metre	\$ 1,300.00	Including
Concrete Batching 25mpa	2m3 & Over	Per Cubic Metre	\$ 1,200.00	Including
Concrete Batching 32mpa	Less than 2m3	Per Cubic Metre	\$ 1,366.00	Including
Concrete Batching 32mpa	2m3 & Over	Per Cubic Metre	\$ 1,266.00	Including
Concrete Batching 40mpa	Less than 2m3	Per Cubic Metre	\$ 1,432.00	Including
Concrete Batching 40mpa	2m3 & Over	Per Cubic Metre	\$ 1,332.00	Including

RAW BUILDING MATERIALS

Pre-Mix Aggregate	Per Cubic Metre	\$ 187.20	Including
Shell grit	Per Cubic Metre	\$ 45.00	Including
Course Sand	Per Cubic Metre	\$ 50.00	Including
Fine Sand	Per Cubic Metre	\$ 65.00	Including
Top Soil	Per Cubic Metre	\$ 45.00	Including
River Gravel	Per Cubic Metre	\$ 45.00	Including
Road Gravel	Per Cubic Metre	\$ 45.00	Including

WORKSHOP

Quote for Repairs, Non-Refundable		Per Quote	\$ 50.00	Including
Puncture Repair, Fitting and Wheel Balance	Passenger/Light commercial	Per Tyre	\$ 50.00	Including
Puncture Repair, Fitting and Wheel Balance	Heavy machinery & trucks	Per Hour	\$ 90.00	Including
Vehicle Servicing & Repairs		Per Occasion	POA	Including

BUILDING & MAINTENANCE TRADEMAN RATES

Builder		Per Hour	\$ 90.00	Including
Painter		Per Hour	\$ 90.00	Including
Electrician		Per Hour	\$ 120.00	Including
Trades or Mechanical Assistant		Per Hour	\$ 70.00	Including
Plumber		Per Hour	\$ 90.00	Including
Mechanic		Per Hour	\$ 90.00	Including

PLANT & EQUIPMENT HIRE (INC. OPERATOR)

MR Front End Loader w/ Backhoe Cat		Per Hour	\$ 210.00	Including
Grader		Per Hour	\$ 260.00	Including
Giga Truck		Per Hour	\$ 220.00	Including
Isuzu Truck 600m3		Per Hour	\$ 200.00	Including
Tractor Kubota / Front End Loader / Slasher		Per Hour	\$ 160.00	Including
Concrete Truck		Per Hour	\$ 220.00	Including
Telehandler		Per Hour	\$ 220.00	Including
Airport Truck		Per Hour	\$ 100.00	Including
Toyota Forklift		Per Hour	\$ 180.00	Including
Water Tank 55KL		Per Hour	\$ 50.00	Including
Cat Forklift - Admin Store		Per Hour	\$ 120.00	Including
Tractor Aircab 4WD w Big Slasher		Per Hour	\$ 170.00	Including
Skid Steer Loader w/ Broom		Per Hour	\$ 200.00	Including
Truck - General		Per Hour	\$ 145.00	Including
Cat Backhoe		Per Hour	\$ 270.00	Including
Cat Rollers x 2		Per Hour	\$ 195.00	Including
Water Truck		Per Hour	\$ 145.00	Including
Dingo with Trailer		Per Day	\$ 220.00	Including
Compactor		Per Day	\$ 66.00	Including
*Equipment Hire Bond		Per Agreement	\$ 500.00	Exempt

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