



## *Pormpuraaw Aboriginal Shire Council*

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# Minutes Council Meeting

Date: Wed, 31 Mch 2021 at 9.00am.

1. **Present:** Mayor Richard Tarpencha, Cr George Conrad, Cr Tim Koo-Aga.
2. **Apologies:** D/Mayor/Cr Ronald Kingi, Cr Andrea Foote: in Sorry Business. Council moved that Sitting Fees be paid.  
**Moved:** Cr G. Conrad. **Seconded:** Cr T.Koo-Aga.  
**CARRIED.**  
**Resolution:** 2021/03/01.
3. **Declaration of any Conflict, any perceived or other Potential Conflict of Interest to be declared prior to meeting by Councillors ( Sect 150EL and Sect 150EQ of LGovt Act 2009 ): .**
4. **Related Party Declaration Form , (Sect 150EP of LGovt Act 2009):**  
Confirmation of any changes to Related Party Declaration Form by Councillors & Senior Managers:
5. **Matters arising from the Minutes:** That Council confirm the Minutes of the meeting dated Thurs, 25 Feb 2021 as true & correct.  
**Moved:** Cr T. Koo-Aga. **Seconded:** Cr G. Conrad.  
**CARRIED.**  
**Resolution:** 2021/03/02.
6. **Delegations/Guests:**

7. **Correspondence:** List of inwards correspondence tabled for information:

8. **Reports:**

8.1 Mayor's Report:

- **8.1.1: Nil.**

8.2 CEO's Report:

- **8.2.1: Attendance Certificate:** see Attendance Certificate dated 31 Mch 2021 and approved for payment at \$1,503.06 each for Cr Conrad, Cr Foote & Cr Koo-Aga.
- **8.2.2: Cape York Kidney Care:** support letter given to Cape York Kidney Care through TCHHS for funding for further research.  
**Motion:** That Council confirms support of the Letter.  
**Moved:** Mayor R. Tarpencha. **Seconded:** Cr G. Conrad. **CARRIED.**  
**Resolution: 2021/03/03**
- **8.2.3: CEO Renewal of Contract to 15 Apr 2024:** See docu dated 06 Feb 2021 on above, held over from Feb 2021 Council Meeting.  
**Motion:** That Council confirms Renewal of CEO current contract to 15 Apr 2021 as per Special Report.  
**Moved:.....Seconded:.....**  
**CARRIED.**  
**Resolution: 2021/03/.....Postphone to Apr.**
- **8.2.4: Request for Accommodation discount by Amelia Britton ( study Alternate model of Education for youth in Pormpuraaw ):** See docu dated 24 Mch, Council agrees to charge a one off discount of \$100.00 per night.  
**Motion:** That Council confirms & approves discount rate.  
**Moved:** Cr G Conrad. **Seconded:** Cr T. Koo-Aga.  
**CARRIED.**  
**Resolution: 2021/03/04.**
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**8.3 Deputy CEO's Report:**

- **8.3.1: Governance ( DCEO ):** The DCEO was released during Probation Period. This position to be retitled Governance & Admin Manager after EOI & Placement is undertaken. A Special Report will follow & this is to be WIP.

**Motion:** That Council acknowledges the process to be undertaken.

**Moved:** Cr G. Conrad. **Seconded:** Mayor R. Tarpencha.

**CARRIED.**

**Resolution: 2021/03/05.**

**8.4 Executive Manager Corporate Services (EMCS) Report:**

- **8.4.1: Executive Manager Corporate Services:** see Special Report dated 29 Mch 2021 covering:  
General Finance,  
Grant Acquittals & Reporting,  
Current Corporate Service Project,  
HR,  
Admin Store,  
Guesthouse.

**Motion:** That Council accepts the Special Report dated 29 Mch 2021 from Ex Mgr Corp Services.

**Moved:** Cr G. Conrad. **Seconded:** Mayor R. Tarpencha.

**CARRIED.**

**Resolution: 2021/03/06.**

- **8.4.2: PASC Financial Statement to 28 Feb 2021:** see docu on Financial Statement to 28 Feb 2021 covering:  
Financial Statement at a Glance,  
Capital Works Program,  
Bank Reconciliation as at 28 Feb 2021.  
Statement of Financial Position as at 28 Feb 2021.

**Motion:** That Council accepts the Financial Report to 28 Feb 2021.

**Moved:** Cr T. Koo-Aga. **Seconded:** Cr G. Conrad.  
**CARRIED.**

**Resolution: 2021/03/07.**

- **8.4.3: 90 Days aged Debtors to 28 Feb 2021:** see SPR to 28 Feb 2021 re 90 Days Debtors.  
**Motion:** That Council accepts the SPR dated 28 Feb 2021 on 90 Days Debtors.  
**Moved:** Mayor R. Tarpencha. **Seconded:** Cr T. Koo-Aga.  
**CARRIED.**
- **Resolution: 2021/03/08.**

**8.5 Operations Executive Manager's Report:**

**8.5.1: Operation Executive Manager Report:**

Handover/Takeover completed with OnBoarding File on Wed, 17 Mch and Andrew H is the Interim Ops Mgr until and EOI and placement is undertaken.

**Motion:** That Council make note of above.

**Moved:** Cr G. Conrad. **Seconded:** Mayor R. Tarpencha.

**CARRIED.**

**Resolution: 2021/03/09.**

**8.6 Community Service Manager's Report:**

**8.6.1: Community Service Executive Manager (CSEM):** The CSEM ( Natasha Schickerling ) has made many inroads & connections in Community. First Report covers:

Aged Care Risk & Concerns,  
Centrelink,  
Post Office,  
IKC ( Library ),  
Events,  
Disaster Management,  
Sports & Rec,  
Community ID,  
Employment of the Month,  
Training.

**Motion:** That Council make notes and accepts this Report.

**Moved:** Mayor R. Tarpencha. **Seconded:** Cr G. Conrad.

**CARRIED.**

**Resolution: 2021/03/10.**

**8.7 Environment Manager's Report:**

• **8.7.1: Environment Executive Manager Report:**

Mch 2021 Report tabled from EE Mgr covering:

Tree Lop,

Vet Visit,

Weed & Infrastructure,

Chapman/Mungkan Camp areas,

PASC Infrastructure maintenance,

Staff Development,

Fire Breaks,

Rogue Croc,

Croc Egg Harvest,

Junior Ranger Program,

Ranger Exchange,

**Motion:** That Council accepts Mch 2021 Report as tabled.

**Moved:** Cr G. Conrad. **Seconded:** Mayor R. Tarpencha.

**CARRIED.**

**Resolution: 2021/03/11.**

**8.7.2: Drink Water Quality Management Plan (DWQMP):**

As per Executive Summary the DWQMP has updated & ready for on-forwarding to the Regulator.

**Motion:** That Council accepts DWQMP as table from the Environment Mgr.

**Moved:** Cr G. Conrad. **Seconded:** Mayor R. Tarpencha.

**CARRIED.**

**Resolution: 2021/03/12.**

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10. Tenders & Quotations:

11. Notice of Motion:

12. Meeting Closed:

13. Next Meeting: **28 Apr 2021.**

**Minutes accepted as true & correct.**

  
  
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**Mayor: Richard Tarpencha. CEO: Edward Natera. 28 Apr 2021.**

